

Community ISD

The Blue Club After School Program

Policies and Procedures



OPERATION

The Blue Club's After School Program is open from campus dismissal until 6:30 p.m. on days Community ISD Schools are in session. It is available for Community ISD Pre-K and Elementary students. **By registering online you acknowledge you have read The Blue Club Parent/Guardian Handbook located under the Policies and Procedures tab on The Blue Club page of the Community ISD website.**

TUITION

A non-refundable enrollment fee of \$50 will be charged for each student/family enrolling. All families are required to pay tuition and fees before their child can start The Blue Club After School Program. All tuition will be billed on a weekly basis.

All tuition fees are due on Thursday of the prior week beginning August 7th ending May 21st. A late fee of \$25 will be assessed if not paid in full by the following Monday. Accounts not paid will be **DROPPED** and students will not be allowed to attend. Any dropped accounts must have the full tuition paid including all fees and a new enrollment fee of \$50, in order to return to The Blue Club.

The weekly tuition will **NOT** be discounted for days the student(s) are not in attendance.

Consistent late payment or pick-up may result in being dropped from The Blue Club. The decision to dismiss a student will be made by the program's Administrator.

The Blue Club Automatic Draft Deduction Dates for 2025-2026

August 7 th , 14 th , 21 st , 28 th	December 4 th , 11 th	April 2 nd , 9 th , 16 th , 23 rd , 30 th
September 4 th , 11 th , 18 th , 25 th	January 1 st , 8 th , 15 th , 22 nd , 29 th	May 7 th , 14 th , 21 st
October 2 nd , 9 th , 16 th , 23 rd , 30 th	February 5 th , 12 th , 19 th , 26 th	
November 6 th , 13 th , 27 th	March 5 th , 19 th , 26 th	

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Statements are emailed on or Thursday of each week.

_____ By initialing you agree to our tuition policy.

LATE PICK-UP FEES

All children should be picked up by 6:30 p.m. Should you anticipate you cannot meet this deadline, please call The Blue Club Director at 972-843-6098 as soon as possible. Late fees will be assessed at \$1.00 per minute starting at 6:30 p.m. Fees will be charged to the family account and are expected to be paid at the following billing cycle if not before.

_____ By initialing you agree to our late pick-up fees policy.

WITHDRAWAL FROM THE BLUE CLUB

A two-week written notice is required before withdrawal and to stop payment charges.

_____ By initialing you agree to our withdrawal policy.

PROCEDURES

- A parent/legal guardian must enroll each child in The Blue Club.
- Due to safety and health concerns, students must bring their own snacks each day. **Please do not send anything that contains peanuts/nuts, fruit cups with juice, or candy.**
- Students must be signed out daily and will not be released to anyone who is not listed on the enrollment form. A driver's license will be required for identification. Parents are required to provide evidence of parental rights (divorce decree) if it impacts check-out.
- If you are signing your child out early from school, please email The Blue Club at shana_bruner@communityisd.org so we know not to expect your child. Please specify which school your child attends in the subject line.

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- A parent or guardian may be called to pick up a child who is sick, injured, or having behavior concerns including eloping.
- Medicine will not be administered as The Blue Club does not employ a nurse.
- Students should depart from the cafeteria entrance of The Blue Club to ensure sign-out procedures are followed.
- The Blue Club will not open if Community ISD Schools close due to inclement weather or for any emergency. Early dismissal due to either of these circumstances will necessitate immediate pick-up of students.
- **Students who experience repeated or severe behavior problems including eloping will not be allowed to participate in The Blue Club. Any form of fighting or hitting along with eloping will result in immediate suspension. Behavior issues that occur during The Blue Club are separate from school.**
- Although every effort will be made to keep track of each student's items, The Blue Club is not responsible for replacing lost or stolen items. Please do not allow students to bring personal electronics.
- Students are encouraged to participate in all activities unless written notice is provided.
- Parents are responsible for notifying The Blue Club of any changes to a student's health information or circumstances.

I (print name) _____ understand the policies and procedures of The Blue Club and I agree to abide by all the items stated above. I understand I can download a copy of the Parent Handbook detailing all these items.

Student _____ Grade _____ Level _____ (2025-26)

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Parent Signature

Date _____
