

AGENDA

<u>FCLA Governing Board Meeting</u>	<u>7 am</u>	
Type of Meeting	Start Time	Adjournment Time
<u>Monday, October 13th</u>	<u>1083/google meet link</u>	<u>Julia Squier</u>
Date	Meeting Location	Recorded by

- 1) **Meeting Called to Order**
- 2) **Attendance/Introductions -**
- 3) **Approval of September Minutes**
- 4) **Staff**
 - a) Communication with parents – curriculum update, Newsletter, Weekly Canvas updates, Feeding America Dates (Oct 28 & 29 – parent supervision needs)
 - b) New student recruitment - the goal is to recruit 40 students per year
 - i) Shadow Days
 - ii) School Visits
 - iii) Additional community outreach
 - c) Internship Function / Community Outreach - Who leading? Create and document a process (budget item)
 - d) Develop a “BHAG” for the curriculum-ex. Covey leadership curriculum
- 5) **Principal**
 - a) 10% of time dedicated to FCLA per week
 - b) Greater than or equal to a 95% student retention rate – enrollment update
 - c) Budget/resource financial needs for the school calendar year – Internship Stipend, MyLC, report E10 accounts, activity account and AEF account
 - d) Staffing update/FTE allocation/additional Supervision assignments (i.e. internships)
 - e) 2024/2025 Year in Review
- 6) **Governing Board/Subcommittee reports**
 - a) Parent Engagement (Tracy) – increase board membership by two parents from each grade
 - i) Back to School Night – review and next steps
 - ii) Board Application/Parent Volunteer Skills Inventory -
 - iii) Additional outreach/Alum -
 - b) Fundraising Subcommittee –
 - i) Brat Fry review (Kevin)
 - ii) Amazon Wishlist – most immediate needs
https://www.amazon.com/hz/wishlist/ls/3AZ941ZVDD10V?ref_=wl_share
 - iii) Apparel Orders update (Julie)
 - c) Governance Committee Update (Gregg) – governance docs/recharter process
- 7) **Retreat Recap**
- 8) **Board Communication**
 - a) Electronic file and communication platform utilization – 501c3 account balance
 - b) Microsoft 365 for non-profits \$2 per user per month – update regarding application
- 9) **Meeting Adjourn**