



**2025-2026 Title I Parent and Family Engagement Plan**

**School Name:**

**Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**

School's Mission Statement:

The mission of Lealman Innovation Academy is to educate students for college, career and life.

Measurable Outcomes:

The leadership and staff at Lealman Innovation Academy will educate and prepare students utilizing district and state assessments to determine next steps to get students to proficiency to prepare each student for college, career and life.

**Building Capacity of Families**

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Lealman Innovation Academy believes in involving parents in all aspects of its Title I programs. Therefore, our school will encourage parents to become active members of our School Community. Collaborative planning with community partners, parents, students, and others in the school community for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent and Family Engagement Plan (PFEP). Therefore, parents are provided opportunities to give input in the development and decision-making process of all Title I activities related to the school. Parents will receive individualized student reports about the performance of their child(ren) on the State assessments; timely notice when their child has been

assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not completed the criteria for state level certification; timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals. An annual evaluation will be conducted using surveys completed by stakeholders. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents may request additional support either directly through their child's teacher, grade level administrator or grade level school counselor. A parent may also request support during regularly scheduled parent meetings.

We will schedule the following parent and family engagement events with a focus on building relationships with families and building their capacity to improve student academic achievement:

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement What skill that reinforces learning at home will families gain during this event?	Timeline
Open House/Annual Title I Meeting	Principal and Assistant Principal, Title One Coordinator	Parents will be provided with content specific sessions, aligned with FL standards, identifying strategies they can use at home to promote highest student achievement specific to reading, writing, math and content areas as measured by FAST.	August - September 2025
Parent/Senior Meeting	Principal and Assistant Principal, Guidance Counselors, Teachers, MTSS	Parents will be provided student graduation requirements and expectations to assist families with tools to help scholars make gains toward graduation.	October – November 2025
Data and Graduation Chats	Principal and Assistant Principal, Guidance Counselors, Teachers, MTSS	Parents will receive individualized student data. Such as cycle assessment, FAST PM 1 data, graduation checks, Unit data and information on learning gains.	January - February 2026
Open Conference Day	Principal and Assistant Principal, Guidance Counselors, Teachers, MTSS	Parents are scheduled for conferences. Conferences are set via phone, face-to-face, or web-based to receive specific academic information on grade level standards, expectations, and their child’s progress, as well as instructional strategies and activities that allow parents to extend learning at home.	February - May 2026
End of Year Awards Celebration	Principal and Assistant Principal, Guidance Counselors, Teachers, Instructional Coaches	LIA staff recognize scholars who have excelled in their academic endeavors. Parents are invited to participate in their scholar’s success of excellence and moving up celebration.	April – May 2026

**Staff Professional Development related to Family Engagement**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement What skill that reinforces learning at home will families gain during this event?	Timeline
Ongoing PLC's, Department Meeting, Staff Meeting, Grade Level Reading	Principal and Assistant Principal, Department Chairs, Title One Coordinator, Instructional Coaches	Improve the ability of staff to work effectively with parents.	August 2025 – May 2026
Cross Content parent outreach- MTSS Team Meeting	Principal, Assistant Principals, Team Leaders, teacher, school counselors and student support staff, Instructional Coach	Work with cross content teams to identify strengths and areas of support and reach out to parents to work with them to support scholars throughout the school year.	August 2025- May 2026
SAC	Principal, Educational Alternative Services Team, Teachers, Instructional Coach, Counselors	Provide background knowledge on student population, collaborate on school wide routines and processes to improve the school community.	August 2025 – May 2026

How will school leadership actively build teacher and staff capacity related to ongoing family engagement connected to academic goals?

- Provide training for teachers to effectively communicate school related information such as course grades, IEP and 504 information and available district and school family resources, as well as ELL/ESOL support.
- Review of professional expectations and provision of Talking Points guidelines to build proficiency in meaningful parent communication.
- Provide training on how to create restorative processes with families in a way that is both explicit and understandable. Since parents don't attend school with their children, teachers will be clear and transparent by educating families with acronyms, words, and phrases that are commonly used within virtual and face-to-face communications.
- The school will provide professional development that aligns to the contributions parents/families can make to assist with the goals of the school. They include: MTSS, ESE and how to explain programs and interventions to parents, family and community liaison training, family access parent portal training, and Florida state standards training. Effective parent/teacher conferences (including student led conferences) and the use of data to drive the conversations, Effective forms/strategies for two-way communication.
- The school will provide training in how to develop a parent engagement training/event for parents based on the needs of the parents (through a survey) and the needs of students (data) before planning and providing the engagement program/training.
- School personnel will also receive training on current curriculum practices and the effective use of manipulatives and at-home strategies that parents can use to help their child to be shared with parents through an event or even a classroom conference.
- Child-Study Team- Work with teacher teams to identify students /families in need of support and reach out to parents to work with them to support their children throughout the year attendance or resource needs.

## Title I Annual Parent Meeting Experience

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events? Survey?

Lealman will conduct post conference surveys to get recorded feedback from parents about meetings. The Leadership Team will review surveys, then review recorded feedback with staff members, and develop plans to address concerns in planning future events.

How will you address barriers to increase attendance and academic support at home?

Lealman will address barriers to increase attendance by offering other activities such as Orientation or Meet-the-Teacher. We will address academic support at home by following the district program to supply computers at homes which we offer families to sign up during Title I Annual Meeting. We also sign families up for the Portal and teach them about Clever programs that can be used at home. Moreover, we address technology barriers by assisting families with at home internet service when requested. We provide communication via telephone, text, email and FOCUS messaging.

How will you get the information home to parents using various modalities who do not attend?

When families miss or do not attend meetings, we have the information available on our website, at our parent station and email by request. Furthermore, if families are unable to make an event and need personal communication, we are able to assist them virtually, by phone, via email, FOCUS messaging or in person.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Lealman Innovation Academy will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, school messenger, email, and the school website. At the Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. During events teachers will maintain sign-in sheets and provide a copy to the Title I liaison who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents/families will be provided with a response form to provide input or to ask questions.

If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the Principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience. To ensure all parent input is included in the Parent and Family Engagement Plan (PFEP), Comprehensive Needs Assessment (CNA), and School Improvement Plan (SIP), we have implemented a comprehensive review process. We conduct reviews at our end-of-year meeting, orientation meeting, and the Annual Title One Meeting. Additionally, for parents who are unable to attend these meetings, we make the presentation available online as a PowerPoint. Parents can then complete a survey to provide their input. This approach ensures that every parent has the opportunity to contribute, regardless of their availability or ability to attend meetings in person.

**Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

We offer flexible parent meetings and activities such as in person, drive-through, phone and virtual. We provide meals and incentives for our families along with food pick-up from our partnership with Feeding America. Our staff also offer flexible hours to our families by meeting during planning, setting meeting times outside of work hours and a few instructors meet with families in the community.

**Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Lealman Innovation Academy will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at school site on the school's website. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request. Written communication may be requested to be translated in languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. Hispanic translation services will also be made available upon parent request. Additionally, for parents who are unable to attend these meetings, we make the presentations available online as a PowerPoint. Parents can then complete a survey to provide their input. This approach ensures that every parent has the opportunity to contribute, regardless of their availability or ability to attend meetings in person.