

September 17, 2025

Susquehanna Community School Board of Directors held an Executive Meeting at 6:00 p.m. on September 15, 2025, before the Information Session held in the Administration Office Board Room in the Elementary School. Reason for Executive Session was for Personnel Reasons. Information Session began at 7:00 p.m. We had first reading of Policies (121, 123, 123.1, 210, 626, and 626.1).

The regular monthly meeting of the Susquehanna Community School Board of Directors met on September 17, 2025, at 7:00 p.m. in the Administration Office Board Room in the Elementary School with (8) members present:

Jennifer Boerner (P)

Amanda Cook (A)

Anne Cook (P)

Evelyn Cottrell (p)

Jordon Downton (P)

Kristen Lawrence (P)

Oscar Miller (P)

Racheal Thomas (P)

Audrey Waterman (P)

Others present: Mr. Rushefski, Student Representative Molly Tuttle.

The meeting was called to order by Vice President Kristen Lawrence at 7:00 p.m. The Pledge of Allegiance was recited by all present. Roll Call was taken by Secretary Evelyn Cottrell finding eight (8) members present. Amanda Cook was absent.

Motion was made by Boerner, second by Downton, and carried by (7) yes votes and (1) Abstained vote to approve the Minutes from the Regular Meeting held on August 6, 2025 as presented. Thomas abstained she was absent from September meeting.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to file the Treasurer's Report as presented.

Motion was made by Miller, second by Thomas, and carried by unanimous vote to approve the General Fund Bills as presented.

Motion was made by Boerner, second by Anne Cook, and carried by unanimous vote to approve the Food Service Report as presented.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to file the Activity Fund and Athletic Fund Reports as presented.

Reports of District Personnel was given.

Motion was made by Cottrell, second by Thomas, and carried by unanimous vote to grant permission for John Rushefski, Superintendent, to tentatively hire pending Board approval for any vacancies between September 18, 2025 and October 7, 2025.

September 17, 2025

Motion was made by Boerner, second by Anne Cook, and carried by unanimous vote to grant permission to the Business Office to pay bills that may occur between September 18, 2025 and October 7, 2025.

Motion was made by Miller, second by Waterman, and carried by unanimous vote to approve Petroleum Traders' fixed price bid of \$2.5243 per gallon for the 2025/26 fiscal year.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the services agreement with New Story Schools for the 2025/26 school year.

Motion was made by Anne Cook, second by Boerner, and carried by unanimous vote to approve the agreement between Susquehanna Community School District and Graham Academy for the 2025/2026 School Year.

Motion was made by Anne Cook, second by Boerner, and carried by unanimous vote to approve the agreement between Susquehanna Community School District and Carbondale Area School District regarding student enrollment for Special Education Services at Carbondale Area School District.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the service agreement between Susquehanna Community School District and the Northern Tier Industry & Education Consortium (NTIEC) for the 2025/26 and 2026/27 school years.

Motion was made by Downton, second by Waterman to approve the quote of \$7,900.00 to supply and install new LVT flooring from Nate Wademan Flooring. A motion was then made by Cottrell, second by Waterman, and carried by unanimous vote to amend the original motion by adding the words for classrooms 110 & 114 in the high school. A motion was made by Anne Cook, second by Waterman and carried by unanimous vote to approve the quote of \$7,900.00 from Nate Wademan Flooring to supply and install new LVT Flooring in Classrooms 110 & 114 in the High School.

Motion was made by Boerner, second by Thomas, and carried by unanimous vote to approve the following resignations:

- a) Cassandra Staria – Aide effective August 19, 2025.
- b) Gina Baker – Classroom Aide effective September 19, 2025.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the following Tenured Teachers:

- a) Marissa Draim
- b) Jacquelyn Shaffmaster

September 17, 2025

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to approve the following Hires pending all approved clearances and certifications on file:

- a) Monique Baldwin – Volleyball Clocks for the 2025/26 and 2026/27 seasons.
- b) Ann Stewart – Per Diem Custodial Substitute.

Motion was made by Thomas, second by Downton, and carried by unanimous vote to approve the following Volunteers pending all approved clearances on file:

- a) Joseph Zabielski – Football for the 2025/26 season.
- b) Austin Gow – Cross Country Volunteer Coach for the 2025/26 season.
- c) Rachael Gilleran – School Volunteer as a member of the Coalition of Retired Teachers for the 2025/26 school year.
- d) Kathy Matis – School Volunteer as member of the Coalition of Retired Teachers for the 2025/26 school year.
- e) Kathleen Hilling – School Volunteer as a member of the Coalition of Retired Teachers for the 2025/26 school year.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the following requests: with the exception of (n) Lawrence abstained. Relative.

- a) Bridget Milos and Tom Adornato to take 20 students to the DT Midstream Headquarters in Gibson, PA as well as one of their compression sites on October 7, 2025. Cost to the District is one substitute and Transportation.
- b) Dual Enrollment Environmental Science field trip to Bear Creek Camp in Wilkes-Barre, PA on October 1, 2025. Cost is Transportation.
- c) 7th/8th Grade field trip to Knoebels Amusement Resort in Elysburg, PA during the month May, 2026.
- d) Student Council to host a free Community Trunk or Treat and Haunted House event in the parking lot on October 25, 2025. There is no cost to the district or public.
- e) Student Council to host two blood drives in coordination with the Red Cross on November 3, 2025 and March 31, 2026. Blood Drives will be from 9:00 A.M. – 2:00 P.M. and limited to students and staff of the District.
- f) Dori Spencer and four students to attend a yearbook conference at Montrose High School on September 11, 2025.
- g) Student Council to host a “Mini Thon” to raise funds for the Four Diamonds Charity on March 27, 2026 in the High School.
- h) Dual Enrollment Environmental Science field trip to Steven’s Point, Starrucca Creek, and D&H Rail Trail on September 16, 2025.
- i) Dual Enrollment Environmental Science field trip to Salt Springs State Park on October 9, 2025.
- j) Richard Emmons to attend “Rethinking the Math Classroom utilizing the Standards for Mathematical Practice” at NEIU #19 on October 7, 2025. Cost to the District is mileage reimbursement.

September 17, 2025

- k) Karyn Grasgruber – Art and Sole Travel club to move the previously approved trip to Europe from June 15, 2025 – July 2, 2025 to June 16, 2026 – June 30, 2026.
- l) Peter Supko to attend DQN (Data Quality Network), ED Leaders Forum meetings at IU#19 throughout the 2025-26 school year.
- m) Peter Supko to attend PVAAS in Action Meeting at the IU#19 on November 7, 2025.
- n) Andrea Venesky to attend the Weinberg Food Bank annual conference on October 10, 2025. Cost to the District is mileage reimbursement.
- o) Katherine Edwards to participate in a training series through NEIU 19 titled Intensive Skills Training for Students with Emotional Behavioral Disorders on the following dates: September 26, October 9, and November 6, 2025. Cost to the district is mileage reimbursement.
- p) Tammy Stone, Bridget, Millos, and Andrea Venesky to attend Endless Mountains Counselors Association meetings on September 26, 2025 and October 24, 2025 with more dates to be determined for the 205/2026 school year. Cost to the district is mileage reimbursement.
- q) Elizabeth Shivock to participate in ongoing training throughout the 2025/2026 school year to become a trainer and internal coach for the Pennsylvania Autism Initiative program on the following dates in 2025: September 17, October 22, November 19, and December 17. Dates for 2026 have not yet been released. Cost to the district is mileage reimbursement.
- r) Elizabeth Shivock, Elizabeth Stewart, Beth Smith, Kelsey Arvonio, and Olivia Watson to attend training with PaTTAN related to the Pennsylvania Autism Initiative for the 2025/2026 school year held at Luzerne Intermediate Unit and or PATTAN training facilities on the following dates:
 - I. September 24-26, 2025, October 28-29, 2025 - Cost to the District is mileage reimbursement and two substitutes.
 - II. November 12-13, 2025 - cost to the district is hotel, mileage reimbursement, and two substitutes.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the use of facilities to Susquehanna Junior Sabers to host a cheer competition on November 8, 2025.

Motion was made by Boerner, second by Anne Cook, and carried by unanimous vote to approve the list of fundraisers.

Motion was made by Downton, second by Boerner, and carried by (8) yes votes and (1) abstained vote to approve the Transportation Contracts for the 2025/26 school year. Oscar Miller abstained from vote, he is a Transportation Contractor.

September 17, 2025

Motion was made by Cottrell, second by Thomas, and carried by unanimous vote to approve the participation of Susquehanna Community Elementary School 4th and 5th grade students in the United Way of Susquehanna County Spelling Bee competition program.

Motion was made by Thomas, second by Boerner, and carried by unanimous vote to end the co-sponsorship with Blue Ridge School District Varsity Boys and Girls Golf at the conclusion of the 2025 season.

Motion was made by Thomas, second by Waterman, and carried by unanimous vote to reinstate the Susquehanna Community High School Varsity Boys and Girls Golf team beginning with the 2026 season.

Motion was made by Boerner, second by Anne Cook, and carried by unanimous vote to approve the following requests:

- a) Elementary Special Education programs field trip to Lakeland Orchard and Cidery on Thursday, October 9, 2025. Cost to the District is Transportation, Entry Fee, and Apple Picking for 28 students and 17 adults for \$468.00.
- b) Student Council to move the free Community Trunk or Treat and Haunted House from Saturday October 25, 2025 to Sunday October 26, 2025 to coordinate with the PIC Halloween Dance.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to approve the following resignation:

- a) Kelly McCloskey – Aavidum Advisor effective September 10, 2025.

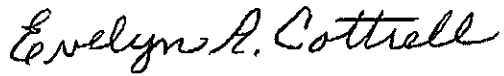
Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the following Hires pending all clearances and certifications on file:

- a) Ann Marie Graf – Teacher Aide.
- b) Felicity Grunewald – Personal Care Aide.
- c) Peter Shlvock – Substitute Personnel Aide.
- d) Madison Beach – Per Diem Custodial Substitute for the Elementary Building only.
- e) Tristan Box – Junior High Softball Assistant Coach for the 2026 and 2027 seasons.
- f) Dave Cottrell – Varsity Softball Assistant Softball Coach for the 2026 and 2027 seasons. Evelyn Cottrell abstained from vote – Relative.
- g) Kyle Cook – Varsity Baseball Assistant Coach for the 2026 and 2027 seasons. Anne Cook abstained from vote – relative.
- h) Kyle Cook – 5th/6th grade Girls Basketball Coach for the 2026/2026 and 2026/27 seasons. Anne Cook abstained from vote – Relative.
- i) Josh Carpenter – Jr. High Head Softball Coach for the 2026 and 2027 seasons.

September 17, 2025

The business being completed for this September Meeting a motion was made by Miller, second by Waterman, and carried by unanimous vote to adjourn the meeting. Meeting adjourned at 7:49 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Evelyn A. Cottrell".

Evelyn A. Cottrell/ Board Secretary