



**School Council
Meeting Minutes Notes**

Oak Grove Elementary School Council

October 8th, 2025

MEETING TIME: 7:30 am

MEETING LOCATION: JW office

MEETING CALLED BY	Jennifer Williams
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Jennifer Williams
NOTE TAKER	Lena Dominguez
BOARD ATTENDEES	Jennifer Williams, Maggie Horne, Christine Carter, Maria Benitez, Meagan Creamer, Nicole Way, Becca Soto
GUEST ATTENDESS	Lena Dominguez

Agenda Items

TIME ALLOTTED

TOPIC: Introduction and Purpose

PRESENTER J. Williams

DISCUSSION	Ms. Williams covered the scope and responsibilities of the School Council Board. The board then elected representatives to serve for future meetings. Ms. Williams also provide key Statistical information regarding Oak Grove's demographics and testing performances.	
CONCLUSIONS	Meagan Creamer will serve as the chair person and will call the meetings and prepare Agendas for future meetings. Nicole Way will serve as the Vice Chair. Maria Benitez will serve as the secretary and take notes for future meetings.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email bylaws to board members	Jennifer Williams	10/22/25
Create agenda for next meeting	Meagan Creamer	12/1/2025

TIME ALLOTTED

TOPIC:Principal Leadership Qualities

PRESENTER: J. Williams

DISCUSSION	Information from GaDoe was provided on desired leadership qualities and attributes. Ms. Williams discussed last year's Board focuses for leadership qualities they wanted emphasized.	
CONCLUSIONS	The board stated they feel the first 5 qualities are ones that should be the focus for The 2025/2026 school year.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ms. Williams will email the leadership qualities to board	Jennifer Williams	10/22/25



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TIME ALLOTTED		TOPIC: School Improvement Plan		PRESENTER: J. Williams	
DISCUSSION		Ms. Williams provided insights into the school improvement plan. She discussed the Origin of the goals, and then emphasized areas for celebration (Growth in 4 th math, 4 th reading, 5 th math) And area where improvements are needed.			
CONCLUSIONS		It was suggested to possibly highlight homerooms that have highest attendance Percentages. Board was informed that meetings are occurring for high absences and tardies.			
ACTION ITEMS			PERSON RESPONSIBLE		DEADLINE

TIME ALLOTTED]		TOPIC: Key Initiatives		PRESENTER J. Williams	
DISCUSSION	Ms. Williams requested feedback on communication frequency. The board agreed with Her ideas to maintain the newsletter and send ParentSquares out for individual reminders. Ms. Williams discussed ideas for budget. Meagan Creamer voiced concerns about the playground. Ms. Williams stated that we need to know the school boards plans for the building update before making decisions on the playground. Kindergarten roundup in the spring was suggested and met with enthusiasm from the board. Parents expressed concerns that last year there was not a lot of engagement opportunities for Families. Williams discussed fun activites that the school will host this year to keep students engaged And parents active. (Thanksgiving lunch, Halloween Dance, Mentors, Attendance breakfast, etc.0				
ACTION ITEMS		PERSON RESPONSIBLE		DEADLINE	
Add how to spend budget money on next agenda		Meagan Creamer		12/1/2025	

TIME ALLOTTED		TOPIC: Safety and Security		PRESENTER J. Williams	
DISCUSSION	Ms. Williams discussed district priorities and key safety initiatives. Each campus has an School resource officer (SRO) that checks in daily. Security walks happen and are logged by district Personnel.				
CONCLUSIONS	Safety is the number one priority of the district and student achievement is their Commitment.				



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TIME ALLOTTED]

TOPIC: Calendar/Open discussion

PRESENTER J. Williams

DISCUSSION	Ms. Williams stated the next meeting will be December 10 th at 7:30am.
	Meagan Creamer mentioned safety concerns about parents making u-turns in the Sable Trace Neighborhood entrance. She asked if we could encourage parents to use the cul-de-sac.
	Meagan Creamer and Nicole Way stated they feel welcomed in the school and were grateful for Bringing back the Halloween dance and having more community engagement.

AJOURNMENT CALLED BY	Jennifer Williams
TIME	8:45am
NEXT MEETING	December 10 th , 2025 7:30 am

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