

Shared Decision Making Committee (SDMC)

Q1 Meeting Minutes- August, September, October

Campus: Westside HS	Date/Time: October 8, 2025/3:45 PM
Location: Principal's Conference Room	Meeting Type: Regular

***NEW:** Meeting is open to the public- Yes

Present:

Zapata, Alisa
Conner-Davis, Kim
Harrison, Thomas
Mapp, Darren
Smith, Stevie
Williams, Tamera
Rioux, Sarah
Tellez, Jacqueline
Doan, Hollie
Zapata, Meycy
Brewster, Stephanie
Smith, Nathan

- I. Welcome
- II. Accountability Rating
- III. Campus Action Plan
- IV. Data
- V. Celebrations
- VI. Upcoming Activities
- VII. Other
- VIII. Adjourn

SHARED DECISION-MAKING COMMITTEE (SDMC) MEETING MINUTES

Date: October 8, 2025

Location: Westside High School

Facilitator: Principal Zapata

Attendees: Principal Zapata, Dean TJ, Dean Rioux, Mr. Mapp (Teacher), Ms. Stevie Smith (Teacher), Coach Harrison (Teacher), Ms. Conner-Davis (Teacher), Ms. Williams (Teacher), Ms. Doan (Support Staff), Ms. Zapata (Parent), Ms. Brewster (Parent), Mr. Smith (Parent)

1. Welcome and Introductions

- Meeting opened with introductions and greetings.
 - Principal Zapata welcomed attendees and reviewed the meeting agenda.
 - Attendees introduced themselves.
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2. State Accountability Overview

- **Westside's overall accountability rating increased to 89**, up from 85 the previous year and 76 the year prior.
 - Accountability consists of three domains:
 - **Domain I – Student Achievement:** Increased from 70 to 79.
 - **Domain II – School Progress:** Comparable to peer schools statewide.
 - **Domain III – Closing the Gaps:** Improved from 75 to 92, showing significant gains.
 - Westside earned **all seven possible state distinctions** for high schools — a major achievement reflecting staff, student, and community effort.
 - Principal Zapata emphasized continued improvement toward a score above 90 and the importance of maintaining high standards.
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3. 2025–2026 Campus Action Plan

Each HISD school develops an annual Action Plan aligned with district and state goals.

Westside's **four key actions** for the year are:

1. **Strengthen staff capacity** to deliver rigorous, high-quality instruction.
 - Focus on instructional coaching, classroom rigor, and professional collaboration.
 - Ongoing walkthroughs and feedback sessions will continue throughout the year.
 2. **Leverage the master schedule** to expand access to academic opportunities.
 - Ensure students can enroll in dual credit, AP, OnRamps, CTE certifications, and other pathways.
 - Continue balancing class sizes and scheduling equity.
 3. **Support student achievement in English and Math**, emphasizing writing across all subjects.
 - Writing initiatives will help strengthen communication and critical thinking campus-wide.
 4. **Enhance Special Education instruction and compliance.**
 - Ensure alignment of IEPs in PowerSchool and ongoing support for special populations.
 - This aligns with district-wide priorities under the state conservatorship plan.
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4. Discussion and Feedback

- **Parent Input (Mr. Smith):**
 - Noted two main concerns: retaining strong teachers and timely grade reporting.
 - Shared that delayed grade posting causes stress for students and families.
- **Principal Response:**
 - Acknowledged the issue and explained administrative follow-up with teachers who need time management support.
 - Encouraged accountability and collaboration to maintain consistency in grading practices.
- **Teacher Input (Ms. Williams):**
 - Teacher shared her strategies for communicating with parents and students about grades and participation.

- Emphasis on mutual responsibility—teachers staying organized, students checking progress, and parents staying informed.
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5. Performance Indicators and Data Monitoring

Principal Zapata reviewed the **six key performance indicators** tied to the Action Plan:

1. 80% of teachers rated “proficient or higher” on instructional rubrics (IRT2 evaluations).
 2. 80% of students earning six or more points on their mid-year evaluations.
 3. At least a 10% increase in participation in advanced and career-readiness programs (dual credit, AP, OnRamps, CTE, JROTC).
 4. College, Career, and Military Readiness (CCMR) target: **increase from 92% to 95%**.
 5. Continued improvement in STAAR “Approaches”, “Meets” and/or “Masters” performance levels.
 6. Special Education data compliance and accurate IEP documentation in PowerSchool.
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6. Campus Data Highlights

- Preliminary 2025–26 demographic data shared (final numbers submitted end of October).
 - Student demographics show growth in **economically disadvantaged and at-risk populations**.
 - Attendance remains a focus — **hall sweeps** and student engagement strategies continue.
 - Funding overview:
 - Funding is based on **enrollment and attendance**.
 - Title I, Title III, and State Compensatory funds support at-risk and economically disadvantaged students.
 - Overlapping designations (e.g., students who are both SPED and at-risk) may generate multiple funding streams used to directly support interventions.
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7. English Learner Support

- Westside serves **over 1,300 English learners** representing **40+ home languages**.
 - ESL and Sheltered English teachers use differentiated instruction to support language acquisition.
 - Many students are long-term English learners enrolled in AP and dual credit courses.
 - Focus remains on increasing reclassification rates and academic success for emergent bilingual students.
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8. Campus Celebrations

- **Chief Massey and Chief Bailey (HISD Leadership)** visited campus on October 8.
 - They observed multiple classrooms and praised Westside, calling it **“the best high school I’ve seen.”**
 - Leadership recognized teachers’ instructional quality and student engagement, particularly in writing.
 - Westside’s first IRT results of the year also showed **improved performance** compared to last year.
 - Staff will receive an email celebrating the achievement.
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9. Technology and Professional Development

- Staff feedback highlighted the need for **additional Canvas training**:
 - Efficient grading and syncing with PowerSchool.
 - Using annotation and feedback tools to streamline assessment.
 - Plans to host short, optional **lunch-and-learn sessions** to enhance staff proficiency.
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10. Curriculum Update

- AP Seminar and AP Research courses have been reclassified as **“Independent Research”** per College Board updates.
- The change affects course titles but not instructional rigor or credit weighting.

- Administration is confirming how this affects GPA weighting and college transcript interpretations.
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11. Closing and Adjournment

- No further questions or comments were raised.
- Motion to adjourn was made, seconded, and approved.
- **Meeting adjourned** with appreciation for all attendees and their continued support.



Westside HS

SDMC



Westside High School

October - 2025

SESSION AGENDA

01 State Accountability

02 Campus Action Plan

03 Westside Data Sheet

04 Celebrations & Upcoming Events

05 Closing

Westside High School

WESTSIDE HS

District: Houston ISD Grades Served: Grade 9 - Grade 12

Address:
14201 Briar Forest, Houston, TX 77077
Phone:
(281) 920-8000

PROFILE PERFORMANCE FINANCE

TOOLS AND REPORTS COMPARE REPORT CARDS

ACCOUNTABILITY OVERVIEW

Overall Rating



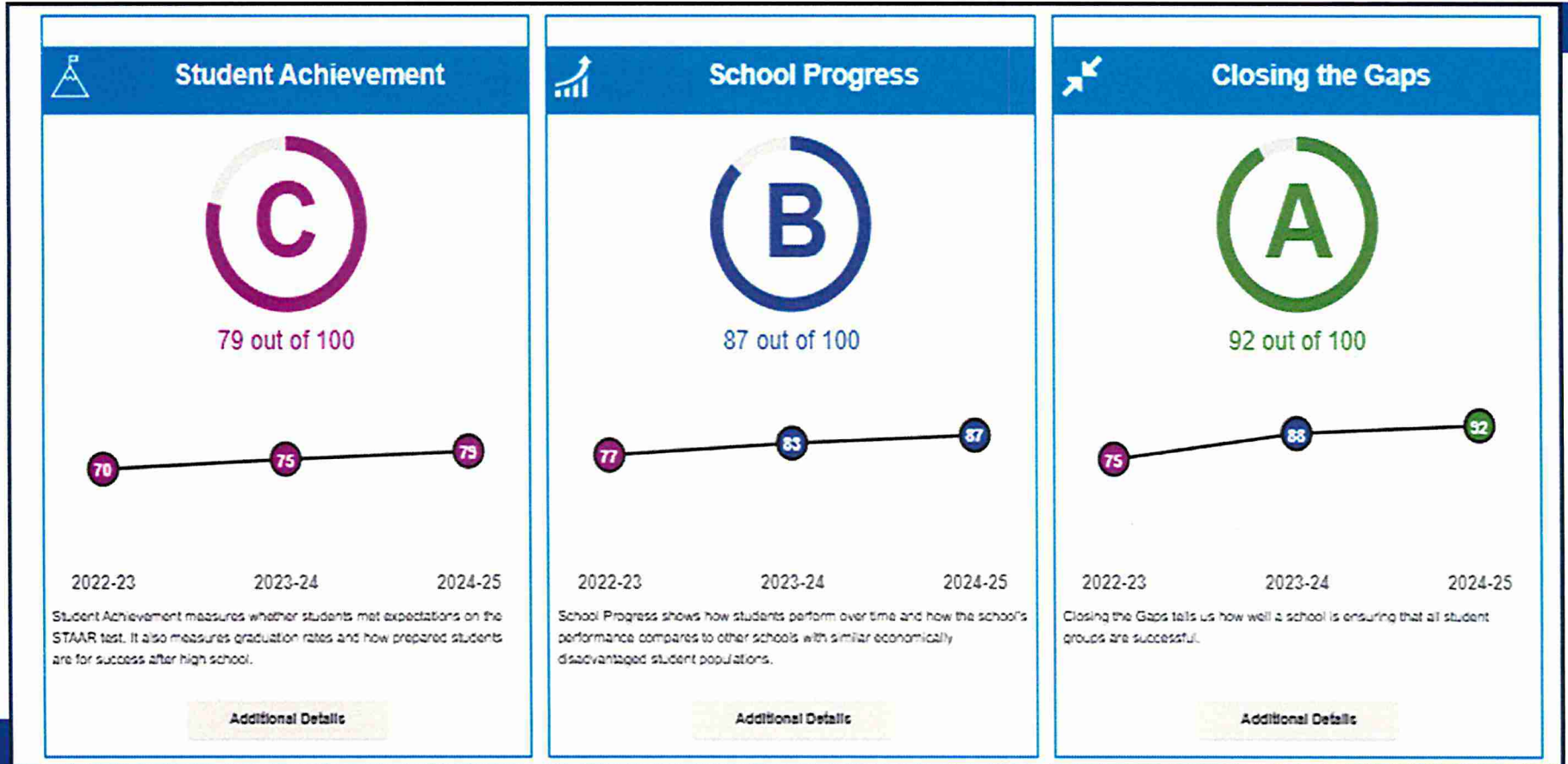
89 out of 100

This measures how much students are learning in each grade and whether or not they are ready for the next grade. It also shows how well a school or district prepares their students for success after high school in college, the workforce, or the military.

[TELL ME MORE](#)

Change Over Time

School Year	Rating/Score
2024-25	B / 89
2023-24	B / 85
2022-23	C / 76
2021-22 What If	C / 70
<small>2022-23 scores are different than previous years due to updated standards. 2021-22 What If scores apply the new standards to 2021-22 results to help compare scores from 2021-22 to 2022-23</small>	
2021-22	B / 82



October-2025

Distinction Designations



Academic
Achievement in
Reading/
Language Arts



Academic
Achievement in
Mathematics



Academic
Achievement in
Science



Academic
Achievement
in Social
Studies



Top 25% :
Comparative
Academic
Growth



Postsecondary
Readiness



Top 25% :
Comparative
Closing the
Gaps

Westside High School

2025-26 Westside HS Action Plan

October-2025

Key Action #1

- Strengthen staff capacity to deliver rigorous, high-quality instruction that drives student success.

Key Action #2

- Leverage the master schedule to broaden student access to college, career, and military readiness (CCMR) opportunities.

Key Action #3

- Increase student proficiency in English and Mathematics across grades 9–12 through targeted, high-quality instruction that emphasizes student engagement and aggressive monitoring—especially for English Language Learners and Economically Disadvantaged students.

Key Action #4

- Strengthen Special Education instruction and service delivery to ensure equitable access and academic success for all learners.

Executive Director of Instruction	Dr. April Williams
Division	West
Campus Name	Westside HS
Principal	Alisa Zapata, Ed.D.
Indicator of Success #1	
<ul style="list-style-type: none"> 80% of the scores on spot observations conducted on IRT2 will be proficient or higher; that percentage will increase to 85% by May 2026. 	
Indicator of Success #2	
<ul style="list-style-type: none"> 80% of teachers will earn 6 points or higher on the Instruction Domain as defined by MOY Spot averages by January 2026; that average will increase to 7 by points by May 2026. 	
Indicator of Success #3	
<ul style="list-style-type: none"> By August 2025, enrollment in college, career, and military readiness-aligned courses (e.g., AP, dual credit, OnRamps, CTE pathways, JROTC) will increase by at least 10%, and by January 2026, increase by at least 15%, compared to the 2024–2025 school year, as reflected in master schedule reports. 	
Indicator of Success #4	
<ul style="list-style-type: none"> By June 2026, at least 95% of graduating seniors will meet one or more CCMR indicators, such as earning college credit, industry-based certifications, or military enlistment, as reported in PEIMS and accountability data. 	
Indicator of Success #5	
<ul style="list-style-type: none"> By June 2026, the percentage of English Language Learners and Economically Disadvantaged students achieving <i>Approaches, Meets, and/or Masters Grade Level</i> on English I, English II, and Algebra I STAAR EOC exams will increase by at least 8-10 percentage points compared to 2024–2025 results, supported by consistent use of engagement strategies and aggressive monitoring during instruction. 	
Indicator of Success #6	
<ul style="list-style-type: none"> By May 2026, 100% of quarterly PowerSchool audits will show accurate, consistent documentation of IEP-aligned accommodations and modifications. 	

WESTSIDE HS ACTION PLAN KEY INDICATORS

Key Indicator 1: High Quality Instruction – 80% of teachers will earn 6 points or higher on Engage and Deliver and Monitor and Adjust as defined by MOY Spot averages by January 2026; that average will increase to 7 by points by May 2026.

Key Indicator 2: CCMR – By August 2025, enrollment in college, career, and military readiness-aligned courses (e.g., AP, dual credit, OnRamps, CTE pathways, JROTC) will increase by at least 10%, and by January 2026, increase by at least 15%, compared to the 2024–2025 school year, as reflected in master schedule reports.

Key Indicator 3: English & Mathematics – By May 2026, the percentage of English Language Learners and Economically Disadvantaged students achieving *Approaches*, *Meets*, and/or *Masters Grade Level* on English I, English II, and Algebra I STAAR EOC exams will increase by at least 10 percentage points compared to 2024–2025 results, supported by consistent use of engagement strategies and aggressive monitoring during instruction.

Key Indicator 4: Special Education – By May 2026, at least 80% of students receiving Special Education services will show measurable growth in core content areas, as evidenced by performance on key assessments (interim, STAAR, Final Exams) aligned to their IEP goals.

STUDENT DEMOGRAPHICS			STAAR EOC			
ETHNICITY	NUMBER	PERCENTAGE	EOC	APPROACHES	MEETS	MASTERS
Hispanic	1233	41.21	2023 Algebra I	70	26	08
African American	864	31.66	2024 Algebra I	69	31	17
White	336	12.31	2025 Algebra I	69	38	25
Asian	199	7.29	2023 English I	70	54	14
Native Hawaiian – Pacific Islander	5	.18	2024 English I	63	52	16
			2025 English I	58	42	15
Multi Race	87	3.19	2023 English II	72	56	08
American Indian / Alaskan Native	5	.18	2024 English II	74	59	08
			2025 English II	64	51	09

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			2025 English II	64	51	09			
STUDENT DEMOGRAPHICS			TELPAS						
STUDENT GROUP	NUMBER	PERCENTAGE	TELPAS YEAR	BEGINNER	INTERMEDIATE	ADVANCED	ADVANCED HIGH		
At Risk	1882	68.96	2023	12	33	35	19		
Economically Dis.	1832	67.13	2024	18	34	30	17		
ESL	711	26.05	2025	25	34	34	7		
Emergent Bil.	727	26.64	INSTRUCTIONAL DATA						
Immigrant	384	14.07							
Special Education	201	7.37							
DAILY ATTENDANCE			YEAR	IRT1	IRT2	IRT3	IRT4	IRT AVG	
SCHOOL YEAR	22-23	23-24	24-25	2023-24	4.18	5.75	9.10	12.55	10.83
STUDENT %	90.2	91.2	91.6	2024-25	8.5	10.1	11.15	11.20	11.18

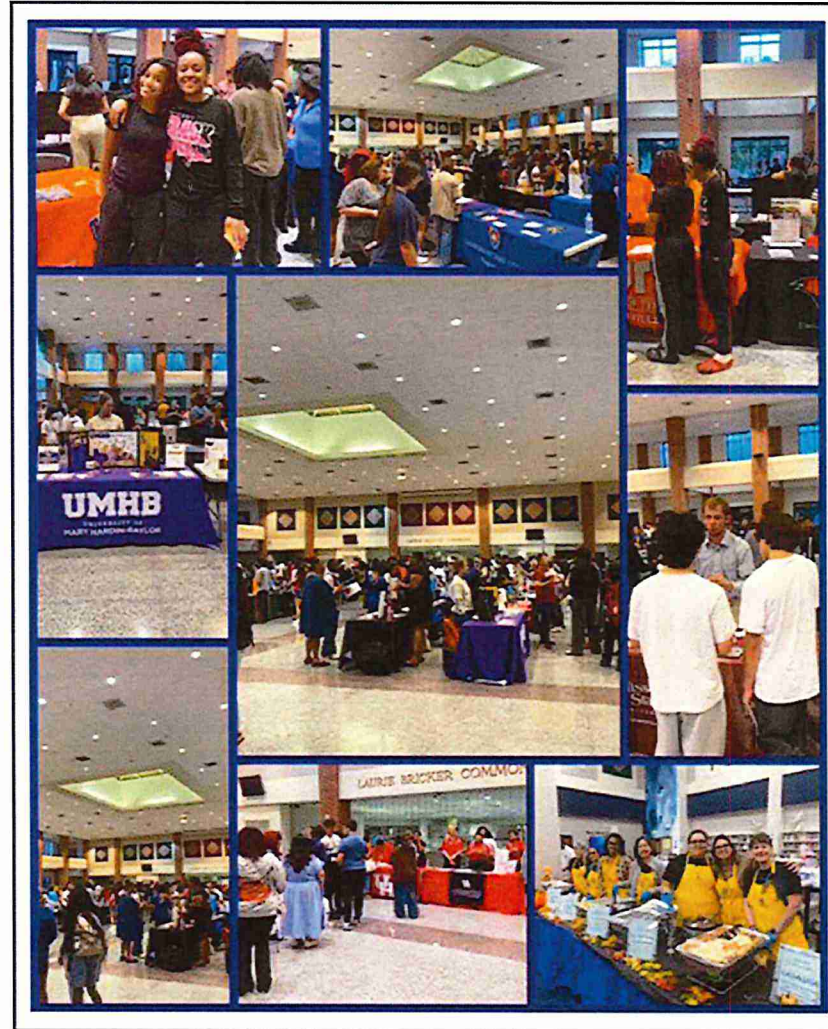
October-2025

TEACHER EXPERIENCE		TEACHER PROFICIENCY		ACCOUNTABILITY			
YEARS	PERCENTAGE	LEVEL	NUMBER	DOMAIN	SY22-23	SY23-24	SY24-25
0 - 1	08	EXEM I	1	Student Achievement	70	74	79
1 - 5	24	PROF I	82	School Progress: A	69	77	74
6 - 10	23			School Progress: B	77	82	86
11 - 20	24	PROF II	33	Closing the Gaps	75	89	92
21 - 30	17	PROG I	1	OVERALL	76 (C)	85 (B)	88 (B)
31 - 40	04			CCMR RATE	69	86	
Total # Teachers = 129		PROG II	12	GRADUATION RATE	88.4	91.5	

Westside High School

Westside HS College Night September 30, 2025


Westside High School



October-2025

**Chief Massey -
Best high school she has
seen this year!**

IRT #1 = 11.4



October-2025

Thank you!



Westside High School