

COMMITTEE EVALUATION REPORT

CC 03-2526

NONPUBLIC SUPPLEMENTAL SERVICES PROGRAM (NPSSP)

A committee of three staff members evaluated and scored the Technical and Management portions of CC 03-2526 received on 9/30/25 @ 10:00 a.m. The Cost component is evaluated and scored by the Purchasing Manager.

Two (2) responses were received and scored as follows:

Committee Members:

Scorer #1 Gina Dasti

Scorer #2 Jacqueline Burns

Scorer #3 Maureen Pribila

ANNUAL COST OF PROGRAM	Tree of Knowledge Learning Academy	Tender Touch Education Services
2025/2026	\$3,394,000.00	\$4,120,000.00
2026/2027	\$3,558,000.00	25/26 PLUS Index Rate
2027/2028	\$3,731,635.00	26/27 PLUS Index Rate

*RFP stated the cost of years two and three could not exceed the increase in the Index Rate of the previous year.

Tree of Knowledge Learning Academy	Technical Max 30 pts	Management Max 45 pts	Cost Max 25 pts	Total Score Max 100 pts.
Scorer #1	26	29	25	
Scorer #2	23.5	32	25	
Scorer #3	25	29	25	
Average Score	23.8	30	25	78.8

Tender Touch Education Services	Technical Max 30 pts	Management Max 45 pts	Cost Max 25 pts	Total Score Max 100 pts.
Scorer #1	29	45	20.5	
Scorer #2	29	45	20.5	
Scorer #3	29	45	25	
Average Score	29	45	20.5	94.5

Tender Touch Educational Services presented a responsive and responsible proposal responding effectively to each aspect of the solicitation and supplying all requested information and documentation.

Tree of Knowledge Learning Academy did not supply a location where services will be performed and stated they would not be responsible for building maintenance or rent. Whereas, Addendum #2 stated rent and maintenance is the responsibility of the vendor and this addendum was acknowledged.

They did not supply a lease agreement.

Many responses were not specific to the requested specifications. They provided very general responses and their proposal lacked many of the back-up documents requested. There was no proof of finger printing provided, and no clarification on staff resumes as to the positions they would hold.

No evidence of NJDOE certifications or ASHA certs provided other than stating they will be provided at a later date.

Many responses were vague and general affirming they would be responsive without the requisite support.

TOK did not supply proof of NJDOE approval for delivery of these services as requested but rather referenced a website to confirm approval.

In addition, they supplied an expired Certificate of Insurance which can be cured.

As stated in the RFP, only one (1) provider will be awarded. It is the recommendation of the Evaluation Committee that CC 03-2526 for NPSSP Services be awarded to Tender Touch Educational Services with a total score of 94.5 points, for the 2025/2026, 2026/2027 and 2027/2028 school years, with the option to renew for two (2) additional years pursuant to NJSA 18A:18A-42. All contracts are subject to the availability of IDEA funds.