



**To:**           Darin Crawford  
                  Assistant Superintendent for Support Services

**From:**       James Briscoe  
                  Director of Procurement Services

**Date:**        September 25, 2025

**Re:**           Disclosure Counsel Services  
                  Annual Contract #25-10-8954RFQ

The following proposals were received and opened at 10:00 am, Monday, September 22, 2025, as advertised and specified in documents concerning **Annual Contract #25-10-8954RFQ Disclosure Counsel Services**. The proposals received and the final evaluation summary is located on page 2-2.

**Recommendation:**           Bracewell LLP  
  Hunton Andrews Kurth LLP

**Estimated Expenditure:**       Cost is dependent on bond size, scope of work, and frequency of services

**Contract Term:**               October 6, 2025 - September 30, 2026

**Renewal:**                       5 years

JB

**25-10-8954RFQ (Disclosure Counsel Services)**

**TEAM SCORE SUMMARY**

<b>Company/Vendor Name</b>	<b>Evaluator 1</b>	<b>Evaluator 2</b>	<b>Evaluator 3</b>	<b>Average Score</b>	<b>Overall Ranking</b>
Bracewell LLP	100.00	98.00	99.00	99.00	1.00
Hunton Andrews Kurth LLP	93.00	92.00	94.80	93.27	2.00
Jackson Walker	90.00	92.00	95.40	92.47	3.00
McCall, Parkhurst & Horton L.L.P.	72.30	60.00	61.80	64.70	6.00
Orrick, Herrington & Sutcliffe LLP	80.00	80.00	81.20	80.40	5.00
Schulman, Lopez, Hoffer & Adelstein, LLP	62.00	60.00	60.40	60.80	7.00
West & Associates, L.L.P.	80.00	84.00	90.40	84.80	4.00



To: James Briscoe

From: Karen Smith

Date: September 25, 2025

Re: Disclosure Counsel Request for Qualifications #25-10-8954RFQ  
Contract Award Recommendation

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The District issued a Request for Qualifications (RFQ) to obtain qualified disclosure counsel services associated with the disclosure requirements for the authorization, issuance, sale or delivery of municipal securities. The District received seven responses to the RFQ.

Respondent's statement of qualifications was evaluated based on the following criteria:

- Overall demonstrated competence and qualifications in providing disclosure services for mid-sized to large public entities;
- Overall experience and expertise as disclosure counsel to Texas public school districts, including CFISD, if applicable;
- Firm's overall reputation, size, structure and financial stability; and
- Firm's scope of disclosure services available for consideration by the District and associated fees.

The disclosure counsel services committee is recommending Bracewell LLP as the firm that will deliver the best overall value to the District based on the respondent's experience and expertise in providing disclosure services.

Dr. Killian recommends adding Hunton Andrews Kurth LLP as secondary disclosure counsel based on his excellent experience with the firm and their work with other Texas districts.

Feel free to contact me if you have any questions. Thank you.

Cc: Marney Collins Sims  
Darin Crawford  
Amanda Boles