Two Roads Charter School SAC
Meeting Minutes
3:30 p.m. on Tuesday, September 16th

Time	Item	Discussion	Supporting Materials	Action Required
3:30 PM	Call to Order and Attendance	Individuals in attendance: Wendy Noel, Krista Borland, Radeen Smith Individuals absent: Pedro Ramirez Guests in attendance: None		
	Approve Minutes	MOTION_to Approve 9.16.25 SAC Meeting Agenda ● Motion to approve by Radeen Smith ● Seconded by Krista Borland		
3:35 PM	Business Items	● Create Fall Survey ○ Arvada Survey ■ The team discussed breaking down the grade bands into PreK, K-5, 6/7, 8/9, and 10/11/12. This will make it easier to disseminate information to grade appropriate teachers. ■ Discussion was made to change the order of the responses to reflect “highly agree” at the	Arvada BTS Sur…	

		top and “highly disagree” at the bottom of each question. ■ Tweaks were made to the section to the “how did you hear about Two Roads” question to reflect updated options including Niche.		
		● Determine dates to send out survey ○ The survey will open on September 19th and be included in the 2R-Press. ○ A reminder email will be sent on September 24th. ○ The survey will be included again in the 2R-Press on September 26th. ○ The survey will be closed on October 3rd.		
4:45 PM	Adjourn	MOTION_to Adjourn ● Motion to adjourn approved by Radeen Smith ● Seconded by Krista Borland The next meeting will be held October 16th, 2025		