



SEPTEMBER 3, 2025 CSD BOD WORK SESSION MEETING MINUTES

09/03/2025 [06:30 PM-07:30 PM] @ Alice Schafer Annex gym

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1. Call to Order

Minutes

Mrs. Luckock opened the meeting at 6:30 PM.

It is noted the following were at the meeting;

Mr. Burnham, Mr. Hall, Mr. Horne (on Teams)

Mrs. Luckock, Mr. Klink, Mr. McQuiston,

Mr. Nader and Mr. Schaef

it is noted Mr. Williamson were absent.

The following administrators was present;

Dr. Jardina, Mrs. Teed, Ms. Krankota, Mrs. Campbell, Mr. Kelly, Mr. Welcheck, Mr. Parks, Mr. Vannoy, Mr. Hans, Mr. Goodman and District Solicitor Mr. Martinucci.

1.a. Moment of Silence

1.b. Salute the Flag Ceremony

2. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings, All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

3. Discussion Items

3.a. CVMS Building Update...Mrs. Luckock

Minutes

Mr. Jim Schons updated the Board on the CVMS listing. He has had a lot of activity on the building. He has sent out a package on Friday, two on Tuesday and two today. He doesn't know the increase on the activity but aside from

the furniture, there is interest for a senior housing, drug and alcohol is interested, there is a Pittsburgh buyer but they would not disclose the use. It is an agent he knows and he felt it would be legitimate. The 4th and 5th he has sent packages and left messages. He feels good about the first three as they are respected by agents and he has had good conversations with them.

Lastly is Mr. Bowman, who we have a letter of intent to purchase back in April. He unfortunately and with the current economy has found financing difficult for him to get lenders because it is considered a start up. This is a new venture and although he is liquidating his assets and moving here. He wanted to talk about a possible lease and he has spoken with Attorney Joseph to make sure the school can lease it out. Mr. Schon asked if there was any monies owed on it and Mrs. Luckock replied no, the bonds have been paid off for about six years now. Mr. Bowman is proposing a lease to purchase of 48 months which comes to \$480,000 and an option at any time to purchase the building for \$2.5 million and \$20,000. He is asking to enter November 1st and defer the first six months, not pay rent for the first six months to get machines and employees in. He would start payments on May 1st. He would pay all the utilities, this is a triple net lease and he pays everything with the right to enter the building on November 1st and the school throw in the existing furniture that is there. Mr. Schon's thoughts are if we go with that route, give him 90 days as six months is too much. 90 days is average and come up with a number to purchase the furniture as it does have value. Say \$10,000 to \$20,000. He suggested if we have this proposal in place, he recommends letting him pursue the five inquiries as he knows the first goal is to sell the building. Let the lease maybe be renegotiated in the interim and this give him 60 days from now to see if any of the five inquiries have serious offers. This is what he is proposing.

Mrs. Luckock asked the new interest is based on the price we have it listed at now correct? Mr. Schon replied yes, he would not recommend a price reduction as we have these interested parties. It seems after Labor Day interest has increased, interest rates are still at 6-7% on commercial and SBA is higher. He is encouraged by these and this is his recommendation tonight.

Mrs. Luckock noted that we had asked him to do some research on the school buildings, when you have this compiled can you email it to Ms. Krankota and she can forward it out to the board. We really want that prior to next weeks meeting. Mr. Hall also noted from the last meeting is this offer lease a legal agreement and what are the terms. Mr. Shon noted he had a conversation with Attorney Joseph and Mr. Bowman. This is a proposal and he would draw up a legal lease agreement for the board, if the board was interested. Mr. Bowman is not going anywhere, he is getting an operation on his knee and ankle, so that is why the push to November. If the board wanted to move ahead Mr. Shon said he will lay out the terms he recommends, a triple lease and so forth.

Attorney Martinucci noted that makes sense to do that right now. It is a proposal and you are not agreeing or it is not a binding proposed lease to the lessee or lessor. The concept of a land contract we can talk long and hard about if that is the option you want to pursue. It is essentially an offer just not to buy out right, you don't need to vote today. If he comes back in 2-3 weeks and wants to know what is going on you have not acted on it. We can then send Mr. Shon to work out the details.

3.b. Start of School Update(s)... Each Building Principal

Minutes

Each building principal provided an update of the first week of school starting with Conneaut Area Middle School, Mr. Hans. School got off to a great start this year. Mr. Hans extended a thank you to April, Jackie, and Troy for their year-round work and prep throughout this summer. Custodians, maintenance, and technology completed several projects this summer. Cafeteria staff had new staff but transitions were seamless. Paraprofessional and teaching staff were consistent from last year. Meet the Teacher Night was completely full, which included a great mix of families from all grades; Mr. Hans received a lot of positive feedback. Troy digitized many processes this past

summer, which increased efficiency in the building. Bus transition was much smoother than last year. Class meetings were held Friday with all three grade levels, and students asked many great questions. Chromebook distribution differed from last year, but devices were sent out in greater fashion. Next Thursday, September 11th is the CAMS Open House; food trucks, vendors, and football game are all scheduled for that evening.

Mr. Parks for Conneaut Lake Elementary School had a smooth start with lots of smiles. He had 100% in attendance the first day and that is something new. He thanks his office staff, maintenance, food service, teachers, everyone for preparing to be in the best position for the first week. PLC meets start this week, this is also new. He has amazing people and is pleased to see how welcome the students are this year. He continues to tweek everything.

Mr. Goodman, new principal at Conneaut Valley Elementary School had an excellent start filled with staff, students and parents dropping off students. He couldn't get it up and running without everyone. Getting the buses procedures we changed with drop off and pickup they are averaging 7 minutes for getting loaded and out to home so the dividends have paid off. Route 18 is not backed up which is very nice. Also, Officer Joe is a great addition to school, he is out and about interacting with the staff and kids. We had our first SOAR assembly and he was introduced, stood up and spoke. We did have a SOAR assembly for behavior expectations, built up to the flow into the middle school. which is very exciting to Also have Meet the Teacher Night tomorrow night and he hopes it is packed with parents. Like Mr. Parks said he too is starting grade level meetings next week with staff.

Mr. Burnham asked with the lesser time in mornings, what about pickup? Mr. Goodman said it is even less time, we can have double stacked in the afternoon which is more efficient than the morning drop offs.

Mr. Vanny for Conneaut Area Senior High School- we had a great start, very smooth and welcoming with returning staff and students along with new staff. He thanked custodial, maintenance, teaching and office staff for the opening of the building. It doesn't open up itself. It is a total team effort and he really appreciates that. A shout out to Link crew and staff and students, Mrs. Andrews is here tonight, she gets a personal shout out, we have more link crew leaders than ever. A great group of students planning freshman orientation and continue to plan. He doesn't want to steel the thunder from the students coming next week with their update/first weeks recap so will conclude here.

3.c. PSBA Presentations... Mr. Vannoy

Minutes

Mr. Vannoy as a representative from PSBA is providing tonight's awards for the Director Honor Roll Program for directors years of service, from certificates to plaques. We have a few of each and this is a way of thanking the directors. He personally and as an administrator, school board service is rewarding, it can be difficult and time consuming sometimes and at some point we want to run for board and add one more thing to our plate. By doing that you allow the staff, everyone that runs the schools to provide an environment that is welcoming, rewarding and educational He feels as though directors sometimes are not appreciated and he means that from the bottom of his heart but it really is. He really appreciates the time and effort.

The first awards goes to Tim McQuiston for 10 years of service; Mr. John Burnham for 20 years of service, that is quite a long time. Lastly, Mr. David Schaefer for 35 years of service for the Conneaut School District. For those of us in education that is literally a career that he has devoted to the district and community.

3.d. Superintendent's Evaluation...Mrs. Luckock

Minutes

Mrs. Luckock announced that every year the Board is required to do an evaluation on the superintendent, even though Mr. Sperry retired June 30, 2025 we have to do one for the 24/25 school year that he served.

She noted an email went out with the online version and two copies were printed, one for Mr. Burnham and one for Mr. Schaefer. She asked the board to please get back by the end of September so she can compile the information and the board can review it in executive session in October and be able to vote on acceptance at the October voting meeting.

3.e. Superintendent's Report...Dr. Jardina

LifeTrack Survey 2025 exiting students

Minutes

A big thank you to our teaching and paraprofessional staff, administrative team, custodial and maintenance staff, technology department, and Anderson Busing for getting our school year off to a great start! As you know, a lot of time and effort gets put into ensuring that the first couple of days go off without a hitch. With the number of variables you are dealing with that certainly is no easy task. From August 5th to September 2nd, we had a total of 96 new enrollments (current enrollment – 1,715 students K-12). We've received quite a few compliments from our parents and community members about some of the changes we've made to start the school year.

On August 14th, we welcomed Dr. Melissa Nelson, a certified facilitator of Behavioral Threat Assessment and Management Training to work with our Threat Assessment teams. Dr. Nelson, who also instructs at the University of Pittsburgh, shared valuable training tools and guidance. She also facilitated the review of our current processes and documentation surrounding threat assessments. Bringing in Dr. Nelson was one of the initial steps we are taking to review and update key safety protocols and procedures within the district. As you may recall, we also sent our School Police Officers to a multi-day, in depth training at the IU last month that focused on learning from the mistakes from the tragedy that took place in Uvalde, TX.

Also on that same day, Our LinkCrew at the high school did an excellent job with our incoming freshmen orientation. A big thank you to the CASH staff who were involved with this program and for helping to keep this going each year.

On July 18th, Mrs. Teed and I visited our FFA students at the Crawford County Fair. As always, I am blown away by how polite, respectful and hard working our students are. With each passing year, I am increasingly impressed with what this program teaches our students and how it prepares them for life beyond their K-12 education.

- On the following day, August 19th, Mrs. Teed, Officer Shipton, and myself attended a County-Wide Safety meeting at Crawford Tech. This was a great opportunity to review county-wide procedures related to threat assessments, incident command protocols, and exercises that have been conducted in the past. Each school district in the county as well as multiple agencies were in attendance.

On August 20th, I attended the Crawford Tech Joint Operating Committee meeting with Mr. McQuiston, Mr. Klink, and Mr. Burnham. The agenda included: the hiring of several new instructional aides, a report of the 2024-25 goals along with the approval of the 25-26 school year goals, and most notably the ratification of the

collective bargaining agreement between the JOC and the Crawford Tech Education Association. The period of the contract is from July 1, 2025 to June 30, 2030.

On August 21st we held our annual new teacher induction meeting. Mrs. Luckock and myself both welcomed and spoke to our newly hired teaching staff and their mentors.

In agenda manager you'll see the information uploaded for the Senior Exit Survey from LifeTrack Services. As of today, the PA budget is 64 days late.

Dr. Jardina noted there were 96 new enrollments up to the start of school this year.

3.f. Board Goals...Mrs. Luckock

Minutes

Mrs. Luckock asked the board to review and send her their ideas for board goals so they could be discussed at the October worksession.

3.g. PSBA Leadership Positions up for Election... Mrs. Luckock

The following PSBA Leadership Positions are up for election for 2026;

2026 President-Elect (one year term) Holly Arnold (Tunkhannock Area School District)

2026 Vice President (one year term) Matt Vannoy (Sharon City School District)

PSBA Insurance Trustee (three year term) Choose up to two candidates-

Kathy Swope(Lewisburg Area School Board) and Roberta M. Marcus

Forum Steering Committee (two year term, expires 12/31/27) Choose up to three candidates

Christina DeAngelis, Quacker Valley School District, Tricia Cousino, Steel Center for Career & Technical Education; Jamie Zimeofsky, Intermediate Unit 29

Minutes

Mrs. Luckock reviewed the upcoming PSBA Leadership roles to vote on for next week.

3.h. Agenda Review...Mrs. Luckock

4. *Visitor Recognition

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Minutes

Patty Franz addressed the Board regarding issues with printing the tax bills this summer. Information was left off which is normally printed on the tax bills. If the proofs had been shared with any one of the tax collectors it would have been caught. She noted an article in a paper she felt was not true.

Sarah Medvec addressed the Board, she is the President of the Crawford County Tax Collectors Association and is here to support them. She noted there is some confusion on the tax collectors pay for those retiring or exiting, they are not getting their complete pay. She is not sure if this is a simple mis understanding of who or what we get paid. Conneaut School District decided \$4.70 for every parcel in their bill and divide that up 100 percent over nine months of payments. Specifically those who retired at the end of the 23/24 schoolyear did not get their pay for January through May of 2024. An example she offered is similar to what school districts offer teachers, 12 month pay or 9 months, it is the same for tax collectors. The fact they retired the end of the year doesn't mean they don't get the 25% of pay. She noted she is talking about real estate taxes, not per capita. Mrs. Luckock noted during her time on the board she doesn't recall how payments are spread out so she is feeling the system has been in place for an extended period of time. Mrs. Medvec noted PENNCREST does it to be paid with what is turned in every month. She also noted she has tried to get a copy of the tax collectors agreement. Mr. McQuiston asked if the tax collector didn't get the Jan-May pay, did someone else get it. Mrs. Medvec noted Marsha got January and February of the next year and Patty got March and April but no May and it shouldn't have been given to the next collector. Mrs. Luckock confirmed if January is the final settlement, that is when it is shifted over to the county. Mrs. Medvec confirmed yes, we collect until December 31 and turn it over to the county January 1st and we start back up in May.

Noreen Mullen addressed the Board, this is her 40th year and she is retiring the end of December. She is concerned about being paid for her work January through May of 2026. The school has set a precedence here, they are paying us per parcel whether paid or not for real estate, not per capita. Every parcel whether paid or not, the school board when we run for re-election you approve our pay and how to pay that amount over nine months at 20% percent in September, 35 % in October, 10 % in November and remaining spread out over January through May. The state mandates we have to settle by January 15th, no one can collect additional taxes. I want verification I will receive my final pay, the remaining 25 percent, if it is at the end of December that is fine. I am entitled for that and we have done that for many many years. She pulled her pay stubs for 2011 and that had been going on for a long time. Mrs. Luckock confirmed with her since serviced a long time this is the practice schedule of payment that has been the same for a long time. She thanked her for bringing to the Board we will take a look at it.

Mr. McQuiston noted how we pay needs looked at, that is an issue. Mr. Burnham felt if it is the established past practice why change.

Kurt Dennis addressed the Board. He found it interesting Mrs. Luckock reminded all the board to reach out to the representatives on the budget. I come reaching out to elected school board and the importances of that. Over the last 3-4 months I have meet with rejection, no conversation or lack there of one hurried me off the phone, one doesn't answer, one didn't admit wrong. Your job is to help and be the voice of parents, of kids that is your job, you are the voice. We have not had that happen. Taxes is anything but ridiculous. Christine has been very helpful unlike the board. Students were told they could not do sports, when I presented the facts I was told by the board they didn't seem to care. So I went to Dr. Jardina and he took it seriously and found out that I was right, there was something going on. These are your jobs, I am elected to be a township supervisor, I shouldn't be doing your job. A special thank you to Christine, Adam and Beth, those three do the job of nine others elected. Stand up and do your job, you don't represent one person, your family, the Community News, that article is wrote under the article of other things going on. Yes it does involve the District and shame on you all if you just sit here. Who gets these tax collectors what they are owed, they get 25 cents that is it. One township gives over one million to the distirct. You could be available and listen and give half of a care, it doesn't matter if it is Conneautville or Linesville you are one

board. It is time to either crap or get off the pot, if work is too busy then resign, these kids deserve far more these tax collectors and constituents deserve more.

5. BOARD CONCERNS

Minutes

Mr. Burnham noted he looked through the senior exit results and a few things jumped out. He feels the board should try and work on but he is not going into it now but he encouraged his fellow board members to look at those results, some things we can do better at.

Also thank you constituents who have supported me these last 20 years and representing them on this board.

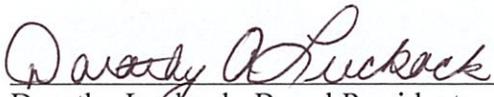
6. ADJOURNMENT

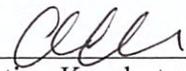
Minutes

The work session adjourned at 7:35 pm.

7. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel concerns.


Dorothy Luckock, Board President


Christine Krankota, Board Secretary