ACK-SEPAC

Special Education Parent Advisory Council

Nantucket, Massachusetts

Laura Steele, Suzanne Fronzuto – Co-Chairs

Meeting Minutes

September 20, 2023

(**Note**: The meeting was held in-person in NHS conference room and via Zoom

the first meeting of the calendar year, it was noted that ACK-SEPAC Co-Chair Suzanne Fronzuto. This is attendance. Introductions were followed by the acceptance of the May 17, 2023 minutes. A total of 12 people were in

New Business:

- Election of Board Members & Building Reps – In absence of a quorum, elections will be held at October's meeting.

Director Update:

- Deb Gately, Director of Special Services – The Special Services department will be moving to a new location within in the next few months. The names and roles of the department staff were shared. Michelle Cadavid has moved into a new role, Coordinator of Special Education. Important information for parents on the format of annual review and evaluation meetings was explained as well as details on a new IEP system, EdPlan.

  (The Director's full report, attached to these minutes, is incorporated by reference.)

Other Discussion:

- NPS Open House Dates: NES (10/02/23), NIS (10/03/23), CPS (10/04/23), NHS (09/21/23).
- The NPS 'refrigerator' calendar might not be printed as in the past. The full digitized version is currently available online.
- The ACK-SEPAC webpage needs updating. There are ongoing issues with system access and functionality.
- Suzanne mentioned transition as a focus for a future SEPAC meeting in January or February.
- In response to a parent questions, Deb clarified transition plans are put in place at age 14 and updated annually. Assignment of evaluations done by Jen Laredo and Sarah Holton-Roth are based on compliance.

Other Discussion (continued):

- The Nantucket Buddy Walk is scheduled for 10/21/23. The Buddy Walk is an MDSC (Massachusetts Down Syndrome Congress) fundraising and awareness event. Jenn Christiansen is coordinating Nantucket's walk with Angela Knapp, MVCS.

The meeting adjourned at approximately 7:00 PM and was immediately followed by Uncommon Parents.

- The next meeting of the ACK-SEPAC is October 18, 2023 -

Respectfully submitted,

Lora R. Kebbati, Secretary

ACK-SEPAC
Directors Report
September 20, 2023
Deb Gately

Who's Who in Special Services - 2023-2024

We are here to support our families! Attached is the organizational chart for our department this year which includes Special Education, School Counselors, Social Workers, School Nurses & Teaching Assistants. We look forward to working with you all this year!

Special Services Administration

Deb Gately - Director of Special Services - gatelyd@npsk.org
Michelle Cadavid - Coordinator of Special Education - cadavidm@npsk.org
Sherri Lewis - Coordinator of Student Support & SEL - lewisshollers@npsk.org

Our Office Staff Assistants Who Can Assist You (Main Phone Number 508-228-7285)

Alenny Villa - Pathways Preschool Tuition, Early Intervention & PreK Evaluations x1355
Maria Chirinos - IEP Manager, Evaluation Consents, & Student Special Ed Record Requests x2181
Ceci Gutierrez - Interpretation and Translation (Spanish) & Special Education Transportation x2182
Helena Hubova - Scheduling IEP Meetings & Processing IEPs for CPS & NHS x2183
Jeynny Vargas - Scheduling IEP Meetings & Processing IEPs for NES & NIS x2184

How Will Your Child's Meeting Look Different in 23-24?

We have started a system of a shared electronic folder in which all meeting documents will be shared with team members 2 days prior to the meeting. Team members from the school will likely have devices at the meeting in order to reference these documents. The folder will be sent by the ESP who oversees your child's school.

For Annual review meetings- a building administrator will be in attendance.
For Initial evaluation meetings - Deb Gately will be in attendance.
For 3 year re-evaluation meetings - Michelle Cadavid will be in attendance.

Families have the right to request a central office special education administrator at an annual review for any reason but it would be appreciated if contact was made prior to the meeting in order to discuss any concerns.

Coming Soon - EdPlan IEP System

We are hoping to have the new IEP system up and running for October 2023. This new system will allow families to access their child's IEP online as well as be able to sign it online. We recognize the issues that families have in receiving documents by mail and we are working towards providing an online system for easier access.