



# Ephrata School District

## Minutes

### Board Meeting

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#### Date and Time

Monday August 25, 2025 at 6:00 AM

#### Location

357 Alder ST NW  
Ephrata, WA 98823

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#### Directors Present

Casey Devine, James Adams, Josh Sainsbury, Mike Fleurkens

#### Directors Absent

Matthew Truscott

#### Guests Present

Aaron Cummings, Allison Razey, Cathy Wulf, Ken Murray, Roberto Araujo, Sarah Morford

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

James Adams called a meeting of the board of directors of Ephrata School District to order on Monday Aug 25, 2025 at 6:01 AM.

#### C. Flag Salute

Director Adams asked all present to stand for the flag salute.

**D. Public Comment**

There were no individuals signed in to speak to the board.

**E. Changes or Additions to the Agenda**

Item II.A.iii needs updated. High School annual cost has not been confirmed with the annual advisor. The Board will approve this up to \$70, if it is higher it will be brought to the board again.

Item II.A.iv needs updated. High School Band does not do the Moses Lake parade any longer, we need to add the Wenatchee Apple Blossom and the Fall Jazz Festival.

Item II.A.v need to add FFA Nationals - TBD and High School ASB Leadership - TBD, both are overnight trips.

Josh Sainsbury made a motion to add the changes to the consent agenda.

Mike Fleurkens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve Minutes**

Casey Devine made a motion to approve the minutes from Regular Board Meeting on 07-28-25.

Josh Sainsbury seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Action Items**

**A. Consent Agenda**

Mike Fleurkens made a motion to approve the Consent Agenda with the updated changes.

Josh Sainsbury seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Resolution 2024-2025-10 Current Index of Public Records**

Josh Sainsbury made a motion to approve Resolution 2024-2025-10 Current Index of Public Records.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approve Purchase of Refrigerated Vending Machine at Ephrata High School**

A refrigerated school meal vending machine will be installed at Ephrata High School this fall to increase student participation and provide faster access to meals. The machine is expected to be operational in October and will offer a selection of sandwiches, salads and parfaits on demand during school meal times. It can serve up to 200 meals per day, helping to reduce long lines and giving students quicker access to food. Other districts using similar machines have seen significant increases in meals served, ensuring more students eat while also maximizing federal reimbursement for the district's food service program. The new vending machine comes from Venducation LLC of Stanwood, WA for a total purchase price of \$16,692.

#### **D. Teacher Teaching Out of Endorsement**

Casey Devine made a motion to approve teachers teaching out of endorsement.

Josh Sainsbury seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Non-Action Items**

#### **A. Budget Report**

Finance Director, Allison Razey, reviewed the July budget report with the Board.

#### **B. Superintendent Report**

1. On August 14, 2025, the State Board of Education (SBA) granted full certification to the Ephrata School District for the 25/26 school year.
2. Update on Summer Projects: a) Tiger Cub Preschool Deck replacement is nearing completion, b) the ADA accessible playground at EMS is almost completed as well and running water has been re-established at the Middle School portable, c) the High School roof looks like it is going to require a full replacement due to ongoing leaks and the end of life for a previous overlay installed about 10 years ago. The District is exploring funding options. The replacement project is projected for next summer, after securing bids in the spring, d) the High School asphalt tennis courts are in poor condition with uneven surfaces, making them unplayable. We are looking at options for repair including replacing the asphalt courts with concrete to replicate the original, durable concrete courts. The plan is to patch three courts for the upcoming spring season and undertake a full renovation the following year, e) The next facility meeting is scheduled for September 15th to finalize a pre-bond package for a potential February bond measure.

#### **C. Legislative Update**

The WSSDA General Assembly will take place on September 20th. Director Fleurkens has signed the District up to partake in the General Assembly. The Board should meet to discuss and reach a consensus on what amendments they will be voting for this year. The Board has agreed to hold a Special Meeting on September 8, 2025 to approve which amendments they will support this year in the General Assembly.

#### **D.**

### **First Reading of Policy**

1111 - Oath of Office - Discretionary  
3143 - Notification and Dissemination of Information about Student Offenses and Notifications of Threats of Violence or Harm - Critical  
3210 - Nondiscrimination - Critical  
3520 - Student Fees, Fines or Charges - Critical  
4260 - Use of School Facilities - Critical  
5122 - Staff Dress Code - Retired  
6630 - Driver Trainer and Responsibilities - Discretionary  
6801 - Capital Assets - Theft Sensitive Assets - Critical

### **E. Procedure Updates**

3420P - Anaphylaxis Prevention and Response - Critical  
3420P - Child Abuse and Neglect - Important  
4040P - Public Records Request - Important  
4120P - School Support Organizations - Discretionary

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 AM.

Respectfully Submitted,  
James Adams