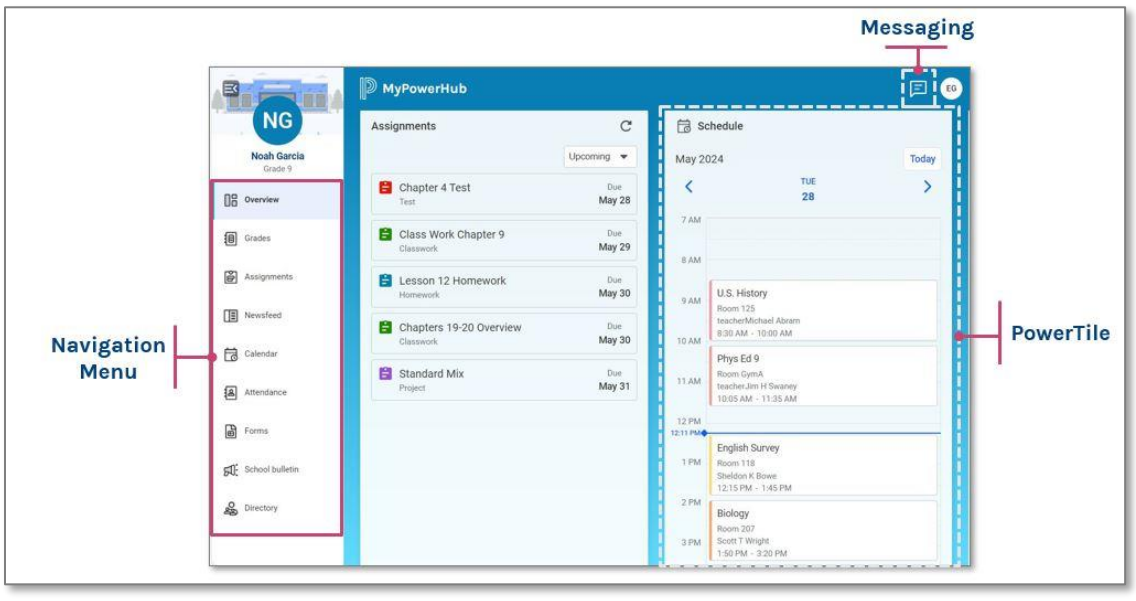
MyPowerHub Parent & Guardian Overview

MyPowerHub Overview

MyPowerHub brings together key information about your child(ren) from multiple PowerSchool tools, conveniently consolidated into one easy-to-access view. Effortlessly access grades, assignments, newsfeeds, two-way messaging, and more—all in a single, centralized hub. Key features of MyPowerHub are:

- **PowerTiles:** These dynamic tiles function as interactive hubs, bringing together data from a range of educational technology solutions into a single, convenient platform.
- **Two-Way Messaging:** Parents and students can now message teachers from MyPowerHub. Messaging can presently be translated into English, French, Spanish, Arabic, and Thai.
- **Centralized Location:** Find information on class schedules, grades, assignments, announcements, directory and more!
- **Access from Anywhere:** MyPowerHub is currently available through any web browser and is mobile-responsive, so can be easily viewed on a mobile phone or tablet as well.



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MyPowerHub Parent & Guardian Overview

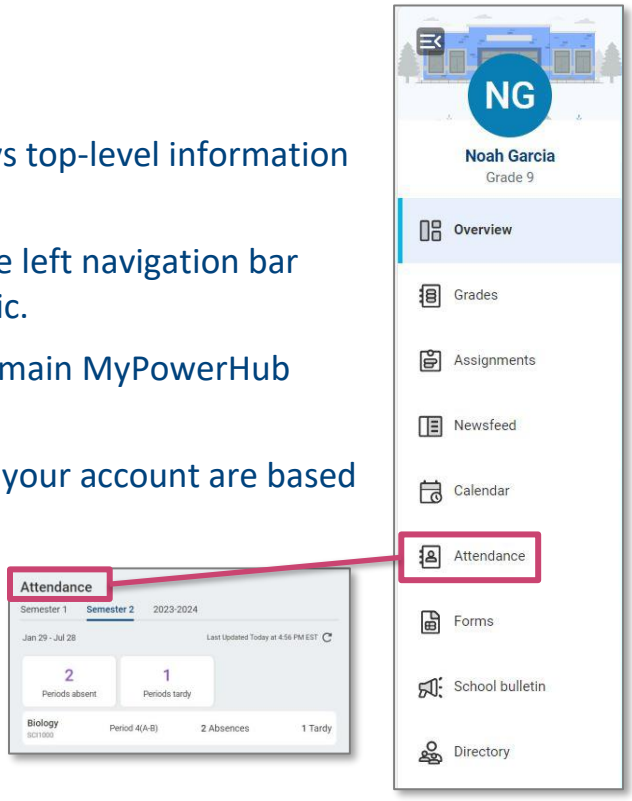
Login

Navigate to your district's MyPowerHub site and login according to district specifications. Districts will send this information in a separate letter or email.

Navigating MyPowerHub

1. Within MyPowerHub, each PowerTile displays top-level information for at-a-glance consumption.
2. Selecting the PowerTile menu item within the left navigation bar will provide additional details about that topic.
3. Select Overview at any time to return to the main MyPowerHub view.

NOTE: The menu items and PowerTiles available in your account are based on the PowerSchool applications your district has purchased, so your menu items may vary.



Navigating Between Students

1. Toggle between students using the Student Switcher menu. Select the child's name, then select a different child to view corresponding information.



NOTE: If you have only one child associated with your PowerSchool account, you will not have a Student Switcher menu.

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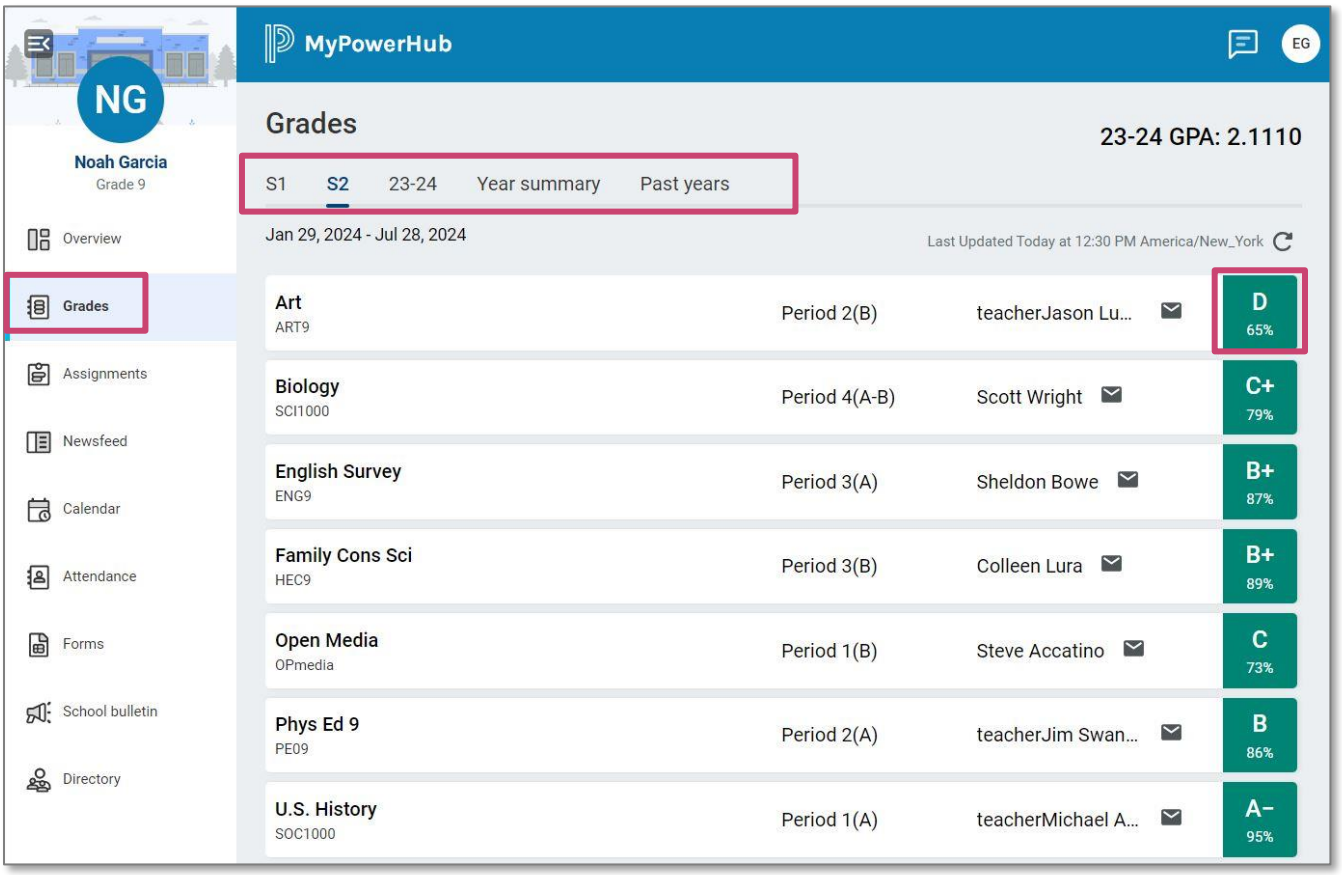
Understanding Grades

The Grades PowerTile displays the most recent grades for the current term, synced with information available in PowerSchool SIS.

1. To view information from past terms, select More Terms, or select Grades from the left navigation bar.
2. Toggle between terms using the navigation bar within the Grades page.
3. Click on a specific grade or class title to view more information about grades for specific assignments or subject standards.



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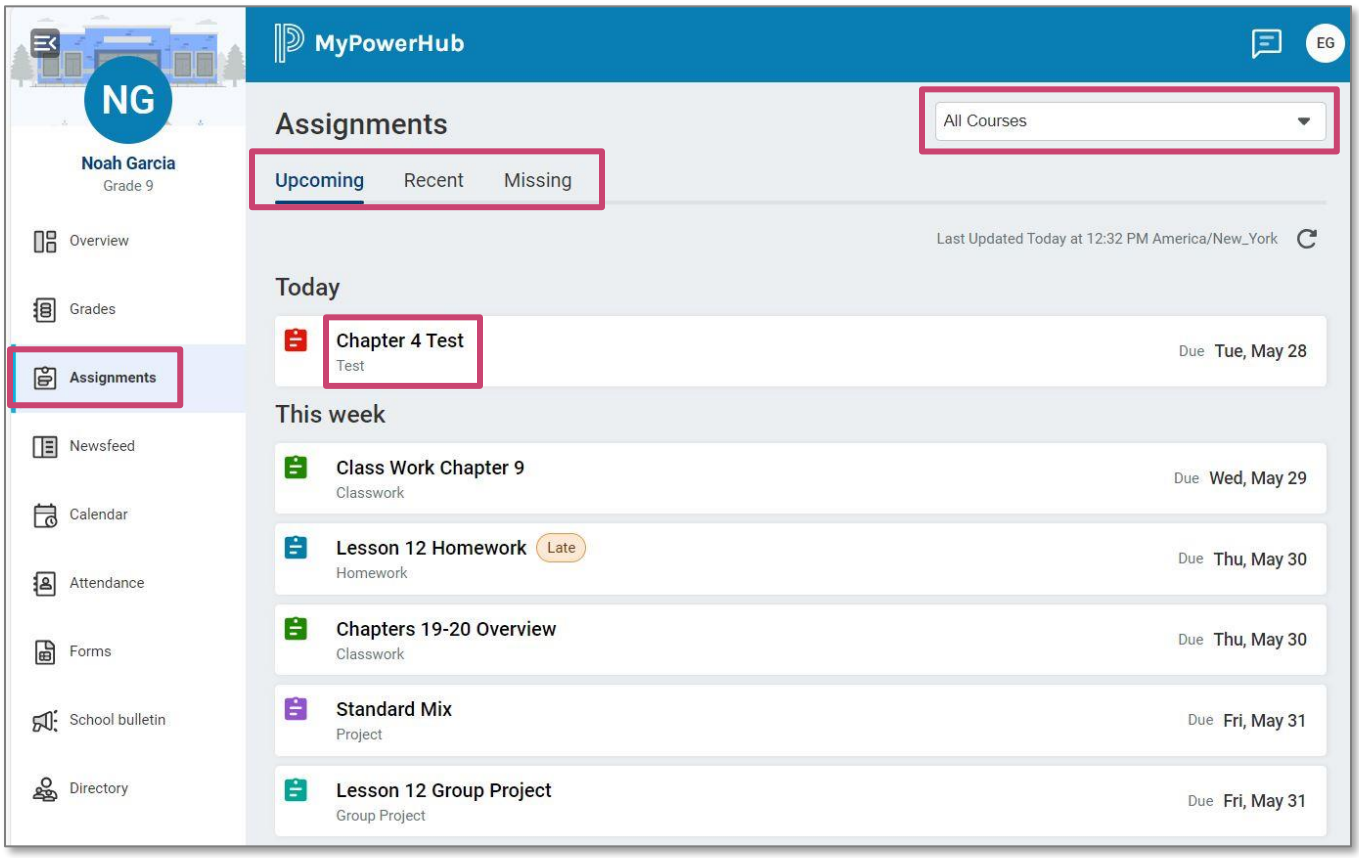
Understanding Assignments

The Assignments PowerTile displays the upcoming assignments for all the student's classes in one list, sorted by due date, with the soonest due date first. Assignment data is synced with the information in PowerSchool SIS.

- To view information from past terms, select More Assignments, or select Assignments from the left navigation bar.
- Toggle between Upcoming, Recent and Missing using the navigation bar within the Assignments page. This information is also available within the Assignments PowerTile drop-down menu.
- Navigate to specific course assignments through the Courses drop-down menu.
- Click on the Assignment Title to view more information.



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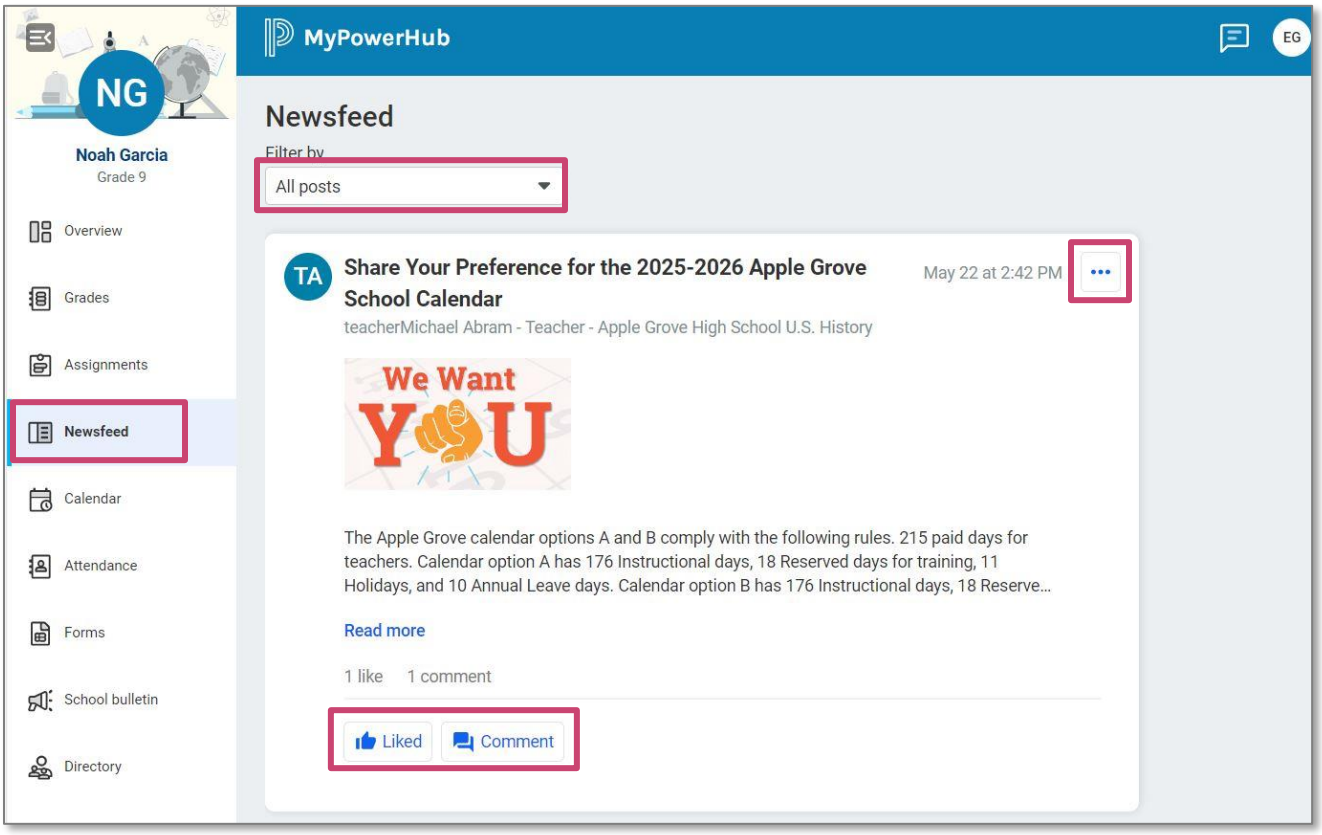
Understanding the Newsfeed

The Newsfeed PowerTile displays course, school, and district announcements, with the most recent post listed first. Newsfeed is interactive, in that parents can upvote or comment on posts.

1. To view all Newsfeed posts, click More Newsfeed, or select Newsfeed from the left navigation bar.
2. Filter posts by course or school using the drop-down menu.
3. Copy link to the post using the Options menu (three dots) and select Copy Link. Only original recipients will have access to this shared link.
4. To upvote a message and give it better visibility, select the Like icon.
5. To comment on the post, select Comment, type a response, then click Add Comment. Comments are only visible to the post creator.



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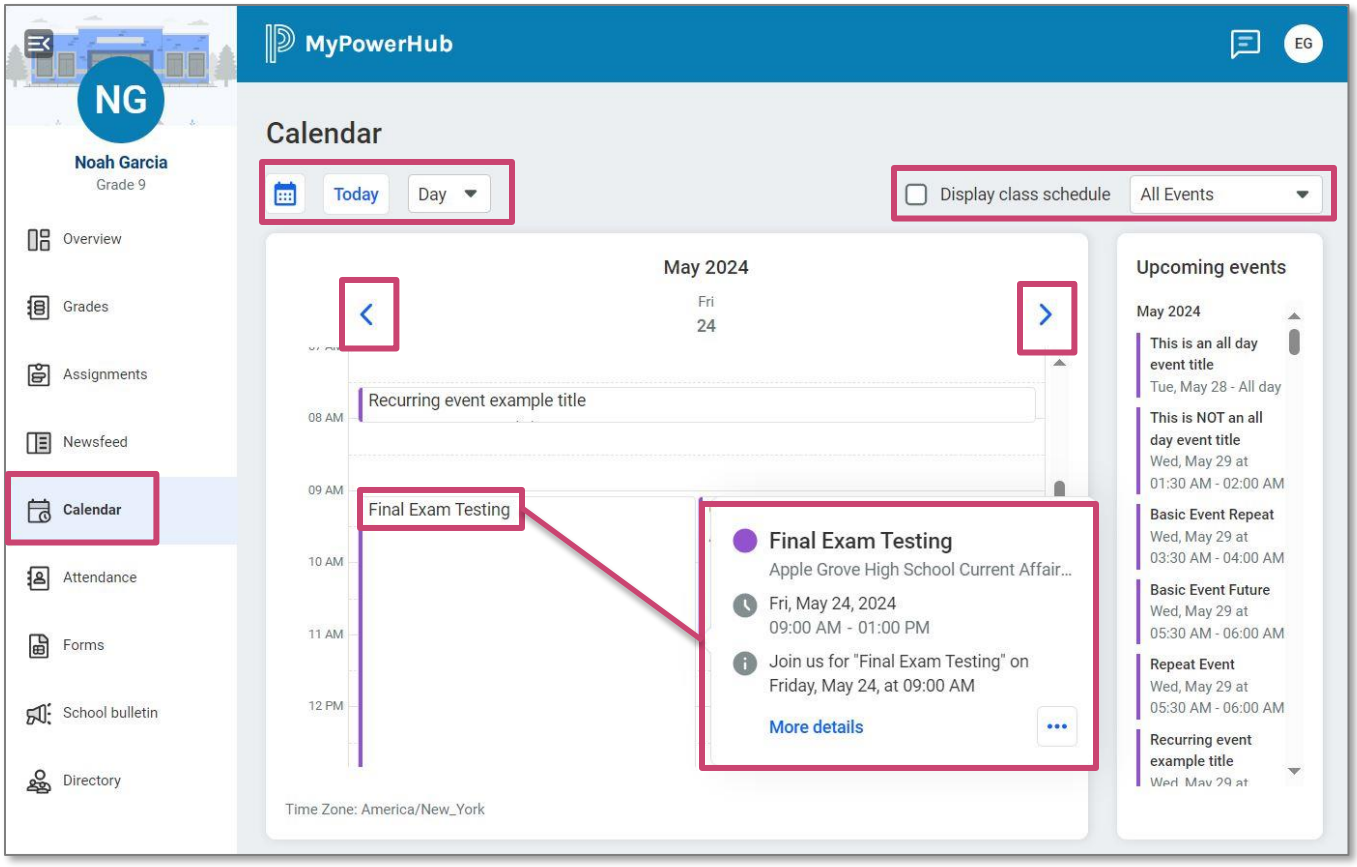
Understanding the Calendar

The Schedule PowerTile displays the student's classes for the current day, including room numbers, teacher names, and start and end times. The detailed Calendar view includes additional information, such as course, school, or district events.

1. To review the current full-week schedule, select Week View, or select Calendar from the left navigation bar, then choose Week from the drop-down menu.
2. Toggle between weeks using the forward and back arrows.
3. Check the box to display class schedule, if desired.
4. View All Events or select specific event sponsors.
5. Click on the class or event title to view more details.



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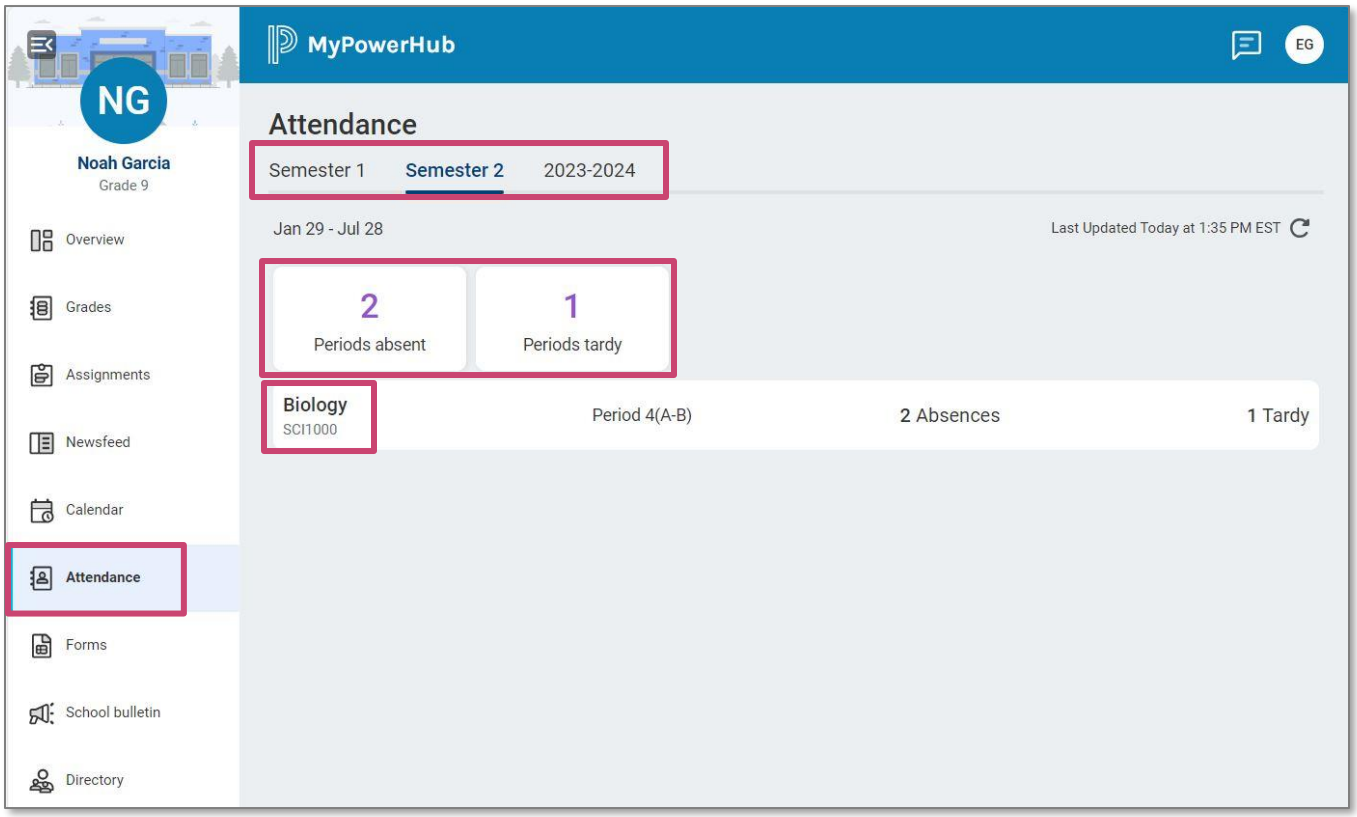
Understanding Attendance

The Attendance PowerTile displays a list of dates, attendance codes, and classes for which the student was marked absent or tardy during the current school year. Attendance data is synced with the information available within PowerSchool SIS.

1. To view information from past terms, select Attendance History, or select Attendance from the left navigation bar.
2. Toggle between terms using the navigation bar within the Attendance page.
3. View total absences and tardies in the summary chart.
4. Click the class title to view specific dates the student was absent or tardy.



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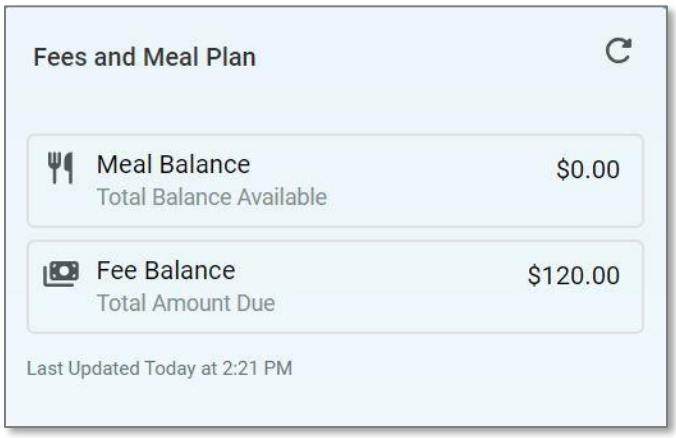
Understanding Fees

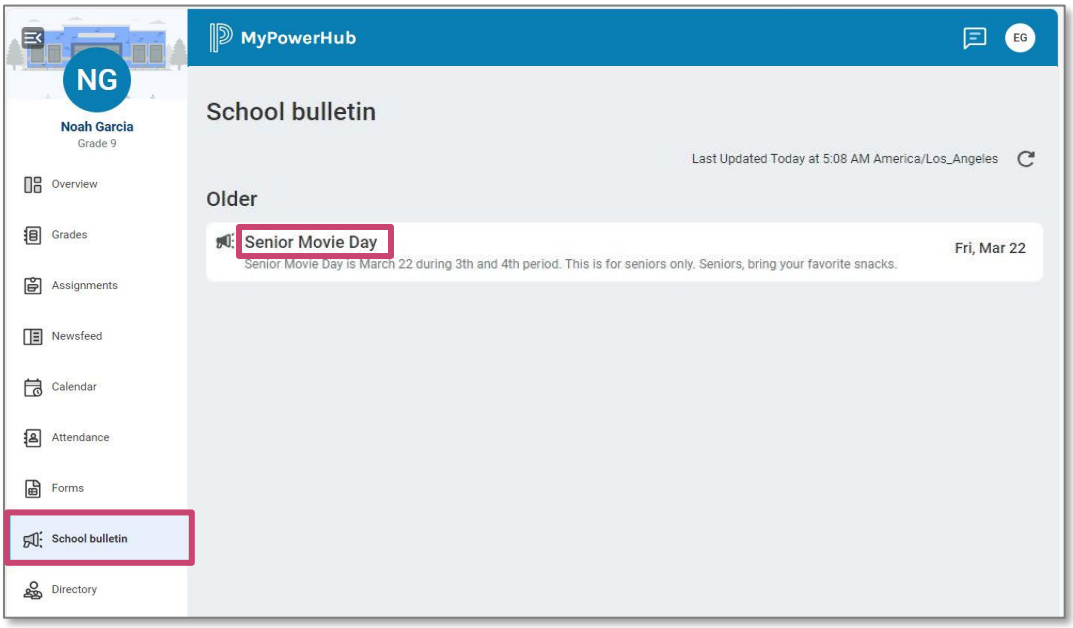
The Fees PowerTile lists the types and monetary balances the student currently has on file in separate categories, such as Fee Balance and Meal Balance, including the total due for each type of fee. Fee data is synced with the information in PowerSchool SIS.



Understanding the School Bulletin

The School Bulletin PowerTile displays read-only announcements for the current school day.

1. To view all bulletins, click All Bulletins, or select School Bulletin from the left navigation bar.
2. Click the Bulletin Title to view details.



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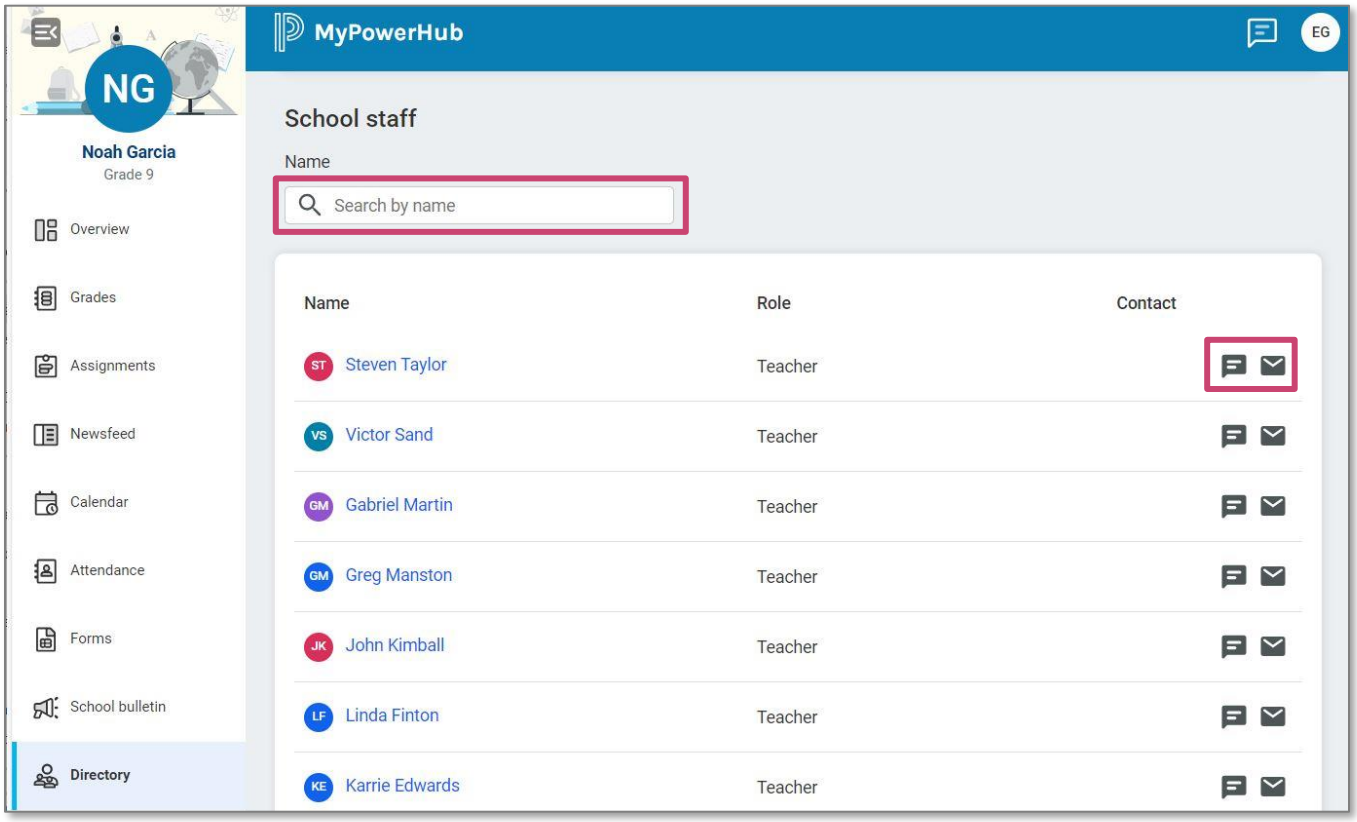
Understanding the Directory

The Directory displays general contact information for the school, as well as contact information by department and for individual staff members.

1. Search for staff by name or scroll to locate.
2. Select the chat bubble icon to contact the individual using the Messaging feature within MyPowerHub.
3. Select the envelope icon to contact the individual using traditional email methods.



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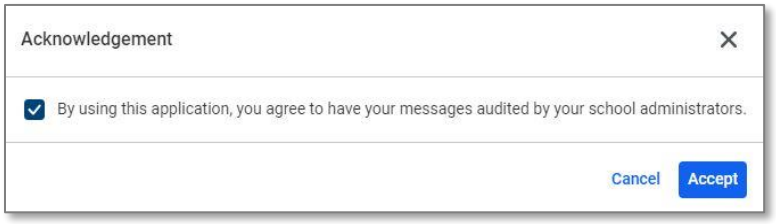
Understanding Messaging

Use PowerSchool Messaging to send and receive chat message communication with school staff.

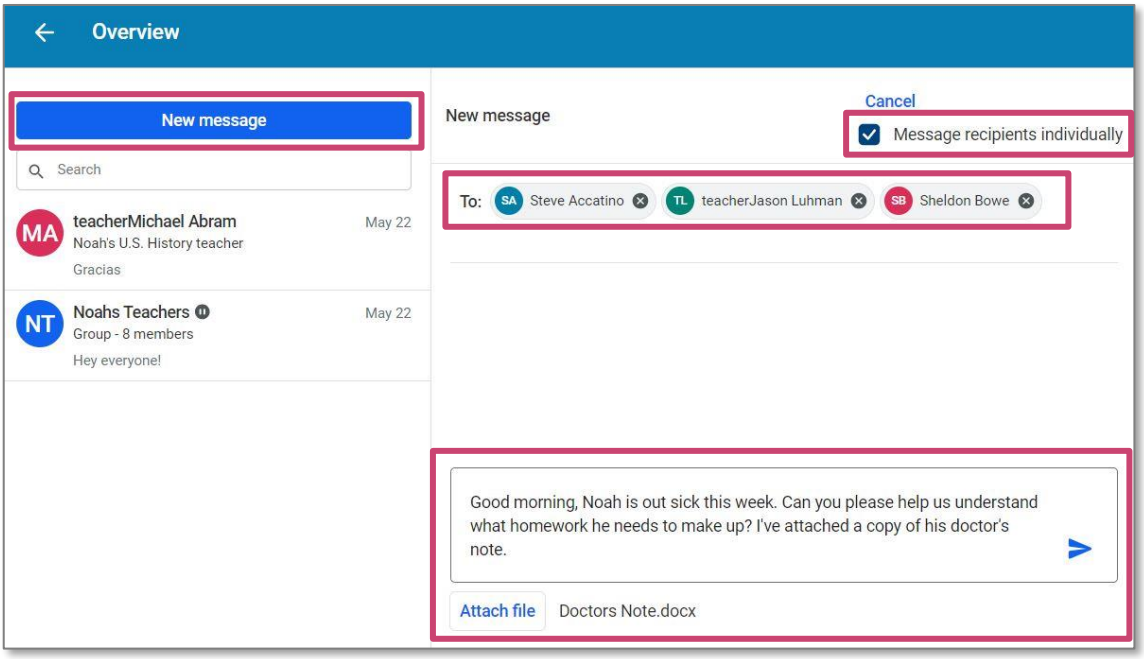
1. To open PowerSchool Messaging, select the chat bubble icon in the header.



2. Check the box to accept the auditing acknowledgement, then click Accept.



3. To send a message, select New Message.
4. In the To field, select from the available recipients in the drop-down menu. Optional: Check the box to send a message individually to each recipient, rather than in a group format.
5. Type a message in the chat box. Click the Send icon when ready. Optional: Attach a file, if desired.
6. Message History appears on the left side of the screen in descending order, starting from the most recent.



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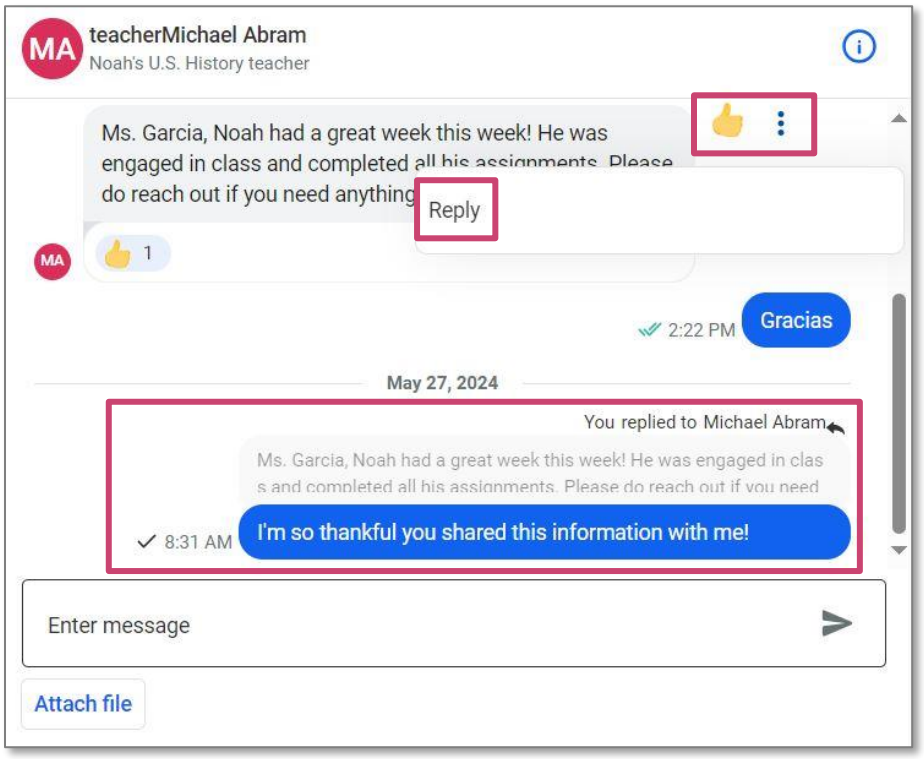
7. To reply to a specific message in a conversation, rather than replying in the overall thread, select the Options menu (three dots) and select Reply.
8. To upvote a message and give it better visibility, select the Emoji icon on the message, then select the Thumbs Up icon.



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Additional Features

The features highlighted in the following section are included in MyPowerHub *if your district has also purchased other PowerSchool products.* They are not automatically included in MyPowerHub by default.

Add-On PowerTiles:

- Forms (Enrollment, Ecollect, Enrollment Express)
- More PowerTiles coming soon!

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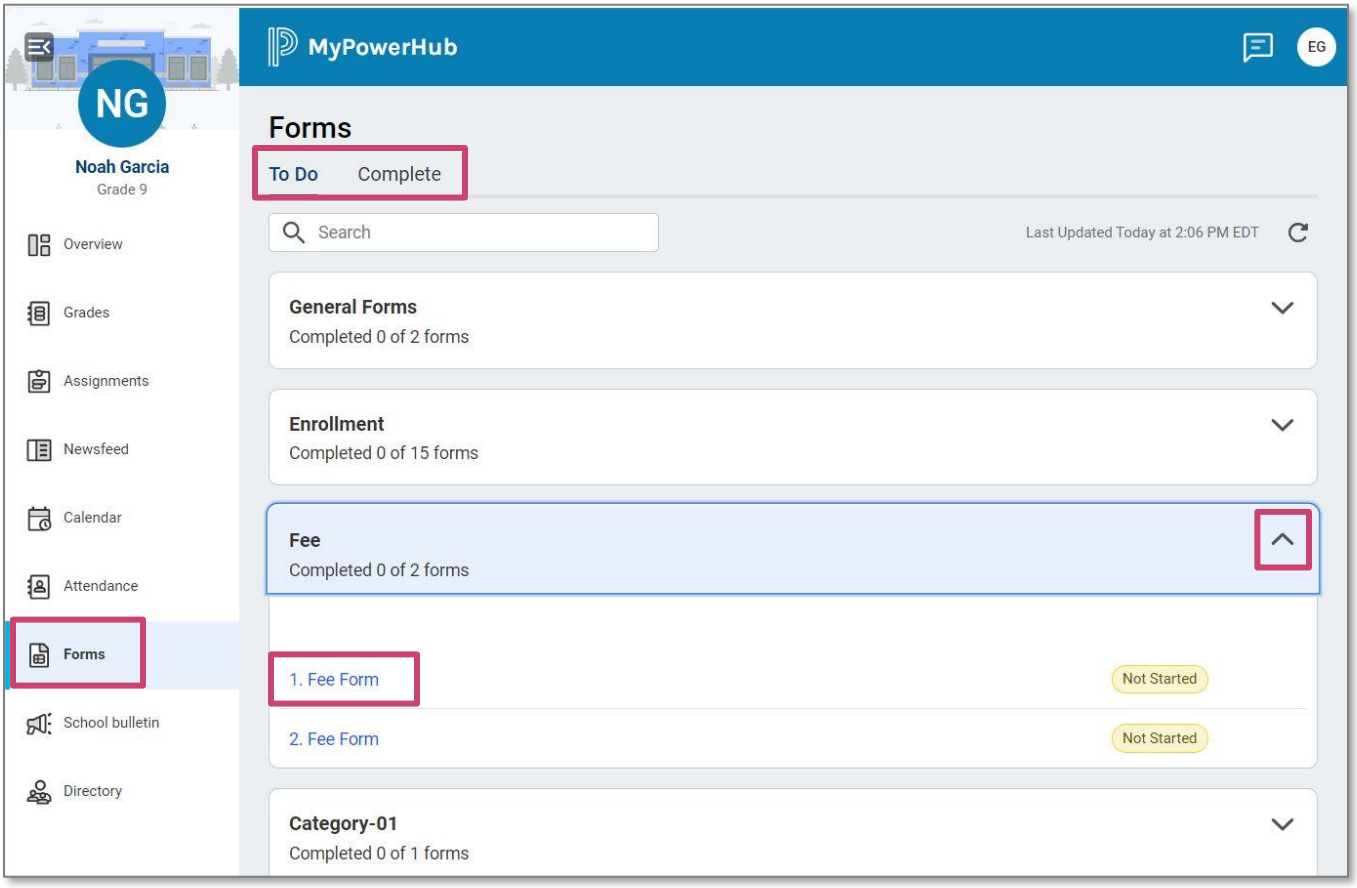
Understanding Forms

In the Forms PowerTile, review a list of the forms the guardian is assigned to complete for the selected student.

1. To view all forms awaiting completion, click More Forms, or select Forms from the left navigation bar.
2. Toggle between actions using the navigation bar within the Forms page.
3. Expand a heading to view all forms due for a given topic.
4. Click the title of the form to open. You may be prompted to sign in to the PowerSchool SIS Student and Parent portal to complete.

NOTE: The Forms feature is only available to districts who have purchased Ecollect, Enrollment or Enrollment Express.



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