

West Muskingum Board of Education
Agenda
October 9, 2025
West Muskingum Administration Center, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question a board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meeting(s) - Attachment

Recommendation to approve the minutes from the September 11, 2025, regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Financial Report** - Attachments

Recommendation to approve the September 2025 financial reports as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Amended Certificate and Appropriation Modifications**- Hand Carry

Recommendation to approve the amended certificate and appropriation modifications, as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **Then and Now**

Recommendation to approve the Then and Now Certificate for vendor C&T Design for a milk cooler in the amount of \$4012.96.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Forecast Presentation** - Attachments

Recommendation to approve the Financial Forecast as presented, for the period 2026-2029.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

II. SUPERINTENDENT'S REPORT – PERSONNEL

1. **Resignation(s)**

Recommendation to approve the following resignation(s):

- Cassandra Pettit, Bus Driver (floating), effective September 26, 2025
- Randy Karns, Bus Driver, effective January 5, 2026
- Bill Murphy, Boys Soccer Coach (from 1.0 FTE to .5 FTE)
- Parker Farrell, Girls Soccer Coach

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

2. **Classified New Employee Contract(s)**

Recommendation to approve the following new classified contract(s) FY26 school year, pending proper completion of personnel requirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
LeighAnn Moyer	WMHS Secretary	October 13, 2025
Melissa Burkhart	Bus Driver (floating)	October 20, 2025

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Supplemental/Limited 3313.53 Contract(s) FY26**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jeff Nezbeth	Boys Basketball Assistant Coach	\$3,562.29
Wesley Woodie	Boys Basketball JV Coach	\$3,562.29
Eric Taylor	Boys Basketball Freshman Coach	\$2,374.87
Connor Paima	Boys Basketball 8 th Grade Coach	\$2,374.87
Bill Murphy	Boys Basketball 7 th Grade Coach	\$2,374.87
Jen Moody	Girls Basketball Assistant Coach	\$3,562.29
Dave Boyer	Girls Basketball Assistant Coach	Volunteer
Kyle Gentil	Girls Basketball Assistant Coach	Volunteer
Gage Newsom	Girls Basketball 8 th Grade Coach	\$2,374.87
Jordan Mitchell	Girls Basketball 7 th Grade Coach	\$2,374.87
Caitlyn Drake	Girls Basketball MS Coach	Volunteer
Erin Scott	Varsity Swimming	Volunteer
Daryl Satterfield	Event Manager – Winter	\$1,665.00
Bill Murphy	Boys Soccer Asst. Coach (1 FTE to .5 FTE)	\$1,187.44
Ryan Hetrick	Boys Soccer Asst. Coach (.5 FTE to 1 FTE)	\$2,374.87
Matt Weingarth	Boys Soccer Asst. Coach (volunteer to .5 FTE)	\$1,187.43
Emma Williams	Girls Soccer Asst. Coach (.5 FTE to 1 FTE)	\$2,374.87
Sierra Adlesic	VR Cheerleading Asst. Advisor - Winter	Volunteer
Keolani Gill	WMMS Cheerleading Advisor - Winter	\$1,583.24
Micah Curtis	WMMS Cheerleading Advisor - Winter	Volunteer
Abby Groves	WMMS Cheerleading Advisor - Winter	Volunteer

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal leave. If applicable, remainder of FMLA will be unpaid leave.

- Ashley Linger, effective September 18, 2025
- Larry Clapper, effective November 13, 2025
- Jennifer Bare, effective October 6, 2025

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Unpaid Leave**

Recommendation to approve unpaid leave for the following employee(s). Any unused personal days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Paula Davis	Bus Driver	February 26, 2026 – March 2, 2026 (3 days)

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

6. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gayle Kreager	Secretary	October 10, 2025

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

7. **MVESC Master Certificate Substitute List**

Recommendation to approve the October 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

III. **SUPERINTENDENT'S REPORT**

6. **December Board Meeting**

Recommendation to approve the December Board meeting date change to Wednesday, December 3, 2025, at 5:00 p.m. at the Administration Center.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

7. **Group Healthcare**

Recommendation to approve the OSBC fully funded Group Healthcare Plan Renewal with an 7.4% premium rate increase, effective January 1, 2026 and Vision rate increase of 1.6%, effective January 1, 2026.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

8. **Special Education Model** – Attachment

Recommendation for the Board of Education to approve the ODEW Special Education Model Policies and Procedures as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

9. **Washington DC Field Trip**

Recommendation to approve the participation of 8th grade students to attend the Washington, DC Field Trip scheduled for May 11-May 13, 2026.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

10. Board Policies – Attachment

Recommendation to approve 1st and 2nd reading for the following Board Policy.

- EEACD-R-2 - Drug Testing for Motor Van Drivers
- DJC - Bidding Requirements
- IGBB - Programs for Students Who Are Gifted
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- IKA - Grading Systems
- IKEB (V1) - Acceleration
- IND/INDA - School Ceremonies and Observances/Patriotic Exercises
- JEDC - Religious Expression Days
- JEFB - Released Time for Religious Instruction
- BF - Board Policy Development and Adoption
- DBD - Budget Planning
- DE - Revenues From Tax Sources
- DID - Inventories / Fixed Assets
- DLC - Expense Reimbursement
- EBC - Emergency Management and Safety Plans
- EEA - Student Transportation Services
- EEAC - School Bus Safety Program
- EEACC-R (Also JFCC-R) Student Conduct on District Managed Transportation
- EEACD - Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License
- EEAD - Non-Routine Use of School Buses and Motor Vans
- EHA - District Records Commission, Records Retention and Disposal
- EHC - Cybersecurity
- FD (Also KBE) - Tax Issues
- FEF - Construction Contracts Bidding and Awards
- GBQ - Criminal Records Check
- GCI - Professional Staff Assignments and Transfers
- IGAE - Health Education
- IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IGBEA-R - Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)
- IKE - Promotion and retention of Students
- JECBB (Adjacent District) - Interdistrict Open Enrollment (Adjacent District)
- JED - Student Absences and Excuses
- JEDA - Truancy
- JFCK - Use of Cellphones and Electronic Communications Devices by Students
- JHG - Reporting Child Abuse and Mandatory Training

Board Policies – cont.

- KBA - Public’s Right to Know
- AFD (Also GDN) - Evaluation of Support Staff
- EEACE - School Bus Idling
- GCL - Professional Staff Development Opportunities
- GDL - Support Staff Development Opportunities

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

11. Donations

Recommendation to approve the following donation(s):

- Ken Brown’s Auto Service to West Muskingum Athletic Department (In Memory of Bob Melsheimer) - \$200.00
- Larry, Mark, Peg Law, Jeri and Tim Perry to West Muskingum Athletic Department (In Memory of Philip MacLaine) - \$150.00
- Schweitzer Engineering Laboratories (SEL) to West Muskingum High School – STEM night & club field trips to microscopes and Lego Bricks - \$100.00

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

12. Discussion Items

II. Board Member Reports and Concerns

- a. Legislative Report
- b. Mid-East Career and Technology Center Report
- c. Facility Committee Report
- d. Policy Committee Report

Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- _ personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)

- _ consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _ conference with an attorney to discuss matters which are subject of pending or imminent court action
- _ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call: Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____