



Work Session: (Facilities Tour) 5:00 pm
Regular Board Meeting, 6:00 pm
Wednesday, October 8, 2025
Coquille School District Board Room
970 N Central Blvd., Coquille, OR 97423

AMENDED AGENDA

1.0 Meeting Business

Flag Salute

- 1.1 Approval of the Agenda and Approval of Regular Board Meeting Minutes from 9/10/25.
- 1.2 Future Meetings
 - 1.2.1 OSBA 2025 Road Show, 10/22/25
 - 1.2.1.1 Board Training, 5:30 pm (Public Meeting Law)
 - 1.2.1.2 Road Show, 7:00 pm
 - 1.2.2 Work Session at 5:00pm & Regular Board Meeting, 11/12/25, 6:00 pm
 - 1.2.3 OSBA Board Training 12/9/25 6:00pm – 8:00pm

2.0 School Spotlight

Winter Lakes Elementary – Tanya Sinko

3.0 Presentation

Integrated Programs – Tanya Sinko

4.0 Board Goals

Strive to be the Best Employer on the South Coast – Wayne Gallagher, Jeff Philley, & Rachel Price

5.0 School/Program Written Reports

- 5.1 Winter Lakes High School
- 5.2 Winter Lakes Elementary School/Curriculum Director
- 5.3 Coquille Junior High School
- 5.4 Coquille Senior High School
- 5.5 Coquille Valley Elementary School
- 5.6 Lincoln School of Early Learning
- 5.7 Athletic Director
- 5.8 Technology Supervisor
- 5.9 Food Service Supervisor
- 5.10 Transportation Supervisor
- 5.11 School Resource Deputy
- 5.12 Assistant Superintendent
 - Special Programs Report
 - Maintenance Report

6.0 Fiscal Director's Report

- 6.1 Appropriations by Fund & Function
- 6.2 Monthly Summary Report
- 6.3 Object Summary Report

7.0 Superintendent's Report

- 7.1 Correspondence/Emails – None
- 7.2 Population Report

8.0 Discussion/Action

- 8.1 Concrete Removal at CHS Lower Parking Lot
- 8.2 Approve Site Survey for CHS Lower Parking Lot
- 8.3 Jr High Sports - Softball & Baseball

9.0 Consent Agenda

- 9.1 Cash Donations
- 9.2 Hired- Kathleen Fox -WLE – SLC EA
Resignation – Joe Ausedemore – CJSHS – ALS Teacher
- 9.3 Resignation – Vicky Milby – CJSHS - EA
- 9.4 Resignation – Arena Thompson – LSEL – 1st Grade Teacher
- 9.5 Resignation – Thomas Horvath - Maintenance
- 9.6 **First Reading**
 - DBEA – Budget Committee
 - DJ-AR – Expenditures of District Funds for Meals, Refreshments and Gifts
 - GCBDE/GDBDE – Military Leave of Absence
 - IF – District Curriculum
 - IF – District Development – DELETE
 - IGBHD – Program Exemptions
 - II/IIA – Instructional Materials
 - II/IIA-AR – Procedures for Reviewing and Handling of Challenged Materials
 - JOA – Directory Information
 - LBEA – Denial for Virtual Public Charter School Student Enrollment
- 9.7 **Second Reading**
 - JFCEB – Personal Electronic Devices

10.0 Staff/Public Comments

*At the discretion of the Board chairman, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card prior to the Board meeting in order to allow the chairman to provide adequate time for each agenda item. (Please keep all comments to **3 minutes**)*

11.0 Executive Session

To consider dismissal or discipline of, or to hear charges or complaints against an officer, employee, staff member or agent, if the individual does not request an open meeting. ORS 192.660(2)(b).
To consider information or records that are exempt from disclosure by law, including written advice from your attorney. ORS 192.660(2)(f).
To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. ORS 192.660(2)(h).

12.0 Adjournment



Regular Board Meeting Minutes

Wednesday, September 10, 2025

970 N. Central Blvd.

Coquille, OR 97423

Order

Melinda Millet called the Work Session to order at 6:00 pm. Board Members present were Sharon Nelson, Steve Britton, Melinda Millet, Marsha Frost, Heather Echavarria, and Kayla Pritchett. Board Member Luke Taylor was absent. Others present were Superintendent Wayne Gallagher, Business Manager Denese Hale, and Board Secretary Julie Simpson.

1.0 Meeting Business

Motion by Steve Britton to approve the Agenda and the Special Board Meeting Minutes for July 1, 2025, and Marsha Frost seconded the motion; it passed unanimously with the following votes:

- Melinda Millet – Aye
- Marsha Frost – Aye
- Heather Echavarria – Aye
- Kayla Pritchett - Aye
- Sharon Nelson - Aye
- Steve Britton – Aye

2.0 School Spotlight -Coquille Jr/Sr High School – Paige Yi

The Board recognized five Coquille High School seniors during the Student Spotlight.

- **Will Snively** has participated in track, basketball, National Honor Society, leadership, the welcoming committee, and game clock operations for volleyball and football. He has also volunteered in community projects including bake sales, parking lot cleanup, beach cleanup, and tree planting. Will plans to pursue a degree in aerospace engineering at a four-year university.
- **Alexi Lucero** has served in student leadership as a Student Council Representative and Secretary, and currently as Student Activity Coordinator for ASB. She has organized school events, played varsity volleyball for three years, and varsity basketball for four years, serving as team captain for three seasons and contributing to two state-qualifying teams. She is also a track athlete, National Honor Society member, and community volunteer. Alexi plans to study pre-med in college while continuing her basketball career.
- **Gavin Fiser** has volunteered in beach and parking lot cleanups, youth camps, and officiating. He is a varsity football and basketball player, participated in leadership, and enjoys pickleball, hobby horsing, and crocheting with his grandmother. Gavin plans to attend Oregon Institute of Technology or Western Oregon University to study accounting or financial management.
- **Caitlyn Johnson** serves as ASB President and is also President of the National Honor Society. She has been involved in student council since her freshman year, leadership, Devil's Connect, yearbook, varsity volleyball (captain), and varsity track (state qualifier).

She has earned over 40 college credits with a 4.0 GPA and is on track to graduate with an Honors Diploma and AAOT. Caitlyn plans to pursue pre-med at the University of Oregon, then attend OHSU to study dermatology.

- **Deegan Johnson** is a three-sport varsity athlete in football, basketball, and baseball. He participates in FFA, student council, and leadership, and volunteers as a youth sports official and at youth camps. Degan plans to attend Line School and pursue a career as a lineman.

3.0 New Employee Introductions

- Winter Lakes Elementary – SLC Teacher – Jeannette Dascomb
- Lincoln School of Early Learning – Kindergarten Teacher – Josh Kimble
- Coquille Valley Elementary – Resource Teacher – Jeri Ramsey
- Food Services – Assistant Food Service Director – Susanna Bemetz

4.0 Board Goal: All Students Feel Welcomed in Coquille – Amy May, Albert Dixon, & Angela Dixon

5.0 Division 22 Standards Report – Tanya Sinko

Tanya Sinko presented the annual Division 22 Standards Report, which outlines Oregon's requirements for districts to ensure students receive a comprehensive, well-rounded education. These standards cover curriculum, instruction, policies, accountability, performance, and human resources.

Last year, the District was in compliance with nearly all standards except physical education at grades K–5, which did not meet the requirement of 30 minutes of PE daily. Working with ODE, the District implemented interventions at Coquille Valley Elementary and Lincoln School of Early Learning to address this shortfall. Tanya reported that these interventions were successful and the District is now fully in compliance for the 2024–25 school year.

As required, the Division 22 Report has been posted publicly on the District website in parent-friendly language. The official report to ODE is due by November 1. Board members requested a copy of the posted report for their review.

6.0 School/Programs Written Reports

- 6.1 [Winter Lakes High School](#)
- 6.2 [Winter Lakes Elementary School/Curriculum Director](#)
- 6.3 [Coquille Junior High School](#)
- 6.4 [Coquille Senior High School](#)
- 6.5 [Coquille Valley Elementary School](#)
- 6.6 [Lincoln School of Early Learning](#)
- 6.7 [Athletic Director Calendar](#)
- 6.8 [Technology Supervisor](#)
- 6.9 [Food Service Supervisor](#)
- 6.10 [Transportation Supervisor](#)
- 6.11 [School Resource Deputy](#)
- 6.12 Assistant Superintendent
 - [Special Programs Report](#)
 - [Maintenance Report](#)

7.0 Fiscal Report

- 7.1 [Appropriations by Fund & Function](#)
- 7.2 [Monthly Summary Report](#)
- 7.3 [Object Summary Report](#)

Business Manager Denese Hale - The business office reported a very busy start to the year. Staff have been working on payroll setup for 10-month employees and processing open enrollment. Most employees have completed enrollment, with 41 still outstanding; each will be contacted individually to ensure they take advantage of available insurance.

The office is also preparing for the upcoming audit scheduled at the end of the month, while continuing to manage regular financial operations such as bill payments. September financials were reviewed, though it is still early in the fiscal year.

8.0 Superintendent's Report - Superintendent Wayne Gallagher - **Correspondence**

No correspondence this month.

Population Report

I'm very pleased to share our enrollment is at 1,259 students, which is above our budgeted projection of 1,200. CVE is up 24 students compared to this time last year, and both Winter Lakes Elementary and Winter Lakes High School are each up over 20. That's very encouraging growth.

Senate Bill 141 – Accountability Metrics

Our admin team has launched committees for each of the new accountability measures. Chairs include:

- K-2 Attendance – Amy May
- 3rd Grade Literacy – Armando Ruiz
- 8th Grade Math – Paige Yi
- 9th Grade On Track – Albert Dixon
- Four-Year Graduation – Tanya Sinko
- Five-Year Completer – Tiffany Clapper

Committees will report back in February, and we'll look at piloting strategies next school year. I'm proud of our team for taking a proactive approach to get ahead of these requirements.

9.0 Discussion/Actions

- 9.1 [Approve OSEA Collective Bargaining Unit Agreement \(2025-2028\)](#)
- 9.2 [Board and Superintendent Working Agreement](#)
- 9.3 Surplus Health Text Books from CJSHS

Item 9.2 – Board and Superintendent Working Agreement

A motion was made by Marcia Frost to table Item 9.2. The motion was seconded by Steve Britton. Motion carried unanimously with the following votes:

- Melinda Millet – Aye
- Marsha Frost – Aye
- Heather Echavarria – Aye
- Kayla Pritchett – Aye
- Sharon Nelson – Aye
- Steve Britton – Aye

Items 9.1 and 9.3

A motion was made by Heather Echavarria to approve Items 9.1 and 9.3 on the Discussion/Action Agenda. The motion was seconded by Marcia Frost. Motion carried unanimously with the following votes:

- Melinda Millet – Aye
- Marsha Frost – Aye
- Heather Echavarria – Aye
- Kayla Pritchett – Aye
- Sharon Nelson – Aye
- Steve Britton – Aye

10.0 Consent Agenda

10.1 [Cash Donations](#)

- 10.2 Hired – Luke Hundtofte – 1 Year Temp – CJSHS (S. Herron)
- 10.3 Hired – Joe Ausdemore – CJSHS – ALS Teacher
- 10.4 Hired – Joshua Kimble – LSEL – Kindergarten Teacher
- 10.5 Hired – Peyton Rodriguez – LSEL – Kindergarten Teacher
- 10.6 Hired – Arena Thompson – LSEL – 1st Grade Teacher
- 10.7 Hired – Morgan Ely – LSEL – EA
- 10.8 Hired – Tyna Anderson – LSEL – Title EA
- 10.9 Hired – Stephanie Bailey – Transportation – Bus Driver
- 10.10 Resignation – Bri Strouts – CJSHS – ALS EA
- 10.11 Resignation – Lyn VanDusen – LSEL, EA
- 10.12 Resignation – Savannah Cochran - LSEL, EA

10.13 **First Reading**

[JFCEB – Personal Electronic Devices](#)

10.14 **Second Reading**

[GCBDF/GDBDF-AR – Paid Family Medical Leave \(Paid Family Medical Leave\)](#)

A motion was made by Heather Echavarria to approve Items 10.1 through 10.14 on the Consent Agenda. The motion was seconded by Marcia Frost. Motion carried unanimously with the following votes:

- Melinda Millet – Aye
- Marsha Frost – Aye
- Heather Echavarria – Aye
- Kayla Pritchett – Aye
- Sharon Nelson – Aye
- Steve Britton – Aye

11.0 Public Comment

None

12.0 Executive Session

The Board entered Executive Session at 6:52 pm under ORS 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations, and under ORS 192.660(2)(h) to consult with legal counsel regarding the legal rights and duties of the district in current or likely litigation.

Adjournment

The Board reconvened in Regular Session at 7:27 pm. There being no further business, Melinda Millet adjourned the meeting at 7:27 pm

Approved



Cognille

School District #8

Section 5 Reports



Winter Lakes High School



CALENDAR



- September 30, 2025 Southern Oregon Trades Expo- 7 feathers
- October 1, 2025 FASFA night 4:00-5:30PM
- October 3, 2025 No School (PD Day)
- October, 8 2025 Board meeting 6 PM
- October 9, 2025 KCC & OIT Field trip
- October 9, 2025 Conference night 5:00-8:00 PM
- October 15, 2025 College Career Fair @ Ko Kwel Casino 9:00-3:00
- October 16, 2025 Fire Drill
- October 16, 2025 Shakeout drill
- October 21, 2025 Picture Day
- October 24, 2025 Progress Reports
- October 25, 2025 Vision Screening
- October 31, 2025 Halloween



LEARNING FOCUS

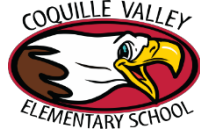


- WLHS primary focus aims to provide students with a well-rounded and up-to-date education, equipping them with the skills and knowledge necessary to thrive in today's rapidly changing world. Committed to fostering critical thinking, creativity, and adaptability, preparing students to meet the challenges of the culture with confidence and competence while earning a high school diploma.

PLEASE JOIN US!

- Come Chaperone on October 15, 2025
College Career Fair @ Mill Casino 9:00-3:00





COQUILLE SCHOOL DISTRICT #8

October 8, 2025

Two reports in one! Sinko Says...

CURRICULUM.DIRECTOR

Teachers had their third full District-wide Professional Development on September 19th. Ms. Leffler received her Professional Development for Middle and High School Health curriculum; teachers of grades K-6 received training for use of The Great Body Shop. Teachers were offered training on Classwize, “a classroom management software by Linewize that provides teachers with real-time visibility and control over student devices during digital lessons. It allows educators to monitor student screens, block or allow websites, send messages to students, and generate reports on online activity to foster a focused and safe digital learning environment. “(Co-Pilot offered this explanation!) Approximately 40 teachers received training on Sheltered Instruction Observational Protocol from our local ESD.

Building principals navigated PD from 8-11:45 on October 3rd. The afternoon was reserved for teacher work time. The final, full-day District provided professional development day will take place on Monday, November 24, 2025.

We are looking forward to social science text adoption for the 2025-2026 school year. Our hope is to research and adopt text-based curriculum for grades 5-12 in our traditional schools.

The duality of my position became inexplicably more challenging on September 18th: we learned that ODE is conducting an audit for Titles I, I-A carryover, II, IV, V, McKinney-Vento, Foster Care, and Systems (across titles-read: financials). All but two of these directly involve me and the data I am keeper of and must gather/narrate. To say this seems overwhelming is an understatement. My staff at WLE have been so supportive, especially when I may or may not (but definitely did) have cried when I shared with them the work necessary to complete the task. I am so fortunate and grateful for each of them.

Mary Robson, Armando Ruiz and I attended the Equity Summit in Salem on September 25 and 26. In compliance with SB 732, we are seeking additional members (ideally from each campus) to discuss issues of equity found to impact students in our district.

GRANTS

Annual reporting for our Integrated Programs (including High School Success, the Student Investment Account, the Early Intervention Indicator System, and the Early Literacy Grant) is complete. A debt of gratitude is owed to Denese Hale for her collaboration in this endeavor. The Board will hear a presentation regarding the reporting tonight.

We have submitted our narratives for our Federal allocations under Title 1, 2, and 4.

WINTER.LAKES.PRINCIPAL

We welcomed Ms. Katy Fox as a much-needed support team member. Katy will work with our students with a focus on students served in the SLC program.

Students in grades 6-8 have enjoyed a programming elective and a rabbit-care elective this month. We are polling our students in preparation for further elective classes/project-based learning. On that topic, the week of September 29-October 2nd was WOOLY BEAR week at WLE. You will learn more about students' learning and creativity in the academic Spotlight this month!

We held our first fire drill on September 18- Boy, did we ALL learn something that day! We did not completely understand how to employ the drill, which resulted in approximately 20 minutes of alarm. My team and students were so incredibly patient and understanding; the older students took an impromptu walk with teachers and EAs; the younger students enjoyed a bit of playground sunshine. Once we finally got the alarm silenced (thanks to my baby hands), we learned the proper method to employ and silence the alarm- thanks to a text to Kim from Mrs. Nelson! At our September 19th building meeting, all teachers learned how to manage this process moving forward.

We held our September Student Study Team meeting on September 23rd, led by our dean of students, Chris Anderson. This team is designed to identify students in need of academic and/or behavioral interventions that may lead to a recommendation for a 504 plan or an IEP.

We have been building traditions and routines while teaching and reteaching school skills to all our students. We pledge each morning and sing a patriotic song. We have also serenaded a few folks celebrating birthdays in English, French, and Spanish!

October is Bullying Prevention/Awareness month; we are working as a team to address this topic as an entire team. Teachers received a refresher on the use of Wayfinder during building PD on October 3.

We are planning a trip to Mahaffy's Pumpkin Patch on October 14th. Kim Gallagher and Ericka Hays have done the foundational work to make this school-wide trip a reality. On October 17th, we plan to ROCK OUT from 1:20-2:20 in the afternoon. Please consider joining us this school-wide rock painting endeavor! We welcome visits ANY TIME from our Board. If you cannot make the October 17th event, consider joining us for our October 29th Game and Costume night from 5-7 PM.



COQUILLE JUNIOR HIGH SCHOOL REPORT

CALENDAR

October 8	School Board Meeting
October 9	Conferences 4:00-7:00 PM
October 9-11	Math Conference - Yi, Boyd, Wallis, Dudley
October 10	1:00 PM Early Release
October 17	Assembly Schedule
October 17	CHS Homecoming Parade, Game, and Dance

Junior High Instructional Focus

- **Mathematics:** 7th graders are working on **proportional relationships** by finding the constant of proportionality in tables. 8th graders are learning geometric **dilations** using scale factors.
- **Social Studies:** 7th graders will participate in a **career simulation** with mock interviews. 8th graders are starting a research project on a historical **labor activist**, which will result in a poster presentation.
- **Science:** 7th graders are studying chemistry fundamentals, including the **Periodic Table** and **atomic structure**. 8th graders are exploring physics by investigating **gravity and air resistance** through a hands-on parachute-building project.
- **English Language Arts:** 7th graders will analyze plot elements in the story "**Rikki-Tikki-Tavi**." 8th graders will analyze how setting creates mood in "**A Sound of Thunder**." Both grades have quizzes on vocabulary and literary elements.

Community Engagement This Fall

We invite the board and our community to see the great work happening on campus. The fall athletics season is in full swing, and we encourage you to join us in cheering on our student-athletes. Your support at these events is a powerful motivator for our students. Please check the district website for a full schedule.



COQUILLE HIGH SCHOOL REPORT

CALENDAR

October 2	No School Professional Development/Work Day
October 9	Fred Wahl Industry Tour
October 9	Conferences 4:00-7:00 PM
October 9-11	Yi, Dudley, Wallis, Boyd at Math Conference
October 10	Early Release 1:00 PM
October 13	University of Oregon Visits CHS
October 14	Vision Screenings
October 15	Dental Screenings
October 15	Homecoming Float Decorating 6:00 PM
October 15	Homecoming Bonfire 7:00 PM
October 17	Homecoming Assembly
October 17	Homecoming Parade
October 17	Homecoming Football Parade
October 18	Homecoming Dance
October 29	Choir Festival in Florence

LEARNING FOCUS

In college math, students are studying functions by learning to rearrange formulas, use function notation, and describe functions through symbols and graphs. They are exploring how functions model real-world situations and show relationships between quantities. As they prepare for a test, students are practicing comparing functions, connecting domains to graphs and contexts, and using technology to graph and analyze key features.

In college and careers, students are focusing on preparing for their next steps after high school. They are working on FAFSA applications, applying for scholarships and colleges, and completing their activities chart to showcase their involvement and accomplishments.

Please Join Us

Come out and support our CHS football, cheer, and band students at the Homecoming Football Game on Friday, October 17th at 7:00 PM!

Coquille Valley Elementary School Board Report for 10/8/2025



October Calendar: 21 student contact days

October 2- Eagle Assemblies, second day of after school PLUS Program & Vision screenings

October 3- No School ½ PD and ½ workday

October 6- 2nd grade literacy program before/after school & afterschool program for targeted 2nd graders at Coquille Library

October 7 – PTK Meeting at D) 7 pm

October 8- Bus Evacuation Drill

October 9- Lifetouch Picture Day

October 10- 1 pm early release and targeted conferences from 1:00-4:00 pm

October 15- Hearing Screening

October 16- Great American Shakeout Earthquake Drill

October 20- Dental Screenings

October 21- 2nd grade Mahaffey Pumpkin Patch & Dental Screenings

October 23- Second Grade Movie Night

Week of October 27- Spirit Week (theme for each day of the week)

October 29- 3rd grade to Mahaffey Pumpkin Patch

October 30- End of First Quarter 6th grade dance & PTK Popcorn

October 31- No School Workday

Learning Focus at CVE in October:

October is a crucial month for our school community at CVE as we focus on Bullying Prevention Month and the character trait of empathy. CVE is actively engaged in initiatives to raise awareness about the impact of bullying and promote a safe, inclusive environment for all students. We are utilizing this time to integrate lessons and activities that directly support empathy, which is the foundational skill for effective bullying prevention. Students are participating in lessons and discussions designed to help them better understand and share the feelings of others, encouraging them to recognize diverse perspectives and step in as active upstanders.

5th and 6th Grade Specialist Instruction

We're pleased to report that our 5th and 6th-grade students are off to a great start with instruction from our single-subject specialists in Humanities, Math, and Science. This specialized instruction ensures students receive high-level, focused learning in key areas. This concerted effort reinforces our commitment to fostering a school culture rooted in respect and kindness, ensuring every student feels valued and supported, while simultaneously enriching their academic experience with expert-led instruction. Students also have PE, Music, Health, SEL, and an elective daily. We have over 50 students in Band and Choir this year!

CVE Parent/Teacher Conferences- We are currently planning for our targeted parent-teacher conferences on Friday, October 10th from 1:00-4:00 pm to discuss student progress and set goals for the remainder of the year. Consistent and open communication between parents and teachers is essential, as it creates a unified support system that directly contributes to student success. This partnership ensures that learning goals and strategies are aligned between the home and school environments.

CVE Safety Drills- Our school is committed to ensuring the safety and preparedness of all students and staff. During October, we are scheduled to hold two essential emergency drills. Specifically, we will conduct an Earthquake Drill on October 16th to participate in the annual Great American Shakeout Day, followed by a Fire Drill later in the month. These exercises are crucial for practicing our evacuation procedures, where students move to designated locations, and attendance is taken efficiently to confirm the safety of all individuals. Looking ahead, we will conduct our first of three annual Crisis Emergency Drills on November 12th. This drill focuses on training both students and staff on the appropriate responses and procedures necessary to effectively manage a crisis. These scheduled drills are vital components of our comprehensive school safety plan.

Grandparents Day at CVE was a huge success!

The recent celebration of Grandparents Day in September was a wonderful success for our community at CVE. We were delighted to welcome many grandparents to our campus to spend quality time with their students. A highlight of the afternoon was the opportunity for grandparents to listen to a story alongside their grandchild, followed by a visit to our Book Fair.

The event fostered meaningful intergenerational connections and provided a special opportunity for family members to observe the vibrant learning environment here at CVE. We deeply appreciate the strong turnout and the enthusiastic participation from our families, which helped make this day a memorable occasion for everyone involved!

Lincoln School of Early Learning

October Calendar:

- 2: Vision Screening
- 2: National Custodian Appreciation Day
- 3: No School – PD/Work Day (Progress Reports)
- 7: Hearing Screening
- 9: Bus Evacuation Drill
- 10: Early Release (Targeted Conferences)
- 14: Dental Screening: Round 1
- 16: Great Oregon Shake Out – Earthquake Drill
- 17: Homecoming Parade – Wear Red and White
- 17: Character Trait Assembly
- 20: Fire Drill
- 23: Kindergarten and 1st grade Pumpkin Patch Field Trip
- 30: Lion Paw Assembly
- 30: End of Q1
- 30: Fall Festival (5:00-6:30)
- 31: No School: Work Day



We are thankful for the generosity of the SCESD in donating a Buddy Bench to Lincoln. It has already encouraged friendship and kindness among our students!

Learning-Focused

The pumpkin patch field trip is quickly approaching! This is for kindergarten and first grade students. The eagles graciously donated money to cover the cost of the field trip and we are very grateful for their generosity and support!

Cassie Green has settled into her new TOSA – Dean of Students role. She uses her wisdom and expertise to help shape behaviors, support classroom instructional strategies, and lead the Student Success Team. She also brings an immense amount of joy and positivity to Lincoln. We are so thankful for the opportunity to better support our students, staff, and families with the addition of this role at Lincoln.

Invitation

I would like to invite the School Board to attend the Fall Festival on October 30 from 5:00-6:30 located at Lincoln. We encourage you to wear your favorite costume and come prepared to participate in a variety of fun fall activities! A good time is to be had by all!

Coquille School District Athletic Director Report

October 2025

Calendar:

Sports You schedule for the next month is on the following pages.

Areas of Focus and Note:

Sign-ups for high school Basketball and Wrestling as well as junior high Girls Basketball and Wrestling have started. We are hopeful that our participation numbers continue to increase in all sports.

The 2024-2025 high school basketball schedules are complete and are posted on the OSAA website and Sports You. Junior High and high school wrestling schedules are under development.

All youth football players were recently introduced as they ran through the “ring of fire” at halftime of the October 3rd home football game against Brookings. This was preceded by a performance by the participants of the Jr Cheer Camp that took place earlier in the week.

The 2025 Coquille Hall of Fame Banquet is the evening of November 15th. Please consider attending.

Coaching search is still under way for High School High School Girls JV Basketball, High School Boys JV2 Basketball, High School Boys JV Basketball, High School Boys Varsity Assistant Basketball and 8th grade Boys Basketball.

The OSAA Classification and Districting Committee is meeting this fall and will have a final recommendation for September 2006 – June 2010 in December.

NHFS Network will now broadcast all games played on the football field and main gym. The system was put in place to replace the CSD8.info You Tube broadcasts

Invitation:

Your presence at any and all events is encouraged and welcomed.

2:00 pm - 11:59 pm ● Girls' Soccer @ Lakeview

3:30 pm - 7:00 pm ● CHS Cheer Camp

4:30 pm - 11:59 pm ● JV Volleyball @ Sutherlin

5:30 pm - 7:00 pm ● Kids Cheer Camp

6:00 pm - 11:59 pm ● Var Volleyball @ Sutherlin

October 3, 2025

Friday

7:00 pm - 11:59 pm ● Brookings-Harbor (League)

7:00 pm - 11:59 pm ● Kids Cheer Camp Performance

7:00 pm - 11:59 pm ● Varsity Football v Brookings

October 4, 2025

Saturday

All-day ● 7/8 Red & White Volleyball @ Marshfield Invitational

All-day ● JV Volleyball @ Pleasant Hill Tourney

All-day ● Var Volleyball @ Pleasant Hill Tourney

11:00 am - 11:59 pm ● HS CC @ Stan Goodell Invite

October 6, 2025

Monday

4:15 pm - 11:59 pm ● 7/8 Red Volleyball v Azalea

4:15 pm - 11:59 pm ● 7/8 White Volleyball @ Coffenberry

5:00 pm - 11:59 pm ● JV Football @ Brookings

October 7, 2025

Tuesday

10:00 am - 2:00 pm ● FFA District Soils

2:30 pm - 11:59 pm ● Girls' Soccer v Lost River

4:30 pm - 11:59 pm ● Boys Soccer @ S. Umpqua

4:30 pm - 11:59 pm ● JV Volleyball @ S. Umpqua

6:00 pm - 11:59 pm ● Var Volleyball @ S. Umpqua

October 8, 2025

Wednesday

4:00 pm - 11:59 pm ● Jr Hi Cross Country @ Marshfield Invite

4:15 pm - 11:59 pm ● 7/8 Red Volleyball v Gold Beach

4:15 pm - 11:59 pm ● 7/8 White Volleyball @ Winston

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October 9, 2025**Thursday**

- 3:30 pm - 11:59 pm ● 7/8 Football @ Siuslaw
- 4:30 pm - 11:59 pm ● Boys Soccer v Douglas
- 4:30 pm - 11:59 pm ● Girls' Soccer @ North Valley
- 4:30 pm - 11:59 pm ● JV Volleyball v Douglas
- 6:00 pm - 11:59 pm ● Var Volleyball v Douglas

October 10, 2025**Friday**

- 7:00 pm - 11:59 pm ● South Umpqua
- 7:00 pm - 11:59 pm ● Varsity Football @ South Umpqua

October 12, 2025**Sunday**

- 9:00 am - 2:00 pm ● Pumpkin Patch Community Service

October 13, 2025**Monday**

- 4:15 pm - 11:59 pm ● 7/8 Red Volleyball @ Winston
- 4:15 pm - 11:59 pm ● 7/8 White Volleyball v Coffenberry
- 5:00 pm - 11:59 pm ● JV Football v South Umpqua

October 14, 2025**Tuesday**

- 2:30 pm - 11:59 pm ● Girls' Soccer v Rogue River
- 4:30 pm - 11:59 pm ● Boys Soccer v Pacific
- 4:30 pm - 11:59 pm ● JV Volleyball @ Siuslaw
- 6:00 pm - 11:59 pm ● Var Volleyball @ Siuslaw

October 15, 2025**Wednesday**

- All-day ● Jr Hi Cross Country @ Farwest League District
- 4:00 pm - 11:59 pm ● 7/8 Football v Sutherlin
- 4:15 pm - 11:59 pm ● 7/8 Red Volleyball @ Siuslaw
- 4:15 pm - 11:59 pm ● 7/8 White Volleyball v Winston
- 4:30 pm - 11:59 pm ● JV Soccer @ Siuslaw

October 16, 2025**Thursday**

- 4:00 pm - 11:59 pm ● Girls' Soccer @ St. Mary's

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4:30 pm - 11:59 pm ● Boys Soccer v Sutherlin

4:30 pm - 11:59 pm ● JV Volleyball @ Glide

6:00 pm - 11:59 pm ● Var Volleyball @ Glide

October 17, 2025

Friday

7:00 pm - 11:59 pm ● Douglas (League)

7:00 pm - 11:59 pm ● Varsity football v Douglas

October 18, 2025

Saturday

All-day ● HS CC @ Bramble Scramble

All-day ● JV Volleyball @ Marshfield Tourney

All-day ● Var Volleyball @ Marshfield Tourney

October 20, 2025

Monday

5:00 pm - 11:59 pm ● JV Football @ Douglas

October 21, 2025

Tuesday

4:00 pm - 11:59 pm ● Boys Soccer @ Gold Beach

4:00 pm - 11:59 pm ● Fundraiser - Concessions

4:30 pm - 11:59 pm ● Girls' Soccer v South Umpqua

4:30 pm - 11:59 pm ● JV Volleyball v Sutherlin

6:00 pm - 11:59 pm ● Var Volleyball v Sutherlin

October 22, 2025

Wednesday

12:00 pm - 11:59 pm ● HS CC @ Umpqua Invite

4:00 pm - 11:59 pm ● 7/8 Football @ Winston

4:00 pm - 11:59 pm ● JV Soccer @ Brookings

October 23, 2025

Thursday

4:30 pm - 11:59 pm ● Boys Soccer v UVC

4:30 pm - 11:59 pm ● JV Volleyball v S. Umpqua

6:00 pm - 11:59 pm ● Var Volleyball v S. Umpqua

October 24, 2025

Friday

7:00 pm - 11:59 pm ● Sutherlin (League)

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7:00 pm - 11:59 pm ● Varsity Football v Sutherlin

October 27, 2025

Monday

4:00 pm - 11:59 pm ● JV Football @ Sutherlin

October 30, 2025

Thursday

1:30 pm - 11:59 pm ● HS CC @ SD 4 Championship

October 31, 2025

Friday

10:00 am - 11:30 am ● FFA Fall Party & Meeting

7:00 pm - 11:59 pm ● Varsity Football @ Siuslaw

November 3, 2025

Monday

5:30 pm - 11:59 pm ● JV Football v Siuslaw

November 7, 2025

Friday

9:00 am - 2:00 pm ● District Ag Sales & Food Science

November 8, 2025

Saturday

All-day ● OSAA State CC Championship

November 12, 2025

Wednesday

6:00 pm - 9:00 pm ● District Rituals

November 15, 2025

Saturday

5:00 pm - 11:59 pm ● Fundraiser - Hall of Fame Banquet

5:30 pm - 11:00 pm ● Hall of Fame Banquet

December 4, 2025

Thursday

5:30 pm - 6:30 pm ● FFA State Officer Meet & Greet

December 5, 2025

Friday

All-day ● FFA State Officer Visit

5:00 pm - 11:59 pm ● Boys JV Basketball v Toledo

5:30 pm - 11:59 pm ● Varsity Girls Basketball v Toledo

6:30 pm - 11:59 pm ● JV Girls Basketball v Toledo

7:00 pm - 11:59 pm ● Boys Varsity Basketball v Toledo

December 6, 2025

Saturday

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Coquille School District Technology Report

10-2-25

It has been a whirlwind start to the new school year, and we are full steam ahead! The beginning of the year has had many instances of personnel not being exported from our student information system into our rostering software CLEVER and user data not being moved into other curriculum software. Each of these scenarios mostly had to do with Synergy needing adjustments to user information that was blocking the data from being exported properly. Many of these cases have been resolved but we still have one case that is almost fully resolved. Many user password resets and getting users the account access that they need to start the year. I would say though it feels like we were able to make a pretty good start to the year from a technological standpoint.

Smartpass a new software that is being utilized to gather metrics on students' time spent while utilizing digital hall passes, is in full implementation. A good deal of time has been spent ensuring WLHS, CVE and CJSHS teachers have working kiosks and accounts in this system and are able to issue students digital hall passes throughout the school day.

The network changes that were completed over the summer seem to be performing well. We have had currently no reports of internet or network-related issues since the start of the school year. Both the Stadium and Gymnasium NFHS systems have been installed and are functioning as needed. Currently, we are looking into adding audio to the video stream so that we can again have sports announcing on our events. KRWL is back on the air after a lot of replacing and re-configuring of new equipment. Mr. Jones put in an enormous amount of work helping to get the equipment needed and the site cleaned back up after the fire.

Over the summer additional network runs were installed at Lincoln, CVE and CJSHS. We are currently in the process of moving security camera emplacements to these new data runs and adding additional security cameras in some new locations as well at each of these sites. The IT department is focused on ways we can improve overall security and working to improve the current surveillance systems.

On the horizon, future projects are building a back-up server to complement our new virtual server system. We will be exploring the utilization of E-rate funding to provide fresh new wiring in some of our older schools this year. We will be surveying the districts network intermediate distribution frames for back-up power and supplying those locations in need to help stabilize infrastructure from the more regularly occurring minor power outages here locally.

Respectfully,

A handwritten signature in black ink, appearing to read 'Sean Wirebaugh', is written over a light blue rectangular background.

Sean Wirebaugh, Technology Director

FOOD SERVICE SEPTEMBER AT A GLANCE

Total Days with staff out: 18 days

Site Monitoring in progress for all locations

Total meals served in September: 29,032 meals

**Served an addl 2805 meals this September from last
September**

CATERING OPPORTUNITIES

Board meeting meal September 10th

LOOKING AHEAD IN OCTOBER

**OMER-One Month Enrollment Report will be completed for
daycare**

Additional site monitoring will be completed

Board meeting meal

USDA commodity delivery

**Sack lunches will be available for students going on field trips or
athletic trips.**



Transportation: October 2025

October has been going well, and we've had a busy start to the fall season with weekly sports events and multiple field trips. So far, we have scheduled three Pumpkin Patch trips, two for CVE and one for WLE. In addition, we transported students from CJSHS and WLHS to the Career Expo in Canyonville. We have also scheduled our back-to-school bus evacuations for this week.

The fleet is running well, with regular oil changes and minor repairs keeping everything in good working order. We're especially grateful to have our mechanic, Nick, back on full duty—his expertise is invaluable to our operations.

As part of my evaluation goals for this year, I will be researching the potential purchase of a large bus. My objective is to present a well-informed recommendation to Superintendent Gallagher and Business Manager Hale. The focus will be on identifying the best bus option available at the most cost-effective price.

We currently have a driver out on leave, and I've been covering the Fairview/Lone Pine route in the meantime. When needed, I've also stepped in to substitute for other routes during trips. We've recently restructured and combined our two Fairview routes as needed, which has been a success. The students seem to enjoy riding together, and our drivers and schools have been very supportive during the transition.

Respectfully,

Nate



School Resource Deputy Report

- *Sat in on a student issue at WLE.
- *Driver's Education has started. I have 4 drivers who I'm very glad to say have been driving with their parents. We are almost halfway through the classroom portion and a third of the way through the driving portion.
- *Follow up on DHS reports.
- *Follow up on a report of bullying happening to some CVE students as they were walking home after school.
- *Running traffic, on West Central Blvd, with the help of Coquille Police before and after school.
- *Sat in on two threat assessments for two different students.
- *Completed an audit with ODOT/Western Oregon Univ regarding driver's education. Good for another two years.
- *Assisted with a parent issue at WLE.
- *Responded to a student possible running off campus during school hours at CVE. Student was located by staff.
- *Responded to WLHS regarding a transient being on school property who was causing a concern due to their behavior. This individual was removed from the property and trespassed from all the school property.
- *Spoke to a parent regarding possible telephonic harassment of their student. I followed up with all parties involved and requested the behavior stop.
- *Security for the home football games.
- *Destroyed and disposed of a vape (tobacco) removed from a student at WLHS.
- *Spoke to student regarding driving behaviors.
- *I did security at CVE at the end of the school day for about a week. This was regarding the safety of one of our students and a family member she was not to have contact with. This family member had been seen near the school on at least two different occasions.

End of Report

FROM THE DESK OF JEFF PHILLEY

SPECIAL EDUCATION

We've completed our professional development that was required after our ODE supervision audit. ODE reviews our IEP's and gives us things they want to work on. We go through the professional development, then we fix any problems that were in any IEP's. The majority of the errors are minor paperwork issues, a few of the problems require a parent meeting to fix something that may have been substantive.

NURSING

Vision and hearing tests have been scheduled or completed. We've done a good job collaborating with our providers to create a data base where special education may need to pull vision/screening data when we are working through evaluations with students. In other words, we don't have to ask for additional vision/hearing screenings when evaluating a student for special education if the school has already done it, this saves us and the student a lot of time.

FACILITIES

Boilers are functional at both CVE and CHS. They did require a little work to get them going, mostly pumps/electrical. The boilers themselves are functioning within parameters. CVE has required some upkeep on the HVAC system. I keep thinking the system is new because I was here when it was installed. But it's actually been 13 years so it's time for some preventative maintenance. We are replacing all the belts and idler pulleys on the main units, and making sure the belts are at the right tension. The units themselves are very high quality Trane units that have a life of 30 years.

EMERGENCY RESPONSE TRAINING

Last week I was able to provide ALICE training to the WLE staff. We are trying to have student emergency drills look similar from building to building. Besides monthly fire alarm drills, schools are required to provide additional trainings per year to students, including emergency drills.

Jeff 10/5/25



Coquille

School District #8

Maintenance Department – Monthly Report

Dear School Board Members,

This past month, our maintenance team has focused on keeping up with sports fields, including mowing and painting, to ensure they remain ready for student use. At Coquille Valley Elementary, we also worked through several HVAC issues to keep classrooms comfortable and are now preparing to replace all of the emergency lighting throughout the building.

Looking ahead, we will continue addressing the district's list of work orders to keep all of our schools safe, functional, and well maintained. We also want to express our appreciation for the purchase of the new maintenance truck. This addition has made projects much easier by allowing us to haul equipment and supplies more efficiently across the district.

Thank you for your continued support of our maintenance and custodial staff as we work to provide safe, well-cared-for facilities for students, staff, and the community.

Respectfully,

Sierra Britton

Maintenance Secretary



Cognille

School District #8

Section 6 Fiscal Director's Report

**COQUILLE SCHOOL DISTRICT #8
APPROPRIATIONS BY FUND & FUNCTION**

10/3/2025

FUND #		Adopted Budget 2025-2026	Function 1XXX Instruction	Adopted Budget 2025-2026	Function 2XXX Support Services	Adopted Budget 2025-2026	Function 3XXX Enter. & Comm. Svcs.	Adopted Budget 2025-2026	Function 4XXX Facilities Acq. & Const.	Adopted Budget 2025-2026	Function 5XXX Interag./Fund Trans.	Adopted Budget 2025-2026	Function 6XXX Contingency	Adopted Budget 2025-2026	Function 7XXX Unapp. EFB
100	Actuals	\$ 9,643,709	\$ 887,874	\$ 7,527,507	\$ 2,114,926	\$ 237,173	\$ 61,114	\$ -	\$ -	\$ 1,348,790	\$ 134,732	\$ 1,000,000	\$ -	\$ -	\$ -
100	Encumbrances	\$ -	\$ 8,283,145	\$ -	\$ 4,752,776	\$ -	\$ 173,095	\$ -	\$ -	\$ -	\$ 579,668	\$ -	\$ -	\$ -	\$ -
		\$ 472,689	\$ 9,171,020	\$ 659,806	\$ 6,867,701	\$ 2,963	\$ 234,209	\$ -	\$ -	\$ 634,389	\$ 714,401	\$ 1,000,000	\$ -	\$ -	\$ -
2XX	Actuals	\$ 2,452,525	\$ 253,582	\$ 1,775,139	\$ 248,801	\$ 1,368,377	\$ 201,393	\$ 73,376	\$ 11,550	\$ 114,637	\$ 70,699	\$ -	\$ -	\$ -	\$ -
2XX	Encumbrances	\$ -	\$ 1,515,117	\$ -	\$ 773,140	\$ -	\$ 963,077	\$ -	\$ 29,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 683,826	\$ 1,768,699	\$ 753,198	\$ 1,021,941	\$ 203,907	\$ 1,164,469	\$ 32,526	\$ 40,850	\$ 43,939	\$ 70,699	\$ -	\$ -	\$ -	\$ -
3XX	Actuals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3XX	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4XX	Actuals	\$ -	\$ -	\$ 175,562	\$ 120,727	\$ -	\$ -	\$ 1,225,001	\$ 128,589	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4XX	Encumbrances	\$ -	\$ -	\$ -	\$ 7,362	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ 47,474	\$ 128,088	\$ -	\$ -	\$ 1,096,412	\$ 128,589	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6XX	Actuals	\$ -	\$ -	\$ 115,000	\$ 6,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6XX	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ 108,412	\$ 6,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7XX	Actuals	\$ -	\$ -	\$ -	\$ -	\$ 8,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7XX	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ 8,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:		\$ 12,096,234	\$ 10,939,719	\$ 9,478,208	\$ 8,017,731	\$ 1,613,792	\$ 1,398,679	\$ 1,298,377	\$ 169,439	\$ 1,463,427	\$ 785,099	\$ 1,000,000	\$ -	\$ -	\$ -
		\$ 1,156,515		\$ 1,460,477		\$ 215,114		\$ 1,128,938		\$ 678,328		\$ 1,000,000		\$ -	

COQUILLE SCHOOL DISTRICT #8
Year-to-Date Activity & Forecast
GENERAL FUND

Aug-25

		Adopted Budget 2025-2026	Actual July	Actual August	Estimate September	Estimate October	Estimate November	Estimate December	Estimate January	Estimate February	Estimate March	Estimate April	Estimate May	Estimate June	Actual/ Estimate Totals	Difference Actual/Estimate to Budget
Revenues:																
5400	Beginning Fund Balance	1,900,000	-	-	-	-	-	1,900,000	-	-	-	-	-	-	1,900,000	-
111x	Property Taxes	2,844,252	-	15,851	25,842	22,145	2,498,287	20,506	49,771	38,765	58,757	26,882	21,001	54,007	2,831,814	12,438
1114	HERT Tax	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000	-
1510	Interest	230,000	14,775	16,537	21,565	19,089	18,407	19,089	19,089	19,089	19,089	19,089	19,089	17,007	221,913	8,087
17xx	Student Fees	28,000	-	-	3,417	3,417	1,618	1,388	3,417	3,417	3,171	3,856	992	2,800	27,493	507
1810	Child Development Center	135,000	9,586	11,638	25,239	9,817	9,200	9,200	9,200	9,200	9,200	9,200	9,200	7,386	128,066	6,934
1910	Rentals	25,000	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	3,171	25,000	-
1940	Services Provided Other LEA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1990	Miscellaneous Revenue	100,000	89	108	4,711	781	6,196	1,141	2,310	47,956	18,367	1,205	8,935	3,582	95,381	4,620
1991	Reimbursable Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2101	County School Fund	14,500	-	-	-	7,250	-	-	-	-	-	-	-	7,250	14,500	-
2199	Other Intermediate	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	-
3101	State School Fund	14,300,000	2,360,133	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359	1,179,359		14,153,723	146,277
3103	Common School Fund	174,427	-	-	-	-	-	-	87,214	-	-	-	-	87,213	174,427	0
3299	Other Restricted State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3910	DHS-Child Care	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4801	Federal Forest Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
490X	Revenue on Behalf of District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200	Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES:		19,757,179	2,386,567	1,225,477	1,262,117	1,243,842	3,715,052	3,132,668	1,352,344	1,299,770	1,289,927	1,241,575	1,240,560	188,416	19,578,315	178,863
Expenditures:																
100	Salaries	8,406,734	206,622	266,626	742,796	708,166	708,166	708,166	708,166	708,166	708,166	708,166	708,166	1,592,545	8,473,918	(67,184)
200	Benefits	6,025,531	132,619	169,507	498,315	498,315	498,315	498,315	498,315	498,315	498,315	498,315	498,315	1,167,305	5,954,266	71,265
300	Purchased Services	1,228,014	73,216	39,598	98,911	96,099	78,445	57,522	100,029	109,784	123,514	109,459	109,751	85,060	1,081,388	146,625
400	Supplies & Materials	1,260,251	75,847	235,639	136,961	160,502	60,503	70,503	65,503	69,093	69,571	69,742	60,503	181,867	1,256,234	4,017
500	Capital Outlay	38,364	24,017	2,854	265	265	265	265	265	265	265	265	1,364	8,000	38,352	12
600	Other	1,175,285	162,352	267,240	30,063	104,677	61,250	102,077	15,542	84,081	10,923	106,022	201,007	5,040	1,150,274	25,011
700	Transfers Out	623,000	-	-	-	623,000	-	-	-	-	-	-	-	-	623,000	-
800	CONTINGENCY:	1,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000
TOTAL EXPENDITURES:		19,757,179	674,674	981,464	1,507,311	2,191,024	1,406,944	1,436,848	1,387,820	1,469,704	1,410,754	1,491,969	1,579,106	3,039,817	18,577,432	1,179,746
ESTIMATED FUND BALANCE/ CARRYOVER AT MONTH END:		1,711,893	1,955,906	1,710,712	763,531	3,071,639	4,767,459	4,731,983	4,562,050	4,441,223	4,190,830	3,852,284	1,000,883			
PROJECTED ENDING FUND BALANCE															1,000,883	-
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2025															5%	

COQUILLE SCHOOL DISTRICT #8

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending June 30, 2026

	ACTIVITY						Over/ (Under) Budget
	Adopted Budget 2025-2026	YTD Actuals through Current Month	Encumbrances	Actuals Including Encumbrances	Forecast through 6/30/2026	% Actual to Budget	
Revenues:							
Beginning Fund Balance	1,900,000	-	1,900,000	1,900,000	1,900,000	0.00%	-
Property Taxes	2,844,252	15,851	2,815,963	2,831,814	2,831,814	0.56%	(12,438)
HERT Tax	1,000	-	1,000	1,000	1,000	0.00%	-
Interest	230,000	31,311	190,602	221,913	221,913	13.61%	(8,087)
Student Fees	28,000	-	27,493	27,493	27,493		(507)
Child Development Center	135,000	21,224	106,842	128,066	128,066	15.72%	(6,934)
Rentals	25,000	3,969	21,031	25,000	25,000	15.88%	-
Services Provided Other LEA	-	-	-	-	-		-
Miscellaneous Revenue	100,000	197	95,184	95,381	95,381	0.20%	(4,620)
Reimbursable Income	-	-	-	-	-	#DIV/0!	-
County School Fund	14,500	-	14,500	14,500	14,500	0.00%	-
Other Intermediate	5,000	-	5,000	5,000	5,000		-
State School Fund	14,300,000	3,539,492	10,614,231	14,153,723	14,153,723	24.75%	(146,277)
Common School Fund	174,427	-	174,427	174,427	174,427	0.00%	(0)
Other Restricted State Revenue	-	-	-	-	-		-
DHS-Child Care	-	-	-	-	-	#DIV/0!	-
Federal Forest Fees	-	-	-	-	-	#DIV/0!	-
Revenue on Behalf of District	-	-	-	-	-	0.00%	-
Interfund Transfers	-	-	-	-	-	#DIV/0!	-
TOTAL:	19,757,179	3,612,044	15,966,271	19,578,315	19,578,315	18.28%	(178,863)
Expenditures:							
Salaries	8,406,734	206,622	8,267,295	8,473,918	8,473,918	2.46%	67,184
Benefits	6,025,531	132,619	5,821,648	5,954,266	5,954,266	2.20%	(71,265)
Purchased Services	1,228,014	73,216	1,008,172	1,081,388	1,081,388	5.96%	(146,625)
Supplies & Materials	1,260,251	75,847	1,180,387	1,256,234	1,256,234	6.02%	(4,017)
Capital Outlay	38,364	24,017	14,335	38,352	38,352	62.60%	(12)
Other	1,175,285	162,352	987,922	1,150,274	1,150,274	13.81%	(25,011)
Transfers Out	623,000	-	623,000	623,000	623,000	0.00%	-
SUB-TOTAL:	18,757,179	674,674	17,902,759	18,577,432	18,577,432	3.60%	(179,746)
CONTINGENCY:	1,000,000	-	-	-	-		
TOTAL:	19,757,179	674,674	17,902,759	18,577,432	18,577,432		
PROJECTED ENDING FUND BALANCE							1,000,883
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2025							5%



Cognille

School District #8

Section 7 Superintendent's Report

Coquille School District - POPULATION ONLY REPORT

September 30, 2025

Lincoln

PK-4 40 (PK - Not Calculated in Grand Total)

KG 73

1st 65

Total **138**

CVE

2nd 69

3rd 62

4th 73

5th 68

6th 77

Total **349**

CJSHS

7th 60

8th 72

9th 55

10th 65

11th 57

12th 49

Total **358**

WLE - Winter Lakes Elementary

KG 3

1st 9

2nd 13

3rd 11

4th 14

5th 10

6th 19

7th 13

8th 24

116

WLS - Winter Lakes High School

8th 1

9th 23

10th 37

11th 58

12th 121

Total **240**

Grand Total **1201** (Does not include PK)



Cognille

School District #8

Section 9

Consent Agenda

**Donation
Acceptance**

Donor Name	Les Schwab Tire Centers of Portland, LLC
Donor Address	PO Box 5350 Bend, OR 97708-5350
Donor Phone	N/A
Item or Amount Donated	Check #137942 \$200.00
Date of Donation	8/28/25, Rec'd in mail 9/3/25
Purpose of Donation	To help with the purchasing of uniforms
Conditions of Donation	None
Date Check to Business Office	9/4/25
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Thank you
so much!
- Cheyanne C.

THANK YOU
SO MUCH!
MUCH LOVE
FROM KATHY

THANK YOU FOR YOUR
CONTINUED SUPPORT!
WE APPRECIATE YOU.

- KATHY

Thank you
so very much!!
- Natalie

CHS CHEER - 25/26

Thank you so much
- Jackie M.

Thank you!!
- Ayo R

Thank you
for your support!
- Bailey Smith

Thank You
- Jasmine Berger

Ara Ce li Cardoso

Thank you lots!

- Samantha Poindexter

Thank you!
- Katie Bue

Coquille School District 8

Donation Acceptance

Donor Name	First Community Credit Union
Donor Address	200 N Adams St. Coquille OR 97423
Donor Phone	541-396-2145
Item or Amount Donated	Check #10154830 - \$600.00
Date of Donation	8/28/25
Purpose of Donation	To help pay for Cheer Uniforms
Conditions of Donation	None
Date Check to Business Office	9/4/25
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

THANK YOU!
much love
From KARINA

THANK YOU FOR YOUR
CONTINUED SUPPORT.
WE APPRECIATE YOU!

— KATHY

Thank you!
— Natalie

COQUILLE HIGH SCHOOL CHEER 25-26

Thank you so so much!
— Jackie M.

Thank you!!
— AshR

Thank you! — Kati Bue

Thank you very
much!!
— Bailey Smith

Thank you lots!!
— Samantha Poindexter

Ara Celli

Thank you
so much!
— Cheyenne C.

Thank You!
— Jasmin Boeger

Coquille School District 8

Donation Acceptance

Donor Name	Kori Frasier
Donor Address	PO Box 243 Coquille, OR 97423
Donor Phone	541-290-3563
Item or Amount Donated	Check #1034 - \$250.00
Date of Donation	9/11/25
Purpose of Donation	To Support HS Cross Country
Conditions of Donation	None
Date Check to Business Office	9/15/25
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Thank you so much for
your generous donation to
the Coquille High School
Cross Country team. We are
truly grateful for your
contribution & encouragement.

Coquille School District 8

Donation Acceptance

Donor Name	The Eagles
Donor Address	P.O. Box 831 Coquille, OR 97423
Donor Phone	541-396-4456
Item or Amount Donated	\$822.00
Date of Donation	10/3/2025
Purpose of Donation	To cover the cost of the 2nd and 3rd grade field trip to the pumpkin patch
Conditions of Donation	CK # 4683
Date Check to Business Office	
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	
Date Purchase Made:	
What was Purchased:	
PO#:	
Closure	
Submitted By	Nelli Nelson

The Eagles,

Thank you so much for
your generous donation.
Because of your donation, our
2nd and 3rd graders will be
able to attend the pumpkin
Patch and make many
meaningful memories!

- Staff @ CVE

Budget Committee

Organization, Membership and Terms of Office

The district budget committee will consist of the seven members of the Board and seven electors appointed by the Board as required by law. The term of the appointed members of a budget committee in a district that prepares an annual budget, will each be three years, with appointments made so that, as nearly as practicable, the terms of one-third of the members end each year. The appointive members of a budget committee in a district that prepares a biennial budget shall be appointed to four-year terms. The terms shall be staggered so that as near as practicable, one-fourth of the terms of the appointive members end each year. At least one member of the budget committee must be a member of the district's educational equity advisory committee.^{1} The Board will establish appropriate timelines and procedures for the appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.
2. Background Information: Budget committee members will be provided with data for the ensuing year(s), such as the Board's educational plan, and other pertinent material bearing on the preparation of the district budget.

Meetings of the Budget Committee

The district's budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not

¹ {Districts with ADM over 10,000 must convene an educational equity advisory committee no later than September 15, 2022. Districts with ADM of 10,000 or under are not required to convene an educational equity advisory committee until September 15, 2025. The budget committee is not required to include a member of the educational equity advisory committee until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.}

previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated district budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

[ORS 174](#).130

[ORS 192](#).610 - 192.695

[ORS 294](#).305 - 294.565

[ORS 328](#).542

[ORS 329](#).711

[ORS 433](#).835 - 433.875

[OAR 581](#)-022-2307

Expenditure of District Funds for Meals, Refreshments and Gifts

The district recognizes there may be occasions when it is appropriate for Board members, administrators and others to expend district funds in the course of conducting district business to provide meals or refreshments (i.e., bakery goods, snacks, fruit, punch, coffee, tea, soft drinks, etc.). The purchase of gifts may also be approved in certain situations. Such occasions may include, but are not limited to, various district and building level meetings, gatherings to celebrate district successes or recognize individual achievements, contributions or outstanding service to the district and other district and school-sponsored activities. Such expenditures may be made with prior superintendent approval only, subject to the provisions of this administrative regulation.

The use of district funds, as used in this regulation, means the use of money in any of the general accounts of the district. This includes the General Fund, Food Service Fund and others. It also includes money in student body accounts held at each school that are derived from any student activity or from parent organizations. Exceptions are funds collected from staff members or others for the specific purpose of providing gifts or parties. It is also recognized that buildings may have established a “social fund” or “sunshine fund” to which each staff member may voluntarily contribute. Such funds are generally used for birthday recognition, bereavement and illness acknowledgment activities, etc. These funds are also exempt from the following requirements.

Meals and Refreshments

District funds may be used to pay for individual or group meals only if official district business is being conducted during the time in which the meal is provided and only if the meal provides a particularly practical time or setting for the discussion, consistent with Board policy and the following:

1. Meals may be provided by the district to recognize the contributions of staff, through retirement dinners or other recognition events;
2. Meals may be provided by the district as a part of Board or administrative work sessions, at district or building-level committee meetings or other district-approved activities.

Meals not directly business related may be provided to staff or others at the individual’s expense only.

Board members, principals and other district administrative staff may use district funds to provide refreshments for staff, parents or others at meetings, in-service programs or other similar district or school-sponsored activities, subject to the following additional requirements:

1. The purchase of alcoholic beverages with district funds is strictly prohibited;
2. The use of district funds for parties is prohibited.

Gifts

There are numerous occasions that may arise whereby Board members, administrators or other district staff may feel the need to recognize employees (i.e., Administrative Professional's Day, teacher appreciation week, classified employees' week, birthday, etc.). A Board member, administrator or other district employee may provide such recognition at their expense only, unless as otherwise permitted below:

1. The district may provide a small token of appreciation for a Board member's or employee's retirement and years of service and other related activities utilizing district funds, as approved in advance. For example, the Board generally proclaims special recognition for classified employees' week and teacher appreciation week;
2. Administrators may use district funds to provide an appropriate token of appreciation on behalf of the Board. The value of this item may not exceed \$50 per person;
3. No other expenditure of district funds for gifts is permitted without prior authorization from the Board or superintendent.

Military Leave of Absence

The district will grant military leave of absence to an employee on duty¹ with a uniformed service² in accordance with applicable state and federal law. An employee requesting military leave is required to provide written notice as soon as practicable following notification of military call up or reservist duty, unless precluded by military necessity.

An employee may apply for military leave³ of absence from duties for up to 21 work days in any one training year⁴ or in accordance with ORS 408.290. An employee may use any accrued vacation or similar leave during the period of service exceeding 21 days. Military leave shall be in addition to any other leave the employee is entitled.

While on military leave, the employee will receive the same benefits as other employees on leave, as well as the following:

1. The employee may continue enrollment in the district's health insurance plan. During the first 18 months of leave, the employee may be required to pay any employee contributions required of other employees on a leave of absence. If the leave extends beyond 18 months, the employee will be required to pay not more than 102 percent of the full premium;
2. Upon return from military service, the district will give retroactive employer contributions to the Public Employees Retirement System on the same basis as if the employee had not left, provided the employee was an enrolled member at the time of the leave. The employee may repay any required employee contributions over a period of three times the military service leave period or five years, whichever is less.

An employee on duty with a uniformed service is entitled to reemployment for a maximum of five years, unless retained on active duty because of war or national emergency. An individual returning from military leave shall notify the district of their intent to return to the district as follows:

1. An employee who is a veteran or reservist returning from training must only inform the district of their training obligations and report back at the next regularly scheduled working period;

¹ "Duty" means the performance of duty on a voluntary or involuntary basis in a uniformed service and includes active duty or inactive duty training, state active duty, U.S. National Guard duty, U.S. Armed Forces duty and absence to determine fitness for duty.

² "Uniformed service" means being a member of the U.S. National Guard, National Guard Reserve or of any reserve component of the U.S. Armed Forces, or of the commissioned corps of the U.S. Public Health Service and any other category of persons designated by the President in time of war or national emergency.

³ The employee may use military leave without loss of time, pay or regular leave if the employee has been employed by the district for six months or more.

⁴ "Training year" means the federal fiscal year for any particular unit of the National Guard or a reserve component.

2. An employee returning from active duty must notify the district of their intention to return to their former job within 90 days after the employee is relieved from duty, or from hospitalization continuing after discharge for a period of not more than one year.

An individual reemployed under this policy is entitled to the seniority and other currently existing rights and benefits the individual had when service started, plus the additional seniority and similar rights and benefits that would have been accrued if employment had been continuous.

This policy does not apply if the employee has been separated from service with a dishonorable or bad conduct discharge or under other than honorable conditions.

END OF POLICY

Legal Reference(s):

[ORS 332.505](#)
[ORS 408.238](#)
[ORS 408.240](#)

[ORS 408.270](#)
[ORS 408.290](#)
[ORS 659A.082](#)

[ORS 659A.086](#)

Consolidated Omnibus Budget Reconciliation Act of 1985, 42 U.S.C. §§ 300bb-1-300bb-8 (2024).

I.R.C., U.S.C. 26 § 4980B(f)(4) (2024).

Employment and Reemployment Rights of Members of the Uniformed Services, 38 U.S.C. §§ 4301-4334 (2024).

District Curriculum

The Board believes it is necessary to continually develop and modify the district's curriculum to meet changing needs in technology and fields of knowledge and to assure the full, rounded and continuing development of students. While keeping with the requirements of state law, the Board authorizes the superintendent, in consultation with staff, parents and the community, to review the curriculum and to advise the Board on needed curriculum changes. Decision making within the curriculum review process should also be based on reliable data collected through a comprehensive assessment of needs. The assessment should include, but is not limited to, evaluation of student performance using appropriate measurement tools and procedures and professional staff recommendations.

The Board or a committee or administrator responsible for making a decision for regarding the use of textbooks or other instructional materials must not prohibit the use of or refuse to approve the use of textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 332.075\(1\)](#)
[ORS 336.035](#)
[ORS 336.067](#)
[ORS 337.260](#)

[ORS 659.850](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-022-2000](#)
[OAR 581-022-2030](#)

[OAR 581-022-2250](#)
[OAR 581-022-2300](#)
[OAR 581-022-2305](#)
[OAR 581-022-2310](#)
[OAR 581-022-2315](#)

Senate Bill 1098 (2025)

Coquille School District 8

Code: **IF**
Adopted: 6/23/97
Readopted: 4/14/2008

Curriculum Development

The Board recognizes that to improve the quality of instructional programs and to respond to changing societal and community needs, it cannot permit the curriculum to remain static. The Board deems it essential that the district develop and implement an instructional management system which will modify curricula to meet changing needs, ensuring quality educational programs serving each individual student's interests.

While the Board retains its full rights and responsibilities under the laws and regulations of the state of Oregon with regard to determining curriculum, it authorizes the administration to organize committees and other structures which would be responsive and representative in planning curriculum improvements and be effective at implementing approved changes.

Decision making within the curriculum improvement process should be based on reliable data collected through a comprehensive assessment of needs. The assessment should include, but is not limited to, evaluation of student performance using appropriate measurement tools and procedures, surveys of parent perceptions and professional staff recommendations.

END OF POLICY

Legal Reference(s):

[ORS 329.025](#)
[ORS 329.585](#)
[ORS 332.075 \(2\)](#)
[ORS 336.067](#)

[OAR 581-021-0045](#)

[OAR 581-021-0046](#)
[OAR 581-022-0606](#)
[OAR 581-022-0807](#)
[OAR 581-022-1020](#)
[OAR 581-022-1130](#)
[OAR 581-022-1140](#)

[OAR 581-022-1210](#)
[OAR 581-022-1340](#)
[OAR 581-022-1610](#)

Program Exemptions**

The district may excuse students from a state-required program or learning activity for reasons of religion, disability¹ or other reasons deemed appropriate by the district. Requests for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student's parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor. Requests must be submitted to the principal.

The district will determine if credit will be granted for any alternative activity.

END OF POLICY

Legal Reference(s):

[ORS 336.035\(2\)](#)
[ORS 336.465](#)
[ORS 336.615](#)
[ORS 336.625](#)

[ORS 336.635](#)
[OAR 581-002-0035](#)
[OAR 581-021-0009](#)

[OAR 581-021-0071](#)
[OAR 581-022-2050](#)
[OAR 581-022-2110](#)
[OAR 581-022-2505](#)

Mahmoud v. Taylor, No. 24-297, U.S., (June 27, 2025).

¹ If the district receives a request for a disability accommodation, the district should consider its obligations under the Individuals with Disabilities in Education Act and Section 504 of the Rehabilitation Act.

Instructional Materials**

The Board believes proper care and judgment should be exercised in selecting core and supplemental instructional materials and library materials in school and classroom libraries.

Any person responsible for the adoption of textbooks or the approval of instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e)

Any person responsible for the selection or retention of library materials may not prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by any individual or group against whom discrimination is prohibited under ORS 659.850

A material involved with a reconsideration request will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations. Meetings of reconsideration committees may be subject to Public Meetings Law. Records regarding reconsideration procedures are subject to Public Records Law.

This policy is not intended to cover classroom activities. Complaints regarding classroom activities unrelated to materials can be filed using other established district complaint procedures.

The term “instructional material” includes core instructional materials, supplemental materials, and library materials made available in classroom or school libraries as defined below.

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

Definitions

“Core instructional material,”¹ sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or

¹ This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

“Library materials” includes educational or literary materials that are nonfiction or fiction and that are available in print or an electronic format. “Library materials” does not include textbooks or instructional materials that are selected under ORS 337.120, 337.141 or 337.260.

“School library” means any collection of library materials made available to students at school, either at a central location of the school, at a common area for one or more grades of the school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These materials are not adopted by the Board.

“Classroom library” means any collection of library materials made available to students in a single classroom or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These materials are not adopted by the Board.

Core Instructional Materials

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed, and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The adoption of textbooks by the Board and any committee shall be done in a manner compliant with ORS 337.260. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR - Reconsideration of Core Instructional Materials.

The district may choose to independently adopt core instructional materials which are not on the state-approved list, using state-approved selection criteria. See administrative regulation IIA-AR – Independent Adoption of Core Instructional Materials

Supplemental Instructional Materials

All supplemental instructional materials will be selected by [teachers, principals, librarians, and/or others, as determined appropriate] [which may not be through any formal selection procedure]. Decisions regarding the use of, or refusal to approve the use of, supplemental instructional materials shall be made in a manner compliant with ORS 337.260. Such materials will contain suitable readability levels and support the district’s adopted curriculum content. Materials will be used for their intended audience.

All requests for reconsideration of supplemental instructional materials may be considered under administrative regulation IIA-AR - Reconsideration of Supplemental Instructional Materials.

School Library Materials

All school library materials will be selected by a librarian using established selection criteria. The selection or retention of library materials in a school library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR - Reconsideration Library Materials in a School or Classroom Library.

Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others, with no formal selection procedure. The selection or retention of library materials in a classroom library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR - Reconsideration of Library Materials in a School or Classroom Library.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 337.150	OAR 581-021-0045
ORS 332.107	ORS 337.260	OAR 581-021-0046
ORS 336.035	ORS 337.511	OAR 581-022-2310
ORS 336.082	ORS 339.155	OAR 581-022-2340
ORS 336.840	ORS 659.850	OAR 581-022-2350
ORS 337.120		OAR 581-022-2355
ORS 337.141	OAR 581-011-0050 - 0117	

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2024).

Title VI of the Civil Rights Act, 42 U.S.C. § 2000d (2024); 28 C.F.R. §§ 42.101-42.106 (2024).

Title IX of the Education Amendments 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2024); 29 C.F.R. Part 1630 (2024); 28 C.F.R. Part 35 (2024).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).

Senate Bill 1098 (2025).

Procedures for Reviewing and Handling of Challenged Materials

Differences of opinion may develop regarding instructional and/or library materials selected for use in the district, and they should be handled in an impartial and factual manner. The following procedures are to be observed for any complaint referring to instructional and/or library materials:

1. Complaints to staff members are to be reported to the building principal involved, whether they come by telephone, letter or by personal interview;
2. The complainant shall be supplied with a standard printed form which must be filled out before consideration is given;
3. Materials subject to the complaint need not be removed from use pending committee study and final action of the Board;
4. The superintendent shall arrange for a review committee of seven consisting of an administrator, two representative classroom teachers, a library media specialist, a Board member and two lay persons:
 - a. The two lay persons shall be appointed by the Board chairman;
 - b. The committee will meet within 15 working days and return a written report of its findings to the superintendent within 15 working days of its appointment;
 - c. The committee may recommend that the questioned material be:
 - (1) Retained without restriction;
 - (2) Retained with restriction;
 - (3) Not retained.
5. The superintendent shall report the recommendation of the review committee to the Board, whose decision shall be final.

Procedures for Reviewing and Handling of Challenged Materials – II/IIA-AR
(continued)

COQUILLE SCHOOL DISTRICT 8
REQUEST FOR RECONSIDERATION OF MATERIALS

Name: _____

Address: _____

Fill in information as appropriate:

Printed material _____

Author _____

Title _____

Audio-visual material _____

Title _____

Type of material _____

You represent (check one):

_____ Yourself _____

_____ Organization (name) _____

_____ Other group _____

1. What do you find objectionable? (Please be specific, cite pages, etc.)
2. What do you believe might be the result of using this material?
3. For what age group would you recommend this material?
4. Is there anything good about this material?
5. Did you review the material in its entirety?
6. If not, what part did you review?
7. Would you be interested in the judgment of this material by professional critics?
8. What would you like the school to do about this material?
_____ Do not use it with my student.
_____ Withdraw it from use.
_____ Send it back for reevaluation.

Signature of complainant

Date

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. Directory information may be released through appropriate procedures and includes:

1. Student’s name;
2. Student’s photograph;
3. Major field of study;
4. Participation in officially recognized activities and sports;
5. Weight and height of members of athletic teams;
6. Dates of attendance; and
7. Degrees and awards received.

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the district’s option to release such information and the requirement that the district must, by law upon request, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their names[, identifier, institutional email address in a class in which the student is enrolled] or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Denial for Virtual Public Charter School Enrollment**

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district. The district will semiannually, by [October 1 and April 1], calculate the percentage of students residing in the district, who are attending a virtual public charter school not sponsored by the district. When the calculated percentage is more than three percent, the district will not approve a student's enrollment to such a virtual public charter school.

A parent¹ must give notice to the district in which the parent resides of their intent to enroll their student in a virtual public charter school. If the calculated percentage is three percent or less, or the district sponsors the desired virtual public charter school, the district will issue a notice of approval or choose not to respond.

If the calculated percentage is more than three percent and the desired virtual public charter school is not sponsored by the district, the district will issue a denial notice² within 10 calendar days of receiving notice from a parent and must include:

1. The notice the student is denied for enrollment to the virtual public charter school;
2. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on the most recent calculation at the time the intent to enroll was received by the district;
3. A list of two or more other online options available to the student; and
4. A copy of OAR 581-026-0305 and OAR 581-026-0310.

When calculating the percentage, the district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in virtual and non-virtual public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools not sponsored by the district;

¹ "Parent" means parent, legal guardian or person in parental relationship as defined in ORS 339.133.

² If a parent does not receive a notice of approval or disapproval from the district within 10 days of sending the notice of intent to enroll to the district, the student shall be deemed approved for enrollment by the district. (OAR 581-026-0305 (4))

4. The number of home-schooled students in the district and who have registered with an educational service district; and
5. The number of students residing in the district enrolled in private schools located within the district.

A parent may appeal the district's denial for student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 338.125](#)

[OAR 581-026-0305](#)
[OAR 581-026-0310](#)

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)
[ORS 107.154](#)
[ORS 180.805](#)

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 336.187](#)

[OAR 581](#)-021-0220 - 021-0430
[OAR 581](#)-022-2060

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2024).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2024); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2025).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2024).

FROM THE DESK OF JEFF PHILLEY

SPECIAL EDUCATION

We've completed our professional development that was required after our ODE supervision audit. ODE reviews our IEP's and gives us things they want to work on. We go through the professional development, then we fix any problems that were in any IEP's. The majority of the errors are minor paperwork issues, a few of the problems require a parent meeting to fix something that may have been substantive.

NURSING

Vision and hearing tests have been scheduled or completed. We've done a good job collaborating with our providers to create a data base where special education may need to pull vision/screening data when we are working through evaluations with students. In other words, we don't have to ask for additional vision/hearing screenings when evaluating a student for special education if the school has already done it, this saves us and the student a lot of time.

FACILITIES

Boilers are functional at both CVE and CHS. They did require a little work to get them going, mostly pumps/electrical. The boilers themselves are functioning within parameters. CVE has required some upkeep on the HVAC system. I keep thinking the system is new because I was here when it was installed. But it's actually been 13 years so it's time for some preventative maintenance. We are replacing all the belts and idler pulleys on the main units, and making sure the belts are at the right tension. The units themselves are very high quality Trane units that have a life of 30 years.

EMERGENCY RESPONSE TRAINING

Last week I was able to provide ALICE training to the WLE staff. We are trying to have student emergency drills look similar from building to building. Besides monthly fire alarm drills, schools are required to provide additional trainings per year to students, including emergency drills.

Jeff 10/5/25

Personal Electronic Devices */**

{This policy is required by ORS 336.840 and EO 25-09. EO-25-09 requires policy to be adopted and in place by October 31, 2025, with full implementation by January 1, 2026.}

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure.² This includes headphones and earbuds attached to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);⁴

Personal electronic devices for students through eighth grade may be kept by students in lockers or backpacks, but personal electronic devices are not to be stored on the student’s person or in the student’s clothing. Personal electronic devices for students ninth grade and above may be stored on the student’s person, but may not be used from the start of the school day to end of the school day.

Students in violation of this policy will be subject to disciplinary action. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (including suspension or expulsion), but could include detention, a change to storage requirements, etc. {⁵}.

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours. {ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides that districts have discretion related to field trips. The district could include language regarding field trips here.}

² ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

³{Correction may include requiring a student to store their device in a classroom storage space instead of in the backpack.}

However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁶ Steps may include:

1. First Instance of Noncompliance: the device will be temporarily confiscated and held and the front office until the end of the school day.
2. Second Instance of Noncompliance: the device will be temporarily confiscated and held and the front office until the end of the school day. Parents or guardians may be notified, and a meeting with school administration may be scheduled to discuss ways to support the student;
3. Third Instance of Noncompliance: the device will again be temporarily held, and parents or guardians will be informed. A meeting with school administration and family will be arranged to review the policy and plan for improved compliance;
4. Beyond Third Instance of Noncompliance: In noncompliance continues, schools will determine additional appropriate consequences, always prioritizing keeping students in class and engaged in learning.^{7}

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁸ that support academic activities and independent communications⁹, except as prohibited by this policy. In academic activities in which a personal electronic device is required as part of the curriculum, students may be allowed, but not required to use their own personal electronic devices for that portion of the curriculum. Students using their own device must be granted access to any applications or electronic materials that are available to students who do not use their own personal electronic devices. These applications must be free of charge if students who do not use their own devices have access free of charge.

Exemptions will be considered by the school administration. When considering exemptions the school administrators will review the following factors:

1. The student's medical provider's order for the care and treatment of a medical condition.

⁴ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

⁵ {From guidance from the Oregon Department of Education. Consider whether these procedures apply at all grade levels and whether this much detail is desired in policy.}

⁶ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

⁷ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

2. The student's individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.
3. A written exemption provided for the student based on a process and guidelines adopted by the school district to allow school building administrators to accommodate the individual circumstances of a student or to further specific educational outcomes for a student.

Guidelines for exemption consideration:

1. Exemptions should only be approved for legitimate needs of students and their families, not mere convenience;
2. Exemptions should be consistently granted in a non-discriminatory manner;
3. Exemptions should be limited to address the specific need, with limitations communicated to the student regarding other possession and use;
4. Exemptions should only be approved when other communication methods and device availability (school phones, laptops, computers, available internet, etc.) are not adequate for the specific need;
5. Exemptions should be communicated to necessary staff in a way that protects student privacy;
6. Exemptions should minimize disruption to other students, staff and the educational environment.

Appeals can be filed with the superintendent.

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.840](#)

Oregon Executive Order 25-09