

FWC PTF Board Meeting Minutes

Date October 09, 2025

In Attendance

Traci Rosencrans [President], Cassie Wagenknecht [Secretary], Amy Bernal [Treasurer], Jaclyn Herrera [LS Rep], Tiffany McClain [LS Rep], Kristin Tilley [MS Rep], Jaclynn Delaune [MS Rep], Kristin Rivers [US Rep], Angela Miller [US Rep], Esther White [US Rep], Krystal Pugh [Media/Marketing], Elizabeth Miller [Parent Partner], Wendy Reedy [General], Ashley Gingras [General]

Guests: Chip McClain, Marie Rhom, Kasie Roberts, Isabel Prosper, Lilly Waldo, Christin Fields, Ashley New, Amy Bernal – Thank you to those who were able to join on Google Meet as well.

Meeting called to order by Traci Rosencrans at 8:48 am

Prayer by Tiffany McClain

Approval of Minutes (Cassie Wagenknecht)

September meeting minutes presented for approval. Motion made for approval by Esther White, seconded by Jaclynn Delaune; All in favor, meeting minutes approved.

Treasurer Report (Amy Bernal)

School lunches were this week, so all receipts will be turned in and counted for soon.

*note – if you are comfortable sending digital receipts, you may do so (with all required paperwork)

Spending Reports:

- US: Teacher Luncheon (-\$263.52)
- LS: Teacher Luncheon (-\$62.58)

Marketing (Krystal Pugh)

Received pictures from all the luncheons to share. Please continue sharing posts from the PTF page to spread awareness and help grow the community.

Current Business

Homecoming Parade (Kristin Tilley) – *Volunteer Opportunities: Needs help directing traffic at Center Point Church. Frank will need help throughout with food prep/serving/cleanup. Please see Cardinal Communications “There's No Place Like Homecoming” to volunteer and to find all info for HOCO Day*

- Floats will load in the Center Point Church parking lot except for the Football Floats, which will be loading up on Abbott St.
- Please have your children use the restroom before bringing them to the church. The restroom at the church is for emergency use only.
- As the church has a daycare and starts nap time at noon, there will be no loud music played until the parade has arrived on Abbott St.
- Center Point Church parking is not to be used. Please follow parking instructions when dropping off your children.
- There will be parking available at College Hill Church of Christ off of college Cir. Pedestrian gates will be open to access school by foot.
- GALA will be revealed at the parade! Keep your eyes open for the announcement float.

Parent Partner (Elizabeth Miller)

Open House – Wed, Oct 22nd at 9am. Please come be a part. We love to have parents there to talk with other parents! If you're able to be there, please come between 8:30-8:45, or at 10 to be there after student tours have wrapped up. Will be sending out an email with more information soon.

New Student Applications for next year open on Oct 23rd.

Re-enrollment will open up mid January.

Head of School (Dr Terry Rogers)

Homecoming – Parade starts 12:45, Smash Burgers immediately after, Pep Rally at 2, Game starts at 7.

FWC Trading Cards – Brand new trading cards have arrived just in time to hand out on Homecoming Day! Including players and coaches from fall sports and more!

College Fair – October 14th – 31+ colleges are coming to campus! Prepare your upper school students.

Annual Giving Campaign – Launched Thursday. "All Together, All in!" These funds are used to support Teacher Salaries, Tech, Fine Arts, Athletics, Tuition Assistance.

Landscaping – Check out the flat entrance at the Upper School – they have almost completed the new look, and plan to add furniture for a comfortable reading experience in the shade.

- Soon to come – Redoing flat entrance at the Middle School
- Monument Sign – hopes for it to be done by next weekend! Will be a sight at night!

Golf Tournament – successful event, thank you to those who participated. Clay Pigeon event in the works!

Special Guest (Chef Sham)

Chef Sham's goal is to work closely with the PTF and loves collaborating for special events etc. Please email him with any requests or questions you may have! sconerly@sagedining.com

He would like to encourage parents to come through the lunch line to see how it works in person. This in person experience will help answer questions you may have and help your children in the future. He loves observing, and loves numbers, and does his best to provide food that will be enjoyed and not go to waste. The check-out process helps ensure that if there is a medical emergency for a child, they can look back and see exactly what the child ate to help discern if allergies are a factor. If your child has special dietary needs, feel free to contact him any time. He recommends downloading the "Touch of Sage" app to see nutrition info and more. Sage Dining has a background in "scratch cooking" which means nothing is processed. Chef Sham is pushing for TV menu displays as this would help everyone to get a better feel for the menu.

Current Business (cont...)

Cards in Canton (Wendy Reedy) – so far there are 21 individuals registered.

Plan to meet at 8:15, leave at 8:30. There is a restroom on the bus, so there are no stops planned. There will be two gift card drawings on the bus. Plan to be back by 4:30. Friday Oct 17th is the registry deadline.

Trunk or Treat (Traci Rosencrans) – October 31st – *Volunteer Opportunity*: Will need help decorating. Looking for large floats and possibly a balloon arch to make a spectacular entrance. Please contact Angela Ashford 817-690-0019 to help. This will take place between the Lower School and Middle School along the sidewalk between 4:30-6:30. PTF will have a trunk. There will be lots of candy – non-candy treats are encouraged. This takes place before a football game, and All Saints have been invited to participate.

PTF Shed Cleanout (Traci Rosencrans) – October 21st – Shed needs cleaned to be out and organized. Have clear bins to work with. Will get pictures and create an inventory lookbook to help with future events. Shed is located outside behind the Campus Center Kitchen. Asked for volunteers, and received.

Lower School (Jaclyn Herrera, Tiffany McClain)

Teachers Luncheon – Teachers luncheon was “souper”! They used Jason's Deli who went above and beyond. Jason's Deli loves working with schools, and was amazing to collaborate with.

LS Family Picnic – *Volunteer Opportunities – Need help serving in various areas including mobile Bird Feeder, HteaO, Bounce House, games, etc. Special volunteer shirts are being made for those able to help at this event.* – As the picnic will be held around the new Card Yard this year, Frank would like to put out the request that there be NO food or drink on the turf. There will be extra picnic tables around the areas to eat at, and it is also recommended that families bring their own seating as it will be limited. The Tex Mex BBQ truck is coming back, and this year to help them prepare with enough food, they have added the option to order online ahead of time! Check out the QR code in your Lower School Family Picnic email from Coach Nate to place that order in advance. Serving along-side will be the Mobile Bird Feeder with hotdogs and popcorn, HteaO and your classic Ice Cream Truck. You are also allowed to bring your own food (just remember to keep it off the Card Yard). Thanks to generous donations there will be games with fabulous prizes! The Junior cheer will be performing, and later on, the game will be broadcasted on a large screen. Coach Nate had a beautiful request that PTF make prayer cards that person's can write down their prayer requests on and have PTF, Grandparents Pray, Moms in Prayer etc praying over their requests. Exciting event to highlight the event will be the big, amazing drone shot of the Card Yard with families spelling out FWC on the field.

Middle School (Kristin Tilley, Jaclynn Delaune)

Teachers Luncheon – 8th grade luncheon went well. Meat from Soulman's BBQ, parents brought sides. Would like to invest in to-go boxes next luncheon

Upper School (Kristin Rivers, Angela Miller, Esther White)

Teachers Luncheon – Junior Class soup Luncheon went well with signups. Are looking into ordering boxes for leftovers for next time. They also did a giftcard sign up for secret sponsors that worked out well.

Asst. Head of School for Advancement (Kinch Cato)

Annual Giving Campaign – Emails have been sent out, staff and teachers are at 100%! Please take time to view the Flipbook on the Annual Giving web page! <https://www.fwc.org/giving/annual-giving>
Final day to give is October 24th – Goal to raise \$400,000

PTF Dads – First meeting at JJ's Tacos went well!

Upcoming Events

There's No Place like HOCO Parade – Oct 10th
LS Family Picnic – Oct 17th
PTF Shed Clean-out/Inventory – Oct 21
Cards in Canton – Oct 30th
Grandparent's Day set up – Nov 20th
Wrapped with Love – Dec 12th

MS/US picture day – Oct 13th
Last day to register for Canton – Oct 17th
Pep Rally (Pink Out) MS Night – Oct 24th
Booster Club's Trunk or Treat – Oct 31st
Grandparent's Day clean up – Nov 21st

Called meeting to close (Traci Rosencrans) at 10:21 am