



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting Minutes
September 8, 2025
5:00 PM via Zoom**

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom. Mr. Keith McCarrick, the Chairperson, called the meeting to order at 5:02 PM.

JOC Members

Sarah Bieber

Erica Hermans

Heidi Goldsmith

Patti Grimm

Karen Weingarten

Keith McCarrick

JP Prego

Jay Strunk

Bill Thompson

Absent: Heidi Goldsmith

Guests: Andrew Klein

Non-Members

Dr. David Finnerty, Superintendent, Pottsgrove SD & WMCTC Superintendent of Record

David Livengood, Administrative Director

Craig Robinson, Principal

Donna Wilson, Business Manager

Wendy Sigourney, Administrative Assistant

Solicitor

Beth Shore, Esq., Fox, Rothschild, LLP (via Zoom)

Agenda

1. Call to Order

Attendance/Roll Call

Agenda Items and/or changes

2. Approval of Minutes

A. Approval of the JOC Meeting Minutes from August 4, 2025, meeting.

A motion was made by Mrs. Patti Grimm and seconded by Mr. JP Prego to approve the JOC Meeting Minutes from August 4, 2025.

Erica Hermas	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes
Sarah Bieber	Yes	Bill Thompson	Yes		

Motion carried 8-0

3. Presentations - None

4. Public Comments on Agenda Items - None

5. Discussion Topics - None

6. WMCTC Reports

A. Administrative Reports

- Mr. Dave Livengood
 - Welcomed new member Mr. Bill Thompson, representative from Pottsgrove. He is replacing Dr. Charles Nippert's unexpired term.
 - We will begin sending out the Bi-weekly newsletter.
 - Dr. Finnerty and Dr. Gonzalez visited WMCTC to tour the programs and discuss future endeavors.
 - Dr. Jim Scanlon, interim Superintendent, visited on Wednesday to experience what is happening at WMCTC.
 - The Cafeteria and Culinary Department is complete, except for a few items in the hallway.
 - We have wrapped up 95% of the implementation of key card readers in the school. This is thanks to Senator Pennycuick for the funding.
 - The County is discussing whether we can have students attend the First Responders Training Pilot program. If it's approved, we would send three students, three days a week. All four CTCs in Montgomery County will be participating in the program.
- Mrs. Wilson

Erica Hermas	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes
Sarah Bieber	Yes	Bill Thompson	Yes		

Motion carried 8-0

B. Conferences

- The Administration seeks approval for Mr. Tom Bartholmew, Welding Instructor, to attend the APT MOD- Welding Training, December 8 - 10, 2025, in Hicksville, OH, at a cost not to exceed \$1,500
- The Administration seeks approval for Mr. Tom Bartholmew to attend The Fanuc Academy on October 13 - 17, 2025, in Rochester Hills, MI, at a cost not to exceed \$2,000
- The Administration seeks approval for Mr. Dave Livengood to attend the PACTA CET Adult/Continuing Education Coordinators Workshop on October 2-3, 2025, at State College, PA, at a cost not to exceed \$800.
- The Administration seeks approval for Mr. Dave Livengood to attend the PACTA Executive Committee Meeting on September 30 to October 1, 2025, in State College, PA, at no cost. Mr. Livengood is the East Region SkillsUSA representative on the PACTA Board.

C. Tenure

- Sean English, PE/Health Instructor

D. Employment

- The Administration seeks approval to hire Ms. Erin Ondik as an Instructional Assistant at a rate of \$17.50 per hour with a start date of September 9, 2025.

A motion was made by Mrs. Patti Grimm and seconded by Mr. JP Prego to approve Personnel Items B-D as presented.

Erica Hermas	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes
Sarah Bieber	Yes	Bill Thompson	Yes		

Motion carried 8-0

11. Finance

A. Approval of Cash Receipts and List of Bills

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve Finance item A as presented.

Erica Hermas	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
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Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes
Sarah Bieber	Yes	Bill Thompson	Yes		

Motion carried 8-0

13. Board Comment - Mrs. Patti Grimm thanks the staff at WMCTC for the hard work getting prepared for the new year over the summer and hopes everyone has a great year.

14. Public Comment - None

15. Adjournment

A motion was made by Mrs. Patti Grimm and seconded by Mr. JP Prego to adjourn the meeting.

Erica Hermas	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes
Sarah Bieber	Yes	Bill Thompson	Yes		

Motion carried 8-0

The meeting adjourned at 5:18 pm.
Respectfully submitted,

Mr. JP Prego, Secretary

Ms. Wendy Sigourney, Recording Secretary