



2020-21

Teacher/Parent Notification Form for Exam Exemption Eligibility

FINAL EXAM REQUIREMENT - Students are required to take the final examination in each course under the following conditions:

1. Students are required to take the final examination in each course in which the student has a course grade of "C", "D", or "F" in the first quarter of the term or has a provisional course grade of "C", "D", or "F" for the second quarter of the term.
2. Students who have a course grade of "A" or "B" in the first quarter of the term and have a provisional course grade of "A" or "B" in the second quarter of the term are not required to take the exam. Students not required to take the exam must maintain the required grade through the remainder of the second quarter.
3. Students may only exempt three exams per semester except for second semester seniors who may exempt them all.
4. For the 2020-21 school year **only**, absences will not bar a student from exempting exams.
5. **An underclassman enrolled in the same course during two terms of the same school year is required to take at least one final exam in that course.** In other words, students may not exempt both semesters of the same course.
6. Students not required to take a final exam may elect to take their final examinations to improve the final grades. A final grade shall not be reduced as a result of the examination grade, should the student elect this option.
7. Any student who has been enrolled in a Pinellas County public high school for less than the entire term is required to take all exams.

The purpose of this form is to notify parents/guardians that their son/daughter is eligible to exempt up to three of their semester final exams. **Students must maintain eligibility for the duration of the semester. Your son/daughter's eligibility may be removed by the respective teacher (even after you receive this form) if the provisional grade or attendance requirements are not maintained.**

Student Name: _____ Grade: _____ Date: _____

	Subject	Teacher Signature	Q3 / Provisional Q4 Grade	Eligible to Exempt (Y/N)
Choice 1				
Choice 2				
Choice 3				

Parent signature: _____

Return form to Student Services or the CAT Office by 2:30pm on May 27th.