

**Finance and Facilities Subcommittee  
Meeting Minutes  
Central Office Conference Room  
October 2, 2025 at 4:00 p.m.**

**Present:** Melissa Finnigan (4:39 p.m.), Maureen Sattan, Sam Toskin, Greg Sparzo, Business Manager Eric Remington, and Superintendent Matthew Dunbar

**Absent:** James Mol

Call to Order

Finance and Facilities Subcommittee Chair Sam Toskin called the meeting to order at 4:02 p.m.

Facilities Projects/Capital Expenditures

Larry Plano reviewed facilities projects and capital expenditures. Discussed and began to consider the prioritization of projects and expenditures.

Financial Update

Eric Remington discussed fiscal year end results.

FY 2026 Budget Update

September update is not yet available, will be covered during next meeting,

Food Service Update

Reviewed food service financials and capital improvements.

Transportation Update

Reviewed strategies for bus contract negotiations for FY 2026 - 2027. The previous bus contract was very favorable and the district is anticipating increases associated with inflation.

Memorandum of Understanding Request from the Suffield Education Association regarding Article 29 - Sick Leave

Reviewed and discussed the MOU request from the SEA. The subcommittee is in support of this one-time request.

Adjournment

Motion to adjourn was given by Melissa Finnigan, seconded by Maureen Sattan. The meeting was adjourned at 5:19 p.m.