

CIRCLE USD 375

Technology Acceptable Use Policy

The Circle School District encourages all students to use a variety of technologies to enhance their learning. To ensure the privacy and safety of our students, and to protect data and resources, we ask parents and students to become familiar with policies and regulations established for technology use in the district.

Content Filtering

The Circle School District makes the safety of each student a top priority. We have several systems and tools in place to ensure that our students can access as much of the valuable information on the Internet and as little of the inappropriate content as possible. It is important to know that the internet changes rapidly and no technical solution will ever be 100% perfect. Each school provided device runs through the district's content filtering system while on the district WiFi. The district does not provide filtering software or protection to the students outside of school. It is the Parents/guardians responsibility to supervise their children's Chromebook use at home.

Device Policy

Students enrolled in the Circle School district will be issued a Chromebook. Chromebooks issued to High School and Middle School students will be taken home. Elementary students will have use of a Chromebook that is kept at school in their classroom.

Ownership of the Chromebook

Circle USD 375 School District retains sole ownership and right of possession of the Chromebook. Chromebooks are lent to students for educational purposes only for the current academic year. Moreover, administrative staff and faculty retain the right to collect and/or inspect Chromebooks at any time. Failure to comply with use policies and practices will receive consequences. Students following use policies will be able to maintain use of the Chromebooks.

CHS Technology Fees

An annual technology fee is included in the CHS enrollment fee to help defray the costs associated with the Chromebook. Each student is assessed an annual \$50 technology fee for the Chromebook. Students who qualify for free/reduced lunch pay a reduced rate of \$25. Seniors who have attended Circle High School all four (4) years may keep the Chromebook, at no charge, if they graduate in good standing and all fees are paid. Graduates who have attended (3) three years may keep the Chromebook for \$50, two (2) year students \$100, and if a graduate has only attended Circle High for one year they may purchase the Chromebook for \$150. The purchase of the Chromebook upon graduation is at the discretion of the student and parents.

Damaged, Loss or Theft of Chromebook

*****Circle School District is not responsible for damages, loss, theft or any cost incurred to personal digital technologies or electronic communication devices.*****

The district covers the Chromebook against one (1) **accidental damage** during the students years at each of the school levels. One (1) incident during 4 years at CHS, or 2 years at CMS, or during grade school. Repair costs will be assessed after the one (1) incident. The district does NOT cover damage or loss of the power cord. A replacement Chromebook will be issued while the Chromebook is being repaired.

The district does **NOT** cover intentional misuse, abuse or neglect by any household members. If the student did not exercise proper care and/or take appropriate precautions and this behavior resulted in damage to or loss of the equipment, the cost of the repair or replacement will be the responsibility of the student or parent.

Students who withdraw or leave the Circle School District and do not return the student issued Chromebook will be subject to a fine and possibly reported to the local law enforcement as having possession of a stolen device.

If the Chromebook is lost, the parent will be fully responsible for replacement costs associated with a new Chromebook. The replacement Chromebook will be of similar specifications and cost to the original Chromebook.

If the Chromebook is stolen, the Circle School District will require that a police report be submitted. Fraudulent reporting of theft will be turned over to the police for investigation. A student making a false report will also be subject to disciplinary action by administration. In the event that the lost or stolen Chromebook is recovered in working condition, the fine will be refunded after the lost Chromebook is returned.

The decision of the school administration regarding violations and imposition of replacement costs under this Agreement is final and not appealable in cases of Chromebook damage. The administration may also apply additional disciplinary consequences where warranted.

Chromebook Responsibility

Students are solely responsible for the Chromebooks issued to them and must adhere to the following:

- **CHS and CMS students bring your Chromebook to school every day fully charged.** Failure to do so may result in disciplinary action and/or academic failure. Students are to follow the individual teachers Use of Technology policy.
- Please do not place food or drink next to Chromebooks at school, home or backpacks.
- Heavy objects should never be placed on top of Chromebooks (even inside a backpack).
- Do not toss or throw a backpack or any type of carrying device that would contain a Chromebook.
- Leaving your Chromebook in an unsecured location may result in theft of the Chromebook, resulting in replacement of the Chromebook by student/parent/guardian.
- Do not lend your Chromebook or charger to anyone
- Changing the physical structure of the Chromebook, including keys, screen cover, or plastic casing is not acceptable.
- Keep your device clean and do not touch the screen with anything (e.g., your finger, pen, pencil, etc.) other than approved computer screen cleaners.
- Promptly report any problems with your Chromebook to a teacher or the District Technology Dept.
- Students using Chromebooks have no privacy to any data that is or was stored on their school issued Google account. Students are given no guarantees that data associated with their school issued Google account will be retained.

Chromebook Security

- USD 375 will manage and configure all district-owned Chromebooks.
- The Google account used by students is managed by Circle District; it is subject to be discontinued should security be compromised or misused.
- The district may filter or block any material that the district deems inappropriate while the Chromebook is on USD 375 WIFI. Students' access to sites may be restricted due to inappropriate activity.
- Do not remove or interfere with the serial number or other identification tags

- Students are not permitted to install any apps or extensions on their Chromebooks that are not installed by Circle School District technology staff.
- Do not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the district.

USD 375/Google Account Responsibility

Google's policy for the acceptance and use of 3rd party apps in educational settings prioritizes the security, privacy, and educational value of such applications. We are committed to ensuring that third-party apps meet strict criteria, including data protection standards, content appropriateness, and alignment with educational goals, in order to provide a safe and effective learning environment for students and educators.

1. Use of Student Accounts

- Use only assigned accounts.
- Keep personal information such as: name, address, phone number, etc., offline.
- Keep passwords secret.
- Have permission to photograph or videotape other individuals and to subsequently post these images or videos to the Internet.
- Communicate only in ways that are kind, responsible, respectful, and lawful.
- Use electronic communication devices for schoolwork only.
- Circle School District email should only be used for school-related email and projects.
- Report threatening or offensive materials to a teacher, counselor or administrator.

2. Use of Copyrighted material

- Students are required to follow all copyright laws applicable to all media including text, images, programs, music, and video. Downloading, sharing, and posting legally-obtained media is against the USD 375 Responsible Use policy.

End of Year

- At the end of the school year, CHS and CMS students will turn in their Chromebooks and chargers. Failure to turn in the same Chromebook that was issued will result in the student being charged the full replacement cost.
- Failure to turn in a charger will result in a charge to replace it.
- 8th Grade students must have the Chromebook and charger returned or subsequent fees paid in order to participate in Promotion.



CHROMEBOOK PARTS REPLACEMENT FEES

	Acer 314 BLACK	Acer 314 SILVER	Dell 5430	Dell 5400	Asus C403N
SCREEN	\$24.99	\$59.99	\$62.99	\$55.99	\$129.99
CHARGER	\$34.99	\$31.19	\$44.95	\$44.95	\$34.99
TOUCHPAD	\$24.99	\$17.99	\$12.95	\$20.00	\$34.99
KEYBOARD	\$27.99	\$21.99	\$49.99	\$24.95	\$69.99
CHARGING PORT	\$34.99	\$24.99	\$29.99	\$19.95	\$19.99
BATTERY	\$54.99	\$54.99	\$99.95	\$109.95	\$64.99

2025-2026 SCHOOL YEAR

< FEES SUBJECT TO CHANGE >