



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, October 14, 2025

Regular Session: 6:00pm

AGENDA

I. Call to Order Regular Session

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

- A. YCHS - Student Body - Verbal Report
- B. YCIS - Student Spotlight
- C. YCHS - Tanner Smith & Richard Ceder - Verbal Report
- D. YCIS - Amanda Dallas & Chad Tollefson - Verbal Report
- E. YCES - Morgan Bishop - Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

V. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 9/16/25
- B. Personnel
- C. Enrollment
- D. Donations

VI. Announcements and Reports

- A. Superintendent's Report – Clint Raever – Verbal Report
- B. District Facilities Report – Ian Barr – Verbal Report
- C. Financials & List of Bills for September 2025 – Melanie Neece (Action Item)

VII. New Business

- A. Division 22 Report
- B. 2024-2025 Integrated Plan Annual Report
- C. Adopt New Policies:
 - 1. Personal Electronic Devices (JFCEB)
 - 2. Request for Personal Electronic Devices Exception (JFCEB-AR)

VIII. Board of Directors Comments

IX. Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



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Password: sW66uH

Tuesday, September 16, 2025

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Chris Zook, Erin Galyean, Buzz Ready, JaJetta Dumdi

Admin and District Office Staff Present: Clint Raever, John Horne, Melanie Neece, Mary Brown, Tanner Smith, Richard Ceder, Amanda Dallas, Chad Tollefson, Morgan Bishop, Ian Barr

Others Present: Gordon Dromgoole, Lucas Partin, Michelle Partin, Becca Joramo (via Zoom)

MINUTES

Meeting Recording

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCHS – Tanner Smith & Richard Ceder – Verbal Report

-Lucas Partin provided an update on recent high school activities. The first assembly went really well. The leadership team has planned spirit week, chosen a homecoming theme for October 10th, and is meeting with freshmen to check in on how they are doing. Students are adjusting well to the new cell phone policy and the one-to-one Chromebook initiative.

-T.Smith and R.Ceder shared data on school performance, state report card percentages (including regular attenders, 9th grade on-track, and four year graduation rate), on-track rates by grade, Tiger Pride posts, and upcoming events. (see attached PowerPoint presentation).

-R.Ceder shared updates on athletics and vice principal work including a new registration platform that will soon be implemented, participation rates, and changes to league teams. (see attached PowerPoint presentation).

B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

-A.Dallas reported on recent and upcoming events at YCIS including supply drop off, sports participation numbers, student leadership, tiger time, the welcome back assembly, and black and orange night (see attached report).

-The fall benchmark data for Dibels and iReady are in progress. They are changing from DESSA to Wayfinder.

-She shared the YCIS Strategic Plan for 2025-2026 (see attached).

C. YCES – Morgan Bishop – Verbal Report

-M.Bishop reported on recent and upcoming events at YCES including kindergarten kickstart, in-service week, supply drop off/open house, Tiger Day, and custodial appreciation day (see attached report).

-The Dibels and iReady data will be ready next month.

-Fallon Hepp will be joining an attendance committee through the WESD. The information gained from this will be used to improve attendance and the systems used to improve student attendance.

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-Due to the high number of kindergarteners who registered, they have added another kindergarten teacher to keep the class sizes reasonable.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

-E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

V. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 08/11/2025
2. Board Retreat Minutes: 08/19/2025
3. Work Session Minutes: 08/26/2025

B. Personnel

C. Enrollment

D. Surplus

-E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-Clint Raever provided an update that included information on the fall newsletter, finalizing the district's financial report, InTouch software, and chronic absenteeism (see attached report).

-M.Neece has been busy working on streamlining forms and meeting with principals, teachers, and secretaries.

B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-They are problem solving for the YCIS gates returns.

-Parts have been ordered for the elementary school sprinklers and the project will be completed in house.

-Repairs have been scheduled for four of the elementary school's HVAC units.

-The stadium needs to be painted.

-They found and fixed a water leak down by the vineyard resulting in the water bill being \$4000 less than this time last year.

C. Financials and List of Bills for August 2025– Melanie Neece (Action Item)

-M.Neece went over the financial report included in the board packet.

-The estimated ending fund balance is 1.2 million dollars.

-The district is being vigilant about their spending and keeping a close eye on the state economic forecast and will inform the board of any changes.

-Because more students enrolled in Oregon schools than in prior years, the SIA funds the district receives will be less.

- J.Dumdi asked about the petty cash-student body account on the balance sheet. M.Neece believes that the account is titled incorrectly. It is not a reflection of actually cash on hand.*
- E.Galyean pointed out that the balance sheet is not in balance. M.Neece stated she will review it and send the board a corrected copy if necessary.*
- E.Galyean motioned to accept the financials and list of bills for August 2025 as presented. B.Ready seconded. All in favor. Motion carried.*

VII. New Business

A. Approve Board Goals (Action Item)

- E.Galyean would like to change the wording on goal 2a. She would like to propose changing it to “increase district-wide regular attenders by at least 3% from the previous academic year”, in order to clarify the meaning of “next academic year”. The board agreed.*
- E.Galyean motioned to approved the 2025-2026 board goals as amended. J.Dumdi seconded. All in favor. Motion carried.*

B. First Read of Policy JFCEB - Personal Electronic Devices

- The policy in the board packet shows the changes and choices made by the district to the OSBA sample policy.*
- The district made the choice not to include the discipline protocol in this policy and include it in the student handbook instead.*
- E.Galyean would like a line added that states to refer to the student handbook for the discipline protocol.*

C. First Read of Policy JFCEB(AR) – Request for Personal Electronic Devices Exception

- This policy allows parents or guardians to request an exception for their child to have an electronic device due to certain circumstances (i.e. students with IEPs or 504 plans).*
- C.Raever asked that if the board has any feedback on these policies that they let him know before the next board meeting.*

VIII. Board of Directors Comments

- The board agreed to cancel next week’s work session. The next meeting will be October 14th.*

IX. Adjournment

- S.FitzGerald adjourned the meeting at 7:02pm.*

Yamhill Carlton School District

Human Resources

Board Report

October 14, 2025



New Hires

None

Resign/Retire/Term Employees

Shelly Ready, Payroll/Accounts Payable Specialist

Mindy Streight, YCES Instructional Assistant - Life Skills

Current Employees: Position Changes

None

Open Positions For 2025-2026

YCIS/YCHS Instructional Assistant - Behavior

YCES Instructional Assistant - Life Skills

YCSD Payroll/Accounts Payable Specialist

YCIS Wrestling Coach

Yamhill Carlton School District Enrollment Report

October

2025

District Enrollment for 2025-26 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	275	279								
YCIS	380	375								
YCHS	281	273								
Alliance	168	150								
Total	1,104	1,077	-	-	-	-	-	-	-	-
24/25 Total	1,094	1,086	1,090	1,087	1,089	1,077	1,065	1,067	1,068	1,062
23/24 Total	1,101	1,101	1,093	1,090	1,088	1,080	1,083	1,087	1,098	1,094
22/23 Total	1,118	1,110	1,108	1,098	1,098	1,103	1,098	1,102	1,106	1,096
21/22 Total	1,029	1,028	1,038	1,032	1,029	1,028	1,023	1,023	1,022	1,016
20/21 Total	1,067	1,064	1,064	1,063	1,054	1,038	1,048	1,039	1,028	1,043
19/20 Total	1,060	1,067	1,065	1,060	1,053	1,043	1,034	1,045	1,045	1,044

YCES Enrollment for 2025-26 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	68	69								
1st Grade	55	58								
2nd Grade	75	75								
3rd Grade	77	77								
25/26 Total	275	279	-	-	-	-	-	-	-	-
24/25 Total	274	273	274	271	274	273	269	271	269	269
23/24 Total	284	284	282	279	280	282	285	288	290	291
22/23 Total	301	297	299	299	297	297	298	304	306	307
21/22 Total	265	269	271	264	273	274	270	268	268	266
20/21 Total	231	229	230	228	225	221	225	223	223	223
19/20 Total	362	365	366	361	363	361	358	364	367	366

YCIS Enrollment for 2025-26 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	78	79								
5th Grade	72	71								
6th Grade	96	94								
7th Grade	54	54								
8th Grade	80	77								
25/26 Total	380	375	-	-	-	-	-	-	-	-
24/25 Total	367	367	370	370	369	362	367	368	368	369
23/24 Total	348	344	345	345	345	348	352	355	361	360
22/23 Total	332	329	330	325	322	328	322	321	325	324
21/22 Total	343	342	347	349	351	348	343	347	349	345
20/21 Total	291	287	276	276	272	273	282	291	282	282
19/20 Total	308	312	311	313	307	303	303	307	307	307

For FY 18/19 19/20, the 4th grade was counted at YCES.

YCHS Enrollment for 2025-26 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	83	78								
10th Grade	68	66								
11th Grade	64	64								
12th Grade	66	65								
Transition	-	-								
25/26 Total	281	273	-	-	-	-	-	-	-	-
24/25 Total	281	278	275	274	273	272	265	265	267	261
23/24 Total	289	292	283	283	281	271	269	268	270	270
22/23 Total	293	290	288	284	290	285	286	285	284	278
21/22 Total	284	283	285	285	278	281	281	278	276	277
20/21 Total	290	290	292	290	290	290	291	291	276	291
19/20 Total	299	300	298	295	295	290	286	287	284	284

Alliance Academy Enrollment 2025-26

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	10	9								
1st Grade	25	24								
2nd Grade	14	14								
3rd Grade	19	19								
4th Grade	16	15								
5th Grade	32	26								
6th Grade	12	13								
7th Grade	16	15								
8th Grade	14	9								
9th Grade	8	4								
10th Grade	2	2								
11th Grade	-	-								
12th Grade	-	-								
25/26 Total	168	150	-	-	-	-	-	-	-	-
24/25 Total	172	168	171	172	173	170	164	163	164	163
23/24 Total	180	181	183	183	182	179	177	176	177	173
22/23 Total	192	194	191	190	189	193	192	192	191	187
21/22 Total	137	134	135	134	127	125	129	130	129	128
20/21 Total	255	258	266	269	267	254	250	234	247	247
19/20 Total	91	91	91	92	89	90	88	88	88	88

For FY 18/19 19/20, the 4th grade was counted at YCES.



DONATIONS

October 2025

YCIS School Supplies

Gretchen Lindauer

\$177.39

YCSD Industrial Arts Dept

Mark Juenemann Memorial Fund

\$5000.00



YAMHILL CARLTON SCHOOL DISTRICT

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Date: October 3, 2025

To: Yamhill Carlton School District Board of Directors
From: Melanie Neece, Director of Fiscal Services
Subject: September 2025 - Financial Statements and Summary

Board Members,

Please find attached the financial statements for the 2025-26 fiscal year through September 30, 2025.

General Fund Status - We estimate our **General Fund Ending Fund Balance** to be approximately **\$1.2 million**. Of this total, approximately \$55,900 is the unappropriated ending fund balance, with the remainder reflecting our estimated Non-Resolution Fund Balance, which includes contingencies.

Financial Statements Overview

The attached statements cover the following funds:

- 100 General Fund
- 200 Restricted – Special Revenue Funds
- 300 Debt Services Fund
- 400 Capital Projects Fund
- 700 Trust and Agency Funds
- Balance Sheet Accounts – All Funds

The Statement of Revenues and Expenditures shows the Budget vs. Actuals for the period and projects through the fiscal year-end. An appropriations summary for all funds is also included. I have not projected revenues or expenditures for 200-700 funds, as they are generally limited by the revenue collected and are designated for specific uses.

Check and Investment Activity

The district issued checks **62452-62505**, totaling **\$164,169.45**, for the period ending September 30, 2025. The LGIP investment pool earned dividends of **\$26,506.09**, based on a monthly distribution yield rate of **4.60%**. These funds are posted under revenue code 1510 on page 2 of the financial summary.

Government Shutdown - Potential Funding Impacts

The federal government shutdown may affect school district operations. While state and local funding remains stable despite recent declines, federally supported programs such as **Title I**, **IDEA**, and **Child Nutrition** could face reimbursement delays if the shutdown continues. In addition, the Governor has requested **5% budget reductions over the biennium** and information on potential adjustments to **HSS** and **SIA** grants. The District currently has sufficient resources to maintain normal operations, but a prolonged shutdown could create cash flow challenges for programs supported by federal funds. We are monitoring developments closely and will keep the Board informed of any changes.

Please let me know if you have any questions or concerns regarding these statements.

Thank you.

Yamhill-Carlton SD
Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

Expenditure Functions	Adopted 2025-26 Budget	Actual YTD Exp. 9/30/2025	Projected 10/1/2025 Thru 6/30/12	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2025	2024-25 Budget
Instruction								
1111 K-5 Elementary Programs	\$ 1,660,979	\$ 134,169	1,416,268	\$ 1,550,436	\$ 110,543	93.34%	\$ 1,392,674	\$ 1,767,207
1113 K-5 Elementary Extracurricular	6,011.00	-	5,978.56	5,978.56	32.44	99.46%	\$ 3,690	\$ 3,710
1121 Intermediate Programs	1,735,338.00	158,463	1,538,235.57	1,696,698.85	38,639.15	97.77%	\$ 1,513,612	\$ 1,446,800
1122 Intermediate Extracurricular	94,220.00	8,702	41,593.60	50,296.04	43,923.96	53.38%	\$ 46,357	\$ 87,955
1131 High School Programs	1,873,750.00	165,415	1,633,060.56	1,798,475.47	75,274.53	95.98%	\$ 1,594,127	\$ 1,714,011
1132 High School Extracurricular	388,479.00	40,992	281,415.76	322,407.94	66,071.06	82.99%	\$ 297,892	\$ 358,939
1210 Programs for Talented and Gifted	2,000.00	9	8.99	17.98	1,982.02	0.90%	\$ 337	\$ 2,000
1220 Programs for Students w/Severe Disabilities	1,784,280.00	114,947	1,581,559.08	1,696,505.85	87,774.15	95.08%	\$ 1,392,512	\$ 1,556,293
1250 Special Education	524,097.00	69,101	454,995.98	524,097.00	-	100.00%	\$ 466,721	\$ 481,600
1280 Alternative Programs Credit Recovery	58,143.00	1,482	39,099.55	40,581.99	17,561.01	69.80%	\$ 45,588	\$ 65,315
1281 Alternative Programs	16,000.00	-	13,858.65	13,858.65	2,141.35	86.62%	\$ 30,128	\$ 44,500
1285 District Alt Programs - Alliance Academy	831,158.00	78,134	591,221.30	669,355.65	161,802.35	80.53%	\$ 686,996	\$ 853,062
1291 English Language Learner ORS 366.079	135,121.00	10,395	122,654.03	133,049.23	2,071.77	98.47%	\$ 122,727	\$ 124,638
1400 Summer Programs High School	26,090.00	-	8,022.85	8,022.85	18,067.15	30.75%	\$ 2,404	\$ 7,817
1410 Summer Programs Elementary	2,208.00	1,984	-	1,983.93	224.07	0.00%	\$ 1,642	\$ 2,155
Total Instruction	9,137,874	783,794	7,727,972	8,511,766	626,108	93.15%	7,597,406	8,516,002
Support Services								
2110 Attendance & Social Work	73,226	9,499	63,727	73,226	0	100.00%	82,041	68,306
2120 Guidance Services	17,000	19,592	(8,589)	11,004	5,996	-	295,320	12,750
2130 Health Services	331,186	5,023	326,163	331,186	0	-	45,331	291,767
2140 Psychological Services	51,200	-	-	-	51,200	0.00%	-	51,200
2150 Speech Pathology Audiology Services	70,404	5,845	64,559	70,404	(0)	-	66,987	65,410
2190 Student Support Services Direction	122,187	29,883	92,304	122,187	(0)	0.00%	119,485	111,073
2210 Improvement of Instruction Services	26,550	975	560	1,535	25,015	-	1,485	25,690
2220 Educational Media/Library Services	105,692	8,727	96,966	105,692	(0)	100.00%	98,512	93,804
2310 Board of Education Services	138,309	93,618	35,364	128,982	9,327	93.26%	89,530	117,101
2320 Executive Administration/Superintendent	436,314	99,390	336,923	436,314	0	100.00%	372,957	371,996
2410 Office of the Principal Services	1,171,944	271,338	900,606	1,171,944	(0)	-	1,031,626	1,087,135
2520 Fiscal Services	340,588	135,112	205,476	340,588	(0)	100.00%	324,827	329,717
2540 Operation & Maintenance of Plant Services	2,063,743	592,603	1,246,421	1,839,024	224,719	89.11%	1,719,082	1,929,145
2550 Student Transportation Services	875,000	126,280	748,720	875,000	(0)	100.00%	863,393	850,393
2573 Internal Services	0	-	0	0	0	10.00%	0	0
2640 Staff Services/Human Resources	231,127	68,193	152,904	221,097	10,030	95.66%	207,766	217,191
2660 Technology Services	336,320	100,107	224,213	324,320	12,000	96.43%	327,411	339,525
2700 Supplemental Retirement Program	-	-	-	-	-	#DIV/0!	0	0
Total Support Services	6,350,790	1,566,186	4,486,318	6,052,504	338,286	94.71%	5,645,753	5,962,203
Other Requirements								
5200 Transfers to Other Funds	585,033	-	532,148	532,148	52,885	90.96%	911,557	1,002,147
5300 Apportionments	0	-	-	-	0	0.00%	0	0
6000 Contingency	2,000,000	-	2,000,000	2,000,000	-	100.00%	-	1,459,966
7000 Unappropriated Ending Fund Balance	0	-	0	0	0	10.00%	0	0
Total Other Requirements	2,585,033	-	2,532,148	2,532,148	52,885	97.95%	911,557	2,462,113
Total Requirements	\$ 18,113,697	\$ 2,349,980	\$ 14,746,438	\$ 17,096,418	\$ 1,017,279	94.38%	\$ 14,154,717	\$ 16,940,318

Yamhill-Carlton
Statement of Revenues/Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 9/30/2025	Encumbered as of 10/1/2025	Total Est. Incl. Encum. as of 10/1/2025	(Over)/Under Budget	Actuals 6/30/2025	2024-25 Budget
REVENUE							
1510 Investment Earnings	\$ -	\$ 425	\$ (425)	\$ -	\$ -	826	\$ -
1610 Food Services	\$ 12,500	\$ 1,781	\$ 10,719	\$ 12,500	\$ -	23,192	\$ 75,000
1620 Investment Earnings							\$ 1,000
1700 Extracurricular	\$ 203,000	\$ 5,415	\$ 197,585	\$ 203,000	\$ -		\$ 203,000
1920 Contributions or Donations	-	-	-	-	-	-	10,062
1990 Miscellaneous Local Revenue	122,500	24,026	98,474	122,500	-	234,958	8,575
1991 Pre School Tuition	-	-	-	-	-	-	-
2199 Other Intermediate Resources							5,000
2200 Restricted Intermediate Revenue	3,000	-	3,000	3,000	-	-	3,000
3102 Restricted SSF High Cost Disability							-
3200 Restricted State Grant	250,000		250,000	250,000	-	3,722	11,060
3202 Restricted State Farm to School	3,500		3,500	3,500	-	2,250	3,500
3299 Restricted State Grants-In-Aid	1,670,595	21,109	1,649,486	1,670,595	-	1,873,378	1,927,766
4500 Restricted Federal thru State	694,409	-	694,409	694,409	-	795,468	304,534
4501 Restricted Federal							228,185
4510 Restricted Federal JPTA							198,035
4511 Restricted Federal Breakfast							65,000
4910 Restricted Federal Commodities	30,000		30,000	30,000	-	23,268	31,000
5200 Transfers	260,826	-	260,826	260,826	-	393,957	484,547
5400 Beginning Fund Balance	507,715	-	507,715	507,715	-	533,889	512,938
TOTAL REVENUE	3,758,045	52,756	3,705,289	3,758,045	-	3,884,908	4,072,202

EXPENDITURES							
Instruction							
1111 Elementary	315,702	32,625	283,077	315,702	-	415,778	383,584
1113 Elementary Extracurricular	51,000	2,023	48,978	51,000	(0)	52,595	51,000
1121 Intermediate	230,264	37,396	192,868	230,264	0	185,981	279,970
1122 Intermediate Extracurricular	211,965		140,805	140,805	71,160	57,996	211,965
1131 High School Programs	281,074	29,682	106,327	136,008	145,066	195,153	310,606
1132 High School Extracurricular	318,458	12,929	187,157	200,087	118,371	183,376	321,796
1220 Students w/Severe Disabilities	170,012	8,793	88,089	96,881	73,131	323,362	168,645
1250 Students with Disabilities	167,907	21,590	146,317	167,907	0	151,609	213,471
1272 Title I Services	205,373	17,109	188,264	205,373	(0)	209,909	222,046
1260 Early Intervention Services	-	-	0	0	(0)	-	0
1285 Alternative Programs	15,000	-	1,200	1,200	13,800	12,303	10,000
1290 Other Programs	250,000	45,653	204,337	249,990	10	-	0
1400 Summer Programs	28,138	4,918	10,169	15,087	13,051	28,383	52,937
Total Instruction	2,244,893	212,717	1,597,588	1,810,305	434,588	1,816,445	2,226,021

Yamhill-Carlton
Statement of Revenues/Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 9/30/2025	Encumbered as of 10/1/2025	Total Est. Incl. Encum. as of 10/1/2025	(Over)/Under Budget	Actuals 6/30/2025	2024-25 Budget
Support Services							
2110 Attendance & Social Work	-	-	-	-	-	-	0
2115 Attendance & Social Work	291,654	4,000	-	4,000	(4,000)	4,000	4,000
2120 Guidance Services	-	30,939	260,715	291,654	0	263,548	258,171
2130 Health Services	-	-	-	-	-	-	0
2150 Health Services	-	-	-	-	-	446	446
2160 Other Student Treatment Services	-	-	-	-	-	-	0
2190 Student Support Services Direction	-	-	-	-	-	-	0
2210 Student Support Services Direction	-	287	2,713	3,000	(3,000)	12,479	9,844
2220 Instructional Support Services	-	-	0	0	(0)	0	0
2230 EIS	3,227	-	3,227	3,227	-	3,227	3,227
2240 Instructional Support Services	55,772	-	24,537	24,537	31,235	14,437	32,816
2300 General Administration	-	-	0	0	(0)	-	0
2310 Board of Directors	45,237	1,366	28,624	29,990	15,247	62,893	84,744
2410 School Administration	204,223	50,179	169,771	219,950	(15,727)	200,004	185,701
2520 Fiscal Services	125,194	-	125,194	125,194	0	62,576	113,108
2540 Maintenance Operations	126,684	47,960	37,299	85,260	41,424	269,051	399,773
2550 Transportation	35	-	472	472	(437)	472	35
2600 Technology & Records Management	-	-	-	-	-	-	65,000
2640 Staff Management	65,000	9,113	55,887	65,000	-	29,745	0
2700 Supplemental Retirement Programs	73,250	700	7,801	8,501	64,749	8,501	73,250
3100 Enterprise and Community	522,876	53,273	395,810	449,083	73,793	456,844	614,681
3130 Supplemental Retirement Programs	-	-	-	-	-	-	1,200
Total Support Services	1,513,152	197,817	1,112,049	1,309,866	203,286	1,388,222	1,845,995
5200 Transits	-	-	-	-	-	0	0
5300 Transfers	-	-	-	-	-	0	0
7000 Unappropriated Ending Fund Balance	-	-	-	-	-	0	0
TOTAL EXPENDITURES	\$ 3,758,045	\$ 410,534	\$ 2,709,637	\$ 3,120,171	\$ 637,874	\$ 3,204,667	\$ 4,072,015

Yamhill-Carlton
Statement of Revenues/Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 9/30/2025	Encumbered as of 10/1/2025	Total Est. Incl. Encum. as of 10/1/2025	(Over)/Under Budget	Actuals 6/30/2025	2024-25 Budget
REVENUE							
1111 Current Year Taxes	\$ 948,450	\$ -	\$ 948,450	\$ 948,450	\$ -	998,290	\$ 916,426
1112 Prior Year Taxes	15,000	11,190	3,810	15,000	\$ -	20,116	22,994
1190 Interest on Property Tax	2,500	2,002	498	2,500	\$ -	3,208	4,930
1970 Services Provided to Other Funds	-	-	-	\$ -	\$ -	-	1,169,235
1990 Miscellaneous Revenue	1,539,466	195,694	1,343,772	\$ 1,539,466	\$ -	1,170,130	18,500
5200 Transfers	124,700	-	124,700	\$ 124,700	\$ -	117,600	117,600
5400 Beginning Fund Balance	758,705	-	758,705	\$ 758,705	\$ -	928,991	922,752
TOTAL REVENUE	3,388,821	208,886	3,179,935	3,388,821	-	3,238,335	3,172,437
EXPENDITURES							
5110 Principal/Interest	3,388,821	85,100	3,303,721	3,388,821	-	2,410,006	3,172,437
5200 Transits	-	-	-	-	-	-	-
5300 Transfers	-	-	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
TOTAL EXPENDITURES	3,388,821	85,100	3,303,721	3,388,821	\$ -	2,410,006	\$ 3,172,437

Statement of Revenues/Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

Source	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 9/30/2025	Encumbered as of 10/1/2025	Total Est. Incl. Encum. as of 10/1/2025	(Over)/Under Budget	Actuals 45838	2024-25 Budget
REVENUE							
1130 Construction Excise Tax Revenue	\$ 150,000	\$ 21,573	\$ 128,427	\$ 150,000	\$ -	\$ 210,075	\$ 100,000
1510 Investment Earnings	-	-	\$ -	-	-	-	-
1990 Miscellaneous Local Revenue	19,992	3,313	\$ 16,679	19,992	-	19,620	19,600
5200 Transfers from Other Funds	-	-	\$ -	-	-	400,000	-
5400 Beginning Fund Balance	1,739,000	-	\$ 1,739,000	1,739,000	-	1,254,844	703,800
TOTAL REVENUE	1,908,992	24,887	1,884,105	1,908,992	-	1,884,539	823,400
EXPENDITURES							
Facility Acquisition and Construction							
2540 Building Acquisition	914,000	34,500	879,500	914,000	-	26,651	385,000
4150 Building Construction/Improvement	994,992	-	994,992	994,992	-	8,756	438,400
Total Facility Acquisition	1,908,992	34,500	1,874,492	1,908,992	-	35,407	823,400
6100 Contingency	-	-	-	-	-	0	0
7000 Unappropriated Ending Fund Balance	-	-	-	-	-	0	0
TOTAL EXPENDITURES	\$ 1,908,992	\$ 34,500	\$ 1,874,492	\$ 1,908,992	\$ -	\$ 35,407	\$ 823,400

Statement of Revenues/Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

Source	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 9/30/2025	Encumbered as of 10/1/2025	Total Est. Incl. Encum. as of 10/1/2025	(Over)/Under Budget	Actuals 45838	2024-25 Budget
REVENUE							
1510 Investment Earnings	2,400	\$ -	\$ 2,400	\$ 2,400	\$ -	\$ -	\$ 2,400
1920 Contributions or Donations	6,500	-	6,500	6,500	-	-	6,500
1990 Miscellaneous Local Revenue	-	-	-	-	-	-	-
5200 Transfers from Other Funds	-	-	-	-	-	-	-
5400 Beginning Fund Balance	55,000	-	55,000	55,000	-	55,362	55,000
TOTAL REVENUE	63,900	-	63,900	63,900	-	55,362	63,900
EXPENDITURES							
Instruction							
1300 Tuition	8,000	-	8,000	8,000	-	2,000	8,000
Total Instruction	8,000	-	8,000	8,000	-	2,000	8,000
5200 Transits	-	-	-	-	-	0	0
5300 Transfers	-	-	-	-	-	0	0
6000 Unforeseen Expenditures	-	-	-	-	-	0	0
7000 Unappropriated Ending Fund Balance	55,900	-	55,900	55,900	-	-	55,900
TOTAL EXPENDITURES	\$ 63,900	\$ -	\$ 63,900	\$ 63,900	\$ -	\$ 2,000	\$ 63,900

Yamhill-Carlton SD
Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 09/30/2025

All Funds by Major Object

Expenditure by Object	Adopted 2025-26 Budget	Actual YTD Exp. 9/30/2025	Projected 10/1/2025 Thru 6/30/12	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2025	2024-25 Budget
100 General Fund								
01 Salaries	\$ 7,631,319	\$ 947,048	6,322,457	\$ 7,269,505	\$ 361,814	95.26%	\$ 6,564,617	\$ 6,985,784
02 Associated Payroll Cost	4,046,906	466,967	3,155,218	3,622,185	424,721	89.51%	\$ 3,242,133	\$ 3,622,291
03 Purchased Services	2,800,503	370,913	2,193,803	2,564,716	235,787	91.58%	\$ 2,553,204	\$ 2,787,933
04 Supplies	496,625	232,174	173,473	405,647	90,978	81.68%	\$ 523,522	\$ 640,938
05 Capital Outlay	148,722	-	32,396	32,396	116,326	21.78%	\$ 18,749	\$ 86,072
06 Other Objects	404,589	332,878	56,854	389,731	14,858	96.33%	\$ 342,144	\$ 355,188
07 Transfers	585,033	-	532,148	532,148	52,885	90.96%	\$ 911,557	\$ 1,002,147
08 Other Uses of Funds (Reserves)	2,000,000	-	2,000,000	2,000,000	-	100.00%	-	1,459,966
Total 100 General Fund	18,113,697	2,349,980	14,466,349	16,816,329	1,297,368	92.84%	14,155,927	16,940,318
200 Special Revenue Funds								
01 Salaries	1,297,329	150,636	1,266,526	1,417,162	(119,833)	109.24%	\$ 1,296,341	\$ 1,186,725
02 Associated Payroll Cost	880,563	78,196	679,281	757,477	123,086	86.02%	\$ 685,398	\$ 796,772
03 Purchased Services	282,647	7,388	222,065	229,454	53,193	81.18%	\$ 275,977	\$ 339,956
04 Supplies	1,155,563	125,577	462,109	587,686	567,877	50.86%	\$ 696,718	\$ 1,369,951
05 Capital Outlay	91,649	47,960	4,324	52,285	39,364	57.05%	\$ 179,533	\$ 314,699
06 Other Objects	58,694	776	64,151	64,927	(6,233)	110.62%	\$ 70,701	\$ 63,913
07 Transfers	0	0	0	0	(0)	100.00%	\$ 0	\$ 0
08 Other Uses of Funds (Reserves)	0	0	0	0	(0)	100.00%	0	0
Total 200 General Funds	3,766,445	410,534	2,698,457	3,108,991	657,454	82.54%	3,204,668	4,072,016
300 Debt Services Funds								
06 Other Objects	\$ 2,508,186	\$ 85,100	2,423,086	2,508,186	-	0.00%	\$ 2,410,006	\$ 2,411,206
08 Other Uses of Funds (Reserves)	880,635	-	-	-	880,635	0.00%	-	761,231
Total 300 Debt Services Funds	3,388,821	85,100	2,423,086	2,508,186	880,635	74.01%	2,410,006	3,172,437
400 Capital Projects Funds								
03 Purchased Services	\$ -	\$ 34,500	-	34,500	(34,500)	0.00%	\$ 1,893	\$ 1
05 Capital Outlay	\$ 1,898,992	-	1,898,992	1,898,992	-	0.00%	\$ 25,000	\$ 813,400
06 Other Objects	10,000	-	10,000	10,000	-	0.00%	8,515	10,000
Total 400 Capital Projects Funds	1,908,992	34,500	1,908,992	1,943,492	(34,500)	101.81%	35,407	823,401
700 Trust Funds								
03 Purchased Services	\$ 8,000	\$ -	8,000	8,000	55,900	0.00%	\$ 2,000	\$ 8,000
08 Other Uses of Funds (Reserves)	55,900	-	-	-	55,900	12.52%	-	55,900
Total 700 Trust Funds	63,900	-	8,000	8,000	55,900	12.52%	2,000	63,900
Total Requirements	\$ 27,241,855	\$ 2,880,114	\$ 21,504,883	\$ 24,384,998	\$ 2,856,857	\$ 4	\$ 19,808,008	\$ 25,072,072

Yamhill-Carlton SD
BALANCE SHEET ALL ACCOUNTS
September 30, 2025

ASSETS

Cash in Bank (AP) - Checking	328,532	
Cash in the Bank (Student Body) - Checking	492,273	* * *
Petty Cash - Café	50	
Cash w/Fiscal Agents	469,247	
Cafeteria Account	2,809	
Investments LGIP	6,981,766	
Taxes Receivable	224,506	
Account Receivable - GASB	24,498	
Interfund Accounts Receivable	-	
Intergovernmental A/R Prior Year	15,686	
Intergovernmental Accounts Receivable	-	
Inventories for Nutrition Services	15,260	
Prepaid Expenses	34,967	
ASB Fund Balance	(251,928)	**
 Total Current Assets	 <u>\$ 8,337,667</u>	

LIABILITIES AND NET EQUITY

Liabilities:		
Accounts Payable	(12,401)	
Salaries Payable	-	
Payroll Federal Deductions Payable	-	
Payroll State Deductions Payable	(494)	
FICA / Medicare Withholding	101	
PERS Payable	(44,139)	
Payroll Volunteer Deduction Payable	110	
Payroll Direct Deposit Payable	-	
Employer Paid Benefit	(136,244)	
W/C Liberty NW	19,452	
W/C OR Assessment	(728)	
Deferred Property Tax Revenues	(259,647)	
Payroll Flex Plan Payable	-	
Deposit Payable	-	
 Total Liabilities	 <u>\$ (433,990)</u>	
 Total Liabilities and Net Equity	 <u><u>\$ 7,903,677</u></u>	 *

Rounded

** Financials without Audit Adjustments*

Note: The totals tie out correctly, and negative balances represent timing or accrual adjustments that will resolve with the final audit.

Yamhill-Carlton SD
For the Fiscal Year 2025-2026
As of 09/30/2025

Appropriations		Adopted Budget	Working Budget	YTD	Encumbrance	YTD + Enc	Adopted Budget less YTD + Enc
General Fund 100							
Instruction	1000	9,137,874	9,137,874	783,794.08	7,221,090.19	8,004,884.27	1,132,989.73
Support Services	2000	6,390,790	6,390,790	1,566,185.96	4,287,891.45	5,854,077.41	536,712.59
	4000	-	-	-	-	-	-
Transfers	5200	585,033	585,033	-	-	-	585,033.00
		16,113,697	16,113,697	2,349,980.04	11,508,981.64	13,858,961.68	2,254,735.32
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	2,000,000	2,000,000	-	-	-	2,000,000.00
		18,113,697	18,113,697	2,349,980.04	11,508,981.64	13,858,961.68	4,254,735.32
	7000	-	-	-	-	-	-
General Fund		18,113,697	18,113,697	2,349,980	11,508,982	13,858,962	4,254,735
Restricted Revenue Fund 200							
Instruction	1000	2,244,893	2,244,893	212,716.82	1,052,912.24	1,265,629.06	979,263.94
Support Services	2000	998,676	998,676	144,544.40	458,322.95	602,867.35	395,808.65
Community Services	3000	522,876	522,876	53,272.88	395,809.88	449,082.76	73,793.24
Transfers	5200	-	-	-	-	-	-
		3,766,445	3,766,445	410,534.10	1,907,045.07	2,317,579.17	1,448,865.83
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		3,766,445	3,766,445	410,534.10	1,907,045.07	2,317,579.17	1,448,865.83
	7000	-	-	-	-	-	-
Restricted Revenue Fund		3,766,445	3,766,445	410,534	1,907,045 0	2,317,579	1,448,866
Debt Services Fund 400							
Debt Services	5100	3,388,821	3,388,821	85,100.00	2,245,828.00	2,330,928.00	1,057,893.00
		3,388,821	3,388,821	85,100.00	2,245,828.00	2,330,928.00	1,057,893.00
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		3,388,821	3,388,821	85,100.00	2,245,828.00	2,330,928.00	1,057,893.00
	7000	-	-	-	-	-	-
Debt Services Fund		3,388,821	3,388,821	85,100	2,245,828	2,330,928	1,057,893
Capital Projects Fund 400							
Instruction	1000	-	-	-	-	-	-
Support Services	2000	914,000	914,000	34,500.00	-	34,500.00	879,500.00
Facilities Acquisitions	4000	994,992	994,992	-	-	-	994,992.00
Transfers	5200	-	-	-	-	-	-
		1,908,992	1,908,992	34,500.00	-	34,500.00	1,874,492.00
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		1,908,992	1,908,992	34,500.00	-	34,500.00	1,874,492.00
	7000	-	-	-	-	-	-
Capital Projects Fund		1,908,992	1,908,992	34,500	-	34,500	1,874,492
Trust and Agency Funds 700							
Instruction	1000	8,000	8,000	-	-	-	8,000.00
Transfers	5200	-	-	-	-	-	-
		8,000	8,000	-	-	-	8,000.00
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		8,000	8,000	-	-	-	8,000.00
	7000	55,900	55,900	-	-	-	55,900.00
Trust and Agency Funds		63,900	63,900	-	-	-	63,900
All Funds							
Instruction	1000	11,390,767	11,390,767	996,510.90	8,274,002.43	9,270,513.33	2,120,253.67
Support Services	2000	8,303,466	8,303,466	1,745,230	4,746,214	6,491,444.76	1,812,021.24
Community Services	3000	522,876	522,876	53,272.88	395,809.88	449,082.76	73,793.24
Facilities Acquisitions	4000	994,992	994,992	-	-	-	994,992.00
Debt Services	5100	3,388,821	3,388,821	85,100.00	2,245,828.00	2,330,928.00	1,057,893.00
Transfers	5200	585,033	585,033	-	-	-	585,033.00
		25,185,955	25,185,955	2,880,114.14	15,661,854.71	18,541,968.85	6,643,986.15
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	2,000,000	2,000,000	-	-	-	2,000,000.00
		27,185,955	27,185,955	2,880,114.14	15,661,854.71	18,541,968.85	8,643,986.15
Unappropriated & Resen	7000	55,900	55,900	-	-	-	55,900.00
All Funds		27,241,855	27,241,855	2,880,114.14	15,661,854.71	18,541,968.85	8,699,886.15

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

To Check:

From Voucher:

To Voucher:

From Date: 09/01/2025 To Date: 09/30/2025

From Clear Date: To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☒ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
62452	09/02/2025	MOBYMAX, LLC	\$334.00	1060	Printed	Expense	☒	09/30/2025	
62453	09/02/2025	RENAISSANCE LEARNING INC	\$4,626.28	1061	Printed	Expense	☒	09/30/2025	
62454	09/05/2025	BEELINE BACKFLOW	\$1,855.00	1065	Printed	Expense	☐		
62455	09/05/2025	CITY OF CARLTON	\$3,713.24	1065	Printed	Expense	☒	09/30/2025	
62456	09/05/2025	JOHNSON FLOORING INC	\$24,665.40	1065	Printed	Expense	☒	09/30/2025	
62457	09/05/2025	PRINGLES REFRIGERATION AND	\$1,128.00	1065	Printed	Expense	☒	09/30/2025	
62458	09/05/2025	SIMPLOT AB RETAIL INC	\$987.50	1065	Printed	Expense	☒	09/30/2025	
62459	09/05/2025	SWINGSETMALL.COM	\$58.30	1065	Printed	Expense	☒	09/30/2025	
62460	09/05/2025	SYSCO FOOD SERVICES	\$7,779.78	1065	Printed	Expense	☒	09/30/2025	
62461	09/05/2025	WILCO	\$42.86	1065	Printed	Expense	☒	09/30/2025	
62462	09/10/2025	BSN SPORTS LLC	\$2,051.11	1068	Printed	Expense	☒	09/30/2025	
62463	09/10/2025	Jennifer Harris Photography	\$350.00	1068	Printed	Expense	☐		
62464	09/10/2025	PERRYDALE SCHOOL DISTRICT NO 21	\$225.00	1068	Printed	Expense	☒	09/30/2025	
62465	09/10/2025	Robinson, Dana	\$216.00	1068	Printed	Expense	☒	09/30/2025	
62466	09/10/2025	SALEM BASEBALL UMPIRES ASSOC.	\$881.62	1068	Printed	Expense	☒	09/30/2025	
62467	09/10/2025	VALLEY ATHLETICS	\$1,719.10	1068	Printed	Expense	☒	09/30/2025	
62468	09/10/2025	WESTSIDE CHRISTIAN HIGH SCHOOL	\$450.00	1068	Printed	Expense	☒	09/30/2025	
62469	09/15/2025	O S E A	\$1,655.90	1074	Printed	Payroll Ded	☒	09/30/2025	
62470	09/17/2025	CHARACTERSTRONG LLC	\$2,998.00	1078	Printed	Expense	☒	09/30/2025	
62471	09/17/2025	CITY OF YAMHILL	\$16,914.05	1078	Printed	Expense	☒	09/30/2025	
62472	09/17/2025	COSA	\$350.00	1078	Printed	Expense	☒	09/30/2025	
62473	09/17/2025	DORMERS SCREENPRINTING	\$1,392.00	1078	Printed	Expense	☒	09/30/2025	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

To Check:

From Voucher:

To Voucher:

From Date: 09/01/2025 To Date: 09/30/2025

From Clear Date: To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☒ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
62474	09/17/2025	GOODHEART-WILCOX PUBLISHER	\$19,420.20	1078	Printed	Expense	☐		
62475	09/17/2025	HOUGHTON MIFFLIN HARCOURT	\$220.05	1078	Printed	Expense	☒	09/30/2025	
62476	09/17/2025	LOWE'S COMPANIES INC.	\$139.54	1078	Printed	Expense	☒	09/30/2025	
62477	09/17/2025	MARENEM INC	\$110.89	1078	Printed	Expense	☒	09/30/2025	
62478	09/17/2025	MCMINNVILLE GAS INC.	\$155.04	1078	Printed	Expense	☒	09/30/2025	
62479	09/17/2025	OREGON SMALL SCHOOLS ASSOC	\$1,026.00	1078	Printed	Expense	☒	09/30/2025	
62480	09/17/2025	PORTLAND GENERAL ELECTRIC	\$15,324.24	1078	Printed	Expense	☒	09/30/2025	
62481	09/17/2025	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$42.00	1078	Printed	Expense	☒	09/30/2025	
62482	09/17/2025	RECOLOGY WESTERN OREGON GARBAGE	\$1,231.20	1078	Printed	Expense	☒	09/30/2025	
62483	09/17/2025	SALEM GARAGE DOOR	\$1,410.00	1078	Printed	Expense	☒	09/30/2025	
62484	09/17/2025	SALVEY, RYLEE E	\$1,300.00	1078	Printed	Expense	☒	09/30/2025	
62485	09/17/2025	STANLEY STEEMER INTERNATIONAL INC.	\$2,100.00	1078	Printed	Expense	☐		
62486	09/17/2025	SYSCO FOOD SERVICES	\$1,329.10	1078	Printed	Expense	☐		
62487	09/17/2025	UNITED RENTALS (NORTH AMERICA) INC	\$198.90	1078	Printed	Expense	☒	09/30/2025	
62488	09/17/2025	US MARKERBOARD	\$3,793.58	1078	Printed	Expense	☒	09/30/2025	
62489	09/17/2025	VORTEX DOORS, LLC	\$451.00	1078	Printed	Expense	☒	09/30/2025	
62490	09/17/2025	WILCO	\$19.99	1078	Printed	Expense	☒	09/30/2025	
62491	09/17/2025	WILLAMETTE HVAC	\$903.75	1078	Printed	Expense	☐		
62492	09/19/2025	OACA	\$75.00	1087	Printed	Expense	☒	09/30/2025	
62493	09/19/2025	OASBO	\$200.00	1087	Printed	Expense	☐		
62494	09/26/2025	CITY OF YAMHILL	\$3,125.00	1093	Printed	Expense	☒	09/30/2025	
62495	09/26/2025	CVE TECHNOLOGIES GROUP INC	\$4,709.60	1093	Printed	Expense	☐		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

To Check:

From Voucher:

To Voucher:

From Date: 09/01/2025 To Date: 09/30/2025

From Clear Date: To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☒ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
62496	09/26/2025	DAVISON AUTO PARTS	\$42.56	1093	Printed	Expense	☐		
62497	09/26/2025	LOWE'S COMPANIES INC.	\$166.43	1093	Printed	Expense	☐		
62498	09/26/2025	Nurse Kama Consulting, LLC	\$4,400.00	1093	Printed	Expense	☐		
62499	09/26/2025	OFFICE DEPOT, INC	\$2,820.00	1093	Printed	Expense	☐		
62500	09/26/2025	SALEM SOCCER REFEREES ASSOC.	\$3,500.80	1093	Printed	Expense	☐		
62501	09/26/2025	SALEM VOLLEYBALL OFFICIALS ASSOCIATION	\$4,798.98	1093	Printed	Expense	☒	09/30/2025	
62502	09/26/2025	SYSO FOOD SERVICES	\$12,652.40	1093	Printed	Expense	☐		
62503	09/26/2025	TEXTILE GRAPHICS UNLIMITED INC	\$620.60	1093	Printed	Expense	☒	09/30/2025	
62504	09/26/2025	WILCO	\$3.02	1093	Printed	Expense	☐		
62505	09/26/2025	ZIPLY FIBER	\$3,486.44	1093	Printed	Expense	☐		
Total Amount:			\$164,169.45						

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

To Check:

From Voucher:

To Voucher:

To Date: 09/30/2025

From Date: 09/01/2025

To Clear Date:

From Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☒ Payroll Deductions ☒ Other Disbursements

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
9/30/2025	COLUMBIA BANK	2403	(15,063.75)	Direct Voucher Posting	9/30/2025
9/10/2025	COLUMBIA BANK	2403	143,479.32	Direct Voucher Posting	9/30/2025
9/12/2025	COLUMBIA BANK	2403	(746,000.00)	LGIP wire F LGIp 4556 to Cking 2403 4283479	9/30/2025
9/22/2025	COLUMBIA BANK	2403	135,883.29	Direct Voucher Posting	9/30/2025
9/26/2025	COLUMBIA BANK	2403	248.87	Direct Voucher Posting	9/30/2025
9/26/2025	COLUMBIA BANK	2403	102.11	Direct Voucher Posting	9/30/2025
9/29/2025	COLUMBIA BANK	2403	8,166.05	Direct Voucher Posting	9/30/2025
9/17/2025	COLUMBIA BANK	2403	4,952.72	Direct Voucher Posting	9/30/2025
9/26/2025	COLUMBIA BANK	2403	587.28	Direct Voucher Posting	9/30/2025
9/29/2025	COLUMBIA BANK	2403	0.00	Direct Voucher Posting	9/30/2025
9/25/2025	COLUMBIA BANK	2403	1,228.97	Direct Voucher Posting	9/30/2025
9/16/2025	COLUMBIA BANK	2403	637.30	Direct Voucher Posting	9/30/2025
9/5/2025	COLUMBIA BANK	2403	4,318.63	Direct Voucher Posting	9/30/2025
9/8/2025	COLUMBIA BANK	2403	1,984.96	Direct Voucher Posting	9/30/2025
9/12/2025	COLUMBIA BANK	2403	10,637.32	Direct Voucher Posting	9/30/2025
9/15/2025	COLUMBIA BANK	2403	8,656.63	Direct Voucher Posting	9/30/2025
9/15/2025	COLUMBIA BANK	2403	557,294.02	Direct Voucher Posting	9/30/2025
9/16/2025	COLUMBIA BANK	2403	173,565.56	Direct Voucher Posting	9/30/2025
9/16/2025	COLUMBIA BANK	2403	48,429.25	Direct Voucher Posting	9/30/2025
9/17/2025	COLUMBIA BANK	2403	98.94	Direct Voucher Posting	9/30/2025
9/17/2025	COLUMBIA BANK	2403	1,149.99	Direct Voucher Posting	9/30/2025

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

From Voucher:

To Check:

To Voucher:

From Date:

09/01/2025

To Date:

09/30/2025

From Clear Date:

To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☒ Payroll Deductions ☒ Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
9/17/2025	COLUMBIA BANK	2403	4,159.26	Direct Voucher Posting	9/30/2025
9/18/2025	COLUMBIA BANK	2403	5,118.28	Direct Voucher Posting	9/30/2025
9/19/2025	COLUMBIA BANK	2403	74,992.80	Direct Voucher Posting	9/30/2025
9/26/2025	COLUMBIA BANK	2403	38,026.79	Direct Voucher Posting	9/30/2025

Other Disbursement Total:

462,654.59

Report Total Amount:

\$626,824.04

End of Report

Yamhill Carlton School District

Report on Compliance with Public School Standards

2024-25 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Yamhill Carlton School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2024-25 school year. For each rule reported as out of compliance, Yamhill Carlton School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2026-27 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	Out of compliance	We have had a turnover in building administration at both the high school and intermediate school over the last 2 years. New administration have moved away from systems, such as Naviance, used in the past to provide a structure for career education. There has been a lag as new systems have been developed and adopted.	The high school has purchased Oregon Career Information Systems for the 2025-26 school year to provide the structure for career ed. The intermediate school will be implementing the career exploration modules in their Way Finder curriculum already purchased for the 2025-26 school year. Both of these systems will be used in the current school year through classrooms and advisory groups.
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable



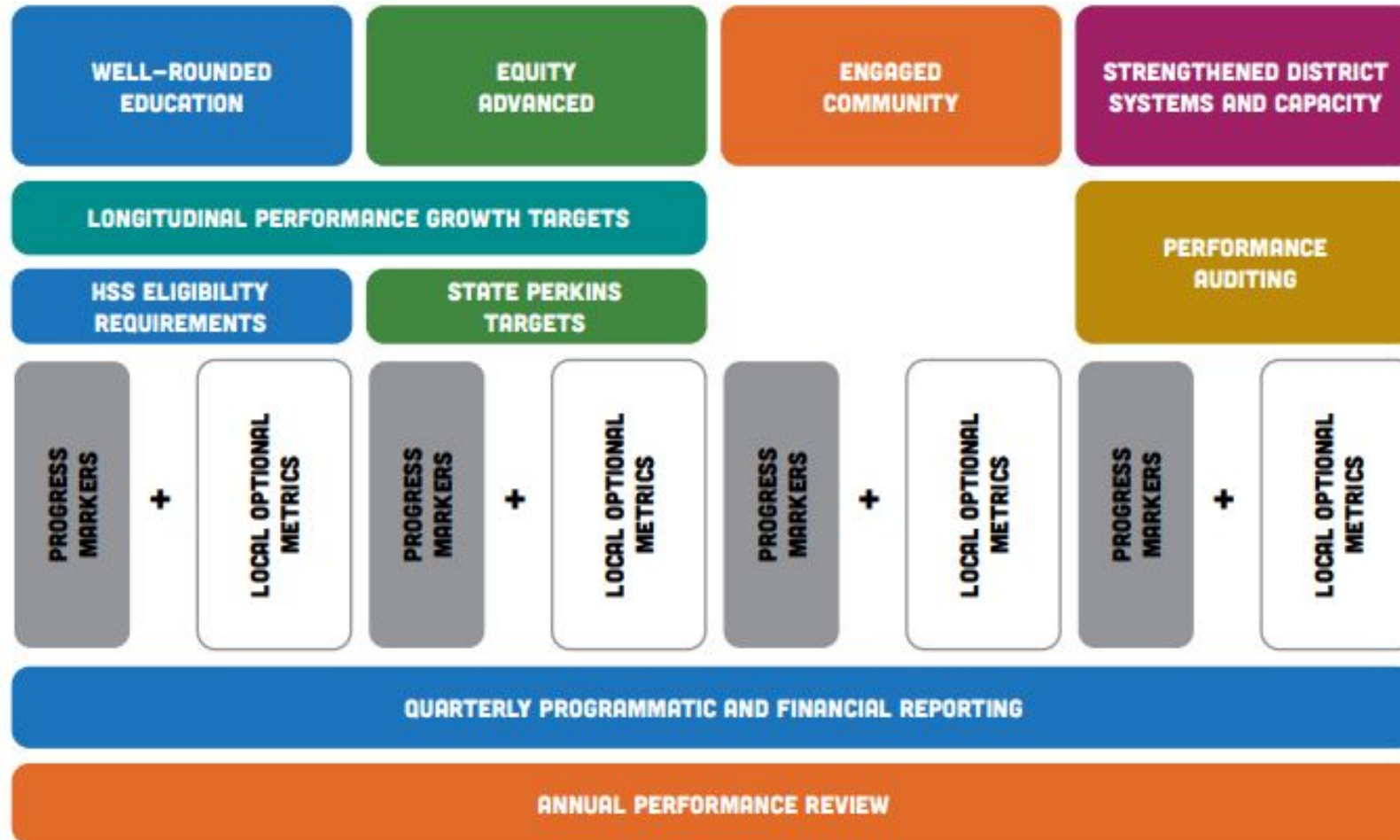
24-25 Integrated Programs Annual Report Presentation

Yamhill Carlton School District

Annual Reporting Requirements

- ODE's annual report consists of three narrative questions
- Throughout the year, grant recipients have been asked to report expenditures, three overall reflection narrative questions, and report on progress markers which will help inform overall progress and annual report.

Summary of Integrated Programs Performance Measures



Annual Report Requirements

- Recipients are required by statute to:
 - review their own progress on an annual basis through an annual progress report and financial audit
 - present their annual report to their governing board at an open meeting with opportunity for public comment (cannot be consent agenda item),
 - and post the report to the district website.

Annual Report Narrative #1



As you review your progress markers/overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)/Local Optional Metrics (LOM)?

Discuss at least one Outcome where you have seen progress in implementation.

As we reflect on the implementation of our Integrated Plan, it is clear that our efforts have contributed meaningfully to both the outcomes and strategies outlined in the plan, as well as to our Longitudinal Performance Growth Targets (LPGTs).

This is perhaps most apparent in Outcome A: Improve academic student achievement. Our intentional focus on data-driven decision making has enabled data teams across the district to access timely, actionable student data. These teams are leveraging this data to directly support instruction and interventions, particularly for our focal student populations. A targeted approach has helped to ensure that emerging bilingual students are appropriately enrolled in credit-bearing courses that align with graduation requirements, promoting equitable access to academic success.

Additionally, our commitment to student-centered environments has been supported through trauma-informed and social-emotional learning (SEL) practices. We have prioritized safe, brave, and welcoming classrooms where staff actively foster a culture of care, connection, and relationship-building. Programs such as CharacterStrong and Wayfinder have further supported this work, enhancing student engagement and sense of belonging.

Community voice and collaboration remain integral through the continued work of the Supporting All Students committee, ensuring our strategies reflect shared priorities and lived experiences across stakeholder groups.

These collective efforts have contributed to measurable progress in key performance indicators, including increases in regular attenders, third-grade ELA proficiency, and four-year graduation rates. We are encouraged by this momentum and remain committed to continuous improvement as we work toward achieving our long-term performance targets.

Annual Report Narrative #2

Where have you experienced barriers, challenges, or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with?

Discuss at least one Outcome where you have seen challenges or barriers to implementation.

While we have made tremendous progress toward achieving Outcome A—to improve academic student achievement—we continue to face challenges related to staff capacity that limit our ability to accelerate and sustain success. The addition of new teachers and instructional assistants has created a significant demand for training and ongoing support. Ensuring that all staff, especially new hires, are well-versed in and capable of effectively implementing new instructional systems, processes, and resources has placed a considerable strain on both time and resources. This limitation is impacting our ability to close the achievement gap between focal populations and the general student body, particularly in the areas of regular attendance, English Language Arts, mathematics, and four-year graduation rates.

Staff capacity has also presented challenges related to Outcome B, which focuses on increasing students' sense of safety, wellbeing, and belonging. Although we have made improvements to facilities, such as adding fencing and increasing the number of security cameras, we are still experiencing issues with ensuring that these systems are fully operational and repaired in a timely manner when they are not. These ongoing challenges are affecting our ability to maintain a safe and secure environment, which is essential for supporting student wellbeing. The compounding effect of these capacity-related issues continues to slow progress and hinder full implementation of our planned strategies.

Annual Report Narrative #3



2024-25 Only: Review actual metric rates compared to previously created LPGT and LOM and share reflection on progress. Describe how activities are supporting progress towards targets and if any shifts in strategy implementation are planned for the future based upon that current progress. Include specific metrics and target types in your reflection.

While our 5-year completion percentage increased by 13% for the 2023-24 cohort, we are still 5.5% below meeting our baseline target. We believe that our intervention efforts will lead to continued growth in this metric in the coming years.

Our 4-year graduation rate has remained above the state average, exceeding our stretch target by 10%. This success is largely attributed to strategic use of data systems at the high school level. Specifically, the implementation of the "Tigers On Track" metrics within the Oregon Data Suite, which has empowered staff to closely monitor student performance and growth.

This data-driven approach has had a direct and measurable impact on our 9th Grade On-Track LPGT, which increased by 3% compared to the previous year. Not only does this surpass the state average, but it also meets our stretch target, indicating a positive trajectory. Key contributing factors include improved data systems and analysis practices, targeted interventions, reduced class sizes, and strengthened 9th grade advisory support.

In the area of third-grade English Language Arts (ELA), proficiency increased by 5%, surpassing our stretch target by nearly one percent. This reflects the effectiveness of our strategies to reduce class size, and to utilize data systems and processes for effective interventions.

The percentage of regular attenders increased by 2%, just missing our baseline target by a half of a percent. This suggests improvements in school climate, and is supported by the continued implementation of Social and Emotional Learning (SEL) curricula and sustained investments in professional development and staffing focused on student safety, wellbeing, and belonging.

Yamhill-Carlton School District 1

Code: JFCEB
Adopted: 10/14/2025

Personal Electronic Devices

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure.² This includes headphones and earbuds attached to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);⁴
3. A written exemption provided for the student based on a request received in JFCEB-AR. School administration will respond to such a request within 10 school days.⁵

Personal electronic devices may be kept by students in lockers or backpacks, but personal electronic devices are not to be stored on the student’s person or in the student’s clothing during regular instructional hours.

Students in violation of this policy will be subject to disciplinary action as outlined in the student handbook. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (including suspension or expulsion), but could include detention, a change to storage requirements, etc.⁶

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours.

² ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

³ JFCEB-AR must be submitted to the building administrator, along with a copy of the order.

⁴ If use of the personal electronic device is included in the individualized education program or education plan, JFCEB-AR submission is not required.

⁵ JFCEB-AR must be submitted to the building administrator.

⁶ Correction may include requiring a student to store their device in a classroom storage space instead of in the backpack.

However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁷

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁸ that support academic activities and independent communications⁹, except as prohibited by this policy. In academic activities in which a personal electronic device is required as part of the curriculum, students may be allowed, but not required to use their own personal electronic devices for that portion of the curriculum. Students using their own device must be granted access to any applications or electronic materials that are available to students who do not use their own personal electronic devices. These applications must be free of charge if students who do not use their own devices have access free of charge.

Requests for exemptions to this policy can be processed in accordance with JFCEB-AR – Request for Personal Electronic Devices Exemption. Appeals can be filed with the superintendent.

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 336.840](#)

Oregon Executive Order 25-09

⁷ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

⁸ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

⁹ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

Yamhill-Carlton School District 1

Code: JFCEB-AR
Adopted: 10/14/2025

Request for Personal Electronic Devices Exception

A parent or guardian may request an exception to the personal electronic device prohibition by submitting the following form to the school administration:

Name of student: _____ Grade: _____

School: _____

If the reason for the request is included in the student's individualized education program, as defined in ORS 343.025 or an education plan developed for the student in accordance with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, this form is not required.

This request is:

- ☐ In compliance with the student's medical provider's order for the care and treatment of a medical condition (attach a copy of the order);
- ☐ Accommodate the individual circumstances of the student;
- ☐ Further specific educational outcomes for the student.

Exemption requested (describe the requested possession or use of a personal electronic device to be allowed and reason for the requested exemption):

Duration for requested exemption _____¹

Signed: _____ Date: _____

Parent or guardian name: _____

Parent or guardian phone: _____ Email: _____

For Completion by School Administration

Request: ☐ Granted Expiration of exemption: _____
☐ Denied Reason for denial: _____

¹ The maximum duration of an exemption is the end of the student's enrollment at this school.

☐ More information needed. Please submit by [date] for reconsideration.

Signed: _____ Date: _____

School administration will consult with a school nurse when appropriate. School administration decisions will be issued and communicated to the parent or guardian within 10 school days of receipt and can be appealed to the superintendent within 10 days of issuance. The superintendent's decision will be final. Denied requests may be resubmitted if circumstances change or after 12 months, whichever is earlier.

Guidelines for exemption consideration:

1. Exemptions should only be approved for legitimate needs of students and their families, not mere convenience;
2. Exemptions should be consistently granted in a non-discriminatory manner;
3. Exemptions should be limited to address the specific need, with limitations communicated to the student regarding other possession and use;
4. Exemptions should only be approved when other communication methods and device availability (school phones, laptops, computers, available internet, etc.) are not adequate for the specific need;
5. Exemptions should be communicated to necessary staff in a way that protects student privacy;
6. Exemptions should minimize disruption to other students, staff and the educational environment.