



School Site Council (SSC)

School Name Here

Meeting Date: 9/29/2025

| Time: 3 PM

Location: Enter site address or Zoom ID here

Attendance – See sign in sheet

-Principal: 01 | **-Teachers:** 03 | **-Classified Staff:** 00 | **-Parents:** 00 | **-Students:** 00 | **-Guests:** 00

MINUTES

Legal Requirements/ Training Covered:		
Check topic(s) covered at this meeting and reflected in minutes.		
☒	1	Training provided for all SSC Members on procedures, roles, and responsibilities.
☐	2	Annual notification of Uniform Complaint Procedures .
☒	3	Develop, evaluate, and approve the School Plan for Student Achievement (SPSA) , including the proposed expenditures of funds, and Annual Evaluation . ☒ Approve SPSA/Needs Assessment/Annual Evaluation, including proposed expenditures of funds ☒ Approve the Prop 28 Expenditure Plan ☐ Mid-Year SPSA Progress Report ☐ Develop next year's SPSA ☐ Approve draft of next year's SPSA/Annual Evaluation
☐	4	Involve parents in planning, review, and improvement of school Parent/Family Engagement . ☐ Notification and discussion of Parent Education Opportunities and Family Engagement Opportunities that are offered during the school year ☐ Review the Parent/Family Needs Assessment (Title I Schools) ☐ Review and evaluate current Parent/Family Engagement policy ☐ Revise (if needed) and approve Parent/Family Engagement policy
☐	5	Review and approve the Comprehensive School Safety Plan .
☐	6	Review and approve the Home-School Compact (Title I Schools).
☒	7	Provide input on the SPSA & Local Control Accountability Plan (LCAP) using slides provided by the Special Projects department.
☐	8	Develop and/or approve SSC Bylaws .

I. Welcome and Introductions/Call to Order

(Open the meeting and state the time. Count the members present. Indicate if a quorum is met. A quorum is 51% of the total School Site Council membership. If a quorum is not met, the meeting can proceed as an informational meeting only; items may not be voted on.)

The meeting was called to order at **3:09 PM** by Dr. Montano. A quorum is [**met**/not met].

A. Approval of Minutes

(The minutes are either approved and seconded as read or as corrected.)

Dr. Montano read the Minutes from the previous meeting. It was moved by Todd Seckman and seconded by Todd Givens that the minutes be [**approved as written**/approved as amended].

B. Approval of Proposed Agenda

(The agenda is either approved and seconded, or members may vote to add items.)

Dr. Montano read the proposed Agenda. It was moved by Noff and seconded by Todd Seckman that the Agenda be [approved/amended].

II. Committee Reports

(This section includes correspondence and various committee or advisory committee reports. Each report could conclude with a motion that the Council must address. Summarize reports, discussion, parent input, comments, or actions taken.)

A. Principal Report: Biggest shift, the field under construction. Overseeded too many rocks. Closed to students. The district will shut it down, reseed it again. Observed for hot spots. Today was the first time students were allowed on the field. The water issue has been taken care of thus far. The school is very old so many problems are more likely to occur. **Givens: The playground looks great**

B. SSC Training: (see slides/powerpoint) :

Montano: Finally the SPSA: Parent Engagement and the feedback from the parents is what we include in the SPSA.

-The SPSA is about 120 pages, its alot but we will just review it. support students based on results and reviewed every year MLL its part of the requirement that is schoolwide requirement. By Aug/Sept and approve and submit in at the end of October. It is crucial because it allows us to get approved. We can go back edit and update something that needs to be changed

-LCAP) Four goals, in the past the goals were the same but in a different order and now they are as followed...1 2. 3.. 4... now thye match the LCAP from the district.

It is not 100 done, I will go back and edit it.

How we identify needs: we use attendance, family engagement and how to support of parents

goal 1: achievement student and engagement and how we provide support for teachers. (double check to see if highlight area are being paid or not, I will go back and double check).

- Our expected outcomes, they are not all at 85% K-2md, its only a 2%realistic expectation.

- ELA Benchmark Levels are a little higher, but we will go ahead and push them a little bit harder.
- Nolf: Are those the Covid students?
- McCuniff: Yes, but we want to stop using that excuse
- Montano: no big changes happening this year. We are going to use our STAR data and move those students in the right direction.

Tolsa, our descidated supports for our TOER 1 students. Reclassification an area that we struggles this past year. WE will have a better oportu=unity to reclassify more students. We only had 17 students last year. He had a lot of students drop and we want them to move up.

Noff: Is ther any obvious data stating why the drop happen?

Montano: the data would have to come from the staff/teachers

We want to make sure we are implemented our goals on the walls. We know who is making process and who is not and we need to focus on the students who are not.

We need to look at the data more frequently.

I want to look at the Math, the outcomes care closer to what our expected outcomes were. A lot of growth because of a new math option of we got lost year.

VAPA: music class with instruments our dance instruction start in February. We do not have as many VAPA for after school. mariachi is an offer we have this year

Seckman: did you get see a video of thursday's performance>

Montano: we are going to go a little bit faster, I will go ahead and skip ahead for the sack of time.

Annual measurable Outcomes: (see table for outcomes percentages).

noff: we can not get 100%

Monatano: When the percentages are low that brings on concern

The healthy kids survey: the red shows we went down and green means we went up. Unfortunately there is alot of red.

-Montano: More data: parent workshops. ELAC, parents voiced that they want more family engagement activities at the school.

Title 1: these three strategies are geared towards us, because we are a Title one school.

We need to make sure that our kids feel safe and replace old rugs and furniture with new ones.

CA school Whittier Elementary data suppulsion in the blue, progress with ELa programs in the red we need to improve in that area. Once we approve it here, we will use this data from 2 years ago and we will shift it to the needs our students need today. If not a lot of children are getting suspended they start to feel safer.

Changes in the funding, everything from hourly teachers, 2 TK teachers play athletics, interpretations and intervention programs for both our students and our parents.

The data from this will show that they are supporting the areas that our students need support in the most.

Funding: (see data on slide show). (arts, music) showing spending in all these areas.

STEM lab: top priority, we have a lot of money because we are a Title 1 school.

Everything has to be transparent so that everything can be approved.

We need to always ask if the SPSA is working or if we need to adapt it and change it so that we make the most of our funds.

Given: I want to shout out Ms. Castellon she is already doing a lot

SEckman: how can we make decisions on 2 year old data?

Montano: It how that even the smallest amount of growth is a significant enough to make decisions on.

Do our students take the CASP test?

yes

in Spanish?

no, not in Spanish but we will use the data to see the internal test

Will teachers have access to see the teats before hand

yes, there will be no surprises.

Dingle: We are looking at the Spanish versions for the future.

Seckman: this year we start the 90/10

Approve the SPSA _____Jeff Givens and Leonor pereda second the motion.

Noff: I am on the traffic committee with Costa Mesa. You can mark up the maps to make the streets safer for bikes and cars and

III. Requirements Covered

(List the topic(s) to be addressed from the numbered list above. Summarize discussion, parent input, comments, or actions taken.)

- A. SSC Training (procedures, roles, and responsibilities):** Accountability of Title 1 school, no students in elementary schools, classroom teachers, other staff. Equally the number of parents to the ratio of staff. The selection process happens through an election. All is reflected within the Minutes. No quorum, means we can not vote on the items at hand. Staff/parents hold seats for a term of 2 years-longer is fine but the voting process is still held. Reminders are posted in the office or sent online through email. Meetings open to anyone even without a child attending the school or they can request a copy of the minutes. We hold the Green Act (see slide). Bylaws are not required but they are strongly recommended. Consistently is preferred so most of the bylaws are the same across all SCC's. Robert rules are there to keep the peace, although they have never been needed. Minutes can always be corrected so they can be submitted officially.

- B. Uniform Complaint Procedures: Legal requirements: Train all members, we must review the uniform complaint procedures.

Question (Givens): Is some going to send the dates for all the future ScC dates?

Answer (Montano): yes

Question (Seckman): Can parents be anonymous? about the uniform complaint?

Answer (Montano): Yes, they can be and any parent can get access through a link in the Dolphin Dispatch

IV. Unfinished Business/Follow Up on Topics

(This section includes any issue that was not concluded, postponed, or tabled during the prior meeting. The chairperson and principal would add these items to this section of the agenda. Summarize discussion, parent input, comments, or actions taken.)

A.

V. New Business/Other Presentations or Guest Speakers

(This section includes any new issues before the Council. Include any announcements in this section. Summarize discussion, parent input, comments, or actions taken.)

A.

VI. Adjournment

(A motion to adjourn may be made at any time of the meeting. The Council should establish a timeline for its meetings. If the business cannot be completed, a special meeting of the Council should be called to address the remaining agenda items.)

____Seckman____ moved to adjourn. The SSC Meeting was adjourned at **04:12 PM.**

Minutes submitted by: **Name and Title**

Consejo Escolar (SSC)

Nombre de la escuela aquí

Fecha de la reunión:

| Hora:

Ubicación: Introduzca aquí la dirección del plantel o el ID de Zoom

Asistencia – Hoja de registro de llegada

-Director Escolar: 01 | **-Maestros:** 00 | **-Personal clasificado:** 00 | **-Padres:** 00 | **-Estudiantes:** 00 |

-Invitados: 00

MINUTAS

Requisitos legales/Capacitación cubierta:		
Consulte los temas tratados en esta reunión y reflejados en las minutas.		
☐	1	Capacitación impartida a todos los miembros del SSC sobre procedimientos, funciones y responsabilidades.
☐	2	Notificación anual de los procedimientos uniformes de reclamación .
☐	3	Elaborar, evaluar y aprobar el Plan Escolar Único para el Rendimiento Estudiantil (SPSA) incluidos los gastos de fondos propuestos, y la Evaluación Anual . ☐ Aprobar la Evaluación Anual/SPSA del año actual, incluidos los gastos de fondos que se proponen ☐ Aprobar el Plan de Gastos de la Proposición 28 ☐ Informe del progreso del SPSA de medio año ☐ Desarrollar el SPSA del próximo año ☐ Aprobar el borrador de la evaluación anual/SPSA del próximo año
☐	4	Involucrar a los padres en la planificación, revisión, y mejora de la participación de los padres/familias en la escuela. ☐ Notificación y conversación sobre las oportunidades de educación para padres y oportunidades de participación familiar que se ofrecen durante el año escolar ☐ Revisar la Evaluación de Necesidades de Padres/Familias (Escuelas de Título I) ☐ Revisar y evaluar la política actual de participación de padres y familias ☐ Revisar (si es necesario) y aprobar la política de participación de padres/familias
☐	5	Revisar y aprobar el Plan Integral de Seguridad Escolar .
☐	6	Revisar y aprobar el Acuerdo entre Hogar y Escuela (planteles Título I)
☐	7	Proporcionar información en el SPSA y el Plan de Responsabilidad de Control Local (LCAP) utilizando diapositivas proporcionadas por el departamento de Proyectos Especiales.
☐	8	Desarrollar y/o aprobar los Estatutos SSC .

I. Bienvenida e Introducciones / Llamada al Orden

(Abra la reunión e indique la hora. Cuento los miembros presentes. Indique si hay quórum. Un quórum es el 51% del total de miembros del Consejo Escolar. Si no alcanza el quórum, la reunión puede proceder como una reunión informativa solamente; los temas no podrán someterse a votación.)

La reunión fue iniciada a las **00:00 PM** por el/la presidente(a) _____. El quórum es [alcanzado/no alcanzado].

A. Aprobación de las minutas

(las minutas se aprueban y secundan tal como se leen o se corrigen.)

_____ lee las minutas de la reunión anterior. _____ presentó la moción y fue secundada por _____ para que las minutas sean [aprobadas en su forma escrita / aprobadas en su forma enmendada].

B. Aprobación del Orden del Día Propuesto

(la orden del día es aprobada y secundada, o los miembros pueden votar para agregar puntos.)

_____ lee la Orden del Día propuesta. _____ presentó la moción y fue secundada por _____ para que la Orden del Día sea [aprobada /enmendada].

II. Informes del Comité

(Esta sección incluye correspondencia y varios informes del comité o comité asesor. Cada informe podría concluir con una moción que el Consejo debe abordar. Resuma los informes, los debates, aportaciones de los padres, comentarios o medidas adoptadas.)

A.

III. Requisitos cubiertos

(enumere el tema o temas que se abordarán en la lista numerada anteriormente. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

IV. Asuntos pendientes/Seguimiento de temas

(Esta sección incluye cualquier asunto que no haya sido concluido, pospuesto o presentado durante la reunión anterior. El presidente y el director escolar añadirán estos temas a esta sección del orden del día. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

V. Nuevas iniciativas/otras presentaciones u oradores invitados

(esta sección incluye cualquier tema nuevo ante el Consejo. Incluya cualquier anuncio en esta sección. Resuma los debates, las aportaciones de los padres, los comentarios o las acciones tomadas.)

A.

VI. Cierre de reunión

(En cualquier momento de la reunión podrá presentarse una moción de cierre de reunión. El Consejo

debería establecer un calendario para sus reuniones. Si no se puede concluir la labor, se debería convocar una sesión especial del Consejo para tratar los temas restantes del programa.)

_____ se propone el cierre de reunión . Se cierra la reunión de la SSC a las **00:00 PM**.

Las minutas fueron presentadas por: **Nombre y título**