KENNEDALE ISD
Committed to Excellence

Library Materials Challenge Form

Under Texas Education Code (TEC) §33.027, a parent, district employee, or person residing in a school district may submit a written challenge to any library material in a school's library catalog. To submit a written challenge, an eligible individual must complete and submit the Library Materials Challenge Form. In accordance with TEC §33.027, an individual completing the form must identify how the challenged library material violates library standards adopted by the Texas State Library and Archive Commission (TSLAC).

Library Materials Challenge Form Process

1. The district must submit a copy of the form to its local school library advisory council (LSLAC), **no later than the fifth day** after the written challenge is received.
2. The district's LSLAC must make a recommendation for action **no later than the 90th day** after the council receives the challenge.
3. If a school district has not established an LSLAC, the **school district's board of trustees must take action on the written challenge** at the first open meeting held after the 90th day after receipt of a written challenge.
4. **At Kennedale ISD, the principal appoints a campus level advisory committee** to review the materials and make a written recommendation to the district board of trustees.
5. A school district must **prohibit student access** to challenged library material until the district takes action in response to the challenge.
6. **Notification**: The district library supervisor will notify all participants of the final decision within 5 business days after the Board meets. The entire process will take 90 days or less.

An individual may submit an appeal to the board of trustees regarding a district's response to a written challenge. The board must act on an appeal at the first open meeting held after the appeal is filed.

Library Materials Challenge Form Instructions

1. Part I: Enter the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards.
2. Part II: Follow the school district's instructions for submitting the Library Materials Challenge Form.

Library Materials Challenge Form, page 2

Part I:

Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:**_____

District/Charter School: _____**Campus:** _____

Select all the following that apply:

- ☐ Parent/guardian of student enrolled in the district
- ☐ District employee
- ☐ District resident

Title of the Text: _____

Author of the Text: _____ **ISBN (if known)** _____

- ☐ I **have reviewed** the library material(s) in their entirety
- ☐ I **have not reviewed** the library materials in their entirety because

_____.

In the space below or in a separate attachment, **describe how the challenged library material violates the TSLAC standards.** If submitting a separate attachment, please indicate below that there is an attachment.

What do you believe should be done with the library material in question?

- ☐ Remove it from the library.
- ☐ Do not allow my child to use this library material.
- ☐ Restrict in the following manner: (For example, restrict to a more mature audience, parent permission.)

_____

Part II: Submitting the Library Materials Challenge Form

This form is a fillable PDF document. It may be completed digitally or printed and completed by hand. A paper copy of this form may be requested from the campus.

The completed form should be sent by email to LibraryServices@kisdtx.net,

or mailed to Kennedale ISD, Attn: District Library Services, 140 W. Kennedale Pkwy, Kennedale, TX 76060,

or hand delivered to the district office at 120 W. Kennedale Pkwy.