AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
EAST HELENA SCHOOL DISTRICT NO. 9
MONDAY, OCTOBER 13, 2025
EAST VALLEY MIDDLE SCHOOL - LIBRARY
Meeting Starts at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW OF AGENDA

HEAR THE PUBLIC

REPORTS

1. Student Report
2. Administrator Reports
3. Trustee and Committee Reports of the K – 12 Board
4. Strategic Planning- Scan for Future Needs
5. Notifications of Retirements and Resignations

CONSENT ACTION ITEMS

A. Minutes of Regular Meeting September 8, 2025
B. Approval of Former & New Warrants
C. Personnel Actions
D. Surrounding School District Student Enrollment Approval

UNFINISHED BUSINESS

1. MCEL Updates and Information
2. 2nd Reading Policies: 1111; 1210;1310; 1700; 2132; 3410; 3510; 3612

NEW BUSINESS

1. Appointment of Student Representative
2. Consideration of Graduation Day 2026
3. Consideration Of MOU - Special Education Staffing Support
4. Activity Bus Purchase Discussion and Recommendation
5. Resolution # 242 - Obsolete and Unusable Equipment
6. New Student Activities Account; Drama Club
7. MPO Public Meeting Notice

ADJOURN

FUTURE MEETING DATES AND AGENDA ITEMS

Regular Meeting – Monday, November 10th, 2025 5:30 @ East Valley Middle School

Citizen Participation

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:
Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
d. No questions shall be directed towards any individuals except through the Presiding Officer.
e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

MONDAY, OCTOBER 13th, 2025 BOARD MEETING
TRUSTEE INFORMATION PACKET
East Valley Middle School
5:30 P.M.

HEAR THE PUBLIC

COMMENTARY: We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

SUPERINTENDENT'S RECOMMENDATION: Strictly an Information Item.

REPORTS

1. **Student Report**
    a. Xavier Nunn will Report To The Board.

2. **Administrator Reports**
    a. The Building Administrator Reports are in the Supporting Documents.

3. **Trustee and Committee Reports of the K-12 Board**
    a. The Board Chair will Solicit Reports from Trustees or Committees.

4. **Strategic Planning - Scan for Future Needs**
    a. The Board Chair will Solicit Comments or Observations Regarding our Current Strategic Plan and Planning Needs.

5. **Notifications of Retirements and Resignations**
    a. The Following Staff Resignations Have Previously Been Accepted:

- Peter Callahan -Bus Driver
- April Prescott -Special Education Teacher
- Angie Cejka -Paraprofessional

CONSENT AGENDA

COMMENTARY: There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

A. Board Minutes; September 8, 2025

B. Pay Warrants

C. Personnel Action

a. Recommended Employment of Staff

- Cody Maness -Paraprofessional
- Isabella Hansen -Paraprofessional
- Laura Boltz -Tiger Program Site Coordinator
- Kayla Combs -Tiger Program Site Coordinator
- Veronica Rubio-Pratt -Tiger Program Instructor
- Jenni Krause -Tiger Program Instructor
- Eric Lehman -Tiger Program Instructor
- Rachel Bright -Tiger Program Instructor
- Melinda Yeary -Tiger Program Substitute
- Traci Mazanec -Tiger Program Substitute
- Natalie Clark -Tiger Program Substitute
- Bethany Kalous -Tiger Program Instructor
- Savannah Hartman -Tiger Program Student Aide
- Lily Gowan -Tiger Program Student Aide
- Hailey Nguyen -Tiger Program Student Aide
- Lily Peltomaa -Tiger Program Student Aide
- Abby Wood -Tiger Program Student Aide/Substitute
- Matt Krantz -Tiger Program Instructor
- Ashley Carpenter -Student Mentor
- Keeley Bakas -Student Mentor
- Colton Galliher -Student Mentor
- Brooke Hauer -Student Mentor
- Nathan Botteron -Student Aide/Athletic Trainer
- Kerstie Umsted -Paraprofessional
- Christine Pierce -Assistant Speech Drama & Debate Coach
- Raymond Rutherford -Substitute Bus Driver
- Nicholas Kallem -Substitute Bus Driver
- Lane Erdahl -Bus Driver
- Tristan Fuller -Paraprofessional
- Jessica Clannin -Special Education Teacher
- McKenzie Heidinger -8th Grade Boys Basketball Coach
- Collette Anderson -7th Grade Boys Basketball Coach
- Justin Clement -Assistant Wrestling Coach
- Rachel Cavalli -Paraprofessional

D. East Helena School District Students Requesting Enrollment in Other School Districts for the 2025 -2026 School Year:

	Helena	Jefferson High	Montana City	Clancy
MM (PreK)	1			
K	2			
1st	5			
2nd	4			
3rd	4			
4th	2			
5th	1			
6th	1			
7th	3			
8th	1			
9th				
10th				
11th	2			
12th				
Total:	26			

SUPERINTENDENT'S RECOMMENDATION: Action Item. A motion should be made to approve the Consent Agenda items as presented.

UNFINISHED BUSINESS

1. MCEL Updates and Information

   COMMENTARY: The Superintendent will share details of the upcoming MCEL Conference in Helena.

   SUPERINTENDENT'S RECOMMENDATION: Information Item

2. 2nd Reading Policies: 1111, 1210, 1310, 1700, 2132, 3410, 3510, 3612

   COMMENTARY: These Policies are back for 2nd Reading this month.

   SUPERINTENDENT'S RECOMMENDATION: Action Item. I recommend approving the policies as presented or as amended after discussion.

NEW BUSINESS

1. Appointment of Student Representative

   COMMENTARY: We received an application from Xavier Nunn for our student representative position. I have interviewed Mr. Nunn and I recommend the Board appoint him for a term of one academic year as student representative to the EHPS School Board.

   SUPERINTENDENT'S RECOMMENDATION: Action Item. I recommend approval of the appointment.

2. Consideration of Graduation Day 2026

   COMMENTARY: Due to a conflict with the State Tournaments for Spring Activities, the Calendar Committee is recommending moving Graduation from May 29 to June 5, 2026. Members of the Committee will be present to answer questions. A revised calendar at a glance is in the supporting documents.

   SUPERINTENDENT'S RECOMMENDATION: Action Item. I recommend approval of the Committee's recommendation.

3. Consideration Of MOU - Special Education Staffing Support

   COMMENTARY: This is an MOU we have used in the past to relieve the workload of our Special Education staff. The MOU allows regular education teachers who have a Special Education credential to assist with development of IEPs for selected students. The MOU sets a compensation rate for this work and a copy is in the supporting documents.

   SUPERINTENDENT'S RECOMMENDATION: Action Item. Recommend that the Board make a motion to approve the MOU.

4. Activity Bus Purchase Discussion and Recommendation

   COMMENTARY: The Board's Transportation Committee met with Administrative Staff to discuss our growing needs for activity transportation. The discussion included information about long range planning and fleet needs. The Committee may bring a recommendation to the Board to advance a plan to meet our needs in this critical area.

SUPERINTENDENT'S RECOMMENDATION: Action item. If the Committee makes a motion, I recommend the Board approve it after discussion.

5. Resolution # 242 - Obsolete and Unusable Equipment

   COMMENTARY: We are asking for approval to properly dispose of the items listed in the resolution.

   SUPERINTENDENT'S RECOMMENDATION: Action item. I recommended that a motion be made to approve Resolution #242.

6. New Student Activity Account - Drama Club

   COMMENTARY: This is a student club at the high school and they are wanting to do some fundraising and need an account for their deposits and expenses.

   SUPERINTENDENT'S RECOMMENDATION: Action item. I recommend the Board approve the student activity account.

7. MPO Public Meeting Notice

   COMMENTARY: The MPO is a newly formed transportation planning organization that includes multiple jurisdictions inside the greater Helena Planning zone. There is a public listening session to be held in East Helena and Trustees are encouraged to attend. The information is in the supporting documents.

   SUPERINTENDENT'S RECOMMENDATION: Information item.

FUTURE MEETING DATES AND AGENDA ITEMS

Regular Meeting – Monday, November 10th, 2025 5:30 @ East Valley Middle School