



STANDARD RESPONSE PROTOCOL

COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

"In Your Classroom or Area"

Students are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



SECURE

"Get Inside. Lock outside doors"

Students are trained to:

- Return to inside of building
- Do business as usual

Adults and staff are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



LOCKDOWN

"Locks, Lights, Out of Sight"

Students are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



EVACUATE

"To a Location"

Students are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



SHELTER

"State Hazard and Safety Strategy"

Hazards might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:

- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.



ALICE®

Bloomfield Hills Schools uses ALICE® (Alert, Lockdown, Inform, Counter, Evacuate) protocols. ALICE® prepares our staff to recognize and respond if there ever is an emergency/lockdown situation. ALICE® is recognized across the country as an additional component to the traditional “lockdown” response.

The acronym will help in responding to a critical incident, and consists of five strategies: Alert, Lockdown, Inform, Counter, and Evacuate.

- **ALERT**- be aware of your surroundings and recognize signs of danger through your senses or notifications like mobile alerts and announcements. Notify as many people as possible that a potentially life-threatening risk exists.
- **LOCKDOWN**- secure doors, barricade entry points, and prepare to EVACUATE or COUNTER if needed.
- **INFORM**- communicate in real time the location of the intruder.
- **COUNTER**- disrupt the intruder’s ability to cause harm by using movement, noise, and distractions. COUNTER is not synonymous with fighting- it is about creating opportunities to escape or take control.
- **EVACUATE**- when safe, evacuation is the best option. Use any available exits to distance yourself from danger.

ALICE® is not sequential, nor is it meant to be a checklist of things to do. It is a list of options that can be used to stay safe in the event of a critical incident.