Deuel School District #19-4 School Board Meeting Agenda
Monday, October 13, 2025, 6:00 p.m. in Room 311

CALL TO ORDER

ADOPT THE AGENDA

VISION STATEMENT & MISSION STATEMENT
Kalex Greene

PUBLIC COMMENT/VISITORS
Lynn Stoltenburg

CONFLICT OF INTEREST DISCLOSURES

CONSENT AGENDA ITEMS
1 – Minutes – Regular Meeting September 8, 2025
2 – September 2025 Payroll

OLD BUSINESS

NEW BUSINESS
Financial Report for the Month Ending September 30, 2025
September 2025 Bills
Robert Begalka, Volunteer MS FB Coach
Dunnette Brown, Paraprofessional, $16.50 per hour
Suzanne Fairchild, Paraprofessional, $16.50 per hour
Rodney Freeman Education Law Meeting Contribution Request
Snow Removal Quotes
Amend AE – Wellness Policy, DID – Inventories Policy, and DJ – Purchasing Procedures

REPORTS
Superintendent Schiernbeck
Principal Hahn
Principal Rahlf
Athletic Director Rahlf
Business Manager Schmahl
NESC Representative Gubrud

NEXT MEETING

OTHER BUSINESS – Items not on the agenda may not be voted on at this meeting

ADJOURN

Deuel School District #19-4 School Board Meeting Minutes
Monday, September 8, 2025

The regular meeting of the Deuel School District Board of Education was called to order on Monday, September 8, 2025, at 6:00 p.m. by Chairperson Nielsen. Members present included Danay Nielsen, Wade Gubrud, Leah Schwiesow, Tony Konold and Joel Brandt. Others present included Superintendent Schiernbeck, Principal Hahn, Principal & Athletic Director Rahlf, Business Manager Schmahl, Hannah Swenson, & Bailey Borg.

Action 925A-1
Motion by Schwiesow, seconded by Gubrud to adopt the agenda with the addition of Annual Report after Agenda Format. All present voted aye. Motion carried.

The Vision Statement and Mission Statement were read by Bailey Borg.

There was no public comment.

Hannah Swenson spoke about the duties and responsibilities of the position she is in as Special Education Director.

There were no Conflict-of-Interest Disclosures.

Action 925A-2
Motion by Konold, seconded by Brandt to approve the consent agenda as follows: Minutes of the Regular Meeting August 11, 2025, and August 2025 Payroll - General Fund $300,180.42, Special Education $47,887.33, and Food Service $2,755.83. All present voted aye. Motion carried.

Action 925A-3
Motion by Brandt, seconded by Gubrud to approve the financial report for the month ending August 31, 2025. All present voted aye. Motion carried.

	General Fund	Capital Outlay	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 8.1.25	1,713,461.36	3,375,480.53	472,579.74	1,306.79	13,472.18	190,137.90	114,974.69	5,881,413.19
Receipts:								
Local	41,410.06	10,280.30	5,093.67	25,891.55	2,892.50	80,244.84	-	165,812.92
State	325,607.84	-	-	-	-	-	-	325,607.84
Federal	-	-	-	-	-	-	-	-
Other	-	-	-	100,000.00	-	-	-	100,000.00
Total Receipts	367,017.90	10,280.30	5,093.67	125,891.55	2,892.50	80,244.84	-	591,420.76
G.L. Entries	-	-	-	-	-	-	-	-
Disbursements:								
Accts. Payable	75,474.49	68,593.82	33,362.56	-	-	123,712.73	-	301,143.60
Hourly Payroll	31,524.51	-	11,627.71	2,755.83	-	-	-	45,908.05
Contracted Payroll	268,655.91	-	36,259.62	-	-	-	-	304,915.53
P-Card	12,127.15	4,962.28	1,712.98	-	453.19	-	-	19,255.60
Flex/HS Deducts	-	-	-	-	-	1,818.40	-	1,818.40
Prior Adj	-	-	1,123.57		-	(58,254.52)	58,254.52	1,123.57
Receivables	-	-	-	-	-	-	-	-
Online Fees	263.56	-	-	455.22	-	-	-	718.78
Total Disbursements	388,045.62	73,556.10	84,086.44	3,211.05	453.19	67,276.61	58,254.52	674,883.53
Balance 8.31.25	1,692,433.64	3,312,204.73	393,586.97	123,987.29	15,911.49	203,106.13	56,720.17	5,797,950.42

Action 925A-4
Motion by Gubrud, seconded by Schwiesow to approve payment of the August 2025 bills as follows: FUND 10 GENERAL FUND: A&B PURE WATER, SUPPLIES, 172.50; ACTIVE HEATING, INC.,

REPAIRS & MAINTENANCE, 490.50; ANDOR, INC, REPAIRS & MAINTENANCE, 3,505.97; ASBSD, DUES & FEES, 2,375.46; AUGUST 17TH GOURMET COFFEE & SANDWICH SHOPPE, SUPPLIES, 500.00; BIG STONE THERAPIES, PURCHASED SERVICES, 2,000.00; BJERKE SANITATION, GARBAGE REMOVAL, 450.00; CANBY CHIROPRACTIC CENTER, PURCHASED SERVICES, 95.00; CITY OF CLEAR LAKE, WATER & SEWER, 3,120.09; CLEAR LAKE BUILDING CENTER, SUPPLIES, 1,429.50; CLEAR LAKE COURIER, ADVERTISING, 666.29; COMFORT INN & SUITES-MITCHELL, TRAVEL, 925.00; COMMERCIAL LIGHTING, SUPPLIES, 220.57; DEUEL COUNTY CENEX, FUEL & SUPPLIES, 928.15; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 2,048.90; DICK BLICK, SUPPLIES, 928.56; DUENWALD TRANSPORTATION, LLC, PURCHASED SERVICES, 3,057.00; EASTERN COTEAU CONFERENCE, DUES, 300.00; HEIMAN INC, PURCHASED SERVICES, 1,243.00; HILLYARD/SIOUX FALLS, SUPPLIES, REPAIRS & MAINTENANCE, 9,642.54; ITC, COMMUNICATIONS, 636.99; JOHNSON CONTROLS, REPAIRS & MAINTENANCE, 1,243.38; KARMA'S KORN, CONCESSIONS, 100.00; LAKE CENTRAL CONFERENCE, DUES & FEES, 600.00; MACK'S LANDSCAPING, PURCHASED SERVICES, 868.40; MARSH & McLENNAN AGENCY LLC, INSURANCE, 331.00; MAXWELL MEDALS, SUPPLIES, 268.00; MAYNARDS, CONCESSIONS, 3,205.44; NORTHEAST EDUC'L SERVICES COOP, COOP FEES, 124.36; NORTHWESTERN, NATURAL GAS, 77.21; OTTER TAIL POWER COMPANY, ELECTRICITY, 7,266.58; PARK & PLAY USA, LLC, REPAIRS & MAINTENANCE, 780.00; PEPSI-COLA, CONCESSIONS, 5,321.45; PERFORMANCE FOODSERIVCES, CONCESSIONS, 905.02; PIONEER ATHLETICS, SUPPLIES, 1,785.45; POPPLERS, MUSIC, 208.90; SANFORD HEALTH, PURCHASED SERVICES, 4,395.60; SDASBO, TRAVEL, 100.00; STAPLES, SUPPLIES, 915.12; TITAN MACHINERY, REPAIRS & MAINTENANCE, 394.82; TRAINING ROOM, SUPPLIES, 221.78; TWIN CITY HARDWARE, SUPPLIES, 720.88; FUND 21 CAPITAL OUTLAY: A&B BUSINESS SOLUTIONS, COPIER CONTRACT, 1,177.67; BOUND, SUBSCRIPTION, 1,050.00; DAKOTA SPORTS INC, EQUIPMENT, 3,155.33; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 316.92; LEGO EDUCATION, EQUIPMENT, 7,299.00; NCS PEARSON INC, SOFTWARE, 980.00; NIELSEN ELECTRIC, EQUIPMENT, 8,779.25; PEARSON EDUCATION, TEXTBOOKS, 2,988.60; POPPLERS, EQUIPMENT, 2,009.00; SCHOOL SPECIALTY, LLC, EQUIPMENT, 943.58; STITCHES BY JORGE, EQUIPMENT, 327.25; Fund: 22 SPECIAL EDUCATION FUND: ASBSD, PURCHASED SERVICES, 205.00; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 199.08; HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY, TEXTBOOKS, 1,939.60; NORTHEAST EDUC'L SERVICES COOP, COOP FEES, 15,776.52; FUND 51 FOOD SERVICE: AAA COLLECTIONS, INC, PURCHASED SERVICES, 31.91; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 128.92; EAST SIDE JERSEY DAIRY, INC, MILK, 1,818.87; HILLYARD/SIOUX FALLS, EQUIPMENT, 1,169.04; MAYNARDS, GROCERIES, 1,002.32; PERFORMANCE FOODSERIVCES, GROCERIES & SUPPLIES, 12,516.98.

Action 925A-5
Motion by Brandt, seconded by Konold to accept the resignation of Brooke Hockett as Art Teacher. All present voted aye. Motion carried.

Action 925A-6
Motion by Brandt, seconded by Schwiesow to hire Billie Jo Giesel as Assistant Track Coach with a stipend of $3,219.00. All present voted aye. Motion carried.

Action 925A-7
Motion by Schwiesow, seconded by Gubrud to hire Tyler Urban as Custodian at $18.00 per hour. All present voted aye. Motion carried.

Action 925A-8
Motion by Schwiesow, seconded by Gubrud to hire McKensey Konold as Prom Advisor with a stipend of $798.00. All present voted aye. Motion carried.

Action 925A-9
Motion by Gubrud, seconded by Brandt to approve Open Enrollments 25-26 1, 2, 3, 4, 5, 6, 7, and 8. All present voted aye. Motion carried.

The agenda format was discussed.

Action 925A-10
Motion by Schwiesow, seconded by Konold to approve the Annual Report as presented. All present voted aye. Motion carried.

Superintendent Schiernbeck's report included: Deubrook WR cooperative; Student Count; State of the District-November; ALICE Training; NWEA Training; Staff Photobook; Next Board Meeting-October 13th, 6pm; and Focus Group Meetings-Wednesday, October 8th-2025, Wednesday, December 10th-2025, Wednesday, February 11th-2026, and Wednesday, April 15th-2026.

Principal Hahn's report included: Cardinal Corner – Staff Newsletter; NWEA Testing; Homecoming Events; Staff Recognition – Cindy Konold; Seniors – Elementary Snack Drive; Sonja Sodren – Ambassadors of Music Trip; and Tatum Sather – Science Award.

Principal Rahlf's report included: Staff Recognition – Shane Waikel; NWEA Map Testing Update - Elementary will have completed first round of testing this week, we will begin to use the data to compile 95% intervention groups that will start in October, 95% benchmark data will also be used to set up intervention groups; Planbook - we will continue to use Planbook and we are working to get all the updated links into the website; and getting to know the new curriculums - Social Studies Standards/News Weekly K-5 – supplied by the state, 95% core phonics program - JK-5, CKLA Amplify – pilot in K and 3rd – core reading curriculum.

Athletic Director Rahlf's report included: Fall sports are in full swing: Volleyball - 7th – 10 student athletes, 8th – 4 student athletes, 9th-12th – 30 student athletes; Football - 7th – 8 student athletes, 8th – 17 student athletes, 9th – 12th – 49 student athletes; Cross Country - 7th – 12th – 24 student athletes; Homecoming – Sept. 19th - Coronation – Sunday, Sept. 14th.

Business Manager Schmahl's report included: Annual Report; 2025-2026 Budget & Levies; Fuel Bid; Audit – ELO Onsite November 3rd-5th - Upload Deadline September 15th; Budget Entered in SUI.

NESC Representative Gubrud reported on the August 18, 2025, meeting.

Next regular meeting is Monday, October 13, 2025, at 6:00 p.m.

Action 925A-11
Motion by Konold, seconded by Gubrud to adjourn at 6:56 pm. All present voted aye. Motion carried.

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Ellen Schmahl, Business Manager Danay Nielsen, Chairperson

September 2025 Payroll

Hourly	General	Spec. Ed.	Food Serv	Other Ent.
OASI	$ 6,010.44	$ 1,775.06	$ 818.74	$ 752.74
FIT	$ 1,487.36	$ 342.38	$ -	$ 16.01
INS	$ 5,223.26	$ 11,592.37	$ 1,826.14	$ 1,761.81
SDRS	$ 3,100.46	$ 1,653.42	$ 584.50	$ 617.40
OD	$ 354.37	$ 675.63	$ 175.00	$ 75.00
NET	$ 32,809.83	$ 8,932.02	$ 4,407.00	$ 4,097.34
TOTAL	$ 48,985.72	$ 24,970.88	$ 7,811.38	$ 7,320.30
Total Hourly		$ 89,088.28		

Contracted	General	Spec. Ed.	$ -
OASI	$ 31,693.00	$ 3,954.62	$ -
FIT	$ 13,659.50	$ 1,590.59	$ -
INS	$ 28,273.01	$ 6,600.92	$ -
SDRS	$ 25,257.48	$ 3,394.20	$ -
OD	$ 6,593.34	$ 325.00	$ -
NET	$ 158,461.38	$ 20,130.09	$ -
TOTAL	$ 263,937.71	$ 35,995.42	$ -
Total Contracted		$ 299,933.13	
Total Payroll		$ 389,021.41	

DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

	General Fund	Capital Outlay	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 9.1.25	1,692,433.64	3,312,204.73	394,710.54	23,987.29	15,911.49	203,106.13	56,720.17	5,699,073.99
Receipts:								
Local	43,230.72	11,470.19	7,180.16	16,141.80	5,881.24	29,604.93	-	113,509.04
State	148,129.00	-	-	-	-	-	-	148,129.00
Federal	1,532.00	-	207.10	4,213.63	-	-	-	5,952.73
Other	-	-	-	100,000.00	-	-	-	100,000.00
Total Receipts	192,891.72	11,470.19	7,387.26	120,355.43	5,881.24	29,604.93	-	367,590.77
G.L. Entries	-	-	-	-	-	-	-	-
Disbursements:								
Accts. Payable	64,569.41	29,026.60	18,120.20	16,668.04	-	63,906.42	-	192,290.67
Hourly Payroll	48,985.72	-	24,970.88	7,811.38	7,320.30	-	-	89,088.28
Contracted Payroll	263,937.71	-	35,995.42	-	-	-	-	299,933.13
P-Card	3,469.28	4,415.79	377.99	161.33	-	467.24	-	8,891.63
Flex/HS Deducts	-	-	-	-	-	117.22	-	117.22
Prior Adj	-	-	-		-	-	-	-
Receivables	-	-	-	-	-	-	-	-
Online Fees	98.20	-	-	320.52	85.58	-	-	504.30
Total Disbursements	381,060.32	33,442.39	79,464.49	24,961.27	7,405.88	64,490.88	-	590,825.23
Balance 9.30.25	1,504,265.04	3,290,232.53	322,633.31	119,381.45	14,386.85	168,220.18	56,720.17	5,475,839.53

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources						
Current Assets						
101 GF Demand Deposits	26,244.52	185,247.26	0.00	(34.40)	(15.98)	211,441.40
102 PAYROLL DEPOSITS	(4,113.88)	0.00	(1,123.57)	0.29	11,386.23	6,149.07
105 POOLED FUND DEPOSITS	1,482,134.40	1,104,985.27	323,756.88	19,415.56	3,016.60	2,933,308.71
106 TIME DEPOSITS	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	5,356.35
110 SPED TAXES RECEIVABLE	851,252.87	812,257.58	479,769.84	0.00	0.00	2,143,280.29
112 SPED TAXES RECEIVABLE - PRIOR YEARS	18,606.02	10,347.06	5,304.14	0.00	0.00	34,257.22
120 011 GF Accounts Receivable Regular	1,546.38	0.00	0.00	0.00	0.00	1,546.38
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	(95.74)	(0.22)	(95.96)
120 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	7,508.07	0.00	7,508.07
140 GF Due From Federal Govt	(0.11)	0.00	0.00	0.00	0.00	(0.11)
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	1,149.54	0.00	1,149.54
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	8,076.06	0.00	8,076.06
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	7,170.07	0.00	7,170.07
196 NET PENSION ASSET	0.00	0.00	0.00	374.12	41.83	415.95
Current Assets	2,381,026.55	4,112,837.17	807,707.29	43,563.57	14,428.46	7,359,563.04
Long-term Assets						
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	8,064.17	0.00	8,064.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	290,688.26	0.00	290,688.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	(26,210.98)	0.00	(26,210.98)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	(25,584.26)	0.00	(25,584.26)
Long-term Assets	0.00	0.00	0.00	246,957.19	0.00	246,957.19
Deferred Outflows of Resources						
252 014 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	4,268.00	0.00	4,268.00
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	32,516.05	3,625.11	36,141.16
Deferred Outflows of Resources	0.00	0.00	0.00	36,784.05	3,625.11	40,409.16

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources	2,381,026.55	4,112,837.17	807,707.29	327,304.81	18,053.57	7,646,929.39
Total Liabilities, Deferred Inflows of Resources, and Fund Equity						
Current Liabilities						
402 ACCOUNTS PAYABLE	251.54	0.00	88.20	0.00	0.00	339.74
404 CONTRACTS PAYABLE	(61,337.52)	0.00	14,916.64	11,625.47	1,296.00	(33,499.41)
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	993.61	0.00	(0.17)	(0.32)	0.24	993.36
454 RETIREMENT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
457 BENEFITS PAYABLE	(24,487.92)	0.00	(9,119.60)	(616.95)	177.42	(34,047.05)
459 MNSIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
471 DEPOSITS PAYABLE	0.00	0.00	0.00	12,091.11	0.00	12,091.11
Current Liabilities	(84,580.29)	0.00	5,885.07	23,099.31	1,473.66	(54,122.25)
Long-term Liabilities						
506 Net OPEB Liability	0.00	0.00	0.00	15,135.00	0.00	15,135.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	3,113.54	0.00	3,113.54
Long-term Liabilities	0.00	0.00	0.00	18,248.54	0.00	18,248.54
Deferred Inflows of Resources						
551 UNAVAILABLE REVENUE-PROPERTY TAXES	869,858.89	822,604.64	485,073.98	0.00	0.00	2,177,537.51
554 014 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.46	0.00	0.46
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	18,675.48	2,082.48	20,757.96
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.07	0.07
Deferred Inflows of Resources	869,858.89	822,604.64	485,073.98	18,675.94	2,082.55	2,198,296.00
Fund Balance						
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	247,216.19	0.00	247,216.19
707 RESTRICTED NET POSITION	0.00	0.00	0.00	14,215.23	1,585.39	15,800.62

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	5,788.47	5,788.47
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	57,749.51	57,749.51
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	5,849.60	(50,626.01)	(44,776.41)
723 RESTRICTED-CAPITAL OUTLAY	0.00	3,290,232.53	0.00	0.00	0.00	3,290,232.53
724 RESTRICTED-SPEC. ED.	0.00	0.00	316,748.24	0.00	0.00	316,748.24
749 920 RESTRICTED-PERKINS	12,561.45	0.00	0.00	0.00	0.00	12,561.45
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,565,479.50	0.00	0.00	0.00	0.00	1,565,479.50
Fund Balance	1,595,747.95	3,290,232.53	316,748.24	267,281.02	14,497.36	5,484,507.10
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	2,381,026.55	4,112,837.17	807,707.29	327,304.81	18,053.57	7,646,929.39

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	1,703.08	690.00	0.00	0.00	1,013.08
60 759 808	HS STUDENT COUNCIL	11,252.85	822.44	1,062.15	0.00	11,492.56
60 759 809	NATIONAL HONOR SOCIETY	1,192.38	0.00	0.00	0.00	1,192.38
60 759 810	KEY CLUB	5,790.29	139.36	1,318.00	0.00	6,968.93
60 759 811	CLEARING ACCOUNT	4,113.67	0.00	3,415.94	0.00	7,529.61
60 759 812	ACTIVITY TICKETS	4,151.75	0.00	0.00	0.00	4,151.75
60 759 813	IMPREST FUND	3,529.23	6,937.07	0.00	0.00	(3,407.84)
60 759 819	BAND	5,912.53	0.00	0.00	0.00	5,912.53
60 759 822	MENTORSHIP PROGRAM	2,402.84	0.00	0.00	0.00	2,402.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	1,426.01	1,263.49	565.00	0.00	727.52
60 759 829	LAPTOP DEPOSIT	20,161.29	0.00	246.00	0.00	20,407.29
60 759 831	RACHELS CHALLENGE	4,174.70	0.00	0.00	0.00	4,174.70
60 759 834	Oral Interp	600.00	0.00	0.00	0.00	600.00
60 759 835	BAND TRIP FUND	3,179.94	0.00	0.00	0.00	3,179.94
60 759 836	YEARBOOK STAFF	1,927.34	0.00	0.00	0.00	1,927.34
60 759 837	GYMNASTICS CLUB	468.77	0.00	0.00	0.00	468.77
60 759 838	ART CLUB	1,751.29	0.00	0.00	0.00	1,751.29
60 759 839	SOFTBALL	967.49	0.00	1,650.00	0.00	2,617.49
60 759 840	MEDICAL TRUST	(8,103.82)	53,082.95	48.84	0.00	(61,137.93)
60 759 853	Play Donation	1,400.00	0.00	0.00	0.00	1,400.00
60 759 854	Deuel Drama Club	129.70	0.00	0.00	0.00	129.70
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 861	MS STUDENT COUNCIL	4,237.66	193.86	419.50	0.00	4,463.30
60 759 863	BOX TOPS	3,581.10	0.00	0.00	0.00	3,581.10
60 759 864	Class Composites Project	244.48	0.00	0.00	0.00	244.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	514.97	0.00	0.00	0.00	514.97
60 759 869	DISTRICT/REGIONAL EVENT	(554.30)	0.00	0.00	0.00	(554.30)
60 759 870	STUDENT ASSISTANCE	5,521.36	249.26	0.00	0.00	5,272.10
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	97,700.00	0.00	15,000.00	0.00	112,700.00
60 759 885	ENGRAVER-RESALE	1,018.61	0.00	0.00	0.00	1,018.61
60 759 886	MULTI MEDIA ADS	3,205.10	0.00	0.00	0.00	3,205.10
60 759 901	SPECIAL DONATIONS	4,100.00	0.00	0.00	0.00	4,100.00
60 759 902	GOLF	3,115.72	0.00	0.00	0.00	3,115.72
60 759 903	EDUCATORS RISING	100.00	0.00	0.00	0.00	100.00

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description		Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 904	ESports		1,075.12	0.00	0.00	0.00	1,075.12
60 759 910	SECT. 125 REIMB.		4,138.53	117.22	0.00	0.00	4,021.31
60 759 912	HOSA		4,046.91	980.23	935.50	0.00	4,002.18
60 759 920	DEWAL PERKINS		(5,765.80)	0.00	0.00	0.00	(5,765.80)
60 759 923	Class of 2023		133.43	0.00	0.00	0.00	133.43
60 759 924	Class of 2024		412.56	0.00	0.00	0.00	412.56
60 759 925	Class of 2025		553.81	0.00	0.00	0.00	553.81
60 759 926	Class of 2026		290.92	0.00	0.00	0.00	290.92
60 759 927	CLASS OF 2027		2,582.00	0.00	4,929.00	0.00	7,511.00
		Fund Total: 60	206,289.74	64,475.88	29,589.93	0.00	171,403.79

2025-2026 Expenditures & Revenue				
51 - Food Service				
	Budget	Expenditures to Date	% of Budget	Balance at EOM
July	$ 406,000.00	$ 3,119.59	0.77%	$ 402,880.41
August	$ 406,000.00	$ 4,790.68	1.18%	$ 401,209.32
September	$ 406,000.00	$ 29,640.04	7.35%	$ 376,359.96
October	$ 406,000.00	$ -	0.00%	$ -
November	$ 406,000.00	$ -	0.00%	$ -
December	$ 406,000.00	$ -	0.00%	$ -
January	$ 406,000.00	$ -	0.00%	$ -
February	$ 406,000.00	$ -	0.00%	$ -
March	$ 406,000.00	$ -	0.00%	$ -
April	$ 406,000.00	$ -	0.00%	$ -
May	$ 406,000.00	$ -	0.00%	$ -
June	$ 406,000.00	$ -	0.00%	$ -
	Budget	Revenue to Date	% of Budget	Budget Balance
July	$ 406,000.00	$ 2,925.63	0.72%	$ 403,074.37
August	$ 406,000.00	$ 28,689.53	7.07%	$ 377,310.47
September	$ 406,000.00	$ 48,964.96	12.06%	$ 357,035.04
October	$ 406,000.00	$ -	0.00%	$ -
November	$ 406,000.00	$ -	0.00%	$ -
December	$ 406,000.00	$ -	0.00%	$ -
January	$ 406,000.00	$ -	0.00%	$ -
February	$ 406,000.00	$ -	0.00%	$ -
March	$ 406,000.00	$ -	0.00%	$ -
April	$ 406,000.00	$ -	0.00%	$ -
May	$ 406,000.00	$ -	0.00%	$ -
June	$ 406,000.00	$ -	0.00%	$ -
	Revenue	Expenses	Difference	
	$ -	$ -	$ -	To Fund Balance

2025-2026 Expenditures & Revenue				
10 - General Fund				
	Budget	Expenditures to Date	% of Budget	Balance at EOM
July	$ 5,432,245.00	$ 218,219.62	4.16%	$ 5,214,025.38
August	$ 5,432,245.00	$ 385,599.44	7.33%	$ 5,046,645.56
September	$ 5,432,245.00	$ 766,521.74	14.97%	$ 4,665,723.26
October	$ 5,432,245.00	$ -	0.00%	$ -
November	$ 5,432,245.00	$ -	0.00%	$ -
December	$ 5,432,245.00	$ -	0.00%	$ -
January	$ 5,432,245.00	$ -	0.00%	$ -
February	$ 5,432,245.00	$ -	0.00%	$ -
March	$ 5,432,245.00	$ -	0.00%	$ -
April	$ 5,432,245.00	$ -	0.00%	$ -
May	$ 5,432,245.00	$ -	0.00%	$ -
June	$ 5,432,245.00	$ -	0.00%	$ -
	Budget	Revenue to Date	% of Budget	Budget Balance
July	$ 5,184,170.00	$ 168,067.99	3.24%	$ 5,016,102.01
August	$ 5,184,170.00	$ 351,454.05	6.78%	$ 4,832,715.95
September	$ 5,184,170.00	$ 544,207.75	10.50%	$ 4,639,962.25
October	$ 5,184,170.00	$ -	0.00%	$ -
November	$ 5,184,170.00	$ -	0.00%	$ -
December	$ 5,184,170.00	$ -	0.00%	$ -
January	$ 5,184,170.00	$ -	0.00%	$ -
February	$ 5,184,170.00	$ -	0.00%	$ -
March	$ 5,184,170.00	$ -	0.00%	$ -
April	$ 5,184,170.00	$ -	0.00%	$ -
May	$ 5,184,170.00	$ -	0.00%	$ -
June	$ 5,184,170.00	$ -	0.00%	$ -
	Revenue	Expenses	Difference	
	$ -	$ -	$ -	To Fund Balance

2025-2026 Expenditures & Revenue				
21 - Capital Outlay				
	Budget	Expenditures to Date	% of Budget	Balance at EOM
July	$ 1,518,226.00	$ 776,025.42	59.35%	$ 742,200.58
August	$ 1,518,226.00	$ 849,581.52	64.21%	$ 668,644.48
September	$ 1,518,226.00	$ 883,023.91	69.67%	$ 635,202.09
October	$ 1,518,226.00	$ -	0.00%	$ -
November	$ 1,518,226.00	$ -	0.00%	$ -
December	$ 1,518,226.00	$ -	0.00%	$ -
January	$ 1,518,226.00	$ -	0.00%	$ -
February	$ 1,518,226.00	$ -	0.00%	$ -
March	$ 1,518,226.00	$ -	0.00%	$ -
April	$ 1,518,226.00	$ -	0.00%	$ -
May	$ 1,518,226.00	$ -	0.00%	$ -
June	$ 1,518,226.00	$ -	0.00%	$ -
	Budget	Revenue to Date	% of Budget	Budget Balance
July	$ 2,082,003.00	$ 15,238.80	0.73%	$ 2,066,764.20
August	$ 2,082,003.00	$ 25,519.10	1.23%	$ 2,056,483.90
September	$ 2,082,003.00	$ 36,989.29	1.78%	$ 2,045,013.71
October	$ 2,082,003.00	$ -	0.00%	$ -
November	$ 2,082,003.00	$ -	0.00%	$ -
December	$ 2,082,003.00	$ -	0.00%	$ -
January	$ 2,082,003.00	$ -	0.00%	$ -
February	$ 2,082,003.00	$ -	0.00%	$ -
March	$ 2,082,003.00	$ -	0.00%	$ -
April	$ 2,082,003.00	$ -	0.00%	$ -
May	$ 2,082,003.00	$ -	0.00%	$ -
June	$ 2,082,003.00	$ -	0.00%	$ -
	Revenue	Expenses	Difference	
	$ -	$ -	$ -	To Fund Balance

2025-2026 Expenditures & Revenue				
22- SPED				
	Budget	Expenditures to Date	% of Budget	Balance at EOM
July	$ 1,353,085.00	$ 11,315.20	1.02%	$ 1,341,769.80
August	$ 1,353,085.00	$ 52,913.48	4.10%	$ 1,300,171.52
September	$ 1,353,085.00	$ 132,377.97	9.99%	$ 1,220,707.03
October	$ 1,353,085.00	$ -	0.00%	$ -
November	$ 1,353,085.00	$ -	0.00%	$ -
December	$ 1,353,085.00	$ -	0.00%	$ -
January	$ 1,353,085.00	$ -	0.00%	$ -
February	$ 1,353,085.00	$ -	0.00%	$ -
March	$ 1,353,085.00	$ -	0.00%	$ -
April	$ 1,353,085.00	$ -	0.00%	$ -
May	$ 1,353,085.00	$ -	0.00%	$ -
June	$ 1,353,085.00	$ -	0.00%	$ -
	Budget	Revenue to Date	% of Budget	Budget Balance
July	$ 1,216,847.00	$ 8,765.48	0.72%	$ 1,208,081.52
August	$ 1,216,847.00	$ 13,859.15	1.14%	$ 1,202,987.85
September	$ 1,216,847.00	$ 21,246.41	1.75%	$ 1,195,600.59
October	$ 1,216,847.00	$ -	0.00%	$ -
November	$ 1,216,847.00	$ -	0.00%	$ -
December	$ 1,216,847.00	$ -	0.00%	$ -
January	$ 1,216,847.00	$ -	0.00%	$ -
February	$ 1,216,847.00	$ -	0.00%	$ -
March	$ 1,216,847.00	$ -	0.00%	$ -
April	$ 1,216,847.00	$ -	0.00%	$ -
May	$ 1,216,847.00	$ -	0.00%	$ -
June	$ 1,216,847.00	$ -	0.00%	$ -
	Revenue	Expenses	Difference	
	$ -	$ -	$ -	From Fund Balance

Vendor	Description	Invoice Amount
Fund: 10 GENERAL FUND		
A&B BUSINESS SOLUTIONS	SUPPLIES	68.33
A&B PURE WATER	SUPPLIES	279.85
A-OX WELDING SUPPLY CO. INC	CYLINDER RENT & SUPPLIES	8,432.80
ANATOMY WAREHOUSE	PERKINS - LAKE PRESTON	170.00
ASB WORKERS' COMPENSATION FUND	WORKERS COMPENSATION	4,994.29
BJERKE SANITATION	GARBAGE REMOVAL	450.00
BLACK HILLS SPECIAL SERVICES	DUES	2,000.00
BRISTLIN SERVICES, LLC	REPAIRS & MAINTENANCE	1,775.51
CABANA BANNERS	SUPPLIES	2,235.00
CANBY CHIROPRACTIC CENTER	PURCHASED SERVICES	190.00
CANBY DAIRY QUEEN	CONCESSIONS	345.00
CEDAR SHORE RESORT	TRAVEL	230.08
CITY OF CLEAR LAKE	WATER & SEWER	1,994.51
CLEAR LAKE BUILDING CENTER	SUPPLIES	671.34
CLEAR LAKE COURIER	ADVERTISING	170.74
COLE PAPERS INC	SUPPLIES	2,584.60
COMMERCIAL LIGHTING	SUPPLIES	141.94
COWBOY COUNTRY STORES	FUEL	279.65
DAKOTA PORTABLE TOILETS, INC.	RENT	265.50
DAKOTA POTTERS SUPPLY LLC	REPAIRS & MAINTENANCE	321.73
DEUEL COUNTY CENEX	CONCESSIONS, FUEL & SUPPLIES	12,684.96
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	6,677.58
ECOLAB PEST ELIMINATION SERVICE	PURCHASED SERVICES	77.79
ELITE DRAIN & SEWER CLEANING LLC	PURCHASED SERVICES	600.00
FRITZ CHEVROLET	REPAIRS & MAINTENANCE	287.78
HILLYARD/SIOUX FALLS	SUPPLIES	3,568.38
ITC	COMMUNICATIONS	652.54
JAYMAR BUSINESS FORMS	SUPPLIES	240.56
KARMA'S KORN	CONCESSIONS	50.00

Vendor	Description	Invoice Amount
KIWANIS	DUES & FEES	155.00
LINDE GAS AND EQUIPMENT INC.	PERKINS - WILMOT	3,683.69
MAYNARDS	SUPPLIES	1,008.49
NASCO EDUCATION	PERKINS - WILMOT	2,525.91
NIELSEN ELECTRIC	REPAIRS & MAINTENANCE	4,448.78
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	124.36
NORTHWESTERN	NATURAL GAS	121.53
OTTER TAIL POWER COMPANY	ELECTRICITY	10,574.97
PEPSI-COLA	CONCESSIONS	1,950.13
PERFORMANCE FOODSERIVCES	CONCESSIONS	1,905.18
PIONEER ATHLETICS	SUPPLIES	759.25
POPPLERS	MUSIC & SUPPLIES	423.87
ROELOFSEN IMPLEMENT, INC.	REPAIRS & MAINTENANCE	23.11
SANFORD HEALTH OCCUPATIONAL MEDICINE	PURCHASED SERVICES	32.00
SANFORD HEALTH	PURCHASED SERVICES	2,597.00
SCHOLASTIC, INC. EDUCATION	BOOKS	155.78
SCHOOL SPECIALTY, LLC	SUPPLIES	405.76
STAN HOUSTON EQUIPMENT	PERKINS - ESTELLINE	1,375.88
STAPLES	SUPPLIES	97.30
STERLING COMPUTERS	TECH SUPPLIES	20.10
STUDER EDUCATION	PURCHASED SERVICES	1,495.00
Time Management Systems	PURCHASED SERVICES	3.00
TITAN MACHINERY	REPAIRS & MAINTNANCE	682.04
U.S. Bank	PURCHASED SERVICES	350.00
ULINE	SUPPLIES	256.64
WHITE'S WELDING	PURCHASED SERVICES	250.00
WONDER MEDIA, LLC	SUBSCRIPTION	98.00
WWTIRE SERVICES	SUPPLIES	729.80
	Fund Total:	**88,693.03**
Fund: 21 CAPITAL OUTLAY		
95 PERCENT GROUP	TEXTBOOKS	76,493.80

Vendor	Description	Invoice Amount
A&B BUSINESS SOLUTIONS	COPIER CONTRACT	1,177.67
BOUND	EQUIPMENT	728.00
CLEAR LAKE COMPUTER SERVICES	EQUIPMENT	360.00
DAKOTA SPORTS INC	EQUIPMENT	2,510.10
DOLLAMUR SPORT SURFACES	EQUIPMENT	3,677.62
IXL LEARNING	SOFTWARE	11,981.25
POCKET NURSE	EQUIPMENT	10,835.84
SOUTHERN ALUMINUM	EQUIPMENT	3,238.00
WATER KING	EQUIPMENT	2,875.00
	Fund Total:	**113,877.28**
Fund: 22 SPECIAL EDUCATION FUND		
ASB WORKERS' COMPENSATION FUND	WORKERS COMPENSATION	1,082.59
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	208.42
MATH LEARNING CENTER, THE	TEXTBOOKS	2,376.00
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	27,475.53
PRO-ED	SUPPLIES	162.80
	Fund Total:	**31,305.34**
Fund: 51 FOOD SERVICE		
ASB WORKERS' COMPENSATION FUND	WORKERS COMPENSATION	265.12
COMMERCIAL KITCHEN SERVICES, LLC	REAPIRS & MAINTENANCE	422.50
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	5.70
EAST SIDE JERSEY DAIRY, INC	MILK	2,302.79
HILLYARD/SIOUX FALLS	SUPPLIES	806.10
MAYNARDS	GROCERIES	2,125.43
PERFORMANCE FOODSERIVCES	GROCERIES & SUPPLIES	17,512.24
SD DEPARTMENT OF LABOR	UNEMPLOYMENT	1,981.00
	Fund Total:	**25,420.88**
	Checking Account Total:	**259,296.53**

Checking Account: 1 1

Check Number: 44773 Check Type: Check Check Date: 10/13/2025 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 4,954.85

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
36504	09/04/2025		FINGERPRINTS B. GROSS	10 2319 000 319	43.25
36504	09/04/2025		FINGERPRINTS MONNIER	10 2319 000 319	43.25
36505	09/04/2025		XC ENTRY FEE DEUBROOK AREA	10 6910 000 319	80.00
36506	09/04/2025		JOURNAL COMPETITION SQUISHIES	10 2129 113 411	52.18
36507	09/04/2025		CONCESSIONS SUPPLIES	10 2569 000 461	89.81
36510	09/08/2025		VB OFFICIAL	10 6230 000 319	137.14
36511	09/08/2025		VB OFFICIAL	10 6230 000 319	167.95
36512	09/08/2025		FB OFFICIAL	10 6130 000 319	185.09
36513	09/08/2025		FB OFFICIAL	10 6130 000 319	185.25
36514	09/08/2025		FB OFFICIAL	10 6130 000 319	279.92
36515	09/08/2025		FB OFFICIAL	10 6130 000 319	184.21
36516	09/08/2025		FB OFFICIAL	10 6130 000 319	193.58
36517	09/08/2025		FAMILY MAX ACTIVITY TICKET FEE	10 1710 000	10.00
36518	09/08/2025		VB TOURNY CWL	10 6230 000 319	100.00
36520	09/08/2025		FINGERPRINTS HENNINGS	10 2319 000 319	43.25
36522	09/08/2025		CLEARING LUNCH ACCT TO PAY FEES	51 1610 000	5.70
36523	09/08/2025		CLASSROOM SUPPLIES	22 1222 000 411	179.15
36524	09/08/2025		ORAL INTERP SCRIPTS	10 6921 000 319	148.72
36525	09/12/2025		VB OFFICIAL	10 6230 000 319	150.75
36526	09/12/2025		VB OFFICIAL	10 6230 000 319	116.08
36527	09/12/2025		DUES	10 2411 000 640	70.00
36529	09/12/2025		FINGERPRINTS BEGALKA	10 2319 000 319	43.25
36530	09/15/2025		ORAL INTERP SCRIPTS	10 6921 000 411	29.95
36531	09/15/2025		F. NAPKIN BAGS	10 2542 000 411	66.46
36534	09/15/2025		CONCESSIONS SUPPLIES	10 2569 000 461	102.08
36537	09/15/2025		FB OFFICIAL	10 6130 000 319	183.70
36538	09/15/2025		FB OFFICIAL	10 6130 000 319	263.24
36539	09/15/2025		FB OFFICIAL	10 6130 000 319	185.06
36540	09/15/2025		FB OFFICIAL	10 6130 000 319	177.51
36541	09/15/2025		FB OFFICIAL	10 6130 000 319	176.65
36542	09/16/2025		JH FB OFFICIAL	10 6130 000 319	196.00
36543	09/16/2025		ORAL INTERP	10 6921 000 411	41.25
36544	09/16/2025		BUG SPRAY	10 2542 000 411	26.02
36545	09/22/2025		FB OFFICIAL	10 6130 000 319	162.81
36546	09/22/2025		FB OFFICIAL	10 6130 000 319	160.14
36547	09/22/2025		FB OFFICIAL	10 6130 000 319	190.46
36548	09/22/2025		FB OFFICIAL	10 6130 000 319	163.60
36549	09/22/2025		FB OFFICIAL	10 6130 000 319	164.66
36550	09/22/2025		VB OFFICIAL	10 6230 000 319	156.73

Checking Account: 1 1

Check Number: 44774 Check Type: Check Check Date: 10/13/2025 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 1,936.85

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
36551	09/22/2025		VB OFFICIAL	10 6230 000 319	113.63
36560	09/22/2025		CONFERENCE MEALS	10 6990 000 334	15.36
36562	09/22/2025		REIMBURSE FOR CREDITS $70 EA	10 2219 000 290	210.00
36564	09/25/2025		SCRIPTS - ONE ACT PLAY	10 6922 000 319	201.97
36564	09/25/2025		ROYALTIES - ONE ACT PLAY	10 6922 000 325	203.80
36565	09/25/2025		COUNSEORS WORKSHOP	10 2129 113 319	55.00
36566	09/25/2025		XC ENTRY FEE CASASTLEWOOD	10 6910 000 319	50.00
36567	09/25/2025		XC ENTRY FEE SV	10 6910 000 319	35.00
36568	09/25/2025		FINGERPRINTS BROWN	10 2319 000 319	43.25
36570	09/25/2025		CONCESSIONS	10 2569 000 461	164.40
36571	09/30/2025		XC ENTRY FEE	10 6910 000 319	40.00
36572	09/30/2025		VB OFFICIAL	10 6230 000 319	156.73
36573	09/30/2025		VB OFFICIAL	10 6230 000 319	115.25
36574	09/30/2025		VB OFFICIAL	10 6230 000 319	121.09
36575	09/30/2025		VB OFFICIAL	10 6230 000 319	192.43
36580	09/30/2025		REIMB DUES	10 6931 000 640	25.00
36581	09/30/2025		SUPPLIES	10 2321 000 411	64.67
36581	09/30/2025		MEALS	22 2710 000 334	29.27
36582	09/30/2025		REIMB DUES	10 6931 000 319	100.00

*Denotes Expensed Invoice Item Checking Account ID: 1 Total without Voids: 6,891.70

Checking Account: 3 3
Check Number: 36606 Check Type: Check Check Date: 10/13/2025 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 15.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
36517	09/08/2025		FAMILY MAX LAPTOP FEE	60 1790 829	15.00

*Denotes Expensed Invoice Item

Checking Account ID: 3 Total without Voids: 15.00

CHURCHILL, MANOLIS, FREEMAN, KLUDT & BURNS LLP
ATTORNEYS AT LAW
FARMERS AND MERCHANTS BANK BUILDING
333 DAK AVE S • 2ND FLOOR • P.O. BOX 176
HURON, SOUTH DAKOTA 57350-0176
TELEPHONE: 605-352-8624
FAX: 605-352-2205
TOLL FREE 1-888-705-4115
www.churchillmanolis.com

RODNEY FREEMAN, JR. *
*Also Licensed in North Dakota
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WILLIAM S. CHURCHILL 1911-1994
GEORGE N. MANOLIS 1929-2008

September 23, 2025

Re: Education Law Association 2025 Annual Meeting

Dear Superintendent:

As has been my practice for a number of years, I plan to attend the Education Law Association 2025 annual meeting. As always, this promises to be an excellent program with topics including residency and open enrollment issues, home schoolers, special education, harassment and Title IX, free speech and religious issues.

While the topics at the meeting are always timely and important, the annual meeting also gives me an opportunity to discuss our school districts' problems and potential problems with representatives and attorneys from other districts around the country who have confronted these issues in the past. This permits me to render to your district, if called upon, the best legal advice possible based upon not only on South Dakota law, but also upon current national trends. This hopefully, assists your district in avoiding unnecessary and costly litigation.

Many districts call upon us for legal advice and we would once again ask those districts, including yours, to contribute $160 toward the cost associated with this national conference. Contributing districts receive our annual memorandum regarding terminations and non-renewals of tenured and probationary teachers and we intend to continue our office policy of not charging contributing districts for phone conferences relative to school law questions that do not involve research or correspondence.

Thank you for your courtesy and consideration.

Very truly yours,

Rodney Freeman, Jr
of Churchill, Manolis, Freeman,
Kludt & Burns LLP

RF/mj

Policy AE: WELLNESS **Status:** DRAFT

Original Adopted Date: 01/01/2007 **| Last Revised Date:** 06/06/2019 **| Last Reviewed Date:** 10/13/2025

Deuel School District Wellness Policy

Note: A local school wellness policy is a written document that guides a local education agency (LEA) in establishing a healthy school environment. Each LEA participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) is required to establish a written local school wellness policy for all schools under its jurisdiction (7 CFR 210.31 c)).This "Basic" district-level wellness policy template meets the minimum Federal standards for local school wellness policy implementation under the final rule of the Healthy, Hunger-Free Kids Act of 2010, the Alliance for a Healthier Generation Healthy Schools Program Bronze-level award criteria, and minimum best practice standards accepted in the education and public health fields. School districts should choose policy language that meets their current needs and also supports growth over time]. If you are using this tool to compare your policy against, you should include the language in italics as the strongest examples for comparison.

Please note: South Dakota Model Wellness Policy is based on the Alliance for a Healthier Generation Model Wellness Policy. Visit healthiergeneration.org to observe the Alliance for a Healthier Generation Model Policy.

Preamble

Deuel School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.[i],[ii],[iii],[iv],[v],[vi],[vii] Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.[viii],[ix],[x] In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.[xi],[xii],[xiii],[xiv]. Finally, there is evidence that adequate hydration is associated with better cognitive performance. [15,16,17]

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. **Specifically, this policy establishes goals and procedures to ensure that:**

- Students in the District have **access to healthy foods throughout the school day** – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and state nutrition standards;
- Students receive quality **nutrition education** that helps them develop lifelong healthy eating behaviors;
- Students have **opportunities to be physically active** before, during and after school;
- Schools engage in **nutrition and physical activity promotion** and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for **management, oversight, implementation, communication** about and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff and schools in the District. Specific measureable goals and outcomes are identified within each section below.

School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the local wellness

committee or work within an existing school health committee) periodically to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as "wellness policy").
The local wellness committee membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: *parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], school administrators (e.g.., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public.*

Leadership

The Superintendent or designee(s) will convene the local wellness committee and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

The designated official for oversight is *Chad Schiernbeck, Superintendent.*

The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is(are): (Wellness Policy Committee)

Name	**Title / Relationship to the School or District**	**Email address**	**Role on Committee**
Chad Schiernbeck	Superintendent	Chad.Schiernbeck@k12.sd.us	Assists in the evaluation of the wellness policy implementation
Todd Rahlf	Elementary/Middle School Principal	Todd.Rahlf@k12.sd.us	Assists in the evaluation of the wellness policy implementation
~~Blaine Franken~~ Ellen Schmahl	Business Manager	~~Blaine.Franken@k12.sd.us~~ Ellen.Schmahl@k12.sd.us	Assists in the evaluation of the wellness policy implementation
~~Stacy Andersen~~ Ellen Schmahl	Food Service Director	~~Stacy.M.Andersen@k12.sd.us~~ Ellen.Schmahl@k12.sd.us	Ensures that food service program meets guidelines
Kris Ulmer	PE/Health Teacher	Kristopher.Ulmer@k12.sd.us	Implements PE and Health education requirements
Lynn Gudmundson	PE/Health Teacher	Lynn.Gudmundson@k12.sd.us	Implements PE and Health education requirements
~~Leah Schwiesow~~ Elizabeth Deboer	Elementary Teacher	~~Leah.Schwiesow@k12.sd.us~~ Elizabeth.Deboer@k12.sd.us	Assists in wellness plan evaluation
~~Luke Andersen~~	~~School Board Member/Parent~~		~~Assists in wellness plan evaluation~~

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy. Refer to Appendix A for a list of school-level wellness policy coordinators.

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about responsibilities, specific goals, and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports/policy updates can be found at: www.d*euel.k12.sd.us*

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at District's Administrative Offices for three years past the current year. Documentation maintained in this location will include but will not be limited to:

- **The written wellness policy;**
- **Documentation demonstrating that the policy has been made available to the public;**
- **Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware annually of their ability to participate on the local wellness committee;**
- **Documentation to demonstrate compliance with the annual public notification requirements;**
- **The most recent assessment on the implementation of the local school wellness policy;**
- **Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.**

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy for all sites under district jurisdiction and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the local wellness policy;
- The extent to which the District's wellness policy compares to a model policy (like the Alliance for a Healthier Generation's model wellness policy or the State Model Wellness Policy); and
- A description of the progress made in attaining the goals of the District's wellness policy.
    - Assessment will identify hw the policy will be updated to add areas as needed, improve progress toward goals, etc.
    - Dcumentation of when and how the policy was evaluated will be maintained.

The position/person responsible for managing the triennial assessment and contact information is Chad Schiernbeck, Superintendent.

The local wellness committee, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The local wellness committee will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment. Documentation of update will be maintained, such as attendance sheet, meeting minutes, etc.**

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of local wellness committee and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a

minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans*-fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP). All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)

- Promote healthy food and beverage choices, such as one or more of the following:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

Staff Qualifications and Professional Development

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.foodplanner.healthiergeneration.org.

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

Celebrations and Rewards

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards including through:

1. Celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers,

including non-food celebration ideas. Healthy party ideas are available from the Alliance for a Healthier Generation and from the USDA.
2. Classroom snacks brought by parents. The District will provide to parents a list of foods and beverages that meet Smart Snacks nutrition standards.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.
[Meets Healthy Schools Program Silver-level criteria]

Fundraising
Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. The District will make available to parents and teachers a list of healthy fundraising ideas [*examples from the Alliance for a Healthier Generation and the USDA*].

Nutrition Promotion
Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.
The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Review and consider evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available at http://www.foodplanner.healthiergeneration.org/.

Nutrition Education
The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

Nutrition Education will be achieved through classroom instruction in Health classes.

Food and Beverage Marketing in Schools
The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus* during the school day* will meet or exceed the USDA Smart Snacks in School nutrition standards such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.[xv] This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is in financially possible over time so that items are in compliance with the marketing policy.)
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

Physical Activity

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the district is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the district will be encouraged to participate in *Let's Move!* Active Schools (www.letsmoveschools.org) in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) **will not be withheld** as punishment for any reason. The district will provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education. All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All District **elementary students** in each grade will receive physical education for at least 60 minutes per week throughout the school year.

All [District] **secondary students** will meet minimum state PE/Health Education requirements.

Examples of Physical Activity Topics in Health Education

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength,

flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

Recess (Elementary)

The elementary school will offer at least 20 **minutes of recess** on all days during the school year. This policy may be waived on early dismissal or late arrival days). If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather is feasible for outdoor play.

In the event that the school or district must conduct **indoor recess,** teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

<u>Other Activities that Promote Student Wellness</u>

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the local wellness committee.

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

Glossary:

Extended School Day – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day – the time between midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

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Policy DID: INVENTORIES **Status:** DRAFT

Original Adopted Date: 02/06/2023 **| Last Revised Date:** 09/09/2024 **| Last Reviewed Date:** 10/13/2025

School employees designated by the school district shall conduct an annual inventory of district property to be made and placed on file with the business manager. The business manager will set a due date for inventories. District property that has an expected useful life exceeding one year and has an original value greater than ~~$5,000~~ $10,000 shall be included in the inventory.

Capital assets will include land; buildings, machinery and equipment, and all other tangible assets that are used in operations and that have initial useful lives extending beyond one year. Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years that most capital assets. Infrastructure assets will not be capitalized along with other capital assets.

The accounting treatment over capital assets will depend on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All capital assets will be valued at the historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets will be valued at their estimated fair value on the date donated. Interest costs incurred during construction of capital assets will not be capitalized along with other capital asset costs. Lease amounts less than $45,000 do not have to be capitalized.

Depreciation of all exhaustible fixed assets will be recorded as an allocated expense on the (GASB 34) Government-Wide Statement of Activities, with net capital assets reflected in the statement of Net Assets. Land, an inexhaustible capital asset will not be depreciated. Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements and proprietary funds will be as follows:

	Capitalization Threshold	Depreciation Method	Estimated Useful Life
Land	$0	_____	
Buildings	$50,000	Straight-Line	33-50 years
Improvements other than buildings	$15,000	Straight-Line	10-25 years
Infastructure	$15,000	Straight-Line	5-25 years
Machinery & Equipment	~~$5,000~~ $10,000	Straight-Line	5-12 years
Food Service Equipment	$2,500	Straight-Line	5-12 years

Policy DJ: PURCHASING PROCEDURES

Status: DRAFT

Original Adopted Date: 12/09/2024 **| Last Reviewed Date:** 10/13/2025

Applicability of Policy. This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.
All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the South Dakota Department of Education.

Responsibility for Purchasing. The authority to make purchases shall be governed by the district's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the district's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

Methods of Purchasing. The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to $10,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed $10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine

that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the district distributes micro-purchases equitably among qualified suppliers. The district will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between $10,000 and $250,000 (Simplified Acquisition)

Simplified acquisitions are purchases that, in the aggregate amount, is more than $10,000 and less than $250,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts which can be found earlier in this subsection.

3. Purchases Over $250,000

a. Sealed Bids (Formal Advertising)

For purchases over $250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Public Improvements.

b. Contract/Price Analysis

The district performs a cost or price analysis in connection with every procurement action in excess of $250,000,

including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

a. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. The procurement transaction can only be fulfilled by a single source.
2. The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation.

3. The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the district; or

4. After solicitation of a number of sources, competition is determined inadequate.

b. Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.

c. A cost or price analysis will be performed for noncompetitive proposals when the price exceeds

$250,000.

Use of Purchase (Debit & Credit) Cards. District use of purchase cards is subject to the policy on credit cards.

Federal Procurement System Standards. The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The district will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

Debarment and Suspension. The district awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy, compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The district may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over $25,000 the district verifies that the vendor with whom the district intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II (1) and 2
C.F.R. §§ 180.220 and 180.300.

The district will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and

contract documents. The Superintendent or his/her designee shall be responsible for such verification.

Settlements of Issues Arising Out of Procurements. The district alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the district of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

Conflict of Interest and Code of Conduct. Board and staff member conflicts of interest are governed by the district's conflict of interest policies. Purchases covered by this policy are subject to the following additional provisions:

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

Favors and Gifts. An employee, officer, agent, and board member of the district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of $25 or less.

Enforcement. Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the district.

Property Classifications. *Equipment* means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the district for financial statement purposes, or ~~$5,000~~ $10,000.
Supplies means all tangible personal property other than those described in
§200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the district for financial statement purposes or ~~$5,000~~ $10,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.

Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:

1. Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and

2. Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.1

Inventory Procedure. Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition. Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

Inventory Records. For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.
Physical Inventory. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

Maintenance. In accordance with 2 C.F.R. 313(d)(4), the district maintains adequate maintenance procedures to ensure that property is kept in good condition.

Lost or Stolen Items. The district maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The district will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

Use of Equipment. Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the district will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

Disposal of Equipment. When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding

agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of $10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity.
Equipment Retention. When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

Financial Management.

Identification. The district will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

Financial Reporting. The district will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

Accounting Records. The district maintains records which adequately identify the source and application of funds provided for federally- assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

Internal Controls. The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The district adequately safeguards all such property and assures that it is used solely for authorized purposes.

Budget Control. Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

Payment Methods. The district will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the district, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the South Dakota Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the district receives an advance in federal grant funds, the district will remit interest earned on the advanced payment quarterly to the federal agency. The district may retain interest amounts up to $500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the district will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the South Dakota Department of Education to review upon request.

Allowability of Costs. Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the district will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District- level requirements and policies regarding expenditures have been followed.
Travel Costs. All travel expenses paid with federal grant funds shall meet the federal requirements such as:

1. All travel costs must be reasonable and necessary;
2. All travel costs must be consistent with District policy; and
3. All travel costs must be directly related to the grant award.

In addition, all travel expenses funded with federal grant funds must be preapproved by the District's Business Manager. The state per diem rates for lodging shall be used to determine that maximum amount charged to a federal grant. For reimbursement of meals, the per diem rate and rules set by the State of South Dakota through administrative rule 5:01:02:14 will apply. There will be no reimbursement for breakfast if the staff member's lodging provides continental breakfast at no cost. For reimbursement for mileage of fuel, the State of South Dakota mileage rate will apply. If a District-owned vehicle is available for travel, the district-owned vehicle must be utilized unless preapproved by the Business Manager. All expenditures claimed by staff must include receipts and a completed voucher.

Required Contract Terms. The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

Contracting with Certain Vendors and Buy American. Pursuant to the standards contained in 2 C.F.R. § 200.321, the district will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The district participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d).
The district may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

Record Retention. The district maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses

those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The district also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter.
34 C.F.R. § 81.31(c). However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

Records will be destroyed in compliance with state law and the South Dakota Local Schools Records Retention and Destruction Schedule. This includes the completion of a Records Disposition Report.
Maintenance of Procurement Records. The district must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
Retention of procurement records shall be in accordance with applicable law and Board policy.

Privacy. The district has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

- Cooperatives with GYM/WR-
- Student Count-
- CSI-
    - Scorecard-
    - Rounding-
    - Profile of a Graduate-
- Facilities-
    - Concrete-
    - Roof-
    - Acoustic Tiles-
- Bus Rebate-
- Focus Group Meeting-

UPCOMING EVENTS

- NWEA Training-Oct. 10th and 17th
- Veterans Day Program-November 11th
- Next Board Meeting-November 10th, 6pm
- Academic Meeting-TBA

MS/HS Principal Board Report

- Staff Recognition
- Seniors – Elementary Snack Drive Update
- College and Career Day in Watertown
- KSB Digital Citizenship Presentations
- ACT Prep
- Student of the Month
    - MS
        - ELA – Nathan Thomas
        - Social – Anabelle Sheehan
        - Math – Ariana Johnson
        - Science – Bladimir Gallardo
    - HS
        - ELA – Gavin Maaland
        - Social - Noah Love
        - Math – Shyla Tvedt
        - Science – Caden Hourigan
        - Art – Deisha Ross
        - Music – Emma Raml
        - CTE – Carson Marko

Elem. Principal

- Elementary September Students of the month
  - JK - William Taylor
  - K -Landon Beutler
  - 1st - Ivery Sturm
  - 2nd - Georgie Reichling
  - 3rd - Jordyn Dahl
  - 4th - Natalie VanHofwegen
  - 5th - Amy Andringa

- September Card Winners:
  - Willow Kuipers
  - Emily Olivarez
  - Kutter Engelbrecht
  - Harper Johnson
  - Georgie Reichling

- Curriculum Update

- Staff Recognition – Ms. Crocker (Mrs. Feuerhelm) and Mrs. Hannah Swenson

- NWEA
  - Virtual Training – Oct. 10th
  - On Site Training – Oct. 17th

- Conferences – Oct. 24th
  - Sign up genius has been sent out to all elementary parents

- KSB – Digital Citizenship presentation

Athletic Director

- Congratulations to the following for qualifying for All State Chorus. Nov. 1st and 2nd
  - Addison Timmons
  - Claire Spilde
  - Shyla Tvedt
  - Stella Stormo
  - Caden Hourigan
  - Isaac DeBoer
  - Miles Decker
  - Levi Peterson

- Fall Seasons will soon be ending
  - Three home Varsity VB matches left (Oct. 17th and Oct. 28th)
  - Region Cross Country on Thursday Oct. 15th @ Webster
  - Finished up our home FB schedule – one game left @ Mobridge

  - Cross Country
    - 1st in the LCC meet – boys
    - 1st in the ECC meet for boys
    - ___ in the NEC meet for boys

Business Manager Board Report

Annual Report
Food Service Review
General Fund Cash Balance Accountability
5-Year Plan

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, September 3, 2025

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, September 3, 2025 at HyVee in Watertown, South Dakota. The meeting was called to order by President C. Lee at 10:00 A.M. and adjourned at 10:50 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Angela Keszler, Castlewood – entered at 10:11 P.M.; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Kory Foss, Elkton; Jeannine Metzger, Enemy Swim; Paul Von Fischer, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Christopher Folk, Rosholt; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; Chris Lee, Willow Lake; Jim Block, Webster; Nicholas Olson, Wilmot

Absent: Skyler Frederick, Deubrook; Todd Obele, Henry; Laura Schuster, Sioux Valley; Mike Schmidt, Summit

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Assistant Director Frewing

ADVISORY BOARD AGENDA

Call to Order

President C. Lee called the meeting to order at 10:00 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for July 2025.

Motion by D. Felderman and second by A. Van Regenmorter to approve July 2025 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the August 2025 BOD meeting.

Sped Forms

Director Nelson gave an update on Sped Forms. The districts that sent their child count spreadsheet had those uploaded to the system. NESC is continuing to explore a data exchange between Sped Forms and Infinite Campus.

Crisis Prevention Overview and Committee Formation

Assistant Director Frewing discussed moving forward with a different crisis prevention program.

Motion by S. Lepke and second by C. Schiernbeck to approve moving forward with Aspen By Optimistic Teaming. All present voting in favor, motion carried.

Edmentum – APEX Seats

Assistant Director Frewing shared that Edmentum was wanting districts to start using Courseware, their new product, instead of APEX. Frewing will set a future training about that process.

Medical Certification Training

Assistant Director Frewing reviewed the process to get school district staff certified to give medicine at school.

Upcoming NESC Professional Development

Director Nelson reviewed upcoming NESC professional development.

Behavior Program Needs

Discussion was held about starting an NESC behavior day program. Chairman Lee formed a committee to study this further, including M. Reed, C. Lee, D. Hoeke, P. Von Fischer, A. Keszler.

Adjournment

There being no further business, motion by S. Benson, second by M. Reed to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 15, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 15, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:04 P.M. and adjourned at 8:03 P.M.

Members Present

In-Person:
Lacey Ortberg, Clark; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore
Zoom:
Megann Murphy, Arlington - entered at 7:14 P.M.; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Tara Abraham, Hamlin; Audrey Rider, Henry; Sterling Eschenbaum, Lake Preston; Carrie Schiernbeck, ORR;
Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Cory Zirbel, Waubay; Nick Fosheim, Webster

Absent:

Heather Landreth, Britton/Hecla; Alisha Nielsen, Castlewood; Blake Hojer, DeSmet; Amy Otten, Deubrook; Greg Bich, Iroquois; Tia Felberg, Willow Lake; Jacque Cameron, Wilmot

NESC Staff Representatives: Shelly Skogstad (Z)
Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:04 P.M.

Introduction of Guests

Jason Koistenen, Brian Sampson, Travis Ahrens, Todd Obele and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-13 Motion by L. Amdahl, second by C. Zirbel, to approve the agenda with the addition of 7j) Resignation of Aleah Hymans; 7k) Resignation of Danica Thor; 9a) Approval of signature at official depository – Reliabank. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-14 Motion by C. Verhoek, second by W. Gubrud, to approve the financial report for the period ending August 31, 2025. All present voted, motion carried.

	General Fund	Special Education Fund	Agency Fund
August 1, 2025	**$216,995.20**	**$607,451.74**	**$10,515.44**
Receipts:			
Local Sources	$1.07	$127.26	$3,062.93
State Sources	$3,842.01	$429,970.71	
Federal Sources			
Other	$1,000.00		
Total Monthly Receipts	$4,843.08	$430,097.97	$3,062.93
Balance Forward	$221,838.28	$1,037,549.71	$13,578.37
Manual Journal Entries			
Less Salaries	$3,295.26	$389,538.01	
Less Disbursements	$8,913.48	$44,364.19	$2,534.00
Total Salaries & Disbursements	$12,208.74	$433,902.20	$2,534.00
Ending Cash Balance August 31, 2025	**$209,629.54**	**$603,647.51**	**$11,044.37**

Consent Agenda

Action #26-15 Motion by J. Trygstad, second by C. Zirbel to approve the following items on the Consent Agenda: 7a) Approval of August 18, 2025 Board of Directors minutes; 7b)) Approval of payment of September 2025 budget claims. 7c) Approval of substitute contract – Brenda Hinman - $126/day - Webster; 7d) Approval of substitute contract – Holly Jensen - $126/day - Henry; 7e) Approval of Resignation – Shelby Sattler - paraprofessional; 7f) Approval of contract – Roger Jones - $18.25 per hr. – Lake Preston - paraprofessional; 7g) Approval of contract amendment – Jennifer Mitchell RBT attainment- $22.40 per hr; 7h) Approval of resignation – Cheryl Keller-Knudson - SLP ; 7i) Approval of Cheryl Keller-Knudson - 9 month contract payout; 7j) Approval of Resignation – Aleah Hymans - paraprofessional; 7k) Approval of Resignation – Danica Thor - paraprofessional. All present voting in favor, motion carried.

September 2025 Accounts Payable

General Fund: ACTIVE HEATING, INC. BLDG MAINT 115.54; ASBSD A.N., T.F. CONV REGIS 32.80; AXESS COOPERATIVE FLEET MAINT 604.05; BILLION HYUNDAI VEHICLES 15,244.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 369.33; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 385.00; CENEX FLEETCARD FLEET MAINT 3,605.06; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.40; DUST TEX SERVICE, INC. AUG RUG USE 6.53; ELO PROF. LLC FY25 AUDIT 700.09; FRITZ CHEVROLET, INC FLEET MAINT 107.38; GRAHAM AUTOMOTIVE FLEET MAINT 377.01; HAMLIN COUNTY FARMERS COOP FLEET MAINT 600.87; HEALTH EQUITY HSA/FLEX 4.57; HEATH, COURTNEY BACKGROUND CHECK 4.26; HENLEY, MADISON BACKGROUND CHECK 4.42; HYMANS, ALEAH BACKGROUND CHECK 4.26; KDM EQUIPMENT FLEET MAINT 986.40; KSB SCHOOL LAW SPEAKER 251.65; LANDMARK, TERESA GAS REIMB 40.84; LERWICK, ASHLEY BACKGROUND CHECK 3.46; LINDEMANN, AMY BACKG/REIMBURSEMENTS 3.46; MARKO, KRISTEN BACKGROUND CHECK 3.46; MCGLONE, PATRICIA BACKGROUND CHECK 4.26; MITCHELL, JENNIFER BACKGROUND CHECK 3.46; NESC IMPREST 246.05; NESC PAYROLL SEPT 2025 3,275.26; RAML, AMANDA BACKGROUND CHECK 5.06; ROB'S AUTO REPAIR FLEET MAINT 2,842.95; RON'S AUTO REPAIR FLEET MAINT 607.61; SASD A.N. CONF REGIS 16.00; SMITH, BARTON FLEET MAINT 290.40; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.65; WATERTOWN PUBLIC OPINION MINUTES 11.32; WEBSTER AUTO CARE FLEET MAINT 281.71

Fund Total: $31,051.57

Special Education Fund: ACTIVE HEATING, INC. BLDG MAINT 1,328.73; ASBSD A.N., T.F. CONV REGIS 377.20; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,843.01;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 119.64; DUST TEX SERVICE, INC. AUG RUG USE 75.12; ELO PROF. LLC FY25 AUDIT 8,051.00; ENGELS, ANGELA AOTA DUES 234.00; GIGOV, ROBIN ESY MI 47.84; GRAHAM, TRACI NASP REGIS 230.00; HAMLIN COUNTY FARMERS COOP PROPANE

FILL 3,491.40; HEALTH EQUITY HSA/FLEX 52.53; HEATH, COURTNEY BACKGROUND CHECK 48.99; HENLEY, MADISON BACKGROUND CHECK 50.83; HYMANS, ALEAH BACKGROUND CHECK 48.99; JONGELING, JODYANN NASP REGIS 230.00; KROG, ABYGAIL ESY MI 67.00; KSB SCHOOL LAW SPEAKER 2,893.95; LERWICK, ASHLEY BACKGROUND CHECK 39.79; LINDEMANN, AMY BACKG/REIMBURSEMENTS 445.91; LORENSBERG, SARA BCBA REGIS 315.00; MARKO, KRISTEN BACKGROUND CHECK 39.79; MCGLONE, PATRICIA BACKGROUND CHECK 48.99; MITCHELL, JENNIFER BACKGROUND CHECK 39.79; NESC IMPREST 849.25; NESC PAYROLL SEPT 2025 439,013.35; OLSON, KIMBERLY ESY MI 246.56; PROSCH, CHANDRA ESY MI 48.24; RAML, AMANDA BACKGROUND CHECK 58.19; REINHILLER, LISA TRAVEL 88.00; SASD A.N. CONF REGIS 184.00; SHORT, KELLY ESY MI 67.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 162.71;
WATERTOWN PUBLIC OPINION MINUTES 130.18

Fund Total: $477,966.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing talked about the defibrillator at the office. The Board discussed whether to continue maintaining that station. NESC will look at pricing options.

Director's Report

Director Nelson talked about a monthly meeting that NESC started for new special education teachers.

Board of Advisors

Director Nelson reviewed the September 2025 BOD meeting minutes.

Basin Building Assessment Report

Jason Koistinen presented his budget estimates for NESC building remodel. A committee will be formed to discuss further.

Action Items

Approval of Signatures at Official Bank

Action #*26-16* Motion by C. Verhoek, second by L. Ortberg to authorize signature cards to be updated: Regular Checking - Tiffany Stormo and Arend Schuurman; Payroll Clearing – Tiffany Stormo and Arend Schuurman; MM Savings –Tiffany Stormo and Anneke Nelson; Custodial - Tiffany Stormo and Anneke Nelson; CD – Tiffany Stormo. All present voting in favor, motion carried.

Executive Session

Action #26-17 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by P. Thyen, second by J. Trygstad to enter executive session at 7:55 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:02 P.M.

Adjournment

Action #26-18 With there being no further business, motion by J. Trygstad, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, October 20, 2025 at 7:00 P.M.

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Arend Schuurman, President **Tiffany Stormo, Business Manager**