



**CCSD 181 Substitute Pay Information**

	Position	Daily Rate of Pay	Retired D181 HCHTA Rate of Pay
<b>TEACHER</b>	Substitute Teacher	\$150.00	\$180.00
	Long Term Substitute Teacher	\$225.00	\$270.00
	Permanent Building Substitute	\$170.00	\$204.00
<b>NURSE</b>	Substitute Nurse	\$150.00	
<b>SECRETARY/IA</b>	Substitute Secretary or IA	\$110.00	\$180.00

**Substitute Hours**

**Elementary Buildings: (Elm, Madison, Monroe, Oak, Prospect, The Lane, and Walker)**

Full Day: 8:00 a.m. - 3:15 p.m.  
 AM Session: 8:00 a.m. - 11:30 a.m.  
 PM Session: 12:00 p.m. - 3:15 p.m.

**Middle School Buildings: (Clarendon Hills Middle School and Hinsdale Middle School)**

Full Day: 8:00 a.m. - 3:00 p.m.  
 AM Session: 8:00 a.m. - 11:45 a.m.  
 PM Session: 11:45 a.m. - 3:30 p.m.

**Social Security and Medicare Contributions**

All secretary, Nurse, and Aide substitutes are subject to Social Security and Medicare earnings. They are not subject to TRS earnings. Any sub working over 600 hours in a 12 month period, in a support position, will be IMRF eligible and will contribute to the IMRF retirement system.



### **TRS Contributions**

As of July 1, 1990, all substitute teachers are required to pay into the Teachers Retirement System any time they replace a certified staff member. A deduction of 9% (Tier 1) of gross earnings will automatically be taken from each paycheck and sent to TRS. This deduction is calculated before the Federal and State deductions. As of July 1, 1995, all substitute teachers are also required to make contributions toward the cost of the TRS retiree health benefit program. This rate is 1.12% of gross earnings (rates are subject to change as determined by TRS). This deduction is subject to Federal and State withholding. Retired teachers receiving a TRS pension do not have a TRS deduction.

### **Teacher Long-Term Sub Rate**

The daily rate for substitutes is \$150.00. If a substitute's assignment is known to be 10 or more days of consecutive service substituting in a classroom or for a specialist teacher in the same assignment, the rate of pay will be \$225.00 per day for the entire assignment. Retired D181 Teacher substitute rates are \$180.00 and \$270.00 respectively.

There is no long-term sub pay for Instructional Assistant subbing for another Instructional Assistant.

### **Substitute Daily Log**

You must sign in at the School Office in order to be paid properly. Long-term subs must also sign in on the daily log.

### **Payroll Dates**

Substitute payrolls will be processed twice a month (except for the month of December). Please see the pay schedule for pay dates.

If you have any questions regarding payroll, please contact Katherine Netko (630) 861-4936 or [knetko@d181.org](mailto:knetko@d181.org)