

Date/ Time: September 10, 2025, at 6:00 PM

Purpose: Citizen-Led Oversight Committee (CLOC) Meeting

Location: Okatie Elementary School Media Center and Via Zoom

Committee Member Attendees:

Mike McNally, Daniel Clare, Michael Swiecicki, Richard Tritschler, Bob Priest

Beaufort County School District (BCSD) Representatives Present:

Robert Oetting, Carol Crutchfield, Alexander Marshall, Tim Summers, Lou Ackerman, Carlton Dallas, Richard Geier, Victor Ney

Turner & Townsend Heery Attendees:

Jessica Killian, Agustin Vargas, Ben Froemming, Mark Koll

Other Attendees:

Halie Cooler, Olivier, Inc.

Todd Hill, Stage Front, Inc.

Meeting Minutes

- Prior to the September 10, 2025, CLOC meeting, the following materials were distributed to the committee members via email:
 - Meeting Agenda
 - Meeting No. 67 Presentation Materials
 - Public Comment Card
 - Draft Minutes from August 13, 2025 CLOC Meeting
 - Bond Referendum Remaining Program Contingency Commitments
 - Referendum Projects 2019 Financial Summary
 - BCHS Financial Details
 - MRHS Addition Financial Details
 - RRA Additions Financial Details
 - RSLA Replacement Financial Details
 - HHIMS Financial Details
 - Referendum Project Contingency Log
 - Cash Flow Projections vs Actuals
- 1. Mr. McNally called the meeting to order at 6:00 PM with the Pledge of Allegiance.
- 2. Mr. McNally confirmed that there were no public comments.
- 3. Mr. McNally asked for a motion to approve the 2019 Bond Referendum CLOC meeting minutes from August 13, 2025, being that there was no quorum at the meeting, approval will be requested via email from the missing attendees. Once approval is received, the meeting minutes can be posted online.

- Mr. Swiecicki made a motion to approve the meeting minutes; Mr. Tritschler seconded the motion. The approved meeting minutes will be posted on the CLOC website.

4. 2019 Bond Referendum Project Updates and Project Closeouts (Mr. Vargas)

- Mr. Vargas provided the Project Closeout updates. Eleven (11) project closeouts remain. Progress is being made on closeouts as the CM's continue to receive final invoices from subcontractors and process payment applications

5. 2019 Bond Referendum Financial Update (Mr. Vargas)

- Reported with a “green” traffic light for budget and schedule as of August 31, 2025.
- Current Budget remains at \$375,710,000.
- The Paid and Committed Funds total \$374,884,109 (99.78%).
- Total Remaining Funds to Commit (including Contingency) total \$825,892 (0.22%).
- Contingency savings returned in August 2025 total \$480,946
- Contingency used was \$273,539
- The remaining available contingency is \$314,290

6. 2019 Bond Referendum Suggested Items (Mr. Vargas)

- Mr. Vargas addressed the remaining 2019 Referendum items and reminded all that the projects that have been added to the list follow the guidelines of the approved 2019 Referendum, as well as the guidance of the Bond Council, which are to spend the funding on Capital Improvement projects that fall under the categories of scopes of work that were approved under the 2019 Bond Referendum. These include but are not limited to playgrounds, technology/infrastructure, safety & security, athletics.
- Mr. Vargas asked if there were any questions regarding the project closeouts and financial updates.
- No further questions were brought forth.

7. CLOC Sub-Committee Reports/Updates (Mr. McNally)

➤ **Finance Sub-Committee (Mr. Tritschler)**

- Mr. Tritschler provided the Finance Sub-Committee report on the financial information received at the August 13, 2025, meeting, Comments received were:
 - i) Mr. Tritschler reported on the 519 report that was prepared by the district. The CLOC Finance team has concluded that everything looked good after cross-reference project numbers. No issues were reported.

8. 2019 Bond Referendum Forward-Looking Items (Mr. McNally)

- Mr. McNally stated that there were no forward-looking items to report on
- Questions on the 2019 Bond Referendum

- Mr. McNally asked for a status update regarding the Adult Ed. Project.
 - Mr. Oetting responded by saying that there is a possibility that the property could be sold, therefore, this has caused for any scope implementation at this facility until the determination is made as to whether the property is sold or not.
- Mr. McNally commented that if a decision is made to sell the property, how will this affect the closeout of the 2019 Bond Referendum.
 - Mr. Oetting stated that there is a plan in place which is proposing the remaining funds assist in funding the Safety/Security implementations at the District Education Services Center (DESC). This will result in any remaining funds being spent in their entirety.

Mr. Vargas asked if there were any further questions. None were received.

9. Mr. McNally discussed the date for the next CLOC meeting. The group agreed to hold the meeting on October 08, 2025, at Hilton Head High School Media Center at 6:00PM. Those interested in the tour of the new building will meet near the PAC entrance at 5:15PM.
- No more questions were brought forth. A motion was made by Mr. Tritschler to adjourn the meeting and seconded by Mr. Priest. The meeting was adjourned at 6:16pm.