

**JFK ELEMENTARY SCHOOL
DISMISSAL PICK-UP AUTHORIZATION FORM
2025-2026**

Please return this form to your child's homeroom teacher during the first week of school. *On any day that your child's dismissal arrangements are different than what you have indicated below, a note must be sent in to your child's teacher.*

IMPORTANT: Please inform anyone who is authorized to pick up your child that they must be prepared to show a valid, government-issued photo ID (driver's license, passport, military ID) at any time. *No child will be released to anyone who cannot produce appropriate ID when requested.*

(Print) Child's Name _____ Grade _____

Teacher _____

Please complete this section with the names and relationship of everyone, *including parents, step-parents, and guardians*, who have your permission to pick up your child from school.

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

PLEASE COMPLETE THIS SECTION ONLY IF YOUR CHILD WILL BE PICKED UP ON A REGULAR BASIS ON ANY DAY(S) OF THE WEEK. Students must be signed out by a Parent/Guardian or person **authorized in writing by Parent/Guardian**. On any day that your child's dismissal arrangements are different than what you have indicated below, a note must be sent in to your child's homeroom teacher.

DAY **Indicate on which day(s) student will be picked up and by whom.**

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Parent/Guardian Signature _____ Date _____