

BOARD MEETING

Tuesday, August 26, 2025 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:04pm – Roll Call, Flag Salute

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- Tom Bringham – disgusted with the board's response to Tirzah Small's concerns at the last meeting.
- Johan Klass – would like Patriot's Academy's teaching used in the school
- Rebecca Small – disappointed with the board's response to Tirzah Small's concerns at the last meeting.

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. July 17, 2025 Meeting Minutes (H000.1)

Mary Fickett made a motion to approve the July 17, 2025 meeting minutes as presented. Michelle Matheson seconded the motion. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment (H004)
 - i. Usual report not available. Total 68 students.

TK – 4	K – 11	1st – 6	2 nd – 3	3 rd – 5	4 th – 8
5 th – 8	6 th – 5	7 th – 3	8 th – 15		

Debi Johnson gave the financial report.

VI. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650633 – 4650637 in the amount of \$33,580.03 and Employee payroll warrant number 4630096, for \$902.19, were approved.

- a. Approve Payroll: July 2025, Final: \$117,964.46
- b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	-7/27/25,	#4650631–#4650632,	2 nd Qtr PFML & WaCares	\$3,736.32
General	-7/31/25,	Wire Transfer #201900060,	2 nd Qtr Comp Tax	\$ 472.43
General	-7/31/25,	#9000001517–9000001521,	ACH Payments	\$5,861.85
General	-7/29/25,	#4602494–4602507,	End of Month Payments	\$27,544.89

General	-8/27/25,	#9000001545–9000001551	ACH Payments	\$5,249.00
General	-8/25/25,	#4602508–4602513	Early payments due	\$5,624.62

Approve AP Vouchers releasing this month:

General	-8/27/25,	#4602514–4602527	Regular payments due	\$7,200.56
CPF	-9/1/25,	#4698086,	Apollo Mechanical, water heater replacement (progress billing)	\$43,680.00

Pre-approve for release before next Board meeting:

General Fund grant expenditures for end of fiscal year on/before Aug. 31, 2025, to include: ALEKs (1,200), laptops, back-school items that may require payment;

General Fund early AP Vouchers for Sept: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, process ACH reimbursements & payments (including OESD, 6,000+): \$38,000

- c. Approve Payroll: August 2025, Final: \$106,931.99
- d. Approve contracting with the Child Nutrition Services Co-op for Ala Carte Services (24 hours), \$2,850.00
- e. Approve Conditional Teaching Certificate support plans (H)
- f. Approve plan for out-of-endorsement teaching assignments
 - i. Keri Madill – all non-art or special education courses
 - ii. Tirzah Small – all non-Math courses
 - iii. Out of endorsement plan (H)
- ~~g. Approve meal prices for upcoming 2025-2026 school year~~
- h. Approve hire of new Washington Reading Corps members
 - i. Emma Bloomfield (H)

i. Approve addition of one more WRC member - \$7,000

j. Accept \$500 cash donation from an anonymous donor – delivered by Bill Barnet

Mary Fickett made a motion to accept the consent agenda as presented minus item g. Approve meal prices for upcoming 2025-2026 school year. Michelle Matheson seconded the motion. Motion carried.

VII. ACTION ITEM

- a. Approve Stipends (staff assigned, if applicable, is provided for informational purposes)
 1. Yearbook Advisor (H)
 - a. Pam Fields
 2. Music Performance (H)
 - a. Alicia Simmons
 3. ~~Run Club (H)~~
 - a. ~~Mike Reynolds~~
 4. Managing teacher when superintendent is out of the building (H)
 - a. Jacob Rember
 5. National Board Certification (H)
 - a. Tirzah Small
 6. High School and Beyond College Bound (H)
 - a. Lucia Carafas
 7. TPEP Student Growth (H)
 - a. All teachers
 8. Gates Grant Support Stipend (H)
 - a. Alicia Simmons
 9. Gates Grant – College/Career Readiness Preparation (H)
 - a. Lucia Carafas & Jacob Rember
 10. Highly Capable Coordinator Stipend (H)
 - a. Jacob Rember
 11. Custodial Supervision (H)
 - a. Joshua Bowers
 12. Early Notice of Retirement or Resignation (H)
 13. Movie Making Club (H)
 14. Mentor Teacher (H)
 15. Teacher ALE (Alternative Learning Experience) (H)
 16. Student Teacher Supervisor (H)

Mary Fickett made a motion to accept the action items as presented with the elimination of item 3. Run Club. Michelle Matheson seconded the motion. Motion carried.

VIII. Action Item with Discussion

- a. Determine a date for a special board meeting to approve the Classified and Certified Staff Collective Bargaining Agreements

- i. Special School Board Meeting scheduled for Friday, August 29, 2025 at 10:00am in room 4

IX. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. Letter of support provided for Mason County PUD #1 for a grant =Jorstad Substation -Lilliwaup power grid upgrades (H)
- b. Hanover Small Schools Research
- c. Upcoming Dates
 - i. Wednesday, September 10 8:00am – Picture Day
 - ii. Thursday, September 18 5:30 – 6:30 – Dinner and Open House

X. BOARD MEMBERS REPORTS

- a. Mike Reynolds
 - i. Federal level - new nutritional standards by 2027
 - ii. Big Beautiful Bill – may impact SNAP benefits
 - iii. State level – many parents are opting out of mandatory vaccines
 - iv. Presidential Fitness coming back? Signed by the President on July 31

XI. EXECUTIVE SESSION

- a. Discuss the performance of a public employee

The executive session is estimated to take 30 minutes. The executive session began at 6:34pm and ended at 7:24pm.

XII. ACTION ITEM

- a. Approval of superintendent contract

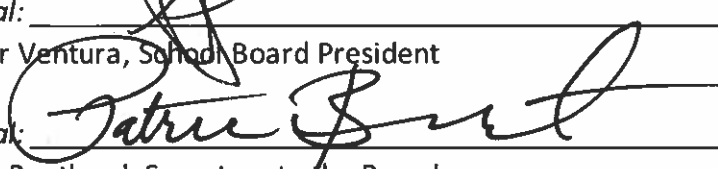
Mary Fickett made a motion to approve the superintendent's contract length of three years and raise to be reflected by the classified collective bargaining agreement. Michelle Matheson seconded the motion. Motion carried.

XIII. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 7:26pm. Michelle Matheson seconded the motion. Motion carried.

Approval:  _____
Summer Ventura, School Board President

Date: 9/30/25

Approval:  _____
Patricia Beathard, Secretary to the Board

Date: 9/30/25