

TARPON SPRINGS FUNDAMENTAL
ELEMENTARY SCHOOL



PTA



BOARD MEMBERS NEEDED

WE WANT YOU!!! The PTA board is looking for new members for the upcoming **2024-2025** school year. Interested in using your skill set to support our school? Think a fellow parent would be a great addition to the Board? Feel free to nominate them as well. All Nominees will be contacted to see if they are interested.

SUBMIT ALL NOMINATIONS TO TSFESPTA@GMAIL.COM BY FRIDAY, MARCH 29, 2024

A few things to know about the nomination process:

- * All submissions are strictly confidential
- * Simply list the name you would like to nominate (or your own) and a sentence or two about the nominee.
- * You may nominate for one, a few, or all available positions.
- * **Self nominations are encouraged!**

Please contact me with any questions.
Kelly Levey, TSFES PTA President
727-943-5508
TSFESpta@gmail.com

POSITIONS

President - Work closely as a team with the principal, board, staff, parents and students. Prepare yearly calendar with Ms. Oakes. Oversee board members, event chairs, and all business of the PTA. Work with Treasurer to create/amend the annual budget. Conduct monthly board meetings and several general meetings. Ensure TSFES PTA remains in compliance.

Name _____

Notes/Background info _____

Treasurer - Manage all funds. Keep full and accurate records of receipts and expenditures. Present financial statement at all PTA board meetings. Pay State and National dues. Submit annual audit. Create and amend the annual budget.

Name _____

Notes/Background info _____

1st VP (SAC Liaison) - Attend monthly SAC meetings to be a conduit between PTA and SAC. Also responsible for Partners in Education program and arranging Lunch and Limo Event for Fall Fundraiser.

Name _____

Notes/Background info _____

2nd VP (Membership) – Promote PTA memberships. Set membership goals. Provide update of membership progress at all PTA board meetings.

Name _____

Notes/Background info _____

Recording Secretary – Responsible for taking all meeting minutes at Board and General meetings. Type and distribute to board and Media Specialist in a timely manner to be posted to school website.

Name _____

Notes/Background info _____

Corresponding Secretary/Room Mom Liaison – Responsible for PTA newsletter. Coordinate Room Moms and duties.

Name _____

Notes/Background info _____