OTSEGO PUBLIC SCHOOLS

Otsego, Michigan

OPS FOIA - AFFIDAVIT OF INDIGENCY

I. General Information

Otsego Public Schools (OPS) charges fees for processing public record requests consistent with the Michigan Freedom of Information Act (FOIA), 1976 PA 442, MCL15.231 et seq.

MCL 15.234 provides for a waiver of the first $20.00 of the fee if the requester submits an affidavit stating he or she is indigent and receiving public assistance, or if not receiving public assistance, stating facts showing an inability to pay the cost due to indigence.

A requester is not eligible for this waiver if:
(i) the individual has previously received discounted copies of public records under MCL 15.234 from LEO twice during the same calendar year or
(ii) the individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request.

Provide this affidavit with along your FOIA request to the appropriate LEO FOIA Coordinator.
FOIA Coordinator Information can be found at: https://www.otsegops.org/aboutops/legal-notices

II. Requestor's Information

Name:	
Address:	
Phone:	
Email	

Are you receiving public assistance? ☐ Yes ☐ No

If you are not receiving public assistance and are still unable to pay the fee related to the request, please explain why.

Are you making this request for records in conjunction with any outside parties who are offering or providing you payment or other remuneration to make the request? ☐ Yes ☐ No

I swear or affirm, under penalty of perjury, that the information contained in this affidavit is true and correct to the best of my information, knowledge, and belief.

Requestor's Signature *(Sign infront of notary with copy of State issued identification)*	**Date**

III. Notary Use Only

Signed and sworn before me in:

County	State	Date

Notary's Signature	**Notary Stamp**