

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
October 14, 2025

Regular Meeting – 5:30 P.M.
Doors Open at 5:15 PM

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

THE OSBORN DISTRICT OFFICE
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013

The Governing Board will hold this meeting through technological access. Members of the public may attend in person, via Youtube Livestream. Access to the livestream is found [here](#)

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, October 14, 2025.

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

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- I. **Call to Order**
 - II. **Pledge of Allegiance/Land Acknowledgement/School Presentation**
Longview Dual Language
 - III. **District Announcements**
 1. Longview School presentation
 2. Spread L.O.V.E. Awards from Longview School
 - IV. **Call to the Public**
 - V. **Consent Agenda – Approval of Items Since September Meeting**
 - A. Ratification of Accounts Payable Vouchers
 - B. Ratification of Payroll Vouchers
 - C. Board Minutes
 1. September 16, 2025 Regular Meeting
 - D. Approval of Personnel Items
 1. New Employees
 2. Extra Duty Contracts

3. Employment Changes/Additions
4. Resignations
5. Terminations
6. Retirements
7. Leaves of Absence
8. Non-Renewal

E. Donations

F. Expenditure and Revenue Report

G. Student Activities Statement of Revenue and Expenditures

H. Disposal of Equipment

I. MOUs/Agreements with Partner Organizations

1. Valle del Sol Business Associate Agreement
2. MOU with Valle del Sol
3. Approval of agreement with Gabriel's Angels 25-26
4. Recommendation to approve the Teach for America Data Sharing Agreement
5. Approval of Grand Canyon University Unpaid Non-Clinical Internship Agreement between Osborn School District and Grand Canyon University for intern Hannah Kokulis

VI. Board Presentation

Child Nutrition-Cory Alexander will present the departments current operational status and projects within the department.

VII. Administrative Reports since September Meeting

- A. Administrative Reports—Principals and district office administrators submit progress reports on work completed in their school/department as well as upcoming events. Principal reports are also sent to parents to improve communication. Board members may comment.
- B. Suspension Report for month of September
- C. Student Absence Report for the month of September
- D. Substitute Teacher Report for month of September
- E. Student Enrollment Report as of October

VIII. Information/Discussion

- A. OEA Update
- B. FY25 Annual Bond and DAA Override Report
- C. FY26 Annual Bond and DAA Override Report

IX. Action Items

ACTION/APPROVAL

- A. Discussion/Approval to Move to Trust Policy Services
- B. Approval of the 2025/26 Annual Financial Report
- C. Approval and second reading of ASBA Policy Revisions to the following policies:

EB-Environmental and Safety Program
GCQF-Discipline, Suspension and Dismissal of Professional Staff Members
GDFA- Support Staff Qualifications and Requirements
JLC- Student Health Services and Requirements
JLCD- Medicines/Administering Medicines to Students

- D. Under the authority of Governing Board Policy BGF, the Board may consider suspending Governing Board Policy BGB, as it pertains to a first and second reading of adjustments to policy, for the purpose of addressing IX-E on this agenda.
- E. Approval of revisions to ASBA Governing Board Policies:

BEDB- Agenda
BEDH- Public Participation

- F. The Board will review and discuss a proposed bylaw amendment submitted by the Arizona School Boards Association (ASBA). This is a SINGLE VOTE encompassing multiple updates. All changes are shown in red for deletions and blue for new wording. The proposal requires approval by two-thirds of ASBA member boards in order to take effect. Following discussion, the Board will vote to give direction to its designated voting representative, Lisa Nye to vote in the manner the board has approved 2025

X. Board Development

A. Great on their Behalf Part II

XI. Reflections/Feedback on Meeting

Reflections on the business of this meeting. Governing Board members may comment on how reflections align to Board goals.

XII. Future Agenda Items

XIII. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – I/II

Agenda Item

Call to Order

Pledge of Allegiance/ Land Acknowledgement

For Board: Action Discussion Information

Osborn School District Land Acknowledgement

Arizona is home to 22 tribal nations. Osborn School District is situated on the homelands of the Akimel O’odham and Piipaash People. Osborn School District recognizes the original inhabitants of these lands and recognizes they still reside throughout the City of Phoenix. We recognize their wisdom, impact, and generosity toward us. Osborn School District is surrounded by the original Salt River canals that were constructed by the ancestral Sonoran Desert people, the Huhugam. These canals created a livelihood for the people and are still in use today. We acknowledge the modern indigenous people that inhabited this area as well as their Sonoran Desert ancestors, the Huhugam.

[Osborn Land Acknowledgement Video](#)

Longview has a wonderful Dual Language program and we would like to take this opportunity to share some highlights from our program. The Dual Language team will have representatives presenting their highlights and celebrations.

Background

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – III

Agenda Item

District Celebrations and Announcements

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IV

Agenda Item

Call to the Public

For Board: Action Discussion Information

Background –

We welcome citizen input; however, items brought to the Board’s attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, October 14, 2025.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY25/FY26 Accounts Payable Vouchers from September 1 through September 30, 2025.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY25 7 FY26 Accounts Payable Vouchers Processed
9/1/25 through 9/30/25

Fund Title	Fund #	Total
M & O	1	386,356.98
P301 Base Pay	11	0.00
P301 Performance Payout	12	0.00
Instructional Improvement fund	20	0.00
Title I	100	145.08
Title I	101	0.00
Title I Targeted Support & Improvement	115	0.00
Title I Targeted Support & Improvement	116	1,250.00
Title IIA - Improving Teacher Quality	140	0.00
Title IIA - Improving Teacher Quality	141	0.00
TITLE IV-SAFE & DRUG FREE BASIC	160	0.00
Title IV- Safe & Drug free basic	161	0.00
21st Century (Enc, Sol)	162	0.00
21st Century (CL, LV, OMS)	163	0.00
Title III	190	0.00
Title III	191	0.00
Emergency Immigrant Funding	196	0.00
Title VII - Indian Ed	200	0.00
Idea - Basic	220	0.00
ARRA - IDEA BASIC	221	0.00
Idea - Preschool Grant	222	0.00
Idea Edisa	223	0.00
Idea Edisa-1 Implementation	224	0.00
ARP-Idea Preschool	227	0.00
ARP- IDEA BASIC	228	0.00
JOHNSON-O'MALLEY	230	0.00
JOHNSON-O'MALLEY	231	0.00
Education for Homeless Children	280	0.00
Education for Homeless Children	281	0.00
ARRA-ED For Homeless	283	0.00
ARP-Homeless I	284	0.00
Medicaid Reimb	290	0.00
EPACLEAN BUSES GRANT	308	299,544.12
AZ NURSES WORKFORCE GRANT	310	0.00
PRE School Dev GRANT	320	0.00
AZ PRIME GRANT	321	0.00
PDG-CONTINUATION GRANT	323	0.00
Pre School Dev - Start - Up	322	0.00
ESSER CARES	326	0.00
Acceleration Academy Grant	327	0.00
ENROLLMENT STABILIZATION GRANT	328	0.00

HQEL	333	0.00
ESSER/CARES ROUND II	336	0.00
ACCELERATION ACADEMIES	337	0.00
ESSER ROUND III	346	0.00
TIF GRANT - ASU	352	0.00
FED ED INNOVATION RESEARCH GRANT	364	0.00
Scoppes - Counseling Grant	376	0.00
Arts in Education	377	0.00
ARP - HOMELESS II ENTITLEMENT	383	0.00
ARP - Homeless I Grant	384	0.00
Race To The Top	396	0.00
GIFTED	450	0.00
RESULT BASED FUNDING	457	0.00
AZ Transportation Modernization	465	0.00
EARLY LITERACY GRANT	472	111.22
OIE RISE GRANT	475	0.00
VW BUS SETTLEMENT	476	0.00
FEMININE HYGIENE	478	0.00
Safe Schools	480	0.00
School Emergency Readiness	485	0.00
Arts ED GRANT	492	0.00
TREES FOR SCHOOL GRANT	494	0.00
Sch Pl-Sales/Leas Over 1 YR	500	0.00
School Plant Sales	502	0.00
School Plant 1 Year/Less	505	0.00
Food Service	510	93,438.59
Civic Center	515	0.00
Community School	520	59.42
Community School Montessori	521	0.00
Auxiliary Operations	525	0.00
Extra Curr Tax Fees CR	526	0.00
Gift and Donations	530	5,350.20
Fingerprint	540	225.00
Insurance Proceeds	550	0.00
Textbooks	555	0.00
LITIGATION RECOVERY	565	0.00
Indirect Costs	570	0.00
Unemployment Insurance	575	0.00
Insurance Refund	585	0.00
Unrestrict Capital Outlay	610	104,843.17
Bond Building funds	630	284,395.79
Energy & Water Savings	665	0.00
SFB BUILDING RENEWAL	691	0.00
Student Activities	850	0.00
Employee Insurance Fund	855	208,814.45
		<hr/>
		1,384,534.02
		<hr/>

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-B

Agenda Item

Ratification of Payroll Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2025/26 Payroll Vouchers processed from September 1 through September 30, 2025.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 9/01/25 thru 9/30/25

Voucher number		
Fund Title	Fund	Total
Maintenance & Operation	001	2,203,782.59
Proposition 301	011	250,804.45
Proposition 301	012	0.00
Instructional Improvement Fund	020	9,746.22
Structured English Emersion	71	0.00
Tittle I	100	84,267.24
Title I Disadvantaged Grant	101	7,794.06
na	115	0.00
Tittle I Targeted Support & improvement	116	0.00
Title IIA	141	201.20
	160	1,116.80
Title IV	161	0.00
21st CCLC Grant	162	1,859.01
21st CCLC Grant	163	5,136.53
Title III	190	5,735.79
Title VII-Indian Ed	200	4,929.24
IDEA - General Entitlement Grant	220	95,096.36
IDEA - BASIC	221	0.00
IDEA-Preschol Grant	222	4,015.95
IDEA EDISA - 3 TRAININ	223	0.00
ARP- IDEA PRESCHOOL	227	0.00
ARP- IDEA BASIC	228	0.00
Johnson O'Malley	230	3,066.72
Medicaid Reimbursement Fund	290	19,844.25
Preschool Developmental Year 1	320	0.00
AZ Prime Grant	321	0.00
PDG - CONTINUATION GRANT	323	40,646.85
HQEL Grant	333	7,717.83
ESSER ROUND III	346	0.00
FED ED INNOVATION RESEARCH	364	4,999.74
RESULTS BASED FUNDING	457	1,987.89
na	472	5,193.78
FOUNDATIONAL LITERACY GRANT	473	22,049.98
OIE RISE GRANT	475	3,412.53
SCHOOL SAFETY GRANT	480	52,859.40
STATE TUTORING	483	0.00
Food Service Fund	510	170,830.36
Civic Center	515	13,748.55
Community Schools	520	37,643.74
Community Schools-Montessori	521	58,930.36
Extra Curr Tax Fees	526	66.52
Gifts & Donations	530	6,819.89
Indirect Costs Fund	570	52,488.95
UNRESTRICT CAPITAL OUTLAY	610	0.00
BOND BUILDING	630	15,260.05
Transportation Service Fund	950	207.63
		\$ 3,192,260.46

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-C-1-2

Agenda Item

Approval of Governing Board Minutes

For Board: Action Discussion Information

Background –

Approval is requested for the minutes of the following meetings:

1. September 16, 2025 Regular Meeting

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

COUNTY OF MARICOPA
OSBORN SCHOOL DISTRICT NO. 8
Governing Board Regular Meeting
September 16, 2025

The Regular Meeting of the Osborn School District Governing Board was called to order at 5:34pm by Board President Violeta Ramos.

Violeta Ramos, Board President
Rhiannon Ford, Board Clerk
Edward Hermes, Board Member
Eric Thompson, Board Member
Dr. Michael Robert, Superintendent

Pledge of Allegiance and Land Acknowledgement

Dr. Robert led the pledge. Mrs. Ford read the land acknowledgement.

Call to the Public

Representing North Park Central Community, Alonso Villalobos shared concerns about student pick up and drop off on 11th Avenue. He explained that it is an environmental problem causing both noise and air pollution as well as cars blocking driveways and fire hydrants.

President Ramos informed Mr. Villalobos when he reached the three minute limit noting that the district is aware of neighbor concerns and is working on resolution.

Consent Agenda – Approval of Items Since April Meeting

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes
 - 1. August 19, 2025 Regular Meeting
- D. Approval of Personnel Items
 - 1. New Employees
 - 2. Employment Changes/Additions
 - 3. Addendum Contracts
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence
 - 8. Non-renewal
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. MOU's/Partner Agreements
 - 1. Renewal of Agreement and Amendment with Arizona Assessment Collaborative (AzAC)
 - 2. Approval of renewal of the agreement with Arizona School for the Deaf and Blind
 - 3. Approval of the Renewal of the Host School Agreement with International TeachAlliance, a program of ESI
- J. Approval of Certified Evaluators for 2025-2026
- K. Approval of Hearing Officers for Student Discipline and Personnel Matters
- L. Approval of FY26 SFD Capital Plan
- M. Out of State Travel for Dr. Michael Robert to attend the AASA National Conference in Nashville, TN February 12-14, 2026

COUNTY OF MARICOPA
OSBORN SCHOOL DISTRICT NO. 8
Governing Board Regular Meeting
September 16, 2025

- N. Out of state travel for Cory Alexander and Maddie Neely to attend the AmTab K125 Fall Nutrition Symposium in Chicago, IL October 2, 2025
- O. Out of state travel to the School Nutrition Industry Conference (SNIC) in Austin, TX from January 11, 2026 through Jan 13, 2026 for Madison Furey and Cory Alexander
- P. Sole Source Listing FY26- Revision
- Q. Out of State Travel for James Hess with the Bermuda Institute of Ocean Sciences (BIOS) October 13-18, 2025
- R. Out of State Travel for Governing Board members Violeta Ramos, Rhiannon Ford, Ed Hermes, and Eric Thompson to the NSBA National Conference in San Antonio, TX April 10-12, 2026

Dr. Robert stated that there were changes to items V-C and V-D.

Mr. Hermes motioned to pull both items from the consent agenda. Mr. Thompson seconded. Motion carried 4-0.

Mrs. Ramos aye
Mrs. Ford aye
Mr. Hermes aye
Mr. Thompson aye

Ms. McCabe shared that as part of the annual renewal of federal awards the district needed to provide documentation showing its legal name and requested revision of the minutes listed on the agenda as well as future minutes reflect the information. Dr. Robert also shared that on page 3 of the minutes Mrs. Greenberg's name is listed as part of the vote and should be corrected to reflect Mr. Hermes.

Mr. Hermes motioned to approve the minutes with the revisions. Mr. Thompson seconded. Motion carried 4-0.

Mrs. Ramos aye
Mrs. Ford aye
Mr. Hermes aye
Mr. Thompson aye

Dr. Robert stated that there was also a change to item V-D, the personnel report. Approval was requested for V-D-1-4 and items 6-8. Item V-D-5 will be a resignation rather than termination as indicated.

Mr. Hermes motioned to approve. Mrs. Ford seconded. Motion carried 4-0.

Mrs. Ramos aye
Mrs. Ford aye
Mr. Hermes aye
Mr. Thompson aye

Board Presentation

Arizona Trust representative Jennifer MacLennan said that the board for the Trust recognized a need to expand offerings to include policy services to districts. Working with four law firms a five

chapter policy manual was created and is offered to districts as an option for their policy services. Ms. MacLennan provided an overview of services offered, stating that there are currently about 30 districts receiving these services. Discussion continued around cost and transition. Mrs. Ford questioned whether advocacy services are offered through, with Ms. McLennan stating that although the Trust does not provide advocacy services, that should the Board decide to move their policy services the district could continue its membership with ASBA to receive services not provided by the Trust.

Admin Reports

No comments

Information Updates

Bond Update

Elizabeth Thielen provided an overview of summer projects already completed that included shade structures at both Encanto and Clarendon, immediate kitchen needs, and Montecito Central Plant. Some of the projects still in progress include design of the Board Room, Longview field and playground areas and districtwide Child Nutrition. Drew Keil and Jeff Smith from CORE Construction introduced themselves and expressed excitement about upcoming projects.

Ms. Thielen said that members of the Chasse team were recently at Montecito and did a great job of involving the students with Dr. Robert adding that the visit also presented an opportunity for career exploration. He shared that there has been lots of conversation around making sure the passers by know the school is open and doesn't appear to be a closed school site and will continue to look at ways to message that information.

OEA

OEA co-chairs Storm Gerlock and Kirsten Calisen were present. Ms. Gerlock provided an update on the group's activities including advocacy, the associations September meeting and continuing conversations with Dr. Robert and Dr. Woodland about Meet and Confer. She said the group looks forward to participating in future work with policy.

Bond Financing Presentation

Stifel representative Mike Lavelle shared that this is the second bond sale opportunity from the 100 million dollar bond. The second sale will not exceed 40 million dollars. He stated that their goal is to cap the combined tax rate below \$1.70 and using conservative numbers to determine rates, should be able to stay below that rate. Discussion continued around growth and overall trends.

Action Items

Recommendation to consider, and if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds of the District.

There were no further questions.

Mr. Hermes motioned to approve. Mr. Thompson seconded. Motion carried 4-0.

Mrs. Ramos aye
Mrs. Ford aye
Mr. Hermes aye

Mr. Thompson aye

Approval of first reading of ASBA Policy Revisions to the following policies:

EB-Environmental and Safety Program
GCQF-Discipline, Suspension and Dismissal of Professional Staff Members
GDFA- Support Staff Qualifications and Requirements
JLC – Student Health Services and Requirements
JLCD – Medicines/Administering Medicines to Students

Mr. Hermes moved to approve. Mr. Thompson seconded. Motion carried 4-0.

Mrs. Ramos aye

Mrs. Ford aye

Mr. Hermes aye

Mr. Thompson aye

Renaming of Montecito Community School to Montecito Montessori School

Dr. Robert said that policy FF mostly addresses when a school will be named after an individual. He said that when the school was built in 1999 the school was more aligned with being a community school. The site is now designed and aligned to a Montessori program and the request is to incorporate that into the name.

Mrs. Ford moved to approve. Mr. Hermes seconded. Motion carried 4-0.

Mrs. Ramos aye

Mr. Thompson nay

Mr. Hermes nay

Mrs. Ford aye

Approval of Governing Board Meeting Dates January 1- June 30, 2026

Dr. Robert said that the item is in response to a request to schedule meetings through June of 2026. He said that should members decide to move forward with the Trust for policy services additional Work Studies may be needed.

Ms. Ford noted that two dates were listed for March with members noting a preference for March 17 and for consistency to change the June meeting to June 16.

Dr. Robert noted that in January meetings will be scheduled through July of 2027.

Mr. Hermes motioned to approve with the changes discussed. Mrs. Ford seconded. Motion carried 4-0.

Mrs. Ramos aye

Mr. Thompson aye

Mr. Hermes aye

Mrs. Ford aye

Board Development

Members discussed study questions provided in the packet looking at having a focus on student outcomes, the why, and concluded with discussion about representing the community.

Reflections

Mr. Thompson said he was pleased to get the bond sale going and shared that he had attended the ASBA Law Conference and enjoyed the session on safety and security.

Mr. Hermes expressed excitement about exploring opportunities for the district's policies and was also excited about the bond sale.

Mrs. Ford wished everyone a happy Hispanic Heritage month and expressed excitement about the bond project. Mrs. Ford thanked those who discovered that legislators have not been constitutionally funding districts correctly. She stated that 85% of kids attend public schools and expressed heartbreak over the structures students are attending in.

President Ramos expressed excitement to see OEA present adding that she looks forward to their monthly updates.

Dr. Robert said that although this agenda was operations based there is a clear link to how the district is operationally bringing a focus to student outcomes with transportation, technology and nutrition.

Future

Mr. Thompson

- Trust- policy

Mr. Hermes

- Trust policy
- Mid year check on sub costs

Mrs. Ford

- Mr. Hermes requested info feedback from parents and staff on calendar
- Attendance first 2 days

Adjournment

Board President Mrs. Ramos declared the meeting adjourned at 7:18 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Rhiannon Ford, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-D-1-8

Agenda Item

Approval of Personnel Items

For Board: Action Discussion Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions/Non-Renewal as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
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NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Deloney, Kelley	Educational Asst- SC	LNV	9/29/2025	\$20.90
Narisetty, Bhargavi	Self-Contained Educational Assistant	ENC	9/15/2025	\$21.77
Ruelas, Cindy	Child Nutrition Substitute	CN	9/15/2025	\$19.13
Truesdale, Karen	Human Resources Technician	DO- HR	9/22/2025	\$26.48
Vogel, Aaron	Grant Program Specialist	DO	9/9/2025	\$62,652.23

ADDITIONAL ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	
Amado, Nayra	XD- Garden Café Rentals	CLA/ENC (Child Nutrition)	7/1/2025	\$32.88	
Cabanillas, Yuleica	XD- 21st Century Instructor Substitute	ENC	9/25/2025	\$16.98	
Carranza, Maria	XD- 21st Century Instructor Substitute	ENC	9/15/2025	\$22.85	
Jordan Yassan, Maria Isabel	XD- 21st Century Instructor	ENC	9/15/2025	\$23.35	
Lopez, Samantha	XD- 21st Century Instructor Substitute	ENC	9/15/2025	\$16.48	
Romero, Manuela	XD- 21st Century Instructor Substitute	ENC	9/15/2025	\$21.94	
Saines, Alejandro	XD- Rentals	M&T	9/8/2025	\$21.70	
Thomas, Charity	XD- CDL Professional Development	M&T	10/6/2025	\$24.81	
Villacorta, Raquel	XD- 21st Century Attendance	ENC	9/8/2025	\$26.73	

CHANGE OF ASSIGNMENT						
NAME	FROM POSITION	TO POSITION	LOCATION	DATE	RATE OF PAY	
Brod, Matthew	Educational Asst-SC	PBIS Assistant	SOL	10/13/2025	\$23.55	
Green, Gina	Crossing Guard	Educational Asst-SC	SOL	10/13/2025	\$18.66	
Witherspoon, Brandon	TOSA	Assistant Principal	SOL	9/15/2025	\$62,872.11	

NEW YEAR CLASSIFIED ASSIGNMENTS				
NAME	POSITION	LOCATION	DATE	RATE OF PAY

NEW YEAR SUBSTITUTE ASSIGNMENTS				
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RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Blanco, Madai	Educational Asst	MCS	9/26/2025
Marshall, Ebony	C.N.A.	OMS	9/12/2025
Quiroz Tovar, Nallely	PBIS Assistant	SOL	9/2/2025

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
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RETIREMENTS

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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LEAVE OF ABSENCES:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Boyle, Sarah	Intermittent FMLA	St. Services	9/15/2025
Escobedo, Maria	FMLA	CN	10/20/2025
Lundstedt, Melissa	Intermittent FMLA	St. Services	8/14/2025

MILITARY LEAVE:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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PRE-APPROVAL ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Aken, Ann	Family Engagement Liasion 7/31/25-5/22/26	\$800.00
Anderson, Beth	Mentor Teacher 7/31/25-5/22/26	\$3,000.00
Anderson, Rachel	McKinney-Vento Site Support 7/31/25-5/22/26	\$1,500.00
Barton, Charles	TAP Advisor 7/31/25-5/22/26	\$1,500.00
Borghaus, Sara	Family Engagement Liasion 7/31/25-5/22/26	\$1,000.00
Centeno, Miguel	21st Century Teacher 9/8-11/28/25	\$2,640.00
Chevalier, Cecelia	Data Analysis/Intervention Planning 9/1/25-5/22/26	\$1,250.00
Delgado-Beagley, Cristina	Lead Social Worker 7/31/25-5/22/26	\$5,000.00
Delgado-Beagley, Cristina	School Social Media Manager 8/4/25-5/22/26	\$1,500.00
Deyette, Mark	Lead Teacher 7/31/25-5/22/26	\$500.00
Elias Ulloa, Rosaisela	School Social Media Manager 8/4/25-5/22/26	\$1,500.00
Fernandez-Guillen, Adriana	21st Century Teacher 9/8-11/28/25	\$2,640.00
Flores, Deimy	McKinney-Vento Site Support 7/31/25-5/22/26	\$1,500.00
Frederick, Macklin	TAP Advisor 7/31/25-5/22/26	\$1,000.00
Georges, Julia	Lead Teacher 7/31/25-5/22/26	\$500.00
Guzman,Jose	Dual Language- Eng/Spa Teacher 7/31/25-5/22/26	\$2,500.00
Hernandez, Daniela	Mentor Teacher 7/31/25-5/29/26	\$3,000.00
Hess, James	TAP Advisor 7/31/25-5/22/26	\$1,000.00
Hoffman, Katerina	21st Century Teacher 9/15-11/28/25	\$1,230.00
Hooks, Romelo	McKinney-Vento Site Support 7/31/25-5/22/26	\$1,500.00
Kahl, Kayce	Family Engagement Liasion 7/31/25-5/22/26	\$1,000.00
Kingsland, Michelle	EL/DL Advisor 7/31/25-5/22/26	\$500.00
Klanke, Liana	21st Century Teacher 9/15-11/28/25	\$1,230.00
Knudsen, Deborah	TAP Advisor 7/31/25-5/22/26	\$1,500.00
Linn, Jennifer	Master Teacher 9/1/25-5/22/26	\$1,250.00
Linn, Jennifer	School Social Media Manager 8/4/25-5/22/26	\$1,500.00
Linn, Jennifer	TAP Advisor 7/31/25-5/22/26	\$1,000.00
Linn, RJ	TAP Advisor 7/31/25-5/22/26	\$1,000.00
Lizarraga, Mackenzie	21st Century Teacher 9/8-11/28/25`	\$2,640.00
Meza, Jorge	Mentor Teacher 7/31/25-5/22/26	\$3,000.00
Murray, Jennifer	21st Century Teacher 9/15-11/28/25	\$1,230.00
Perez, Katarina	Mentor Teacher 7/31/25-5/22/26	\$3,000.00
Ryan, Kelsey	Master Teacher 7/31/25-5/22/26	\$2,500.00
Schrey, Kaitlyn	Mentor Teacher 7/31/25-5/22/26	\$3,000.00
Singh, Jill	School Social Media Manager 8/4/25-5/22/26	\$1,500.00
Stewart Gates, Ricky	Football Coach 8/18-10/24/25	\$1,000.00
Stubbs, Juanita	21st Century Teacher 9/15-11/28/25	\$1,230.00
Tikovitsch, Erin	Master Teacher 9/1/25-5/22/26	\$1,250.00
Tikovitsch, Erin	TAP Advisor 7/31/25-5/22/26	\$1,000.00
Torres, Tatiana	McKinney-Vento Site Support 7/31/25-5/22/26	\$1,500.00
Valentine, BJ	Athletic Director 8/11/25-5/8/26	\$5,000.00

Vargas, Luis	21st Century Teacher 9/8-11/28/25	\$2,640.00
Vehr, Rosina (Rodi)	TAP Advisor 7/31/25-5/22/26	\$1,500.00
Vincent, Madison	Lead Teacher 7/31/25-5/22/26	\$500.00
Wharton, Patricia	Volleyball Coach 8/11-10/31/25	\$1,000.00
Wharton, Patricia	Master Teacher 9/1/25-5/22/26	\$1,250.00
Wharton, Patricia	EL/DL Advisor 7/31/25-5/22/26	\$500.00

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-E

Agenda Item

Donations

For Board: Action Discussion Information

Background –

Donor	Donation	Location	Estimated Value

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the list of donations as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-F

Agenda Item

Expenditure and Revenue Report

For Board: Action Discussion Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Budget to Actual Exp Report

From Date: 9/1/2025

To Date: 9/30/2025

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	DO NOT USE	\$0.00	(\$2,636.05)	(\$3,084.10)	\$3,084.10	\$0.00	\$3,084.10	0.00%
001.000.0000.6000.000.000.0000	BUDGET LINE	\$21,383,750.22	\$1,866,173.84	\$4,393,032.84	\$16,990,717.38	\$14,254,387.82	\$2,736,329.56	12.80%
	FUND: MAINTENANCE AND OPERATION - 001	\$21,383,750.22	\$1,863,537.79	\$4,389,948.74	\$16,993,801.48	\$14,254,387.82	\$2,739,413.66	12.81%
011.000.0000.6000.000.000.0000	BUDGET LINE	\$2,386,674.57	\$168,148.70	\$310,920.32	\$2,075,754.25	\$1,353,620.50	\$722,133.75	30.26%
	FUND: P301 BASE PAY - 011	\$2,386,674.57	\$168,148.70	\$310,920.32	\$2,075,754.25	\$1,353,620.50	\$722,133.75	30.26%
020.000.0000.6000.000.000.0000	BUDGET LINE	\$200,000.00	\$6,504.20	\$12,103.51	\$187,896.49	\$53,142.90	\$134,753.59	67.38%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$200,000.00	\$6,504.20	\$12,103.51	\$187,896.49	\$53,142.90	\$134,753.59	67.38%
071.000.0000.6000.000.000.0000	BUDGET LINE	\$54,377.31	\$0.00	\$0.00	\$54,377.31	\$0.00	\$54,377.31	100.00%
	FUND: STRUCTURED ENGLISH IMMERSION - 071	\$54,377.31	\$0.00	\$0.00	\$54,377.31	\$0.00	\$54,377.31	100.00%
100.000.0000.6000.000.000.0000	BUDGET LINE	\$1,153,863.70	\$56,060.69	\$116,040.98	\$1,037,822.72	\$447,119.36	\$590,703.36	51.19%
	FUND: TITLE I - 100	\$1,153,863.70	\$56,060.69	\$116,040.98	\$1,037,822.72	\$447,119.36	\$590,703.36	51.19%
101.000.0000.6000.000.000.0000	BUDGET LINE	\$1,703,273.54	\$0.00	\$2,093.43	\$1,701,180.11	\$9,565.62	\$1,691,614.49	99.32%
	FUND: TITLE I - 101	\$1,703,273.54	\$0.00	\$2,093.43	\$1,701,180.11	\$9,565.62	\$1,691,614.49	99.32%
110.000.0000.6000.000.000.0000	BUDGET LINE	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
	FUND: TITLE ID - NEGLECTED OR DELINQUENT - 110	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
115.000.0000.6000.000.000.0000	BUDGET LINE	\$40,000.00	\$0.00	\$10,035.00	\$29,965.00	\$5,981.98	\$23,983.02	59.96%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$40,000.00	\$0.00	\$10,035.00	\$29,965.00	\$5,981.98	\$23,983.02	59.96%
116.000.0000.6000.000.000.0000	BUDGET LINE	\$30,000.00	\$1,250.00	\$1,730.56	\$28,269.44	\$0.00	\$28,269.44	94.23%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$1,250.00	\$1,730.56	\$28,269.44	\$0.00	\$28,269.44	94.23%
140.000.0000.6000.000.000.0000	BUDGET LINE	\$143,776.29	\$173.47	\$594.93	\$143,181.36	\$38,337.55	\$104,843.81	72.92%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$143,776.29	\$173.47	\$594.93	\$143,181.36	\$38,337.55	\$104,843.81	72.92%
141.000.0000.6000.000.000.0000	BUDGET LINE	\$247,975.36	\$0.00	\$12,825.00	\$235,150.36	\$4,876.68	\$230,273.68	92.86%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$247,975.36	\$0.00	\$12,825.00	\$235,150.36	\$4,876.68	\$230,273.68	92.86%
160.000.0000.6000.000.000.0000	BUDGET LINE	\$95,886.60	\$744.12	\$1,738.90	\$94,147.70	\$8,519.96	\$85,627.74	89.30%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$95,886.60	\$744.12	\$1,738.90	\$94,147.70	\$8,519.96	\$85,627.74	89.30%
161.000.0000.6000.000.000.0000	BUDGET LINE	\$169,731.00	\$0.00	\$1,722.83	\$168,008.17	\$5,709.98	\$162,298.19	95.62%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$169,731.00	\$0.00	\$1,722.83	\$168,008.17	\$5,709.98	\$162,298.19	95.62%
162.000.0000.6000.000.000.0000	BUDGET LINE	\$240,000.00	\$1,267.52	\$7,023.83	\$232,976.17	\$63,870.14	\$169,106.03	70.46%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$240,000.00	\$1,267.52	\$7,023.83	\$232,976.17	\$63,870.14	\$169,106.03	70.46%
163.000.0000.6000.000.000.0000	BUDGET LINE	\$330,000.00	\$5,094.34	\$5,747.98	\$324,252.02	\$2,573.45	\$321,678.57	97.48%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$330,000.00	\$5,094.34	\$5,747.98	\$324,252.02	\$2,573.45	\$321,678.57	97.48%
190.000.0000.6000.000.000.0000	BUDGET LINE	\$70,747.77	\$3,823.86	\$10,395.31	\$60,352.46	\$31,262.77	\$29,089.69	41.12%
	FUND: TITLE III - 190	\$70,747.77	\$3,823.86	\$10,395.31	\$60,352.46	\$31,262.77	\$29,089.69	41.12%
191.000.0000.6000.000.000.0000	BUDGET LINE	\$110,951.69	\$0.00	\$0.00	\$110,951.69	\$0.00	\$110,951.69	100.00%
	FUND: TITLE III - 191	\$110,951.69	\$0.00	\$0.00	\$110,951.69	\$0.00	\$110,951.69	100.00%

Osborn School District

Board Budget to Actual Exp Report

From Date: 9/1/2025

To Date: 9/30/2025

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
200.000.0000.6000.000.000.0000	BUDGET LINE	\$35,595.00	\$3,286.16	\$6,039.35	\$29,555.65	\$28,250.12	\$1,305.53	3.67%
	FUND: TITLE VII - INDIAN ED - 200	\$35,595.00	\$3,286.16	\$6,039.35	\$29,555.65	\$28,250.12	\$1,305.53	3.67%
220.000.0000.6000.000.000.0000	BUDGET LINE	\$1,130,009.75	\$64,290.70	\$112,184.19	\$1,017,825.56	\$469,873.25	\$547,952.31	48.49%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	\$64,290.70	\$112,184.19	\$1,017,825.56	\$469,873.25	\$547,952.31	48.49%
221.000.0000.6000.000.000.0000	BUDGET LINE	\$878,104.07	\$0.00	\$902.25	\$877,201.82	\$35,547.75	\$841,654.07	95.85%
	FUND: IDEA BASIC - 221	\$878,104.07	\$0.00	\$902.25	\$877,201.82	\$35,547.75	\$841,654.07	95.85%
222.000.0000.6000.000.000.0000	BUDGET LINE	\$29,517.50	\$2,686.33	\$4,279.11	\$25,238.39	\$14,849.43	\$10,388.96	35.20%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	\$2,686.33	\$4,279.11	\$25,238.39	\$14,849.43	\$10,388.96	35.20%
223.000.0000.6000.000.000.0000	BUDGET LINE	\$27,795.87	\$0.00	\$0.00	\$27,795.87	\$0.00	\$27,795.87	100.00%
	FUND: IDEA EDISA - 2 Training - 223	\$27,795.87	\$0.00	\$0.00	\$27,795.87	\$0.00	\$27,795.87	100.00%
230.000.0000.6000.000.000.0000	BUDGET LINE	\$37,173.47	\$2,044.48	\$3,757.38	\$33,416.09	\$17,575.93	\$15,840.16	42.61%
	FUND: JOHNSON-O'MALLEY - 230	\$37,173.47	\$2,044.48	\$3,757.38	\$33,416.09	\$17,575.93	\$15,840.16	42.61%
231.000.0000.6000.000.000.0000	BUDGET LINE	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
280.000.0000.6000.000.000.0000	BUDGET LINE	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
290.000.0000.6000.000.000.0000	BUDGET LINE	\$550,000.00	\$12,969.58	\$31,500.95	\$518,499.05	\$95,468.43	\$423,030.62	76.91%
	FUND: MEDICAID REIMB - 290	\$550,000.00	\$12,969.58	\$31,500.95	\$518,499.05	\$95,468.43	\$423,030.62	76.91%
308.000.0000.6000.000.000.0000	BUDGET LINE	\$0.00	\$299,544.12	\$299,544.12	(\$299,544.12)	\$1,184,743.82	(\$1,484,287.94)	0.00%
	FUND: EPA CLEAN BUSES GRANT - 308	\$0.00	\$299,544.12	\$299,544.12	(\$299,544.12)	\$1,184,743.82	(\$1,484,287.94)	0.00%
310.000.0000.6000.000.000.0000	BUDGET LINE	\$8,690.00	\$0.00	\$428.13	\$8,261.87	\$1.87	\$8,260.00	95.05%
	FUND: AZ NURSES WORKFORCE GRANT - 310	\$8,690.00	\$0.00	\$428.13	\$8,261.87	\$1.87	\$8,260.00	95.05%
320.000.0000.6000.000.000.0000	BUDGET LINE	\$708,000.00	\$0.00	\$0.00	\$708,000.00	\$0.00	\$708,000.00	100.00%
	FUND: PRESCHOOL DEVELOPMENT GRANT - 320	\$708,000.00	\$0.00	\$0.00	\$708,000.00	\$0.00	\$708,000.00	100.00%
322.000.0000.6000.000.000.0000	BUDGET LINE	\$276,000.00	\$0.00	\$0.00	\$276,000.00	\$0.00	\$276,000.00	100.00%
	FUND: PRESCHOOL DEV - START-UP - 322	\$276,000.00	\$0.00	\$0.00	\$276,000.00	\$0.00	\$276,000.00	100.00%
323.000.0000.6000.000.000.0000	BUDGET LINE	\$350,000.00	\$33,773.89	\$55,702.74	\$294,297.26	\$203,277.89	\$91,019.37	26.01%
	FUND: PDG- CONTINUATION GRANT - 323	\$350,000.00	\$33,773.89	\$55,702.74	\$294,297.26	\$203,277.89	\$91,019.37	26.01%
333.000.0000.6000.000.000.0000	BUDGET LINE	\$800,000.00	\$5,145.22	\$18,520.93	\$781,479.07	\$42,094.49	\$739,384.58	92.42%
	FUND: HQEL - 333	\$800,000.00	\$5,145.22	\$18,520.93	\$781,479.07	\$42,094.49	\$739,384.58	92.42%
364.000.0000.6000.000.000.0000	BUDGET LINE	\$1,000,000.00	\$3,333.04	\$211,991.87	\$788,008.13	\$363,496.48	\$424,511.65	42.45%
	FUND: FED ED INNOVATION RESEARCH GRANT - 364	\$1,000,000.00	\$3,333.04	\$211,991.87	\$788,008.13	\$363,496.48	\$424,511.65	42.45%
457.000.0000.6000.000.000.0000	BUDGET LINE	\$26,000.00	\$1,325.26	\$2,452.48	\$23,547.52	\$10,730.69	\$12,816.83	49.30%
	FUND: RESULTS BASED FUNDING - 457	\$26,000.00	\$1,325.26	\$2,452.48	\$23,547.52	\$10,730.69	\$12,816.83	49.30%
472.000.0000.6000.000.000.0000	BUDGET LINE	\$180,000.00	\$3,625.54	\$13,434.54	\$166,565.46	\$18,669.53	\$147,895.93	82.16%

Osborn School District

Board Budget to Actual Exp Report

From Date: 9/1/2025

To Date: 9/30/2025

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: EARLY LITERACY GRANT - 472	\$180,000.00	\$3,625.54	\$13,434.54	\$166,565.46	\$18,669.53	\$147,895.93	82.16%
473.000.0000.6000.000.000.0000	BUDGET LINE	\$185,820.00	\$14,699.76	\$27,062.92	\$158,757.08	\$123,969.78	\$34,787.30	18.72%
	FUND: FOUNDATIONAL LITERACY GRANT - 473	\$185,820.00	\$14,699.76	\$27,062.92	\$158,757.08	\$123,969.78	\$34,787.30	18.72%
475.000.0000.6000.000.000.0000	BUDGET LINE	\$45,000.00	\$2,275.02	\$4,181.09	\$40,818.91	\$19,557.86	\$21,261.05	47.25%
	FUND: OIE RISE GRANT - 475	\$45,000.00	\$2,275.02	\$4,181.09	\$40,818.91	\$19,557.86	\$21,261.05	47.25%
480.000.0000.6000.000.000.0000	BUDGET LINE	\$407,053.00	\$35,239.60	\$64,109.66	\$342,943.34	\$277,026.56	\$65,916.78	16.19%
	FUND: SAFE SCHOOLS - 480	\$407,053.00	\$35,239.60	\$64,109.66	\$342,943.34	\$277,026.56	\$65,916.78	16.19%
500.000.0000.6000.000.000.0000	BUDGET LINE	\$686,000.00	\$0.00	\$0.00	\$686,000.00	\$0.00	\$686,000.00	100.00%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$686,000.00	\$0.00	\$0.00	\$686,000.00	\$0.00	\$686,000.00	100.00%
502.000.0000.6000.000.000.0000	BUDGET LINE	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	100.00%
	FUND: SCHOOL PLANT SALES - 502	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	100.00%
510.000.0000.6000.000.000.0000	BUDGET LINE	\$2,750,000.00	\$208,973.92	\$445,652.91	\$2,304,347.09	\$1,483,273.75	\$821,073.34	29.86%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	\$208,973.92	\$445,652.91	\$2,304,347.09	\$1,483,273.75	\$821,073.34	29.86%
515.000.0000.6000.000.000.0000	BUDGET LINE	\$120,000.00	\$8,911.78	\$15,022.54	\$104,977.46	\$58,755.56	\$46,221.90	38.52%
	FUND: CIVIC CENTER - 515	\$120,000.00	\$8,911.78	\$15,022.54	\$104,977.46	\$58,755.56	\$46,221.90	38.52%
520.000.0000.6000.000.000.0000	BUDGET LINE	\$246,393.60	\$28,267.25	\$53,148.42	\$193,245.18	\$179,652.80	\$13,592.38	5.52%
	FUND: COMMUNITY SCHOOL - 520	\$246,393.60	\$28,267.25	\$53,148.42	\$193,245.18	\$179,652.80	\$13,592.38	5.52%
521.000.0000.6000.000.000.0000	BUDGET LINE	\$385,899.64	\$40,862.98	\$74,273.80	\$311,625.84	\$313,423.10	(\$1,797.26)	-0.47%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$385,899.64	\$40,862.98	\$74,273.80	\$311,625.84	\$313,423.10	(\$1,797.26)	-0.47%
525.000.0000.6000.000.000.0000	BUDGET LINE	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$4,661.65	\$25,338.35	84.46%
	FUND: AUXILIARY OPERATIONS - 525	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$4,661.65	\$25,338.35	84.46%
526.000.0000.6000.000.000.0000	BUDGET LINE	\$300,000.00	\$66.52	\$66.52	\$299,933.48	\$3,196.38	\$296,737.10	98.91%
	FUND: EXTRA CURR TAX FEES CR - 526	\$300,000.00	\$66.52	\$66.52	\$299,933.48	\$3,196.38	\$296,737.10	98.91%
530.000.0000.6000.000.000.0000	BUDGET LINE	\$250,000.00	\$9,896.62	\$19,384.15	\$230,615.85	\$64,474.78	\$166,141.07	66.46%
	FUND: GIFTS AND DONATIONS - 530	\$250,000.00	\$9,896.62	\$19,384.15	\$230,615.85	\$64,474.78	\$166,141.07	66.46%
540.000.0000.6000.000.000.0000	BUDGET LINE	\$10,500.00	\$225.00	\$357.00	\$10,143.00	\$1,593.00	\$8,550.00	81.43%
	FUND: FINGERPRINT - 540	\$10,500.00	\$225.00	\$357.00	\$10,143.00	\$1,593.00	\$8,550.00	81.43%
550.000.0000.6000.000.000.0000	BUDGET LINE	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
555.000.0000.6000.000.000.0000	BUDGET LINE	\$16,500.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	100.00%
	FUND: TEXTBOOKS - 555	\$16,500.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	100.00%
570.000.0000.6000.000.000.0000	BUDGET LINE	\$560,000.00	\$40,936.32	\$92,687.50	\$467,312.50	\$223,589.60	\$243,722.90	43.52%
	FUND: INDIRECT COSTS - 570	\$560,000.00	\$40,936.32	\$92,687.50	\$467,312.50	\$223,589.60	\$243,722.90	43.52%
575.000.0000.6000.000.000.0000	BUDGET LINE	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$24,515.13	\$5,484.87	18.28%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$24,515.13	\$5,484.87	18.28%

Osborn School District

Board Budget to Actual Exp Report

From Date: 9/1/2025

To Date: 9/30/2025

Fiscal Year: 2025-2026

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
585.000.0000.6000.000.000.0000	BUDGET LINE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
610.000.0000.6000.000.000.0000	BUDGET LINE	\$2,386,674.00	\$104,843.17	\$831,199.99	\$1,555,474.01	\$370,455.64	\$1,185,018.37	49.65%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$2,386,674.00	\$104,843.17	\$831,199.99	\$1,555,474.01	\$370,455.64	\$1,185,018.37	49.65%
630.000.0000.6000.000.000.0000	BUDGET LINE	\$24,600,000.00	\$294,833.30	\$505,700.65	\$24,094,299.35	\$19,127,865.49	\$4,966,433.86	20.19%
	FUND: BOND BUILDING - 630	\$24,600,000.00	\$294,833.30	\$505,700.65	\$24,094,299.35	\$19,127,865.49	\$4,966,433.86	20.19%
665.000.0000.6000.000.000.0000	BUDGET LINE	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
691.000.0000.6000.000.000.0000	BUDGET LINE	\$69,964.00	\$0.00	\$0.00	\$69,964.00	\$69,964.00	\$0.00	0.00%
	FUND: SFB BUILDING RENEWAL - 691	\$69,964.00	\$0.00	\$0.00	\$69,964.00	\$69,964.00	\$0.00	0.00%
700.000.0000.6000.000.000.0000	BUDGET LINE	\$8,174,150.00	\$0.00	\$0.00	\$8,174,150.00	\$0.00	\$8,174,150.00	100.00%
	FUND: DEBT SERVICE - 700	\$8,174,150.00	\$0.00	\$0.00	\$8,174,150.00	\$0.00	\$8,174,150.00	100.00%
850.000.0000.6000.000.000.0000	BUDGET LINE	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
	FUND: STUDENT ACTIVITIES - 850	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
855.000.0000.6000.000.000.0000	BUDGET LINE	\$3,000,000.00	\$208,814.45	\$457,232.13	\$2,542,767.87	\$2,257,705.29	\$285,062.58	9.50%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$3,000,000.00	\$208,814.45	\$457,232.13	\$2,542,767.87	\$2,257,705.29	\$285,062.58	9.50%
950.000.0000.6000.000.000.0000	BUDGET LINE	\$0.00	\$144.59	\$144.59	(\$144.59)	\$63.04	(\$207.63)	0.00%
	FUND: Transportation Service Fund - 950	\$0.00	\$144.59	\$144.59	(\$144.59)	\$63.04	(\$207.63)	0.00%
Grand Total:		\$78,925,623.58	\$3,537,619.29	\$8,233,883.23	\$70,691,740.35	\$43,367,291.80	\$27,324,448.55	34.62%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: Action Discussion Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2025/26 Statement of Revenues and Expenditures for the Student Activities Fund from September 1 through September 30, 2025.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from Sept 1, 2025 to Sept 31, 2025

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	4,834.21			4,834.21
OMS	7,757.78	-	-	7,757.78
Solano	10,136.15			10,136.15
Longview	12,581.19			12,581.19
	<u>\$ 35,309.33</u>	<u>\$ -</u>	<u>\$ -</u>	<u>35,309.33</u>

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-H

Agenda Item

Disposal of Equipment

For Board: Action Discussion Information

Background –

See attached

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL District Office DATE _____

DEPARTMENT Transportation

EQUIPMENT:

ASSET # Please see attached sheet

DESCRIPTION _____

SERIAL # _____

REASON FOR DISPOSITION Trade in for electric Buses.

SIGNATURE [Signature] DATE _____
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL [Signature] BUSINESS MANAGER

TRADE IN - DISPOSAL

1. TAG 93012633 Trade in date - 8/7/25 Asset # SB30 , school bus ,
vin # 1BAKF2CPAX9F258540. Record Value \$100,810.98
2. TAG 94000185 Trade in date - 8/5/27 Asset # SB22 , school bus,
vin# 1GBKP32K1M3302863. Record Value \$93,127.74
3. TAG 93012634 Trade in date - 8/7/25 Asset # SB33, school bus,
vin # 1BAKF2CPA19F258541. Record Value \$100,810.98
4. TAG 94000187 Trade in date 8/25/25 - Asset # SB36, school bus,
vin # 4DBRUAFN05B981492. Record Value \$73,012.00 (donated \$0)
5. TAG 9400190 Trade in date - 8/25/25 Asset # SB40, school bus
vin # 4DRBUAFN75B981490. Record Value \$ 80,000.00 (donated \$0)

OSBORN SCHOOL DISTRICT #8

**REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT**

SCHOOL Clarendon School DATE 9/16/25

DEPARTMENT _____

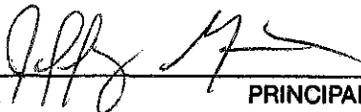
EQUIPMENT:

ASSET # _____

DESCRIPTION 80 Student desks

SERIAL # _____

REASON FOR DISPOSITION School has purchased new + more
flexible furniture

SIGNATURE  DATE 9/16/25
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

Search Auctions

Auction: #3847344 - Elementary student desks
State: AZ
Current Price: \$10.00
Time Left: 23 hours 26 mins



Auction: #3852456 - Solid & Sturdy Classroom Student Desk - 42" x 24"
State: MI
Current Price: \$5.00
Time Left: 1 day 1 hour



Auction: #3852723 - 7428 - Student Desk Chair
State: ND
Current Price: \$5.00
Time Left: 1 day 21 hours



Auction: #3849616 - Student Desks (18"x24") 
State: MN
Current Price: \$10.00
Time Left: 2 days 3 hours



Auction: #3855032 - Used Student Desk
State: VA
Current Price: \$5.00
Time Left: 2 days 14 hours



Auction: #3854662 - student desks / tables
State: FL
Current Price: \$75.00
Time Left: 5 days 12 hours



Auction: #3855396 - School Chairs/Desks
State: CA
Current Price: \$5.00
Time Left: 5 days 23 hours



Auction: #3853871 - 17 Blue Student Desk Chairs
State: OK
Current Price: \$5.00
Time Left: 8 days 14 hours



Auction: #3856188 - Student Desk Chair 
State: MI
Current Price: \$3.00
Time Left: 9 days 14 hours



Auction: #3855329 - Various School Supplies
State: AZ
Current Price: \$1.00
Time Left: 12 days 22 hours



Auction: #3856072 - Student Desks  
State: MN
Current Price: \$1.00
Time Left: 20 days 20 hours

1 / 1



Student Desk

\$1.00 USD

Closes:

2d (Sep 18, 2025 03:38 PM MST)

\$2.00 USD

Bid Increment

or

\$10.00 USD

Buy Now

Sales/Lot Type:

Online Auction

Location:

Spanaway, Washington, USA

Subject to an auto-extension of the auction end time. 

[Sign In to Place Bid](#)

[Sign In to Watch](#)

OSBORN SCHOOL DISTRICT #8

**REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT**

SCHOOL Osborn School District DATE 10-1-2025

DEPARTMENT Technology

EQUIPMENT:

ASSET # _____

DESCRIPTION _____

SERIAL # _____

REASON FOR DISPOSITION Broken and outdated equipments

SIGNATURE  DATE 10-1-2025
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

10-1-2025

Jamal Davis G.B

5CD9116ZMN	5CD9116ZGF	5CD9116Z0N	5CD053015M	5CD053015C	5CD05301F7	5CS91171VS
5CD0530172	5CD91171SD	5CD052RGD3	5CD052RGZT	5CD05300L1	5CD9116ZY9	5CD9116XPN
5CD9117021	5CD05300M9	5CD91171RR	5CD91171QX	5CD053016T	5CD8337476	5CD9325FHF
5CD911710K	5CD91155DY	5CD053017T	5CD91171W4	5CD9116XM5	5CD9116Z8G	5CD91171T9
5CD05300JR	5CD9116XXS	5CD9325DS9	5CD91171RJ	5CD91170V4	5CD84846VM	5CD05300D9
5CD9355MD6	5CD0530092	5CD05300NF	5CD91170T0	5CD9117173	5CD9116XQ0	5CD83377F5
5CD053013X	5CD9116XVB	5CD9116ZT8	5CD9116Z4C	5CD9355MHCC	5CD9116ZGF	5CD9116ZXP
5CD91171SZ	5CD91170WT	5CD9116ZZF	5CD9116ZDL	5CD9116Z5Q	5CD91171SD	5CD05300JP
5CD053015D	5CD9116Z2S	5CD053008X	5CD0530096	5CD9116YY2	5CD05300M9	5CD9116Z5C
5CD83374K4	5CD84846VH	5CD05300DQ	5CD93953J6	5CD05300NS	5CD91155DY	5CD9116YZ3
5CD05300B9	5CD9116ZG6	5CD9116ZZC	5CD053009P	5CD9116XV7	5CD9116XXS	5CD05301FH
5CD833754	5CD83377DJ	5CD052M2XN	5CD05300PV	5CD052M4K0	5CD0530092	5CD05300M0
5CD91170Z9	5CD05300D1	5CD053007V	5CD053015P	5CD8337470	5CD9116XVB	5CD9116ZD3
5CD9116XPT	5CD9116ZD2	5CD05300HX	5CD9116YVR	5CD9116Z7Y	5CD91170WT	5CD05301F7
5CD9116ZN4	5CD8337568	5CD052RGF4	5CD91171S7	5CD848521C	5CD9116Z2S	5CD9116ZY9
5CD053007D	5CD053030S	5CD9116ZFX	5CD052RGQM	5CD052RGLC	5CD84846VH	5CD8337476
5CD9117004	5CD9116XTQ	5CD053017G	5CD9325KVJ	5CD0530303	5CD9116ZG6	5CD9116Z8G
5CD84846XH	5CD9116XT7	5CD05300GY	5CD05302Y3	5CD84846TS	5CD83377DJ	5CD84846VM
5CD91170RG	5CD9325FHK	5CD9116ZK0	5CD0530084	5CD91171S8	5CD05300D1	5CD9116XQ0
5CD052M5M9	5CD91170WR	5CD9116ZPF	5CD053013Q	5CD9116ZVG	5CD9116ZD2	5CD9116YWP
5CD05300J2	5CD052RGF9	5CD053016Q	5CD9116XM8	5CD05300L4	5CD8337568	5CD9116ZVP
5CD9116Z8D	5CD9116ZN8	5CD05300Q3	5CD0530189	5CD9116ZHH	5CD053030S	5CD053012C
5CD9116Z4K	5CD05300L2	5CD05301FB	5CD05300P5	5CD052M4NZ	5CD9116XTQ	5CD91171RH
5CD052RGL3	5CD91170WG	5CD0530176	5CD05300H2	5CD053032W	5CD9116XT7	5CD9116XL5
5CD052RGS1	5CD9116Y2B	5CD91170V6	5CD052M38G	5CD0530135	5CD9325FHK	5CD9116Z9R
5CD9355MKC	5CD91170TL	5CD053009Y	5CD9116Z8K	5CD9116YV5	5CD91170WR	5CD9116XS8
5CD91170V8	5CD052M2SQ	5CD911711Q	5CD83377DL	5CD9116Z7T	5CD052RGF9	5CD052RGHY
5CD9116ZX4	5CD9116XY0	5CD05301FC	5CD9116ZBQ	5CD9116Z2L	5CD9116ZN8	5CD911715K
5CD9116XLZ	5CD911701G	5CD84846VWV	5CD84846WQ	5CD9116XTD	5CD05300L2	5CD9116XZ7
5CD91171XG	5CD91170ZK	5CD9116ZH0	5CD9116XS4	5CD9355M7Z	5CD91170WG	5CD9116Y0F
5CD9116XTB	5CD9116ZB5	5CD05300D8	5CD9116ZKB	5CD053008D	5CD9116Y2B	5CD9116ZL3
5CD911712H	5CD9116ZWX	5CD84845PT	5CD9116Z7H	5CD9116ZCM	5CD91170TL	5CD052RH5X
5CD91171T9	5CD052M5M9	5CD9116ZL4	5CD91170RH	5CD91171PM	5CD052M2SQ	5CD052RGLJ
5CD05300D9	5CD05300J2	5CD052RH2V	5CD052RGCV	5CD053014S	5CD9116XY0	5CD9116ZPZ
5CD83377F5	5CD9116Z8D	5CD052RGRT	5CD83377FP	5CD052M2W9	5CD911701G	5CD83377FL
5CD9116ZXP	5CD9116Z4K	5CD911719W	5CD9116YVW	5CD9116XS8	5CD91170ZK	5CD82843JM
5CD05300JP	5CD052RGL3	5CD911719K	5CD05300B8	5CD052RGHY	5CD9116ZB5	5CD9116XPT
5CD9116Z5C	5CD052RGS1	5CD9325FCV	5CD91170XL	5CD911715K	5CD9116ZWX	5CD9116ZN4
5CD9116YZ3	5CD9355MKC	5CD9116Z1S	5CD9116ZFQ	5CD9116XZ7	5CD9116YWP	5CD053007D
5CD05301FH	5CD91170V8	5CD9116ZPR	5CD84846SS	5CD9116Y0F	5CD9116ZVP	5CD9117004
5CD05300M0	5CD9116ZX4	5CD91171WK	5CD91171RT	5CD9116ZL3	5CD053012C	5CD84846XH
5CD9116ZD3	5CD9116XLZ	5CD911715S	5CD84846X6	5CD052RH5X	5CD91171RH	5CD91170RG
5CD91170RQ	5CD91171XG	5CD0530312	5CD9116ZWP	5CD052RGLJ	5CD9116XL5	5CD83377FL
5CD9116YW0	5CD9116XTB	5CD911714W	5CD9116Z58	5CD9116ZPZ	5CD9116Z9R	5CD82843JM
5CD91171VX	5CD911712H	5CD05300B9	5CD83375Z2	5CD9325FHF	5CD91170Z9	5CD5094ZHD
5CD91171SB	5CS91171VS	5CD833754	5CD9116ZTC	5CD9116XPN	5CD9355MK2	5CD5040022
5CG8234ZR0						5CD5516GNL

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-I-1

Agenda Item

Valle del Sol Business Associate Agreement

For Board: Action Discussion Information

Background –

Valle del Sol provides school-based programs to strengthen families by coordinating existing social, educational, and health resources and bringing them to a school campus. The Business Associate Agreement (BAA) ensures the proper protection of personal health information.

Legal

Financial

None

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the renewal of the BAA with Valle del Sol for 2025-2026 as presented.

Moved _____ Seconded _____ P/F

BUSINESS ASSOCIATE AGREEMENT

THIS BUSINESS ASSOCIATE AGREEMENT (this “Agreement”) is made and entered into as of this 4th day of September 2025 (the “Effective Date”) by and between Valle del Sol, Inc. and its subsidiaries (“Covered Entity”) and Osborn Elementary School District (“Business Associate”).

WHEREAS, Business Associate will provide services to Covered Entity as set forth in the Memorandum of Understanding between Covered Entity and Business Associate of even date herewith (the “Services Agreement”);

WHEREAS, in order to provide the Services under the Services Agreement, Business Associate may receive, use and maintain certain Protected Health Information (“PHI”) on behalf of Covered Entity; and

WHEREAS, the parties desire to enter into this Agreement in order (i) to protect the privacy and provide for the security of PHI received, used and maintained by Business Associate on behalf of Covered Entity; and (ii) to satisfy certain requirements imposed upon the parties by HIPAA.

WHEREAS, Covered Entity operates a drug and alcohol treatment program that must comply with the Federal Confidentiality of Alcohol and Drug Abuse Patient Records law and regulations, 42 USC §290dd-2 and 42 CFR Part 2 (collectively, “Part 2”);

WHEREAS, Covered Entity is a Qualified Service Organization (QSO) under Part 2 and must agree to certain mandatory provisions regarding the use and disclosure of substance abuse treatment information.

WHEREAS, Business Associate under Part 2 agrees to certain mandatory provisions regarding the use and disclosure of substance abuse treatment information.

NOW, THEREFORE, in consideration of the mutual benefits of complying with laws and regulations stated above, Covered Entity and Business Associate agree as follows:

Definitions

Catch-all definition: Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in 45 CFR 160.103 and 164.501.

Examples of specific definitions:

- (a) Business Associate. "Business Associate" shall mean Osborn Elementary School District.
- (b) Covered Entity. "Covered Entity" shall mean Valle del Sol, Inc. and its subsidiaries.
- (c) Individual. "Individual" shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- (d) Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Sub-parts A and E.
- (e) Protected Health Information. "Protected Health Information" shall have the same meaning as the term "Protected Health Information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- (f) Required By Law. "Required By Law" shall have the same meaning as the term "Required by Law" in 45 CFR 164.501.

(g) Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

Obligations and Activities of Business Associate

- (a) Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement or as Required By Law.
- (b) Business Associate agrees to implement and maintain the administrative, physical, and technical safeguards required by HIPAA to prevent use or disclosure of the Protected Health Information except as provided for by this Agreement.
- (c) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- (d) Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information of which Business Associate becomes aware that is not provided for or permitted by this Agreement or under HIPAA.
- (e) To the extent Business Associate uses one or more subcontractors or agents to perform its obligations under any agreement with Covered Entity, Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- (f) To the extent Business Associate maintains PHI in a Designated Record Set, Business Associate agrees to provide access to such Protected Health Information no later than ten (10) days after receipt of such written request by Covered Entity in order to meet the requirements under 45 CFR 164.524.
- (g) To the extent Business Associate maintains Protected Health Information, Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set in accordance with Covered Entity's written request no later than ten (10) days after receipt of such request by Covered Entity pursuant to 45 CFR 164.526.
- (h) Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from or created or received by Business Associate on behalf of, Covered Entity available to the Secretary, in a time and manner designated by the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
- (i) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- (j) Business Associate agrees to provide to Covered Entity or an Individual if so, directed by Covered Entity no later than ten (10) days after receipt of written request for such Disclosure Accounting, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528 or in accordance with HIPAA.
- (k) Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- (l) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- (m) Business Associate agrees to provide to Covered Entity or an Individual, in time and manner designated by Covered Entity, information collected, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528

Permitted Uses and Disclosures by Business Associate

General Use and Disclosure Provisions

Specify purposes: To deliver services where students and families feel comfortable and to overall increase accessibility to these critical services in order to build a healthier community.

Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

Specific Use and Disclosure Provisions

- (a) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (b) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate provided that disclosures are required by law. Or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 42 CFR 164.504(e)(2)(i)(B).

Obligations of Covered Entity

- (a) Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes to such notice.
- (b) Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.
- (c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522.

Qualified Service Organization Agreement Responsibilities

- (a) To the extent that in performing its services for or on behalf of Covered Entity, Business Associate uses, discloses, maintains, or transmits protected health information that is protected by Part 2, Business Associate acknowledges and agrees that it is a QSO for the purpose of such federal law; acknowledges and agrees that in receiving, storing, processing or otherwise dealing with any such patient records, it is fully bound by the Part 2 regulations; and, if necessary will resist in judicial proceedings any efforts to obtain access to patient records except as permitted by the Part 2 regulations.
- (b) Notwithstanding any other language in this Agreement, Business Associate acknowledges and agrees that any patient information it receives from Covered Entity that is protected by Part 2 is subject to protections that prohibit Business Associate from disclosing such information to agents or subcontractors without the specific written consent of the subject individual.
- (c) Business Associate acknowledges that any unauthorized disclosure of information under this section is a federal criminal offense.

Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

Term and Termination

- (a) Term. The Term of this Agreement shall be effective as of the Effective Date hereunder and terminate as of the Service Agreement or receipt of notice by either party to terminate in the event of an uncured breach of a material term of this Agreement. Upon termination of this Agreement all Protected Health Information provided by Covered Entity to Business Associate or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity. Or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information.
- (b) Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation. If Business Associate does not cure the breach or end the violation within 30 days, Covered Entity will

terminate this Agreement. If Business Associate has breached a material term of this Agreement and cure is not possible, Covered Entity will immediately terminate this Agreement.

(1) Except as provided in paragraph (2) of this section, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

(2) In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return, or destruction of Protected Health Information is infeasible; Business Associate shall extend the protections and limit further uses and disclosures to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

Notices

All notices required to be given to either party under this Agreement will be in writing and sent by traceable carrier to each party's address indicated below, or such other address as a party may indicate by at least ten (10) days' prior written notice to the other party. Notices will be effective upon receipt.

COVERED ENTITY:
Valle del Sol, Inc.
3877 N 7th Street, Suite 400
Phoenix, AZ 85014

BUSINESS ASSOCIATE:
Osbron Elementary School District
1226 W. Osborn Road
Phoenix, AZ 85013

IN WITNESS WHEREOF, the parties have entered into this Agreement to be effective as of the Effective Date.

Business Associate

By: _____

Name:

Title:

Date: _____

Covered Entity

By: _____

Name: Mike Renaud

Title: President & CEO

Date: _____

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-I-2

Agenda Item

MOU with Valle del Sol

For Board: Action Discussion Information

Background –

Valle del Sol provides school-based programs to strengthen families by coordinating existing social, educational, and health resources and bringing them to a school campus. By providing preventive measures through education and other support systems, they seize the opportunity to greatly reduce the risk factors faced by families living in our communities. Valle partners with Osborn Elementary School District to strengthen families by encouraging parental involvement in their child’s school activities and performance, helping families to develop healthy behaviors, and working to assist school staff in coordinating existing educational, social, health, and behavioral health resources. In exchange, Osborn provides a site-based point of contact, access to a therapeutic workspace on each campus, timely and consistent communication and aggregate data to measure program impact.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the renewal of the MOU with Valle del Sol for 2025-2026 as presented.

Moved _____ Seconded _____ P/F

MEMORANDUM OF UNDERSTANDING

Between

**Valle del Sol, Inc.
3877 North 7th St., Suite 400
Phoenix, Arizona 85014**

and

**Osborn Elementary School District
1226 W. Osborn Rd.
Phoenix, Arizona 85013**

This document defines the responsibilities of Valle del Sol, Inc. (“VdS” or “Valle del Sol”) and Osborn Elementary School District (“District” or “OESD”). The following agreement is designed to assist VdS in the delivery of effective programs and services to children and families in the school.

Valle del Sol is committed to providing school-based programs to strengthen families by coordinating existing social, educational, and health resources and then bringing them to a school campus. By providing preventive measures through education and other support systems, we seize the opportunity to greatly reduce the risk factors faced by families living in our communities.

Valle del Sol’s mission is to transform lives through compassionate, culturally centered care that empowers individuals and communities. We are dedicated to fostering a new generation of diverse, visionary leaders who champion equity, inspire progress, and drive lasting positive change. We join Osborn Elementary School District to strengthen families by encouraging parental involvement in their child’s school activities and performance, helping families to develop healthy behaviors, and working to assist school staff in coordinating existing educational, social, health, and behavioral health resources.

This agreement is based on the following outcomes as agreed upon by both parties:

Valle del Sol will:

1. Provide intake, assessment, and enrollment appointments to access public health system integrated health services.
2. Provide comprehensive behavioral health and physical health treatment and other health education and social services as needed to students and families enrolled in services.
3. Provide services onsite at the District.
 - a. Dedicated onsite clinical school liaisons, counselors, care coordinators, and counseling interns, splitting time between schools, as needed and availability are determined.
 - b. Provide counseling and case management services for any referred and enrolled student, with legal guardian permission and engagement. This includes special education students as agreed upon between the Parties and as documented in the students’ Individualized Education Plans (IEP).
4. Facilitate monthly partnership meetings to review referred patients, enrolled patients and matters related to coordination between VdS and OESD.

5. Provide timely and consistent communication regarding problems or issues regarding the effective delivery of the program service.
6. Create tools to measure progress on agreed-upon outcomes, including satisfaction surveys.
7. Document the provision of counseling services as specified in a student's IEP and/or the student and family's VdS Individualized Service Plan.
8. Valle del Sol shall ensure that all school-based staff meet all state and federal requirements for working with students.
9. Valle del Sol shall maintain medical records for the services provided at the District campus. All personal health information is protected according to the Health Insurance Portability and Accountability Act (HIPAA). In collecting, generating, compiling, storing or otherwise processing any personal information of any client, each Party shall comply with all data protection or privacy requirements of the laws applicable to it and all confidentiality or other obligations owed to third parties under contract or laws and if the data contains any personally identifiable health care information, the same shall be collected, stored and maintained in accordance with practice protocols that adhere to HIPAA and other applicable state and federal statutes, laws and regulations.
10. Valle del Sol is responsible for the supervision of its staff and shall ensure that each staff member holds the appropriate credentials to provide services and meet the employment standards of each party.
11. Valle del Sol specifically acknowledges that the District is bound by the Family Education Rights and Privacy Act and must obtain specific permission from the parents/guardians of school students in order to release any personal identifiable information about a student. Valle del Sol will obtain the requisite permissions prior to providing the initial outreach to OESD parents and will coordinate receiving written consent to treat any identified students prior to any interventions by Valle del Sol with any student or prior to conducting identification and screening activities for unmet healthcare needs in the District student population.
12. Refer families to off-campus services as appropriate:
 - a. Skills Training
 - b. Specialty therapy and support groups
 - c. Intensive or ongoing individual or family-based therapy services
 - d. Psychiatric services
 - e. System of Care referrals through AHCCCS registered direct support providers.
 - f. Medical services through primary care appointments.

The District will:

1. Provide school-based and/or the District staff person(s) as points of contact to serve as liaisons to VdS
2. Provide timely and consistent communication regarding problems or issues in the effective delivery of the programs and/or services.
3. Provide access to a therapeutic workspace location on the campus for the appropriate delivery of programs and services, including telephone, basic furniture and internet service and privacy for uninterrupted appointments.
4. Provide a private meeting area for intakes, individual sessions, and groups as needed.
5. Provide aggregate, de-identified data on behavior, grades, attendance, teacher feedback, and other agreed-upon outcome measures, when requested & appropriate, to analyze the progress and impact of the partnership.

Duration

The term of this MOU shall be from September 1, 2025, to June 30, 2028. The District and VdS may agree in writing to renew this MOU for three (3) additional 12-month terms.

Compensation

There is no compensation exchanged between VdS and the District. Future changes will require renegotiation of this MOU.

TERMS AND CONDITIONS**1. COMPLIANCE WITH APPLICABLE LAWS:**

Valle del Sol, Inc. and OESD (“Party” or “Parties”) shall comply with all applicable laws, ordinances, Executive Orders, rules, regulations, standards, and codes of the Federal, State, and Local Governing Board policies whether or not specifically referenced herein. Specifically, the following apply:

1.1 NON-DISCRIMINATION: The Parties agree to comply with all provisions of applicable federal, state, and local laws relating to non-discrimination, equal employment opportunity, the Americans with Disabilities Act, and Arizona Governor’s Executive Order 2009-09 (superseding Executive Order 99-4) (dated January 29, 1999), as may be amended from time to time.

1.2 SMOKING POLLUTION CONTROL ORDINANCE: Valle del Sol and District shall be subject to the provisions of City Ordinance No. G-2865, as amended, “the Smoking Pollution Control Ordinance,” effective July 1, 1986. This ordinance regulates smoking in places of employment and enclosed public spaces located within the City of Phoenix.

1.3 DRUG-FREE WORKPLACE: Valle del Sol and the District agree to comply with the Drug-Free Workplace Act of 1988 (P.L. 100-690). This law requires contractors and subcontractors of federal funds to certify they will provide drug-free workplaces. This certification is a precondition to receiving a contract or grant.

1.4 IMMIGRATION AND EMPLOYMENT LAWS: Valle del Sol and the District acknowledge the applicability of the Immigration Reform and Control Act of 1986 (IRCA) and agree to comply with IRCA and permit District inspection of personnel records to verify such compliance. Valle del Sol and on behalf of any subcontractor, warrants, to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration law and regulations that relate to their employees, as well as compliance with A.R.S. § 23-214 (A) which requires registration and participation with the E-Verify Program. Valle del Sol shall ensure that all school-based staff meet all state and federal requirements for working with students.

1.5 MANDATORY TERMS: This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all mandatory contract provisions of state agencies required by statute or executive order.

2. LICENSES AND PERMITS:

The District shall be responsible for obtaining any and all licenses and permits from the state of Arizona, any county or city therein, or any other government agency necessary for the Program.

3. INDEMNIFICATION:

To the extent allowed by law, each Party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other Party, its principals, members and employees (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") brought against, incurred by or paid by such other Party at any time, in any way arising out of or relating to this agreement, except to the extent finally judicially determined to have resulted from the fault of the indemnified Party. This indemnification provision shall apply regardless of the form or action, damage, claim, liability, cost, expense, or loss, whether in contract, statute, tort (including, without limitation, negligence) or otherwise.

4. INSURANCE

Each Party, at its cost, shall maintain comprehensive general liability insurance with limits of not less than \$1,000,000 per occurrence, insuring against all liability of said Party and its authorized representatives arising out of and in connection with said Party's use or occupancy of the facilities. Said insurance shall include broad form contractual liability covering, without limitation, the liability assumed under this Indemnification provisions of this Agreement. If the policy is to be written with an annual aggregate limit, that limit shall be not less than \$2,000,000. All insurance policies shall provide that the policies cannot be canceled, not renewed, nor limited in scope of coverage or limits until and unless thirty (30) calendar days prior notice is given to the other Party.

5. RELATIONSHIP OF PARTIES/EMPLOYMENT DISCLAIMER

Each of the Parties hereto is an independent contractor and neither Party is, nor shall be considered to be, an agency, distributor or representative of the other. Neither Party shall act or represent itself directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other. In addition, the Agreement is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement, partnership, or other formal business association or organization of any kind.

6. APPLICABLE LAW

This Agreement is made in the State of Arizona and shall be interpreted by the laws of the State of Arizona. Any dispute arising out of or relating to this Agreement shall be brought in the Maricopa County Superior Court or the United States District Court, District of Arizona.

7. OWNERSHIP

The District recognizes that Valle del Sol is the owner of all rights, titles, and interests in and to all Valle del Sol trademarks, logos, and names ("Valle del Sol Property"). Any use of the Valle del Sol Property by the District requires the written approval of Valle del Sol. Valle del Sol recognizes that the District is the owner of all rights, titles, and interests in and to all OESD trademarks, logos, and names ("School Property"). Any use of the School Property by Valle del Sol requires the written approval of the District.

8. CONFIDENTIALITY

Each Party is the owner of certain information that it deems to be confidential and proprietary in nature ("Confidential Information"). For purposes of Paragraph 5, "Disclosing Party" shall refer to the Party that discloses Confidential Information, and "Receiving Party" shall refer to the Party that receives Confidential Information. Neither Party will, during or subsequent to the term of this Agreement, directly or indirectly (a) use any of the Disclosing Party's Confidential Information for the benefit of anyone other than the Disclosing Party, or (b) disclose any of the Disclosing Party's Confidential Information to anyone other than an employee, representative or agent of the Receiving Party, to whom disclosure of such Confidential Information is necessary for the purposes permitted under this Agreement and who is obligated by written contract to protect the confidentiality thereof in a manner no less stringent than provided herein.

Confidential Information does not include information (a) known to the Receiving Party at the time of disclosure to the Receiving Party by the Disclosing Party, (b) publicly known through no wrongful act of Receiving Party, (c) rightfully received by the Receiving Party from a third party who is authorized to make such disclosure, or (d) independently developed by Receiving Party other than pursuant to the Agreement.

The Receiving Party may disclose Confidential Information if required pursuant to applicable law, or under a government or court order; provided that (a) the obligations of confidentiality and non-use shall continue to the fullest extent not in conflict with such law or order, and (b) if and when Receiving party is required to disclose Confidential Information pursuant to any law or order. Receiving Party shall promptly notify the Disclosing Party and use reasonable best efforts to obtain a protective order or take other actions as shall prevent or limit, to the fullest extent possible, public access to, or disclosure of, such Confidential Information.

Because each Party's obligations are personal and unique, and because the Parties will have access to and become acquainted with each other's Confidential Information, each Party agrees that its breach of this Agreement will result in irreparable harm to the other Party. An injured Party may enforce this Agreement and any of its provisions by injunction, specific performance, or other equitable relief without prejudice to any other rights and remedies that the injured Party may have.

9. NON-APPROPRIATION:

All Parties acknowledge that the District is a government entity, and the contract validity is based upon the availability of public funding under its authority. In the event that the public funds are unavailable and not appropriate for the performance of either's obligations under this contract, then this contract shall automatically expire without penalty to either Party after written notice of the unavailability and non-appropriations of public funds. It is expressly agreed that neither Party shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of the contract, but only as an emergency fiscal measure.

10. TERMINATION OF AGREEMENT:

Should circumstances arise which necessitate termination of this Agreement, either Party may terminate this Agreement at any time, with or without cause, by giving 30 days' prior written notice. The School reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.

11. NO BOYCOTT OF ISRAEL:

To the extent A.R.S. §§ 35-393 through 35-393.03 is applicable, the parties hereby certify that they are not currently engaged in and agree for the duration of this contract to not engage in, a boycott of goods or services from Israel, as that term is defined in A.R.S. § 35-393.

12. ASSIGNMENT:

This MOU shall not be assigned in whole or in part without the express, written consent of both Parties.

13. COMPLIANCE WITH GOVERNING BOARD POLICIES AND PROCEDURES:

Valle del Sol shall comply with applicable Governing Board policies, including the requirements of A.R.S. § 15-512(H) regarding the fingerprinting of its Program Coordinator and other employees, subcontractors, and vendors who are likely to have unsupervised contact with pupils as determined by the District, in its sole and absolute discretion.

This Memorandum of Understanding may be amended, in writing, at any time with the concurrence of all Parties.

Osborn Elementary School District
Name:
Title:

Date

Valle del Sol, Inc.
Name: Mike Renaud
Title: President & CEO

Date

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-I-3

Agenda Item

Approval of agreement with Gabriel’s Angels

For Board: Action Discussion Information

Background –

Osborn School District is pleased to continue collaborating with Gabriel’s Angels for the 25-26 school year. Through the Agreement, Gabriel’s Angels provides registered Pet Therapy Teams for in-person visits to our schools. More specifically, Gabriel’s Angels provides support to schools through the following programs:

- **Paws for Resilience Program:** Therapy Teams visit a small group of youth during a semester to promote resiliency through animal-focused skills-building activities. Activities & lessons will focus on core strengths: teamwork (affiliation), relationships (attachment), self-regulation, attunement, kindness, celebrating differences, respect, and resilience.
- **Animals, Books & Children (ABC) Program:** Therapy Teams visit 3 individual youth in 1st, 2nd and/or 3rd grade during a semester to improve each youth’s fluency, while enhancing their confidence and motivation to read.
- **Community Support Visits (CSVs):** Therapy Teams will visit, typically once, during a specified time of need to provide joy and canine comfort in a time of stress.

Legal

Financial

None

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Agreement with Gabriel’s Angels for 2025/26 as presented.

Moved _____ Seconded _____ P/F



**Gabriel's Angels Partner Agreement/
Memorandum of Understanding (MOU)
Inclusive for all Pet Therapy Programs**

This agreement describes the general expectations and responsibilities of Gabriel's Angels (GA) and _____ (Partner) pertaining to the volunteer services provided by GA at the Partner facility. GA agrees to provide registered Pet Therapy Teams (human handler + registered therapy animal) for in-person visits to the Partner on a weekly, bi-weekly, or other determined schedule according to the specific Pet Therapy programs described below.

- **Paws for Resilience Program:** Therapy Teams visit a small group of youth during a semester to promote resiliency through animal-focused skills-building activities. Activities & lessons will focus on core strengths: teamwork (affiliation), relationships (attachment), self-regulation, attunement, kindness, celebrating differences, respect, and resilience.
- **Animals, Books & Children (ABC) Program:** Therapy Teams visit 3 individual youth in 1st, 2nd and/or 3rd grade during a semester to improve each youth's fluency, while enhancing their confidence and motivation to read.
- **Community Support Visits (CSVs):** Therapy Teams will visit, typically once, during a specified time of need to provide joy and canine comfort in a time of stress.

GA agrees to the following:

1. To place only registered Pet Therapy Teams in the Partner facility.
 - a. All Pet Therapy Teams are registered through Pet Partners or Alliance of Therapy Dogs and carry a minimum of \$1 million primary liability insurance policy issued by Pet Partners or Alliance of Therapy Dogs.
2. Animals will be healthy and current on all vaccinations.
3. Pet Therapy Teams will possess a valid Department of Public Safety Level One IVP Fingerprint Clearance Card.
4. Pet Therapy Teams are trained on confidentiality and given trauma-informed training regarding the population/Partner facility they will be visiting.
5. Pet Therapy Teams will be trained in ways to engage youth with the therapy pet.
6. Pet Therapy Teams will be provided with appropriate activity materials & lessons for the program they are assigned.
7. Provide direct contact information for Pet Therapy Teams, GA Program Staff, and GA main office.
8. If a Pet Therapy Team is not available to attend a visit, either the volunteer or GA Program Staff will contact Partner as soon as possible.
9. Directly notify Partner of any contagious illnesses or outbreaks with volunteers or GA staff, which may adversely affect the staff or children served in the facility.

The Partner agrees to the following:

1. Ensure a clean, indoor, safe environment for the Pet Therapy Teams to conduct their visits.
2. Provide safe, secure parking for Pet Therapy Teams.
3. For Paws for Resilience or CSV Programs, Partner will provide a 'volunteer-friendly,' on-site Partner Representative or Staff Member who will be present throughout the entire GA visit. Partner staff will communicate with and support the Pet Therapy Teams. If the Partner Representative must leave the room during the visit for any reason, an alternate Partner Representative will be present before the original Partner Representative leaves to ensure the Pet Therapy Teams are never alone with the youth. If an alternate Partner Representative is not available, the Partner Representative and/or Pet Therapy Team may choose to end the visit.
4. For the ABC Program, the Partner will provide a 'volunteer-friendly' Reading Specialist, teacher, or like staff position to be present and available for the Pet Therapy Team's visits which will specifically require participation on the first visit and final Celebration Ceremony. All remaining visits will not require a Partner staff person present, unless deemed necessary by the Partner, Pet Therapy Team, or GA. However, ABC Pet Therapy Teams will not participate in any behavioral modification activities associated with the youth during their visits, Partner must have staff readily available in case intervention or support is required.
5. Will work with the Pet Therapy Team(s) to ensure a positive experience for youth, partner staff, and GA volunteers. This may include but is not limited to assisting with attendance and data collection, brief planning and preparation before, during, and after visits, and collaborating on activities (supplies as needed, resources, execution, etc.).
6. Be solely responsible for managing and intervening in all behavioral matters concerning the youth during the visit. Pet Therapy Teams will not participate in any behavioral modification activities associated with the youth during their visits.
7. Provide GA Program Staff with any requested evaluations to be completed at the initiation or conclusion of the program. This may include but is not limited to pre and post assessment, youth questionnaires, surveys, and any other relevant documents required for the evaluation process. Youth's name will remain confidential.
8. Immediately inform GA Program Staff of any problems/issues that may arise throughout the partnership, including but not limited to problems/issues involving the Pet Therapy Teams (handler or therapy animal), Partner staff, or participants/youth.
9. If Partner is unable to facilitate a scheduled visit, Partner will contact GA Program Staff AND volunteer as soon as possible. Any schedule changes made throughout the partnership will be conveyed and confirmed in writing, via email, to GA staff, Pet Therapy Team, and Partner Representative.
10. Directly notify all scheduled Pet Therapy Teams and GA staff of any contagious illnesses or outbreaks with children or staff, which may adversely affect the human or animal member of the Pet Therapy Teams prior to a scheduled visit.
11. Provide GA with the ages, ethnicity and geographical background of the youth being served.
12. Provide GA with the name and contact information for a primary contact person at the Partner Agency. Should Partner contact changes occur, GA should be notified immediately and provided continued support and communication until an updated primary point of contact is identified. This includes support and communication to any assigned Pet Therapy Teams at the Partner Agency.

Additional Terms

13. Term: This agreement shall be effective:
 - a. After the GA Executive Staff approves it; and
 - b. On the date that authorized representatives of both parties have signed it.
 - c. The term of this agreement shall be from the Effective Date through the remaining school year.
 - d. This agreement may be extended for additional one-year terms by appropriate action of the parties.
14. Financing: Each party will be responsible for any financing required to perform its obligations pursuant to this Agreement. GA provides services free of charge, however, donations to support this mission are accepted from donor parties/organizations, including Partner Agencies.
15. Termination: Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than 90 days prior to the intended date of termination
16. Confidentiality: All written student records shall be kept confidential in accordance with FERPA and regulations adopted pursuant to FERPA, the IDEA and regulations adopted thereunder, and applicable state laws and School District policies controlling the disclosure of personally identifiable information from a student's education records.
17. Indemnification: Each Party, to the greatest extent legally permissible, shall indemnify, defend, and hold harmless the other Party from any liability resulting from the negligent, intentionally tortious, or willful misconduct of the indemnifying Party's employees, officers, students and agents.
18. Entire Agreement: This MOU contains the entire, integrated agreement of the Parties and there are no oral agreements, understandings, or representations relied upon by the Parties. This MOU supersedes and merges all prior negotiations, representations, or agreements, whether written or oral.
19. Non-Discrimination: The Parties shall comply with the Office of the Arizona Governor Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.
20. Conflict of Interest: This MOU is subject to cancellation pursuant to A.R.S. §38-511, the pertinent provisions of which are incorporated herein by reference.
21. Promotion of Partnership: Partner grants GA permission to publicly acknowledge and promote this partnership including use of the Partner's name, logo, and general program information on GA's website, social media, printed materials, reports, and other external communications. GA agrees to ensure content is respectful and aligned with the mission of both organizations. Any content featuring specific youth follows our media release policy.

I have read and agree to abide by the above conditions:

Partner Authorized Administrator:

Signature

Please Print Name

Gabriel's Angels Representative:

C. Skojins

Signature

Please Print Name

Date: _____

Partner Name and City (and District, optional)

Date: _____

Agreement valid for 2025-2026 School Year.

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-I-4

Agenda Item

Recommendation to approve the Teach for America Data Sharing Agreement

For Board: Action Discussion Information

Background –

Teach For America is working towards a 10-Year Goal. This goal states that by 2030, twice as many children in communities where TFA works will reach key educational milestones indicating the children are on a path to economic mobility and co-creating a future filled with possibility. TFA is making a concerted effort throughout the nation to engage in Data Sharing Agreements with all of their school partners to better track and monitor the progress of students that work directly with Corps Members, identify trends across grade and subject cohorts, and ultimately accelerate student learning and Corps Member impact.

Legal

Financial

None

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Teach for America Data Sharing Agreement.

Moved _____ Seconded _____ P/F

Osborn Elementary School District and Teach For America, Inc. Data Sharing Agreement

This Data Sharing Agreement (“DSA”), effective on the date of execution by the last signing Party (the “Effective Date”), is made and entered into by and between Teach For America, Inc. (“Teach For America,” or “Recipient”), and the Osborn Elementary School District (“Partner”), (each a “Party” and collectively, the “Parties”).

WHEREAS, the Partner and Teach For America entered into a Professional Services Agreement (“PSA whereby Teach For America agreed to recruit, select, train and provide ongoing professional development to individuals committed to closing the achievement gap by serving as effective educators, which may include, but is not limited to Teach For America Corps Members, alumni, fellows and TFA Ignite Fellows, (“Participants”). The PSAs or MOUs covered by this DSA specifically relate to the Participants beginning their engagements with the Partner during the SY2025-2026, SY2026-2027, SY2027-2028, SY2028-2029, and SY2029-2030 academic years.

WHEREAS, Teach For America desires to use the Partner Data, defined below, to track the growth and achievement of students served by Participants supported by Teach For America. Teach For America seeks to measure the performance of these Participants within their contexts in order to provide: tailored support and professional development programming for these Participants, evaluations and evolutions of our model for selecting new Participants into programming, and support Partner in improving educator development, effectiveness and student outcomes. Teach For America also seeks to use summative data to report to its constituents (community partners, board members, and funders) regarding programmatic efficacy and growth. As such, under 34 CFR 99.31(a) Teach For America has a legitimate educational interest in accessing and using, and (b) Partner may share with Teach For America, the Partner Data described herein;

WHEREAS, The Parties wish to enter into this DSA, which sets forth the terms under which the Parties will share the Partner and Teach For America data consistent with appropriate confidentiality obligations and applicable laws;

NOW THEREFORE, The Parties agree as follows:

I. Definitions

- A. “Breach” will mean any actual or reasonably suspected unauthorized access, acquisition, use, disclosure, loss, modification, destruction, or inability to account for Partner Data.
- B. **[GENERAL STUDENT DATA]** “Student Record Data” means and refers to the data described more fully in **Appendix A** that Partner provides to Teach For America in connection with this DSA.
- C. **[CULTIVATE SURVEY DATA AND ELEVATE TOOL]** “Cultivate Survey Data” means and refers to data collected through the Cultivate student survey via UChicago Impact’s Survey Administration Tool from students in Participant classrooms, grades 5-12, as described more fully in **Appendix B**.
- D. **[CULTIVATE SURVEY DATA AND ELEVATE TOOL]** “Partner Survey Data” individually and collectively refers to both Cultivate Survey Data and Elevate Tool.
- E. **[CULTIVATE SURVEY DATA AND ELEVATE TOOL]** “Elevate Tool” refers to a Cultivate-aligned progress monitoring tool administered through PERTS to support educator development and continuous improvement as described more fully in **Appendix B**.
- F. “Partner Data” collectively refers to Student Record Data, Cultivate Survey Data, and data collected using the Elevate Tool, referenced above.

- G. “Aggregate Partner Data” collectively refers to de-identified Partner Data aggregated with counts of no less than 5.
- H. “FERPA” means and refers to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and implementing regulations set forth in 34 CFR Part 99.
- I. “PPRA” means and refers to the Protection of Pupil Rights Amendment, 20 U.S.C. § 1232h and implementing regulations set forth in 34 CFR Part 98.
- J. “Personal Data” means and refers to any information that identifies or that can reasonably be used to identify a specific individual, including but not limited to any information that meets the definition of “Personally Identifiable Information” set forth in 34 C.F.R. § 99.3
- K. “Privacy and Security Laws” means and refers to (i) all applicable U.S. federal, state, and local laws, rules, regulations, directives and governmental requirements currently in effect and as they become effective relating in any way to privacy, confidentiality, security, or breach notification of Personal Data, including but not limited to FERPA and (ii) all applicable industry standards concerning privacy, data protection, confidentiality or information security.

II. Description of Data Access, Exchange and Use

- A. Pursuant to Partner’s obligations under FERPA, and its implementing regulations as may be amended, Partner agrees that Teach For America performs an institutional service. Specifically, due to Partner’s provision of Teach For America services, such as tailored support and professional development programming for Participants, and the associated evaluation and evolution of programming offered to Participants and the Partner, Partner agrees that Teach For America is a school official with legitimate educational interest in the disclosed Partner Data.
- B. **[GENERAL STUDENT DATA]** Student Record Data. Partner will provide the Student Record Data described in **Appendix A** to Teach For America in a form, format, frequency, and security feature mutually agreed by the Parties and laid forth in **Appendix A**. Access to Student Record Data at the individual student level will be limited solely to appropriate Teach For America staff and contractors. Teach For America staff will acknowledge and sign the Teach For America Information Confidentiality and Security Policy (“ICSP”). The ICSP provides guidance on processes and procedures related to the access, use, sharing, storing, and disposal of Personally Identifiable Information (PII) and student record data. Third-party programmatic data vendors, (such as Pencil, UChicago and other vendors, etc.), will sign agreements that include confidentiality provisions and be bound to the applicable process and procedures related to access, use, sharing, storing and disposal of PII and student record data as outlined in FERPA and PPRA as appropriate.
- C. **[CULTIVATE SURVEY DATA AND ELEVATE TOOL]** Cultivate Survey Data and Elevate Tool. Participants will receive a unique link for student survey administration through UChicago Impact’s Survey Administration Tool; link will be shared with students and responses will be kept confidential and stored on secure servers. Only UChicago Impact and UChicago Consortium staff and agents necessary for administration of the survey will have access to student and teacher identifiers during administration as described in **Appendix B**. In addition, Participants may administer Elevate, a Cultivate-aligned progress-monitoring tool administered through PERTS to further support educator development and continuous improvement. UChicago Consortium access data to create Rasch benchmark scores used for reporting valid scores on teacher reports, along with analyses to improve the validity of the survey. Access to student-level Cultivate Survey and Elevate Tool Data will be limited solely to UChicago Impact and UChicago Consortium staff, Teach For America staff members, approved contractors and Participants for ongoing coaching and development of Participants and programmatic improvement.

- D. **[TEACHER EVALUATION DATA]** Teacher Evaluation Data. Partner will provide teacher observation/evaluation data as outlined in attached **Appendix A**. Access to Teacher Evaluation/Observation data at the identified individual teacher level will be limited solely to Teach For America regional and national staff (after Participants execute **Attachment C**).
- E. No student identifiable information in the Partner Data will be reported externally; all data will be reported in the aggregate (with groups not less than 5). Partner Data may not be loaned or otherwise conveyed to anyone other than staff, current and future Participants, and internal contractors using software services to securely house and host this data. No student identifiable information in the Partner Data may be shared with third-party programmatic data vendors without approval via an Additional Request as outlined in Section G, below.
- F. Aggregate Partner Data and Additional Uses. After creating and verifying the final merged data set, personally identifiable data shall be destroyed in compliance with 34 CFR Section 99.31 (a) (6). Consistent with FERPA, Partner agrees that Teach For America will retain and use Aggregate Partner Data to drive programmatic impact, including but not limited to developing training; improvement of services; externally sharing learnings of programmatic impact at scale, and other program strategies (“Additional Uses”). Partner also agrees that Aggregate Partner Data may be redisclosed to research institutions which support Teach For America in conducting deeper research studies (“Research Uses”) and may be used with other 3rd party tools (“Additional Tools”) to further improve Teach For America’s program services. Teach For America will not share Aggregate Partner Data for student cohorts less than five (5). Teach For America may externally share de-identified and aggregate analyses and conclusions that do not identify students or the Partner. Teach For America will not externally share or publish conclusions from any analyses that identifies the Partner, without the prior consent of Partner. Based on Partner’s request, Teach For America agrees to share any findings from its analyses and/or aggregate reports with Partner.
- G. Additional Requests. Teach For America may obtain additional data, use of data, or use of 3rd party data tools, surveys or systems that collect or utilize FERPA-protected data or additional shares of FERPA-protected data with third-party programmatic data vendors, via submitting written notices (an “Additional Request”), to Partner at any time, which detail the names of such parties and a brief description of such parties’ legitimate educational interest in receiving such information, and an opt-out function. For the avoidance of doubt, identified FERPA-protected Partner data may only be used solely for the purposes outlined herein unless an Additional Request is approved by the Partner. This form of notice does not entail nor require a written contract amendment; nor does this notification apply to the use of Aggregate Partner Data. If Partner agrees to provide such data or to an additional use or share of FERPA-protected data, all terms of this agreement apply to the additional data, use of data, use of 3rd party tools or additional share. This includes ongoing data for subsequent cohort years, in which Teach For America and Partner have entered a PSA, after this original DSA is signed.

III. DUTIES

- A. The Partner will perform the following duties:
- i. Provide data for the purposes of this Agreement in compliance with the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. section 1232g and 34 C.F.R, section 99, and related Arizona Education Code provisions.
 - ii. Provide Teach For America with information security specifications required to transmit pupil record information electronically in the form, format, frequency, and security features laid out in **Appendix A**.

- iii. **[CULTIVATE SURVEY DATA AND ELEVATE TOOL]** Pursuant to Partner’s obligations under FERPA and the PPRA, Partner authorizes Teach For America and Participants, by execution of this Agreement, to administer Cultivate and Elevate student surveys to students in Participant classrooms or those engaging in Teach For America programming in the form, format, frequency and security features laid out in **Appendix B**.
 - iv. **[PARENTAL CONSENT]** Partner specifically names Teach For America as an approved affiliate or partner and third-party beneficiary of the Partner with regard to all parental permission/releases previously signed by students and/or parents, especially as they relate to the collection of survey data, video and audio recording data from/of students. Further, if required by FERPA, the PPRA or state law, Partner will provide reasonable updated notices to parents, or students of appropriate age, related to surveys, video or audio recordings, obtain consent for same, and/or offer an opportunity for parents, or students of appropriate age, to opt-out of participating in said surveys, video or audio recordings.
- B. Teach For America will perform the following duties:
- v. Comply with all FERPA and PPRA Arizona Provisions. Teach For America agrees to require all staff members, contractors, or agents to comply with this provision.
 - vi. Partner may require Teach For America to provide documentation of Teach For America’s information security specifications prior to data transmittal.
 - vii. Teach For America shall designate an authorized representative able to request data under this agreement. The authorized representative shall be responsible for transmitting all data requests, confirmation of the completion of any projects and the return or destruction of data.
 - viii. In the event of a Breach, Teach For America shall notify the Partner in accordance with FERPA, and/or any applicable state law or regulation to manage the Breach without unreasonable delay. Teach For America shall also cooperate with the Partner with regard to management and response of any such Breach.

IV. GENERAL PROVISIONS

- A. **TERM.** The Term of this Agreement shall begin on the Effective Date, and shall only cover Participants whose engagement with the Partner begins during the SY2025-2026, SY2026-2027, SY2027-2028, SY2028-2029, and SY2029-2030 academic years. All provisions of this DSA shall be valid from the date of execution through **June 30, 2030** (the “Expiration Date”). While this Agreement shall expire on the Expiration Date, all sharing arrangements shall be valid until such time the named cohorts of Participants have completed their applicable term of engagement.
- B. **TERMINATION.** This Data Sharing Agreement may be terminated as follows:
- i. At any time by mutual agreement of the parties;
 - ii. By either party upon thirty (30) days prior written notice to the other Party;
 - iii. By either party upon written notice to the other in the event of a material breach of this Agreement that is not cured within thirty (30) days following the receipt by the breaching party of written notice from the non-breaching party.
- C. **EFFECT OF TERMINATION.** If this Agreement expires or is terminated by either party, it shall become void. The expiration or earlier termination of this specific Agreement shall not serve to terminate the associated PSA/MOU.

- D. **GOVERNING LAW.** The validity, interpretation and performance of this agreement shall be determined according to the laws of the State of Arizona.
- E. **INDEMNIFICATION.** Teach For America shall indemnify and hold the Partner and its Board Members, administrators, employees, and agents (Indemnitees) harmless against related liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of the performance of this Agreement, whether such loss, expense, damage or liability was proximately caused in whole or in part by the negligent or willful act of Teach For America, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it.
- F. **NOTICES.** All notices required or permitted by this Agreement shall be in writing and shall be either personally delivered or sent by nationally-recognized overnight courier, facsimile or by registered or certified U.S. mail, postage prepaid, addressed to the individuals as set forth below (except that a party may from time to time give notice changing the address for this purpose). A notice shall be effective on the date personally delivered on the date delivered by a nationally-recognized overnight courier, on the date set forth on the receipt of a telecopy or facsimile, or upon the earlier of the date set forth on the receipt of registered or certified mail or on the fifth day after mailing.

AGENCY 1:	TEACH FOR AMERICA	AGENCY 2:	Osborn Elementary School District
Name, Title	Tony Best, MD Partnerships & Community Impact	Name, Title	
ADDRESS:	4747 N. 32 nd Street, Suite 130 Phoenix, AZ 85018	ADDRESS:	
TELEPHONE:	602-738-0330	TELEPHONE:	
EMAIL:	Tony.best@teachforamerica.org	EMAIL:	

- G. The points of contact for technical issues regarding the exchange, storage and security of the Partner Data and related technical issues are:

Teach For America: Sariah Winn

Osborn Elementary School District: NAME OF PERSON RESPONSIBLE FOR PROVIDING/ENSURING ACCESS TO DATA

- H. **AMENDMENT, MODIFICATION, EXTENSION.** Any amendment, modification or extension must be in writing and signed by both Parties.
- I. **AUTHORITY TO SIGN.** Each of the Parties herein represents and warrants that the execution, delivery, and performance of this Agreement has been duly authorized and signed by a person who meets statutory or other binding approval to sign on behalf of its business organization as named in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last day noted below.

AGENCY 1:	TEACH FOR AMERICA	AGENCY 2:	Osborn Elementary School District
ADDRESS:	4747 N. 32 nd Street, Suite 130 Phoenix, AZ 85018	ADDRESS:	
TELEPHONE:	602-738-0330	TELEPHONE:	
EMAIL:	Tony.best@teachforamerica.org	EMAIL:	
SIGNATORY NAME (PRINT):		SIGNATORY NAME (PRINT):	
SIGNATORY TITLE:	MD, Partnerships and Community Impact	SIGNATORY TITLE:	
SIGNATURE:		SIGNATURE:	
DATE:		DATE:	

APPENDIX A - DATA ELEMENTS, FORM, FORMAT, FREQUENCY, AND SECURITY FEATURES

Data Elements

Partner will, to the fullest extent possible, include the following data and specified variables in the Partner Data sets provided to Teach For America (limited only by what is available through the method of access);

- a. The following program participant data and variables are essential to Teach For America's data request:
 - i. district, district NCES code, school, school NCES code, staff unique identifier (ID)
 - ii. Subject name, course name, course ID, section ID

- b. The following program participant data and variables are helpful but not essential to Teach For America's data request:
 - i. years employed with partner
 - ii. Teach For America affiliation (current CM/ alumni/ fellow)
 - iii. certification/ license level
 - iv. gender
 - v. race
 - vi. ethnicity
 - vii. teacher evaluation rating/ observation data (where available)
 - viii. student/parent survey summary results (where available)

- c. The following student data and variables are essential to Teach For America's data request:
 - i. interim assessment scores (BOY, MY, EOY) (all scores including growth goals/targets, grade level equivalency, scale scores, percentile rank, or other scales available)
 - ii. previous and current year state test scores (all scores including scale score, proficiency/ performance level, percentile rank, growth met, student growth percentile, or other scales available)
 - iii. student survey results (all scores including individual question scores, aggregate construct scores, raw scores, any deidentified open ended responses or other scales available)
 - iv. test subject
 - v. test year
 - vi. Student ID number
 - vii. grade level
 - viii. race/ ethnicity
 - ix. ELL status
 - x. special education/ disability status
 - xi. low socioeconomic-status (SES)
 - xii. days present in school
 - xiii. days enrolled in school

- d. The following aggregate data are essential to Teach For America's data request:
 - i. Partner average scores for all interim assessment tested grades and subjects (all scores including growth goals/targets, grade level equivalency, mastery, percentile rank, or other scales available)
 - ii. Partner average scores for all state tested grades and subjects (all scores including scale score, proficiency/ performance level, raw scores, percentile rank, or other scales available) tested grades and subjects (all scores including scale score, proficiency/ performance level, raw scores, percentile rank, or other scales available)

- iii. Partner average scores for all [student survey] surveyed grades and subjects (all scores including individual question scores, aggregate construct scores, raw scores, any deidentified open ended responses or other scales available)

Data Security

Teach For America employs a number of strategies to secure data and limit unnecessary access during transfer, storage, and processing. We encrypt data in transfer as well as at rest when it is being stored in a data repository. For our internal data storage, we change encryption keys on a regular basis to avoid stale credentials and unwanted legacy access. Data is regularly obfuscated for analytics and reporting purposes. We use best practices for data isolation, including limiting accounts for vendors who push data to our systems and centralized oversight of user accounts for external systems when we need to pull the data ourselves. We use a “least privilege granted” model for access to internal systems, employing multi-factor authentication where feasible, and monitor access across these systems with auditable logs. Additionally, we have blanket data privacy training for all staff that covers key elements of working with PII, sensitive data, and student data.

Teach For America shall also have a written incident response plan, which shall include but is not limited to, prompt notification to Partner in the event of a security or privacy incident, as well as procedures for responding to a breach of any of Partner’s Data that is in Teach For America’s possession. Teach For America agrees to share its incident response plan upon request.

APPENDIX B: DESCRIPTION OF SYSTEM(S) USED IN THE TRANSFER OF PARTNER CULTIVATE SURVEY AND ELEVATE TOOL DATA, FREQUENCY AND SECURITY FEATURES

System Description:

Cultivate Description:

This **Appendix B** shall serve as Teach For America- Phoenix's official notification of the use of the Cultivate for Coaches student survey for professional development and organizational reporting. A joint program of UChicago Impact and UChicago Consortium, Cultivate for Coaches is a professional development program designed to support coaches and Participants in creating learning environments that positively affect what students believe about themselves as learners and the strategies they employ in their classrooms, ultimately improving student academic performance. This program includes student surveys for grades 5-12 administered by UChicago Impact. The survey is crucial because it will provide Participants with important information on students' perceptions of the classroom learning environments that, in turn, can support their understanding of strengths and areas of growth. Below we've outlined the various ways Teach For America- Phoenix and Participants will utilize Cultivate [student survey data](#), including but not limited to:

- Participants review student feedback to prioritize areas for growth.
- Coaches utilize data to support individual teacher development, based on evidence from student surveys, and incorporate evidence-based best practices provided by University of Chicago.
- Teach for America reports aggregate data as a key performance indicator for continuous improvement of programmatic supports.

Cultivate Survey Security Features:

UChicago Impact will administer the Cultivate for Coaches Survey to students of Teach For America. Participants in grades 5-12. The surveys will be administered using UChicago Impact's Survey Administration Tool. Each teacher will receive a unique link for student survey administration.

- Student identification will be kept confidential and stored on secure servers for both outreach and survey administration. Only UChicago Impact and UChicago Consortium staff and agents necessary for administration and reporting of the survey will have access to student and teacher identifiers during administration.
- Students will select their first initial, birthdate, gender, grade level, school and teacher using a combination of drop-down lists or radio buttons. This data is collected solely for the purposes of reconciling multiple surveys from the same students. Once data collection and reporting are complete, student identifying information will be permanently deleted.
- Students will also have the option of selecting their race/ethnicity in order for Teach For America to understand how student perceptions vary by race/ethnicity.
- To receive student data, CMs must have at least 50% of students (based on student count provided by Teach For America) complete the survey and have at least 5 valid respondents per item to receive full report data. Partial survey responses will also be accepted.
- Only aggregate data (for classrooms with at least 5 students) will be reported to teachers on a password-protected basis.
- TFA will have access to student-level data without any identifiable information through a password-protected system.
- UChicago Impact shall keep all non-identifiable student scores for national benchmarking purposes but cannot report on any aggregate results without explicit permission from Teach For America.
- UChicago Impact employs several industry standard practices to secure data and prevent unauthorized access. Data is encrypted both while in transit during the survey process, and while at rest when stored in the data repository. Encryption keys are changed on a regular basis to avoid stale credentials and unwanted legacy access. Data is regularly obfuscated for

analytics and reporting purposes and is aggregated by being rolled up at the classroom, instructor, school or district level. The server management team enforces data isolation and oversight of all user accounts accessing data, including continuous monitoring of access across our systems using centralized, auditable logs.

System Description:

Elevate Description:

This **Appendix B** shall serve as Teach For America- Phoenix's official notification of the use of the PERTS Elevate as an optional progress monitoring tool for professional development and continuous improvement. Elevate is designed to be used in conjunction with Cultivate for Coaches to support educator development and continuous improvement. It is fully aligned with the classroom condition questions included in the Cultivate survey. It is customizable based on educator needs and is intended to be administered anywhere from one to four times a year, in between Cultivate fall and spring administration. It takes approximately 5-10 minutes for students to complete. Administration and reporting are designed to give educators immediate insight on the classroom conditions they are prioritizing for improvement.

Elevate Survey Security Features:

- Participants that opt into Elevate will receive a unique link for each class that participates in student survey administration. Participants will include students email addresses so that each student receives a unique survey link. This is solely for the purposes of restricting duplication in the survey responses from the same students.
- Students have the right to omit responses to any question. Once data collection and reporting are complete, student identifying information will be permanently deleted.
- Student identification will be kept confidential and stored on secure servers. Only PERTS staff and agents necessary for administration of the survey will have access to student identifiers. PERTS will delete all PII within one year.
- Only aggregate data (for classrooms with at least 5 students) will be reported to teachers on a password-protected basis.
- Teach For America staff will have access to aggregate data. If Teach For America requests access to student-level data for programmatic improvement purposes, data will not contain any identifiable student information and will only be available to staff through a password protected system.
- PERTS has the right to keep all non-identifiable student scores for national benchmarking purposes but cannot report on any aggregate results without explicit permission from Teach For America.
- PERTS employs a number of industry standard practices to secure data and prevent unauthorized access. Data is encrypted both while in transit during the survey process, and while at rest when stored in the data repository. Encryption keys are changed on a regular basis to avoid stale credentials and unwanted legacy access. Data is regularly obfuscated for analytics and reporting purposes and is aggregated by being rolled up at the classroom, instructor, school or district level. The server management team enforces data isolation and oversight of all user accounts accessing data, including continuous monitoring of access across our systems using centralized, auditable logs.

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V-I-5

Agenda Item

Approval of Grand Canyon University Unpaid Non-Clinical Internship Agreement between Osborn School District and Grand Canyon University for intern Hannah Kokulis

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve Unpaid Non-Clinical Internship Agreement between Osborn School District and Grand Canyon University for intern Hannah Kokulis.

Moved _____ Seconded _____ P/F

GRAND CANYON UNIVERSITY™

College of Nursing
and Health Care Professions

3300 West Camelback Road, Phoenix, Arizona 85017
www.gcu.edu

Memorandum of Understanding Between

OSBORN ELEMENTARY DISTRICT

(referred to as “facility”)

and

Grand Canyon University

(referred to as “GCU”)

The purpose of this Memorandum of Understanding is to confirm the arrangement for Grand Canyon University College of Nursing and Health Care Professions student, Hannah Kokulis (referred to as “student”) and qualified representative of facility, Cory Alexander (referred to as “preceptor/mentor”) to work collaboratively to fulfill the practicum/practice immersion experience (referred to as “field experience”).

The time periods will be mutually arranged and agreed upon by the preceptor/mentor and the student within the dates of the field experience course(s).

GCU assures that the student is:

- 1) Expected to respect and perform within facility policies;
- 2) Licensed in the state in which they are doing the field experience (if applicable)

Facility, preceptor/mentor and GCU agree to mutually:

- 1) Arrange schedules for learning activities;
- 2) Select appropriate learning activities consistent with field experience objectives and experiences the facility can provide.
- 3) Determine student progress and benefit from learning experiences.

While student is at facility, GCU:

- 1) Expects student to be regarded as volunteers who are not eligible for compensation, fringe benefits, and workman's compensation for this experience.
- 2) Regards the student as being accountable for their actions.
- 3) Expects facility to consider the student as part of the covered work force for Protected Health Information (PHI) under the Health Insurance Portability Accountability Act (HIPAA).
- 4) Assumes that the facility maintains ultimate accountability and responsibility for the student/client and the service(s) being delivered to him/her.

(Memorandum of Understanding continues on following page.)

The Parties agree to protect the participants' educational records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and any applicable policy of the Parties. To the extent permitted by law, the Parties may share information from participants' educational records with each other so that each can perform its respective responsibilities under this Agreement but shall not disclose or share education records with any third party.

Nothing in this agreement shall be construed as an indemnification by one party of the other for liabilities of a party or third persons for property loss or damage or death or personal injury arising out of the performance of this agreement. Any liabilities or claims for property loss or death or personal injury by a party or its agents, employees, contractors or assigns or by third persons, arising out of and during this agreement shall be determined according to applicable law.

FACILITY:

Address: Osborn Elementary District
1226 W Osborn Rd.
Phoenix, AZ 85013

Name: Cory Alexander

Phone: (602) 707-2020

Email: calexander@osbornsd.org

GCU:

GRAND CANYON UNIVERSITY
3300 W. Camelback Road
Phoenix, AZ 85017

ATTN: CONHCP – OFE

Phone: (602) 639-7256

The undersigned parties have caused this Memorandum of Understanding to become effective on the date when executed by both parties and will terminate upon completion of the field experience course(s).

FACILITY:

By: _____

Title: _____

Date: _____

GCU:

By: _____

Title: Dean & Professor, CONHCP

Date: _____

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VI

Agenda Item
Board Presentation

For Board: Action Discussion Information

Background –

Child Nutrition-Cory Alexander will present the departments current operational status and projects within the department.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Presentation only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: Action Discussion Information

Background –

Administrative Reports—Principals and district office administrators submit progress reports on work completed in their school/department as well as upcoming events. Principal reports are also sent to parents to improve communication. Board members may comment.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

Clarendon Board Report

To: Osborn School District Governing Board

Date: 10/1/2025

Re: September 2025 Events



Staff Highlights

Cluster Topics

- Our Cycle 1 professional learning has been around Kagan Cooperative Learning. Kagan is a scientific research-based program focused on student engagement using structured interactions, developing their social skills in the process.
- Use of Kagan cooperative learning structures ensures that all students experience positive interdependence, individual accountability, equal participation, and simultaneous interaction.
- We have covered the following topics below through the lens of Student Ownership of Learning:
 - Building Community with Class building Structures
 - Effectively Grouping Students for Learning
 - Kagan Structures used for Pairs

Student Highlights

National Native American Boarding School Remembrance Day

- National Day of Remembrance for U.S. Indian Boarding Schools, also known as Orange Shirt Day, is a day to honor the victims and survivors of the 367 boarding schools in the United States.
- Students and Staff wore orange to show support and remember those of the past on September 30. Mini-lessons were also conducted to educate students around this major event in U.S. History.

Bring Your Special Person Day

- On September 4, we had our Bring Your Special Person Day in Cougar Country. We had over 175 special people on our campus who were personally invited by our families – moms, dads, grandparents, babysitters, older siblings – you name it! One student even asked Ms. Anna, Clarendon's administrative assistant, to be her special person.
- During their visit, the special people were able to play around with their Cougars during morning recess, as well as participate in a Brain Smart Start and other fun, engaging activities in the classroom.



Partnership Highlight

Scholastic Book Fair

- Students and staff were very excited for our biannual Scholastic Book Fair, where students wander around and purchase books.
- Clarendon HSA (Home and School Association) also sponsored a mini-grant for newer teachers to buy books to help fuel their classroom library. Thanks Clarendon HSA!



Community PreK Board Report

To: Osborn School District Governing Board

Date: 10/1/25



Community Highlights As we know, reading is one of the most important skills our students need to learn. Students have been provided with many opportunities to engage with books each day, and we send home books for students to keep on a regular basis. At the beginning of the year, families were provided with books and activity kits to build number sense and letter recognition, Make Ways for Books provides students with books as frequently as monthly and, through grant funding, take home books were also provided at conferences.



Staff Spotlight

Ms. Sabrina Campos - Sabrina Campos has worked in the Osborn School District for six years, and this is the third year she has been with our program. Sabrina goes above and beyond to support families through the registration and enrollment process, provides ongoing communication with parents and our staff, and is ready to jump to action with any needs that arise. She is a true benefit to our program for a number of reasons.



Partner Highlights

We have partnered with Childsplay this year to bring further literacy-based learning through a dramatic play lens to our students. Ms. Rachel visits classrooms twice a month throughout the year to provide interactive learning opportunities.



Encanto Board Report

To: Osborn School District Governing Board

Date: 10/01/2025

Re: October School Events



Staff Highlights

This year, Encanto launched a new way to celebrate our incredible staff through our Magic Makers recognition program. Each week, the Leadership Team surprises two staff members who have been “bringing the magic” with a Golden Roadrunner trophy, honoring their dedication, creativity, and impact on our students and school community. These celebrations are inspired by the many “Magic Moments” shared by other staff members, from innovative classroom practices to acts of kindness and teamwork. This new initiative highlights the amazing ways our staff make Encanto a magical place to learn and grow.



Student Highlights

Encanto Elementary is excited to celebrate Hispanic Heritage Month (September 15–October 15) with a variety of activities honoring the rich cultures and traditions of Hispanic and Latin communities. Our celebration kicked off with Cultural Day, where families dressed their children in cultural attire to showcase pride and heritage. Classrooms will also participate in a school-wide door decorating contest, highlighting different Hispanic countries through art and creativity, as well as an Art Walk featuring influential Hispanic artists and leaders. These events foster pride, unity, and cultural appreciation throughout our school community.



Partnership Highlights

PTO- We are grateful for our amazing Encanto PTO and their efforts to support our staff and students. Our parents and community members bring so much to our school, and we truly appreciate all that they do!

Longview Board Report

To: Osborn School District Governing Board
Date: 10/1/25
Re: October 2025



Staff Highlights

Longview is excited to celebrate our amazing Speech Pathologist, Mrs. Sarah Swenson, and the fact that she was the recipient of the “APS Supply My Class” contest. The winner of this contest receives \$500 for classroom supplies from APS. Mrs. Swenson is an integral part of the success here at Longview and she brings love, respect, joy, and integrity to Longview each and every day. Congratulations to Mrs. Swenson!



Student Highlights

In highlighting students, it is critical that I first highlight the adult that ensures that our students have a keen understanding of our Conscious Discipline practices here in the wonderful Osborn School District. Through consistency, modeling, coaching, compassion, and caring Mr. Charles Barton, our new Behavioral Interventionist, has assisted our students in **recognizing** and **demonstrating** the importance of being kind to others in need and advocating for oneself as they regulate their emotions. Below you have the great opportunity to view one First grade student taking care of a new student that was missing his mom and does not speak English so it was hard for the child to communicate his sadness verbally. However, our wonderful First grader, Calvin, simply walked over to the new student, put his arm around him, and walked to line up with him. It is important to note that nobody asked Calvin to do this, he just knew that was “THE LANCER WAY!!!”

You also can see below as our students CHOOSE to spend time with Mr. Barton on their earned and/or needed breaks he has created opportunities for them to share their creative minds all while regulating their emotions almost without recognizing how therapeutic and calming his environment is for them!



Montecito Montessori Board Report

To: Osborn School District Governing Board

Date: 9/30/25



Community Highlights

Construction update - Demolition is scheduled for completion by the end of Fall Break. There is so much progress happening! Plumbing, electrical, and technology infrastructure is the next focus.



former library space



future front office

Our elementary and primary teams hosted their first parent nights in the month of September. Parents were provided with an overview of Montessori pedagogy and how learning happens in the environments. Next quarter's topic is how to foster Montessori methods at home.

Student Highlight

Our students and guides commemorated the International Day of Peace by doing a variety of activities and reflections to help remind us that we can all do something to achieve peace.



Staff Spotlight

Ms. Mary – We were fortunate to welcome back Ms. Mary just after Labor Day. Ms. Mary is an Educational Assistant who supports our Lower and Upper Elementary students' academic needs, but also happens to be a master gardener so while she spends most of her day with our elementary students, she makes a bit of time in her week to support the students' acquisition of practical life and culture skills in Montessori works – caring for the environment and learning about plant life cycles. We are lucky to have her in the Monarch community!



Partnership Highlights

Dr. Rob Mockrich has joined our line of volunteers here at Montecito! Dr. Rob, as the students call him, is a long-time educator who has traveled the world and happens to be the granddad of one of our Monarchs. He comes to our primary classrooms each Friday to do interactive read-aloud with the students. We are so fortunate to have him as a community volunteer working to support our students' learning.



Partnerships

I am honored and joyful that once again this year we have been provided the opportunity through our partnership with Skyline Wish Builders to identify 50 families that will receive a wrapped gift for every child in the household from birth to 18 years of age and a gift card as well. This was an amazing opportunity last year and our families felt extremely loved and supported! Thank you to Skyline Wish Builders for this opportunity again this year. Be on the look out for some happy happy faces in our December/January board report.



OSBORN SCHOOL DISTRICT #8

1226 W Osborn Rd Phoenix, AZ 85013

Phone: (602) 707-2000 Fax: (602) 707-2040

www.osbornschools.org

Human Resources Department Report – September 2025

Current Staffing Status

We are pleased to report that Osborn ESD maintains strong staffing across our campuses as we progress through the fall semester. Currently, we have 2 open positions districtwide. Our Human Resources team is actively working to fill these openings by partnering closely with the respective hiring administrators to identify qualified candidates who will be excellent additions to the Osborn family.

New Human Resources Technician

We are excited to announce that after a focused 3-week recruitment process, we successfully hired our new Human Resources Technician. Please join me in welcoming Karen Truesdale to the Osborn team!

Karen Truesdale brings extensive experience to Osborn, having served in supervisory human resources roles with Maricopa County and the City of Phoenix for over 20 years. While she recently retired from the City of Phoenix in July, she was drawn to Osborn's mission and decided to continue her career with our district.

Karen's wealth of knowledge and experience will be invaluable as we continue to support our staff and strengthen our HR operations. Her background in public sector human resources makes her an excellent fit for our team.

Fall Wellness Initiatives

We are excited to share that our Fall Wellness Initiatives will be launching after fall break. These programs reflect our ongoing commitment to employee wellness and our dedication to making Osborn an excellent place to work and learn. We remain invested in supporting our most valuable resource – our people – and look forward to sharing more details as these initiatives approach.

Please feel free to reach out with any questions or for additional details on any of the above topics.

Regards,

Director of Human Resources
Osborn School District

CLARENDON
Elementary School
4th - 6th Grade
1225 W Clarendon Rd
Phoenix, AZ 85013
(602) 707-2200

ENCANTO
Elementary School
PreK - 3rd Grade
1420 W Osborn Rd
Phoenix, AZ 85013
(602) 707-2300

LONGVIEW
Elementary School
PreK - 6th Grade
1209 E Indian School Rd
Phoenix, AZ 85014
(602) 707-2700

MONTECITO
Community School
PreK - 3rd Grade
715 E Montecito Ave
Phoenix, AZ 85014
(602) 707-2500

OSBORN
Middle School
7th-8th Grade
1102 W Highland Ave
Phoenix, AZ 85013
(602) 707-2400

SOLANO
Elementary School
PreK - 6th Grade
1526 W Missouri Ave
Phoenix, AZ 85015
(602) 707-2600

TO: Governing Board
FROM: Sam Garcia
DATE: Oct. 1, 2025
RE: MAINTENANCE / TRANSPORTATION UPDATE

Listed below are items that have been attended to during the past month.

District Office:

Has 3 open work orders and 19 completed for Aug 31st. - Sept. 30th

Solano

Has 24 open work orders and 68 completed for Aug 31st. - Sept. 30th

OMS

Has 19 open work orders and 33 completed for Aug 31st. - Sept. 30th

Clarendon

Has 12 open work orders and 61 completed for Aug 31st. - Sept. 30th

Encanto

Has 18 open work orders and 58 completed for Aug 31st. - Sept. 30th

Longview

Has 15 open work orders and 48 completed for Aug 31st. - Sept. 30th

Montecito

Has 14 open work orders and 38 completed for Aug 31st. - Sept. 30th

Perfect Attendance: Debra Murillo, Annette Martinez, Jose Murillo, Kurt Collins, Lina Dagino, Cheryl Gilliland, Christina Delgado, Minerva Norazagaray, Abril Castrejon, Bruce Eddings, Rebeca Flores, Marrison Clemons, Maria Zuniga

Sam Garcia
Director of Maintenance and Transportation



Focus of Update: Professional Learning	
Strategic Plan Connection:	Child & Student Success
Update:	<p>On Wednesday, September 10, K-6 teachers came together with their grade level colleagues from across the district to engage in a Professional Learning Community (PLC) session focused on the first end of unit ELA assessment. The objective and agenda of the professional learning was as follows:</p> <p>🎯 We will engage in a PLC protocol grounded in the 4 Questions in order to plan and respond to students’ instructional needs.</p> <ul style="list-style-type: none"> <input type="checkbox"/> What is a PLC? <input type="checkbox"/> What do we want students to learn? <input type="checkbox"/> How will we know if they have learned? <input type="checkbox"/> What do we do if they don’t learn it? <input type="checkbox"/> What will we do if they already know it? <p>We used a specific protocol - grounded in the 4 questions - to delve into the student learning data and collaborate around next steps for instruction.</p> <p>Some comments from teachers include:</p> <p><i>I am definitely going to use the resources shared by my colleagues, such as the Quizizz Application and the Star Practice through Nearpod.</i></p> <p><i>I love to hear ideas from other educators!</i></p> <p><i>I enjoyed the interactive element in the PD. You made the lecture short and then we discussed and dove into data. Very effective!</i></p>



Focus of Update: Teaching & Learning	
Strategic Plan Connection:	Child & Student Success
Update: Assessments: District Writing Task	<p>This fall, students across the district completed the Writing Task Benchmark, a districtwide measure designed to mirror the AASA writing essay. Administered twice per year in grades 3-8 and three times per year in grades K-3, the benchmark provides students with an authentic practice experience that includes reading passages, composing written responses online, and using the same tools, formatting, and writing guide they will encounter on AASA.</p> <p>The Writing Task Benchmark was developed by a committee of Osborn teachers and is scored by teachers using the official AASA rubrics. This</p>



	<p>ensures consistency and reliability in measuring the skills that matter most for success on the state assessment.</p> <p>The data serves as an important benchmark for district and school goals, offering insight into how students are progressing on writing skills over time. Educators expect to see growth not only between fall and spring benchmarks but also between the Spring 2025 and Spring 2026 AASA writing essay results. By including the Writing Task Benchmark as part of the district’s balanced assessment system, schools are able to track student learning more closely and stay focused on responsive instruction, equity, and continuous improvement in writing achievement.</p>
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Focus of Update: 21st Century & After School Programs	
Strategic Plan Connection:	Child & Student Success
Update:	Osborn Middle, Longview and Clarendon are excited to kick off their after school clubs after fall break. They are leveraging Tax Credit funds to run a modified program, but we are grateful for the generosity of the community to be able to use those donation funds to support engaging learning opportunities beyond the school day at all of our sites.



Focus of Update: Language Acquisition & Bi-Literacy	
Strategic Plan Connection:	Child & Student Success
Update:	<p>English Learners</p> <ul style="list-style-type: none"> ● Principals and Master Teachers received professional development on the AZELLA test, domains (listening, speaking, reading, and writing), and intervention resources. After a deep dive into the AZELLA test format, question types, and student data, we identified specific needs at each site. EL paraprofessionals have created intervention groups focused on the domains to begin meeting regularly in quarter 2. ● Solano hosted our first English Learner Parent Night to a packed library. Families learned their child’s proficiency level, received games to practice all four domains at home, and were invited to sign up for the 21st Century afterschool program. ● Osborn Middle School is launching its EL Parent Nights this week during conferences, titled <i>The Festival of Heritage</i>. More information will be shared in the next update! <p>Dual Language</p> <ul style="list-style-type: none"> ● Spanish Dual Language teachers at Encanto requested and received differentiated professional development for Imagine Learning. This session supported teachers in deepening their understanding of the program’s reports, applying data to support student learning, and preparing for parent-teacher conferences.



Focus of Update: Federal Grants	
Strategic Plan Connection:	Child & Student Success
Update:	<p>The Osborn School District receives a variety of federal and state grants that support academic achievement, student well-being, and professional development. Below is a summary of the key grants that support our schools and programs during Fiscal Year 2026:</p> <p>21st CCLC Yr 5 (Encanto, Solano)</p> <p>ESEA Consolidated (Title I, Title II, Title IV-A)</p> <p>IDEA Part B Consolidated (Section 611 & 619)</p> <p>Johnson-O'Malley</p> <p>School Safety Program - Continuation</p> <p>Title III LEP</p> <p>Direct Student Services Grant</p> <p>Foundational Literacy Coach Grant.</p> <p>OIE RISE</p> <p>SEI Budget - Comprehensive</p> <p>Targeted Support and Improvement Grant</p> <p>Title VI</p> <p>Education Innovation and Research (EIR) Grant</p>



Focus of Update: Student Services	
Strategic Plan Connection:	Child & Student Success
Update:	We would like to share our latest Student Services Department newsletter: https://secure.smore.com/n/s2qta0



Technology Department Report

October 2025 - Jamal Dana

- Helpdesk Services:** In September, the Technology Department closed **362** tickets with AVG response time of **1.10 hours**. In August, we closed **846** service tickets with an average response time 7.93 hours. Therefore, in both the months of July and August, we had **1299** tickets combined with an average response time for both months of 4.67 hours. We are working hard and quickly to service all staff. Also, we are managing the distribution of our student devices based on needs. Our Goal is to lower and keep the AVG response time to 3 hours or less in October and move forward. Everything is going smoothly.
- Montecito:** I was instructed by Chasse company to remove equipment in some locations at Montecito to start the demolition. We removed the equipment. Also, during our biweekly meetings with the Montecito committee, I gave instructions to our data cabling on the locations of the Wi-Fi, Intercom, Phone and Data drops must be located. In addition, I point out how the data center needs to be designed (door/walls) and how our cabling color scheme needs to be as follows: Red = Data; Green = Intercom; Blue = Data; Orange = Video Surveillance.
- Marquees:** The purchase has been done; the preparation is in October and the installation is from November 4th and ends on November 14th (10 days) for all marquees district-wide.
- E-rate Update:** In November, we will file for the second year of our Cox five years contract, and we will keep the same bandwidth for next school year. Unless we notice any increase in need for it. In addition, we will file an application to cover the warranty on our critical equipment.
- Video & Intercom:** I met with the stakeholders of this project and made sure that the video surveillance, intercom, Data and Phone lines all be on maps clearly so we have no conflicts in the future about the locations.
- Rapid Identity:** This new system automation system is working properly. Auto creation of accounts of students from Synergy software, and staff from Visions software is working.
- New phone system and T-Mobile Emergency system:** Looking into a new phone system for the district and meeting with a vendor. I informed the district that I will get demos so we can select a good phone system. Currently Osborn has a NEC, a 10 years old system. Looking into T-Mobile's solution for emergencies, I will schedule a meeting with key employees and T-Mobile for a demo.
- Phishing Awareness:** Our Technology Department phishing campaign has been going on for the last three years now. The number of failing phishing emails has been reduced drastically. We will continue targeting and teaching users on how to detect fake emails.

End of Report.

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-B

Agenda Item

Suspension Report for month of September

For Board: Action Discussion Information

Background –

Following you will find the Suspension Report for September 2025.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Update and information only

Moved _____ Seconded _____ P/F

Suspensions: August 2025

Date	School	Grade	Violation	Response	Reassigned Days
8/5/2025	Osborn Middle School	7	Aggression	In-School Suspension	1
8/5/2025	Osborn Middle School	7	Aggression	In-School Suspension	1
8/7/2025	Osborn Middle School	8	Other Violations of School Policies	Out-of-School Suspension	1
8/7/2025	Osborn Middle School	8	Aggression	In-School Suspension	1
8/7/2025	Osborn Middle School	8	Aggression	In-School Suspension	1
8/7/2025	Osborn Middle School	7	Aggression	Out-of-School Suspension	2
8/8/2025	Encanto Elementary	1	Aggression	Out-of-School Suspension	1
8/8/2025	Osborn Middle School	7	Alcohol Tobacco and Other Drugs	Out-of-School Suspension	4
8/11/2025	Osborn Middle School	8	Harassment, Threat and Intimidation	Out-of-School Suspension	2
8/12/2025	Longview Elementary	4	Harassment, Threat and Intimidation	Out-of-School Suspension	1
8/12/2025	Encanto Elementary	KG	Aggression	In-School Suspension	0.5
8/12/2025	Encanto Elementary	KG	Aggression	In-School Suspension	0.5
8/13/2025	Solano Elementary	3	Aggression	In-School Suspension	2
8/19/2025	Clarendon Elementary	6	Sexual Offenses	In-School Suspension	1
8/20/2025	Osborn Middle School	8	Other Violations of School Policies	Out-of-School Suspension	2
8/20/2025	Osborn Middle School	8	Aggression	Out-of-School Suspension	3
8/20/2025	Osborn Middle School	8	Sexual Offenses	In-School Suspension	3
8/20/2025	Osborn Middle School	8	Aggression	Out-of-School Suspension	3
8/21/2025	Longview Elementary	1	Aggression	Out-of-School Suspension	1
8/22/2025	Longview Elementary	4	Aggression	Out-of-School Suspension	2
8/25/2025	Osborn Middle School	7	Aggression	In-School Suspension	1
8/26/2025	Longview Elementary	4	Aggression	Out-of-School Suspension	1
8/26/2025	Longview Elementary	4	Aggression	Out-of-School Suspension	1
8/28/2025	Osborn Middle School	7	Aggression	In-School Suspension	1
8/28/2025	Clarendon Elementary	6	Harassment, Threat and Intimidation	Out-of-School Suspension	2

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-C

Agenda Item

Student Absence Report for month of September

For Board: Action Discussion Information

Background –

School	% Attendance Jan. 24	% Absence	% Attendance Feb. 25	% Absence	% Attendance Mar. 25	% Absence	% Attendance Apr. 25	% Absence	% Attendance May 25	% Absence
Clarendon										
Encanto										
Longview										
OMS										
Solano										
MCS										

School	% Attendance Aug. 24	% Absence	% Attendance Sept. 24	% Absence	% Attendance Oct. 24	% Absence	% Attendance Nov. 24	% Absence	% Attendance Dec. 24	% Absence
Clarendon	91.96%	8.04%	91.38%	8.62%						
Encanto	92.32%	7.68%	91.26%	8.74%						
Longview	92.46%	7.54%	91.03%	8.97%						
OMS	91.44%	8.56%	91.3%	8.7%						
Solano	90.13%	9.87%	89.78%	10.22%						
MCS	95.56%	4.44%	95.61%	4.39%						

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-D

Agenda Item

Substitute Teacher Report for the month of September

For Board: Action Discussion Information

Background –

The attached reports reflect a breakdown of substitutes needed due to absences, the percentage of vacancies filled per day and the reasons for those absences.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only.

Moved _____ Seconded _____ P/F

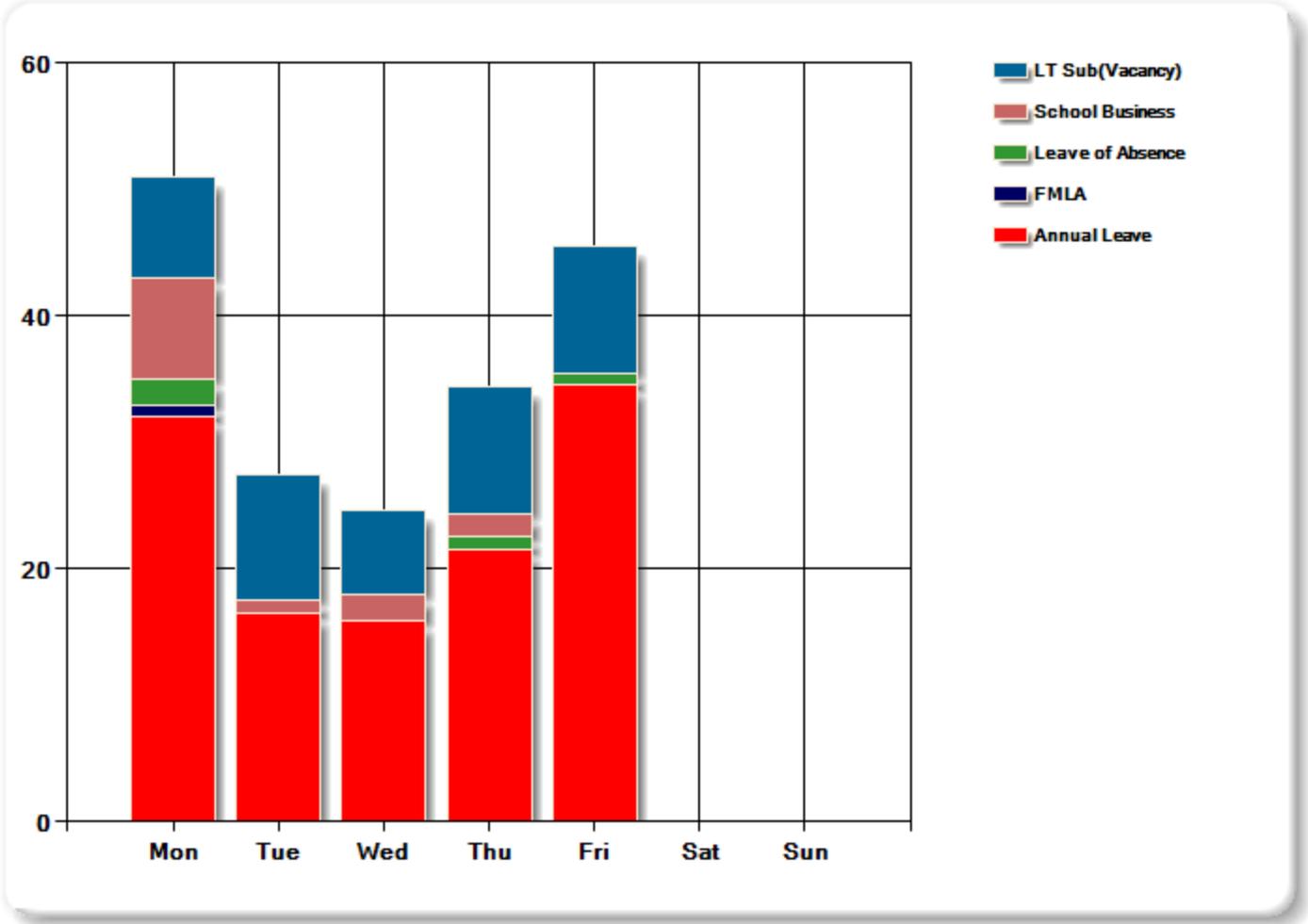
Day of Week Absence Analysis

[Return to Report Menu](#)

Start Date: 
End Date: 
Type:
Employee:

Vacancy Profile:

School(s):
Employee Types :



Absence Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Annual Leave	32	16.5	15.9	21.5	34.5	0	0	120.4
FMLA	1	0	0	0	0	0	0	1
Leave of Absence	2	0	0	1	1	0	0	4
School Business	8	1	2	1.9	0	0	0	12.9
Totals	43	17.5	17.9	24.4	35.5	0	0	138.3
Vacancy Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
LT Sub(Vacancy)	8	10	6.8	10	10	0	0	44.8
Totals	8	10	6.8	10	10	0	0	44.8

September 2025 Site-Based Absences

1 LABOR DAY HOLIDAY	2 Total Absences: ENC-1 CLA-0 LNV-2 MCS-0 OMS-0 SOL- 0	3 Total Absences: ENC-2 CLA-0 LNV-4 MCS-0 OMS-0 SOL- 0	4 Total Absences: ENC-2 CLA-0 LNV-3 MCS-0 OMS-1 SOL- 3	5 Total Absences: ENC-4 CLA-0 LNV-2 MCS-0 OMS-1 SOL- 2
8 Total Absences: ENC-2 CLA-0 LNV-2 MCS-1 OMS-1 SOL- 3	9 Total Absences: ENC-3 CLA-1 LNV-1 MCS-1 OMS-0 SOL- 1	10 Total Absences: ENC-3 CLA-2 LNV-1 MCS-1 OMS-0 SOL- 1	11 Total Absences: ENC-3 CLA-3 LNV-2 MCS-1 OMS-0 SOL- 2	12 Total Absences: ENC-3 CLA-3 LNV-3 MCS-1 OMS-1 SOL- 2
15 Total Absences: ENC-7 CLA-2 LNV-4 MCS-0 OMS-2 SOL- 2	16 Total Absences: ENC-2 CLA-0 LNV-1 MCS-1 OMS-1 SOL- 0	17 Total Absences: ENC-3 CLA-1 LNV-1 MCS-0 OMS-2 SOL- 1	18 Total Absences: ENC-2 CLA-1 LNV-2 MCS-0 OMS-1 SOL- 1	19 Total Absences: ENC-4 CLA-3 LNV-3 MCS-1 OMS-0 SOL- 2
22 Total Absences: ENC-5 CLA-0 LNV-5 MCS-0 OMS-1 SOL- 3	23 Total Absences: ENC-2 CLA-0 LNV-1 MCS-0 OMS-0 SOL- 0	24 Total Absences: ENC-1 CLA-0 LNV-2 MCS-0 OMS-0 SOL- 2	25 Total Absences: ENC-2 CLA-0 LNV-1 MCS-0 OMS-0 SOL- 0	26 Total Absences: ENC-3 CLA-2 LNV-2 MCS-0 OMS-1 SOL- 0
29 Total Absences: ENC-4 CLA-1 LNV-2 MCS-0 OMS-1 SOL- 1	30 Total Absences: ENC-3 CLA-1 LNV-1 MCS-0 OMS-1 SOL- 0			

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-E

Agenda Item

Enrollment Report

For Board: Action Discussion Information

Background –

Below is the Enrollment Report for September 2025 for schools and special education self-contained programs in comparison to 2024.

School	Enrollment Sept. 30, 2024	Enrollment Sept. 29, 2025	Difference
Clarendon	410	393	-17
Encanto	564	517	-47
Longview	453	408	-45
Montecito	81	108	+27
Osborn Middle	418	383	-34
Solano	404	368	-36
Special Ed.*	68	84	+16
Preschool	23	24	+1
SEAS			
Total	2421	2285	-136

Average Daily Membership

	2024-25 100 th day ADM	2025-26 100 th day ADM	Difference
Total	2234.1807	2,143.9662	-90.2145

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: September 29th, 2025**

ENCANTO		CLARENDON	
Kindergarten		Grade 4	
Davey, Jenny DL	25	Aken, Ann D/L	30
Kleinz, Kelly	26	Bedonie, Brianna	25
Lizarraga, Mackenzie D/L	23	Colledge, Abbey D/L	29
Murray, Nikki	25	Corrales, Lorena D/L	30
Tarazona, Neribeth D/L	24	Evans, Hannah	27
TOTAL KINDERGARTEN	123	TOTAL GRADE 4	141
Grade 1		Grade 5	
Goetter, Ashley D/L	24	Etsitty, Alyscia	27
Guillen, Adriana DL	25	Hernandez, Mayra D/L	22
Klanke, Liana	25	Kahl, Kayce D/L	26
Sanchez, Nayeli D/L	24	Meza, Jorge	29
Sikkema, Kelsey D/L	22	Serrano, Samuel D/L	26
TOTAL GRADE 1	120	TOTAL GRADE 5	130
Grade 2		Grade 6	
Hoffman, Katerina	29	Arebalo, Cynthia	24
Parker, Alex	30	Gonzalez Tena, Stephanie D/L	26
Pavlisick, Kimberly D/L	28	Palache, Hilda	23
Stubbs, Juanita D/L	28	Terriciano, Molly DL	25
Vargas, Luis D/L	25	Villarreal, Frank	24
TOTAL GRADE 2	140	TOTAL GRADE 6	122
Grade 3			
Bejarano, Vanessa D/L	22		
Centeno, Miguel D/L	24		
Chaconn Gabriel	22		
Palma, Vanessa D/L	23		
Whaley, Scott D/L	19		
Wilhelmy, Daniel	24		
TOTAL GRADE 3	134	TOTAL SPED	6
SPED			
Allen, Amanda	3		
Logrono, Renalyn	8		
Regis, Maria	9		
Scilley, Theresa	9		
TOTAL SPED	29		
ENCANTO TOTAL	546	CLARENDON TOTAL	399

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: September 19th, 2025**

LONGVIEW		Montecito (KG-3rd)	
Kindergarten			
Assaf, Yehudy	25	Garcia, Itzel	8
Crompton, Carrie (KG)	23	Morales Ruano, Jess	30
		Obrachta, Tere	6
TOTAL KINDERGARTEN	48	Roberts, Katrina	27
Grade 1		Santillano, Magali	9
Elias Ulloa, Rosaisela D/L	23	Singh, Jill	20
Herrera Silva, Luis	24	Wright, Rosa	8
La O Garcia, Tara	23	TOTAL	108
TOTAL GRADE 1	70		
Grade 2			
Green, Maria D/L	25		
Jorgenson, Julie	24		
TOTAL GRADE 2	49		
Grade 3			
Berkich, Elizabeth	23		
Heiser, Morgan	23		
Sarmiento, Erika D/L	22		
TOTAL GRADE 3	68		
Grade 4			
Hurtado Diaz, Nidia	32		
Villan Morales, Elisa	31		
TOTAL GRADE 4	63		
Grade 5			
Hernandez, Dani D/L	28		
Wright, Sammi	28		
TOTAL GRADE 5	56		
Grade 6			
Butier, Lindsey	28		
Hendricks, Sabrina	26		
TOTAL GRADE 6	54		
Special Needs-Self Contained Cross Cat			
Ellison, Brianne	5		
Gaines, Mark	8		
McHale, Meghan	4	MONTECITO TOTAL	108
Smith M, Angelica	6		
TOTAL SPED	18		
SPED Preschool			
Osborn, Christina	13		
TOTAL PRE-SCHOOL	13		
LONGVIEW TOTAL	439		

ENROLLMENT BY GRADE AS OF: September 29th, 2025

Grade	Encanto	Clarendon	Longview	Montecito	OMS	Solano	TOTAL
K	123		48	31		59	261
1	120		70	23		64	277
2	140		49	17		56	262
3	134		68	17		45	264
4		141	63	8		53	265
5		130	56	7		42	235
6		122	54	5		49	230
7					196		196
8					187		187
SpEd.	29	6	18		12	19	84
Presch.			13			11	24
							0
CURRENT MONTH'S TOTALS	546	399	439	108	395	398	2285
Totals	548	403	438	108	396	390	2283
Change	-2	-4	1	0	-1	8	2

Attendance - Multiple Year Comparison Chart

Attendance - Multiple Year Comparison Chart

Year	Sept. '22	Sept. '23	Sept '24	Sept '25	Encanto	Oct. '22	Oct. '23	Oct. '24	Encanto	Nov'22	Nov '23	Nov '24	Encanto	Dec '22	Dec '23	Dec. '24	Encanto	Jan. '22	Jan. '22	Jan. '23	Jan. '24	Jan. '25	Feb. '21	Feb. '22	Feb. '23	Feb. '24	Feb '25
K	148	138	137	123	K	147	140	140	K	144	141	137	K	146	137	135	K	162	145	145	147	137	150	164	145	144	134
1	161	147	141	120	1	158	145	141	1	157	146	141	1	156	144	140	1	149	154	158	143	142	152	148	158	143	139
2	152	157	148	140	2	155	156	145	2	152	155	145	2	149	155	144	2	147	150	150	156	143	146	148	150	153	140
3	142	148	138	134	3	142	148	142	3	143	152	143	3	142	149	138	3	124	142	154	149	137	140	127	154	149	137
TOT	603	590	564	517	TOTAL	602	589	568	TOTAL	596	594	566	TOTAL	593	585	557	TOTAL	582	591	607	595	559	588	587	607	589	550
Clarendon																											
4	136	135	146	141	4	136	133	149	4	133	134	149	4	131	134	147	4	107	132	134	131	147	140	102	134	132	143
5	108	136	128	130	5	108	138	130	5	108	139	131	5	108	136	131	5	114	105	107	139	130	120	112	107	138	130
6	120	118	136	122	6	121	118	140	6	118	113	135	6	119	113	134	6	101	119	124	114	133	131	100	124	117	132
TOT	364	389	410	393	TOTAL	365	389	419	TOTAL	359	386	415	TOTAL	358	383	412	TOTAL	322	356	365	384	410	391	314	365	387	405
Longview																											
K	57	48	72	48	K	58	48	72	K	56	45	72	K	55	45	70	K	55	56	56	47	70	61	54	56	48	70
1	56	69	52	70	1	50	69	53	1	48	70	51	1	49	70	50	1	57	48	47	68	52	75	59	47	70	50
2	63	48	83	49	2	65	47	80	2	70	49	77	2	69	48	79	2	67	69	67	49	80	71	66	67	50	80
3	67	49	61	68	3	64	59	61	3	65	57	63	3	62	56	63	3	59	66	63	56	64	71	61	63	56	65
4	66	65	62	63	4	65	66	62	4	63	67	60	4	62	66	60	4	56	65	60	67	58	71	58	60	68	57
5	73	68	60	56	5	55	69	59	5	55	67	56	5	54	67	55	5	58	55	54	65	53	65	58	54	64	56
6	40	62	63	54	6	64	61	64	6	65	62	64	6	63	63	64	6	49	63	65	63	64	54	48	65	63	61
TOT	422	409	453	408	TOTAL	421	419	451	TOTAL	422	417	443	TOTAL	414	415	441	TOTAL	401	422	412	415	441	468	404	412	419	439
Montecito																											
K	9	9	31	31	K	15	9	30	K	15	9	30	K	15	9	31	K	5	13	13	9	30	0	5	13	9	30
1	2	13	16	23	1	8	13	13	1	8	13	15	1	8	13	15	1	1	9	9	13	15	1	2	9	13	15
2	1	7	18	17	2	5	7	18	2	5	6	18	2	5	6	18	2	1	4	4	6	18	3	1	4	6	18
3	2	2	6	17	3	2	3	6	3	2	3	6	3	2	3	6	3	4	2	2	3	6	2	3	2	3	6
4	3		6	8	4	3	0	6	4	3		7	4	3	0	7	4	1	2	2	0	7	0	1	2	0	7
5	1		4	7	5	1	0	4	5	1		4	5	1	0	4	5	0	1	1	0	4	6	0	1	0	4
6	3			5	6	3	0		6	3			6	3	0		6	5	2	2	0		3	5	2	0	0
TOT	21	31	81	108	TOTAL	37	32	77	TOTAL	37	31	80	TOTAL	37	31	81	TOTAL	17	33	33	31	80	15	17	33	31	80
OMS																											
7	224	220	196	196	7	227	218	195	7	224	225	192	7	221	185	188	7	246	208	211	224	187	265	247	211	223	185
8	252	213	222	187	8	262	214	218	8	259	214	219	8	255	184	216	8	273	242	242	223	211	302	269	242	223	212
TOT	476	433	418	383	TOTAL	489	432	413	TOTAL	483	439	411	TOTAL	476	369	404	TOTAL	519	450	453	447	398	567	516	453	446	397
Solano																											
K	59	66	67	59	K	63	69	65	K	64	62	67	K	65	60	67	K	74	60	61	63	68	60	70	61	61	67
1	61	58	57	64	1	62	59	55	1	56	56	55	1	56	57	55	1	66	56	57	55	54	61	65	57	51	54
2	61	64	60	56	2	61	62	61	2	63	59	58	2	62	59	58	2	72	62	62	57	54	60	71	62	58	51
3	67	50	61	45	3	67	51	57	3	65	53	57	3	65	50	57	3	62	62	59	51	56	50	56	59	49	55
4	49	51	57	53	4	51	53	55	4	54	58	54	4	54	56	54	4	52	53	50	56	49	76	50	50	56	49
5	50	41	50	42	5	52	39	54	5	53	42	54	5	52	39	54	5	57	50	47	37	53	72	56	47	37	51
6	50	48	52	49	6	48	48	55	6	50	48	55	6	48	47	55	6	59	46	48	43	49	59	60	48	41	49
TOT	397	378	404	368	TOTAL	404	381	402	TOTAL	405	378	400	TOTAL	402	368	400	TOTAL	442	389	384	362	383	438	428	384	353	376
iSchool																											
K	0				K	0			K	0			K	0			K	12	0	0							
1	5				5				5				1	6			1	19	6	7							
2	8				8				7				2	6			2	21	6	7							
3	10				11				11				3	10			3	29	10	11							
4	9				9				10				4	11			4	25	12	10							
5	18				17				18				5	18			5	28	18	18							
6	14				13				13				6	13			6	42	12	13							
Tot	64				63				64				64				TOTAL	176	64	66					190	66	
SEAS																											
Pre-Sch.	20	20	23	24	Pre-Sch.	21	23	28	Pre-Sch.	24	29	0	Pre-Sch.	24	32	35	Pre-Sch.	27	22	25	8						
Spec. Ed.	58	58	68	84	Spec. Ed.	53	66	86	Spec. Ed.	68	70	0	Spec. Ed.	68	73	87	Spec. Ed.	70	66	64	69	91	84	69	64	69	89
Dis	2425	2308	2421	2285	Dist. Totals	2455	2338	2449	Dist. Totals	2458	2349	2315	Dist. Totals	2436	2263	2417	Dist. Totals	2556	2393	2409	2347	2403	2588	2557	2409	2336	2379
	-137	-117	113	-138		-66	-117	101		-98	-109	86		-121	-173	-143		-31	-163	-163	-62	+52	-275	-31	-148	-73	+32

Mar. '19	Mar. '20	Mar. '21	Mar. '22	Mar. '23	Mar. '24	Mar. '25	Encanto	Apr. '19	Apr. '20	Apr. '21	Apr. '22	Apr. '23	Apr. '24	Apr. '25	Encanto	May '20	May '21	May '22	May '23	May '24	May '25	Encanto	Year End	Year End '21	Year End '22	Year End '24	Year End '25
179	176	149	163	148	141	140	K	182	108	108	165	147	144	139	K		108	165	146	143	135	K			165	143	135
170	176	155	149	156	144	136	1	170	103	102	149	156	143	138	1		103	149	156	142	135	1			149	142	135
160	156	147	149	150	151	143	2	159	97	95	152	150	151	142	2		97	154	152	153	142	2			154	153	142
134	155	137	129	146	148	135	3	135	83	83	132	146	148	133	3		83	130	146	150	132	3			130	150	132
643	663	588	590	600	584	554	TOTAL	646	391	388	598	599	586	552	TOTAL	0	391	598	600	588	544	TOTAL			598	588	544
Clarendon							Clarendon							Clarendon													
145	135	142	102	133	128	143	4	148	95	97	106	133	129	139	4		95	104	132	129	138	4			104	129	138
151	142	122	109	110	136	133	5	150	65	65	111	109	134	131	5		65	112	108	134	131	5			112	134	131
160	152	133	100	126	115	131	6	160	83	84	100	126	114	127	6		83	100	124	113	126	6			100	113	126
456	429	397	311	369	379	407	TOTAL	458	243	246	317	368	377	397	TOTAL	0	243	316	364	376	395	TOTAL			316	376	395
Longview							Longview							Longview													
66	78	55	51	55	47	71	K	68	40	39	51	54	47	71	K		40	50	54	47	71	K			50	47	71
72	76	67	60	52	71	48	1	73	48	47	58	52	72	47	1		48	56	52	71	47	1			56	71	47
70	67	71	66	66	49	79	2	69	40	40	67	66	51	80	2		40	66	69	51	80	2			66	51	80
70	75	61	60	63	56	68	3	72	33	32	60	64	55	63	3		33	59	64	55	63	3			59	55	63
73	75	69	57	61	67	56	4	72	45	46	57	61	67	56	4		45	55	64	68	56	4			55	68	56
66	73	60	59	55	65	60	5	67	40	41	60	56	67	59	5		40	59	58	67	59	5			59	67	59
81	71	52	48	64	62	59	6	80	37	37	48	63	61	59	6		37	48	61	63	59	6			48	63	59
498	515	435	401	416	417	441	TOTAL	501	283	282	401	416	420	435	TOTAL	0	283	393	422	422	435	TOTAL			393	422	435
Montecito							Montecito							Montecito													
2	3	0	6	13	9	30	K	1	0	0	6	13	9	30	K		0	5	13	9	30	K			5	9	30
0	5	1	2	8	13	15	1	0	1	1	2	9	13	15	1		1	2	9	13	15	1			2	13	15
1	2	3	1	4	6	18	2	1	3	3	0	4	6	18	2		3	1	4	6	28	2			1	6	28
3	3	2	4	1	3	6	3	3	2	1	4	1	3	6	3		1	5	1	3	6	3			5	3	6
1	9	0	1	1	7	4	2	0	0	1	1	1	7	4	2		0	1	1	7	4	2			1	7	4
8	2	6	1	0	4	5	7	6	6	2	2	1	4	5	7		6	2	1	4	5	7			2	4	5
3	6	3	5	2	6	3	3	3	2	4	2	2	6	3	3		2	4	2	6	3	3			4	6	3
18	30	15	20	29	31	80	TOTAL	17	15	13	19	31	31	80	TOTAL	0	13	20	31	31	90	TOTAL			20	31	90
OMS							OMS							OMS													
305	304	264	250	228	217	192	7	308	145	150	250	225	219	188	7		145	242	228	218	188	7			242	218	188
281	285	305	266	258	223	214	8	281	160	172	268	258	223	218	8		160	266	254	224	218	8			266	224	218
586	589	569	516	486	440	406	TOTAL	589	305	322	518	483	442	406	TOTAL	0	305	508	482	442	406	TOTAL			508	442	406
Solano							Solano							Solano													
67	63	58	70	61	62	66	K	67	48	45	70	59	58	66	K		44	70	58	59	65	K			70	59	65
67	59	61	65	60	54	53	1	70	44	43	66	61	55	55	1		48	61	61	53	54	1			61	53	54
85	59	57	69	63	58	48	2	83	43	41	69	62	55	47	2		43	65	62	54	46	2			65	54	46
70	74	51	55	57	48	56	3	72	36	33	55	57	48	56	3		36	53	56	47	55	3			53	47	55
69	73	76	51	51	57	48	4	71	40	43	54	51	55	46	4		40	54	49	52	45	4			54	52	45
82	69	71	57	45	41	49	5	82	44	46	56	46	42	49	5		44	58	47	42	50	5			58	42	50
82	74	59	61	48	44	49	6	80	33	32	61	49	45	48	6		33	61	48	44	47	6			61	44	47
522	471	433	428	385	364	369	TOTAL	525	288	283	431	385	358	367	TOTAL	0	288	422	381	351	362	TOTAL			422	351	362
iSchool							iSchool							iSchool													
			16	0			K			78	15	0			K		78	14	0			K			14		
			23	7			1			101	23	7			1		98	21	7			1			21		
			24	7			2			95	26	7			2		93	21	7			2			21		
			27	11			3			103	28	11			3		103	24	11			3			24		
			29	10			4			97	26	10			4		96	28	10			4			28		
			27	17			5			105	27	17			5		107	26	17			5			26		
			43	13			6			93	41	13			6		90	41	13			6			41		
										115		0			7		121					7					
			189	65			TOTAL			916	186	65			8		140	175	65			TOTAL			175		
										129		0			TOTAL		926										
						7	SEAS						0		SEAS					4		SEAS				4	
44	48	35	33	29	0	49	Pre-Sch.	51		41	36	30	0	52	Pre-Sch.		41	38	37	38	51	Pre-Sch.			38	38	51
78	88	81	68	58	0	93	Spec. Ed.	77		80	75	47	0	92	Spec. Ed.		80	68	48	69	91	Spec. Ed.			68	69	91
2845	2833	2553	2556	2437	2222	2399	Dist. Totals	2864	1525	2571	2581	2424	2214	2381	Dist. Totals	0	2570	2538	2430	2321	2374	Dist. Totals			2538	2321	2374
-97	-12	-280	+3	-119	-110	+35		-89	-1339	+1046	+10	-157	-66	+23					-107	-109	+53				-217	+53	

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-A

Agenda Item

OEA Update

For Board: Action Discussion Information

Background –

The Osborn Education Association (OEA) will provide a general update to the Governing Board, which will include the current Advocacy Log number as well as an update on the most recent OEA meeting, including the location, key topics of discussion, and any special guests. In addition, we will share general staff feedback collected through monthly Hot Topic Surveys, provide an update on the status of Meet & Confer, and present questions or feedback generated from our review of the current Board Packet.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-B

Agenda Item

FY25 Annual Bond and DAA Override Report

For Board: Action Discussion Information

Background –

It is now required that information regarding the actual use of M&O Override monies be presented on an annual basis at a public meeting between September 1 and October 31 each year.

The total amount generated by the FY25 M&O Override was \$2,424,236

The total amount expended in FY25 was \$3,106,627

The following items were listed on the voter’s information pamphlet and were funded:

- Library Services
- Music, Art, Physical Education and Elective Programs
- Disciplinary Intervention Services
- Staff Development
- Gifted Resource Services
- Technology Support Staff
- Full-day Kindergarten
- English Language Learner Proficient Support/Materials

The attached spreadsheet reflects the areas funded and the amount expended in 2024/25.

The current FY26 M&O Override Budget for the above categories = \$2,622,488.

Legal

A.R.S. §15-481.Y

Financial

FY25 M&O increase = \$2,424,236

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

No Action Required.

OSBORN SCHOOL DISTRICT #8
2024/25 M&O OVERRIDE SUMMARY

Budget (Ballot) Item:	Amount Expended
M&O Override Expenditures:	
Library Services	233,280
Full-Day Kindergarten Support	216,096
Technology Support Staff	102,579
Disciplinary Intervention Services	114,023
Staff Development (Master Teachers)	270,878
Gifted Resource Services	450,818
Music, Art, PE, and Elective Programs	698,531
Full-Day Kindergarten Teachers	291,088
ELL Support/Materials	729,335
Total M&O 15% Override Expenditures	3,106,627
Total Override Funding	2,424,236
Program Costs Exceeded Funding	682,391

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-C

Agenda Item

FY26 Annual Bond and DAA Override Report

For Board: Action Discussion Information

Background –

It is required that information regarding the Districts Bond program and DAA (Capital) Override be presented on an annual basis at a public meeting between September 1 and October 31 each year.

The District’s previous \$50 million bond program has been fully funded and total expenditures to date = \$49,747,396

Remaining funds are committed to Projects currently in progress = \$342,400

The District has issued \$30 million of the new \$100 million in voter authorized bonds to fund capital improvement projects.

The FY25 bond expenditures = \$2,817,925

The total bond expenditures to date, including encumbrances = \$22,903,890

The current FY26 DAA Override Budget = \$1,500,000

The FY25 DAA expenditures = \$926,586

The current FY26 DAA expenditures to date = \$894,246

The attachments include information on:

- Comparison of the current status of capital improvements to original projections and the voter pamphlet
- Cost of capital improvements in progress and/or completed
- School District’s use of state capital aid

Legal

A.R.S. §15-491.K

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

No Action Required.

Moved _____ Seconded _____ P/F

Bond Budgets by Voter Pamphlet (\$50M)

	A	B	C		
	Non-Admin improvements, F&E (school sites)	Student Transport - buses	Admin improvements, F&E (district office)	Total	Cash Available \$\$
FY18 paid to date	\$616,905.29		\$45,313.44	\$662,218.73	
FY19 paid to date	\$24,993,344.05	\$252,311.20	\$182,555.96	\$25,428,211.21	
FY20 Paid to date	\$16,002,235.01	\$259,845.78	\$2,373,501.21	\$18,635,582.00	
FY21 Paid to date	\$2,205,089.91	\$0.00	\$68,781.00	\$2,273,870.91	
FY22 Paid to date	\$707,348.18	\$0.00	\$0.00	\$707,348.18	
FY23 Paid to date	\$1,453,817.72	\$0.00	\$13,181.25	\$1,466,998.97	
FY24 Paid to date	\$570,405.48	\$0.00	\$2,760.00	\$573,165.48	
FY25 Paid to date	\$0.00	\$0.00	\$0.00	\$0.00	
Total Expenses	\$46,549,145.64	\$512,156.98	\$2,686,092.86	\$49,747,395.48	
Remaining budgets - construction	\$0.00		\$342,386.00	\$342,386.00	
Remaining budgets - transportation		\$0.00		\$0.00	
Remaining budget- Technology	\$0.00		\$0.00	\$0.00	
Totals \$50M	\$46,549,145.64	\$512,156.98	\$3,028,478.86	\$50,089,781.48	\$50,099,687 \$9,906

Original Voter pamphlet budgets	\$46,550,000.00	\$850,000.00	\$2,600,000.00	\$50,000,000.00
deviation from voter pamphlet	-\$854.36	-\$337,843.02	\$428,478.86	

\$	-	FY25 Total
\$	573,165.48	FY24 Total
\$	1,466,998.97	FY23 Total
\$	707,348.18	FY22 Total
\$	2,273,870.91	FY21 Total
\$	18,635,582.00	FY20 Total
\$	25,428,211.21	FY19 Total
\$	662,218.73	FY18 Total
	\$49,747,395.48	Combined Total expended

\$25,028,117.42	Total Funds First Bond Sale
\$22,028,700.00	Total Funds Second Bond Sale
\$3,042,870.00	Total Funds Third Bond Sale
\$352,291.94	Funds (cash) Remaining

Bond Budgets by Voter Pamphlet (\$100M)

	A	C	B	D	E	
	Non-Admin improvements, F&E (school sites)	Student Transport - buses	Admin improvements, F&E (district office)	Construction- New Auditorium Facility Center	Construction- New Child Nutrition	Total
FY 24 PAID TO DATE	\$189,816.19					\$189,816.19
FY 25 PAID TO DATE	\$2,614,916.99		\$203,008.32			\$2,817,925.31
FY 26 PAID TO DATE						\$0.00

Total Expenses	\$2,614,916.99	\$0.00	\$203,008.32			\$2,817,925.31
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Original Voter pamphlet budgets	\$68,000,000.00	\$5,000,000.00	\$4,500,000.00	\$17,500,000.00	\$4,200,000.00	\$77,500,000.00
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deviation from voter pamphlet

\$	189,816.19	FY24 Total
\$	2,817,925.31	FY25 Total
\$	2,689,300.68	FY25 CIP
	5,697,042.18	Combined Total expended
	30,040,942.82	First Bond Sale
		Second Bond Sale
		Third Bond Sale
	\$24,343,900.64	Funds (cash) Remaining

DAA Override Expenses by voter pamphlet category

	Voter pamphlet / Budget	FY25 Expense
<u>non-admin purposes</u>		
Intructional Technology and Curriculum materials	\$ 1,060,000	\$832,107.01
Preventative maintenance & improvements to school facilities, F&E	\$ 170,000	\$27,804.39
<u>Admin purposes</u>		
Preventative maintenance & improvements to facilities, F&E (including Tech upgrades)	\$ 270,000	\$66,674.12
Total	\$ 1,500,000	\$926,586

OSBORN SCHOOL DISTRICT
2024/25 DAA State Funding Summary

	<u>2024/25</u>		<u>2025/26</u>
	<u>Projection</u>		<u>Projection</u>
ADM	2,185.53		2236.3592
Formula PPA	X 549.45	X	549.45
Full Formula Amount	= 1,200,841.77	=	1,228,767.56
State Reduction	- -	-	-
Available Budget Amount	<u>1,200,841.77</u>		<u>1,228,767.56</u>
Transfer to M&O as allowed	- (250,000.00)	-	(250,000.00)
Transfer to M&O for comp tech	(75,000.00)		(75,000.00)
Transfer to M&O per Budget Committee	(250,000.00)		(250,000.00)
Transfer to M&O Budget Committee FY20	(213,000.00)		(213,000.00)
Transfer to M&O per Budget Committee FY24	(250,000.00)		(250,000.00)
	<u>162,841.77</u>		<u>190,767.56</u>
**Retained for Capital Purposes (site & depart budgets)	(200,000.00)		(200,000.00)
*Balance	<u>(37,158.23)</u>		<u>(9,232.44)</u>

* DAA fund reserve covers the expenditures that exceed the current years state funding allocations.

**As allowed by statute this fund (610) can be used for capital type purchases and instructional aids. This funding source buys text books, instructional materials, library books, furniture, software, computers, projectors, smart boards, chairs/desks, buses, vehicles, maintenance equipment, HVAC, technology equipment, etc.

FY25 BOND Projects (\$50M) - Budget vs Expense

PO No.	PO Date	Vendor Name	Site	Project Description	Project Amount (PO)	Status	Paid to Date	Project Balance	Action
admin	231152 /240245/256552	05/12/2024	CORE CONSTRUCTION	JOB # 22-04-222 OSD - District Office Electric Buses Canopi	\$ 342,386.00		\$ -	\$ 342,386.00	CIP- ROLLED INTO FY26
								\$ 342,386.00	FY25 CIP
								\$ -	FY25 Total
							\$ 573,165.48		FY24 Total
			Non-Admin improvements, renovations, F&E		\$0.00			1,466,998.97	FY23 Total
			Student Transport - buses		\$0.00			707,348.18	FY22 Total
			Admin improvements, renovations, F&E		\$0.00			2,273,870.91	FY21 Total
								18,635,582.00	FY20 Total
								662,218.73	FY18 Total
								25,428,211.21	FY19 Total
								50,089,781.48	Combined Total expended
								25,028,117.42	First Bond Sale
			Construction items		0.00			22,028,700.00	Second Bond Sale
			Student Transport - buses		\$0.00			53,042,870.00	Third Bond Sale
			<u>Technology & white fleet</u>		\$0.00			9,905.94	Funds Remaining

FY25 BOND Projects (\$100M) - Budget vs Expense												
VIP	Category	PO No.	PO Date	Vendor Name	Site	Project Description	Project Amount	Status	Paid to Date	Project Balance	Action	
A	CNST	241194-250330	8/12/2024	SKYLINE BUILDERS & RESTORATION	SOL	PROPOSAL NO 24-293 SOLANO	\$ 60,665.39	CLOSED	\$ 60,665.39	\$ -		
A	CNST	256500	7/3/2024	CORE CONSTRUCTION	SOL	SOLANO ES SITE IMPROVEMENTS - project # 24-04-104	\$ 55,958.00	CLOSED	\$ 53,160.00	\$ -	CLOSED	
A	CNST	256501	7/8/2024	DAVE BANG ASSOC. INC.	SOL	Solano Elementary - IKO Web Replacement. Berliner IKO L	\$ 22,303.10	CLOSED	\$ 22,303.10	\$ -		
A	CNST	256502	7/10/2024	THE H2 GROUP LLC	DO	CAPITAL PROJECT MANAGEMENT FY25	\$ 165,232.00	CLOSED	\$ 165,232.00	\$ -		
A	CNST	256508	7/15/2024	DAVE BANG ASSOC. INC.	DW	Multiple sites- Swing Replacement Parts Surfacing and ADA Swing. ESTIMATE - A2134605	\$ 27,245.49	CLOSED	\$ 27,245.49	\$ -		
A	CNST	256509	7/15/2024	ECD SYSTEMS LLC	DO	District wide backflow testing.	\$ 5,000.00	CLOSED	\$ -	\$ -	CLOSED	
A	FFE	256512	7/25/2024	ARIZONA RESTAURANT SUPPLY, INC	DW	food service kitchen equipment	\$ 41,957.83	CLOSED	\$ 41,862.45	\$ -		
A	TECH	256516	8/12/2024	CDW GOVERNMENT INC	CL	LVO 500E N100 CHROME MC00067065/GOOGLE CHROME	\$ 10,957.33	CLOSED	\$ 10,837.03	\$ -		
A	TECH	256517	8/12/2024	CDW GOVERNMENT INC	SOL	LVO 500E N100 CHROME MC00067065/GOOGLE CHROME	\$ 15,340.26	CLOSED	\$ 15,058.33	\$ -		
A	TECH	256518	8/12/2024	CDW GOVERNMENT INC	DW	LVO 500E N100 CHROME MC00067065/GOOGLE CHROME	\$ 21,914.65	CLOSED	\$ 21,511.90	\$ -		
A	TECH	256520	8/12/2024	CDW GOVERNMENT INC	SOL	LVO 500E N100 CHROME MC00067065/GOOGLE CHROME	\$ 15,340.26	CLOSED	\$ 15,171.84	\$ -		
A	CNST	256521	8/12/2024	CORE CONSTRUCTION (REVISION)	SOL	#24-04-069 - OSD Solano ES Restroom Addition	\$ 12,202.60	CLOSED	\$ 5,830.60	\$ -	CLOSED	
A	CNST	256527	8/21/2024	WRECORP	DW	WEATHERIZATION ASSESSMENT	\$ 49,680.00	CLOSED	\$ 49,680.00	\$ -		
A	TECH	256530	9/19/2024	CDW GOVERNMENT INC	DW	HP Pro SFF 400 G9 Desktop Computer - Intel Core i5 12th Gen i5-12500-vPRO	\$ 4,882.40	CLOSED	\$ 4,882.40	\$ -		
B	TECH	256534	9/26/2024	LOGICALIS INC. ATTN: SOLL	DW	Liebert PS15 3000VA/2700W 120VAC Rack-t	\$ 68,180.33	CLOSED	\$ 68,180.33	\$ -		
A	CNST	256544	10/22/2024	SPS+ ARCHITECTS LLP	MCS	MONTECITO -BASIC SERVICES DESIGN CONTINGENCY	\$ 735,660.00	CLOSED	\$ 317,713.17	\$ 417,946.83	CIP- ROLLED INTO FY26	
B	TECH	256546	9/23/2024	DELL COMPUTER CORP		Two Dell Servers - Dell Contract Name: Dell	\$18,251.02	CLOSED	\$17,885.32	\$ -		
A	CNST	256547	10/28/2024	GAMETIME	SOL	SOLANO - PLAYGROUND	\$ 35,478.41	CLOSED	\$ 35,252.24	\$ -		
A	CNST	256548	10/28/2024	GAMETIME	CL	CLARENDON - PLAYGROUND	\$ 142,207.60	CLOSED	\$ 140,724.30	\$ -		
A	CNST	256549	10/28/2024	GAMETIME	ENC	ENCANTO - PLAYGROUND	\$ 817,909.85	CLOSED	\$ 807,576.24	\$ -		
A	CNST	256550	11/22/2024	RYTAN	ENC	ENCANTO ES BACKFLOW PREVENTER	\$ 15,660.00	CLOSED	\$ 15,660.00	\$ -		
A	CNST	256551	11/22/2024	AMERICAN FENCE COMPANY OF ARIZ	SOL	SOLANO FENCING -SLIDING GATE , BBALL COURTS	\$ 5,270.45	CLOSED	\$ 4,822.00	\$ -		
A	FFE	256554	12/19/2024	TOLIN MECHANICAL SYSTEMS	LV	LNV REPLACE BURNERS GAS BOILER	\$ 13,309.00	CLOSED	\$ 13,309.00	\$ -		
A	CNST	256555	12/19/2024	CHASSE BUILDING TEAM	MCS	PRE-CONSTRUCTION SERVICES / ADDITIONAL SERVICES	\$ 116,000.00	CLOSED	\$ -	\$ 116,000.00	CIP- ROLLED INTO FY26	
A	TECH	256556	1/9/2025	CCS PRESENTATION SYSTEM	DW	SCHOOL LOBBY TV'S & DISTRICT	\$ 18,135.12	CLOSED	\$ 16,668.72	\$ -		
A	CNST	256557	1/9/2025	SHADE N NET OF ARIZONA INC	CL	CLA - BASKETBALL COURTS	\$ 209,891.80	CLOSED	\$ 207,040.88	\$ -		
A	CNST	256558	1/9/2025	SHADE N NET OF ARIZONA INC	LV	LNV- SOCCER FIELD	\$ 18,731.67	CLOSED	\$ 17,147.82	\$ -		
A	CNST	256559	1/9/2025	SHADE N NET OF ARIZONA INC	ENC	ENC- FRONT , LUNCH AREA	\$ 102,286.10	CLOSED	\$ 102,286.09	\$ -		
A	OTHER	256560	1/14/2025	UMB BANK		ADMINISTRATIVE FEE	\$ 350.00	CLOSED	\$ 350.00	\$ -		
A	TECH	256561	2/4/2025	CDW GOVERNMENT INC		Chromebooks and Google Licenses	\$ 43,348.10	CLOSED	\$ 43,348.10	\$ -		
A	TECH	256562	2/10/2025	CDW GOVERNMENT INC		Chromebooks and Google Licenses	\$ 43,348.10	CLOSED	\$ 43,348.10	\$ -		
A	TECH	256563	2/14/2025	CDW GOVERNMENT INC		Chromebooks and Google Licenses	\$ 43,348.10	CLOSED	\$ 43,348.10	\$ -		
A	CNST	256564	2/19/2025	PROGRESSIVE ROOFING	SOL	SOLANO BUILDING I ROOF REPLACEMENT	\$ 53,980.00	CLOSED	\$ 53,980.00	\$ -		
A	TECH	256565	2/19/2025	CDW GOVERNMENT INC		Chromebook and Google Licenses	\$ 43,348.10	CLOSED	\$ 43,348.10	\$ -		
A	CNST	256566	2/19/2025	SPS+ ARCHITECTS LLP	SOL	DESIGN SERVICES ----- Consultant CA Services (solano building 1 flat roof replacement)	\$ 947.00	CLOSED	\$ 947.00	\$ -		
A	CNST	256567	2/19/2025	SPS+ ARCHITECTS LLP	DW	BASIC DESIGN SERVICES -Consultant Masterplanning (SPS+) to include - Districtwide Outdoor leaning areas - districtwide general classroom configurations	\$ 160,876.00	CLOSED	\$ 12,870.08	\$ 148,005.92	CIP- ROLLED INTO FY26	
A	CNST	256568	2/19/2025	SPS+ ARCHITECTS LLP		BASIC DESIGN SERVICES -Consultant Design (not funded through sfd) sps+ --- new heat exchanger , replace one chiller system	\$ 53,563.56	CLOSED	\$ 50,138.31	\$ 3,425.25	CIP- ROLLED INTO FY26	
A	CNST	256569	2/19/2025	SUNNY PATH ASSOCIATES LLC	DW	PROCUREMENT ASSISTANCE CMAR'S	\$ 14,700.00	CLOSED	\$ 14,700.00	\$ -		
A	CNST	256570	3/7/2025	DOMINION ENVIRONMENTAL CONSULT	MCS	AHERA Report for Montecito Community School,	\$ 7,152.50	CLOSED	\$ 6,831.90	\$ -		
A	CNST	256571	3/7/2025	DOMINION ENVIRONMENTAL CONSULT	ENC	AHERA Report Encanto Elementary school	\$ 24,632.50	CLOSED	\$ 23,609.15	\$ -		
A	FFE	256572	4/16/2025	VIRCO INC	CLA	METAL BOOKCASE , 24X60 TABLE , ROUN DTABLE	\$ 9,412.41	CLOSED	\$ 8,731.11	\$ -		
B	TECH	256573	4/25/2025	CCS PRESENTATION SYSTEM	DO	BOARDROOM ENHANCEMENTS VIDEO SYSTEMS	\$ 6,847.64	CLOSED	\$ 6,815.31	\$ -		
A	CNST	256574	4/28/2025	TOLIN MECHANICAL SYSTEMS	MCS	Cooling Tower VFD Replacement - Proposal ID: 52866	\$ 14,256.00	OPEN	\$ -	\$ 14,256.00	CIP- ROLLED INTO FY26	
A	CNST	256575	4/28/2025	TOLIN MECHANICAL SYSTEMS	MCS	Building Pump VFD#2 Replacement Quote # : Q-05-2024-349337	\$ 5,995.00	OPEN	\$ -	\$ 5,995.00	CIP- ROLLED INTO FY26	
C	TRAN	256577	5/6/2025	RWC INTERNATIONAL LTD		1 Model-CORE DRW ELEV FLR 4SEC+16 WR CU/25/D139/6.6G/12300/Y/ACTC CHEVY 14+0 Sped Non-CDL MFSAB	\$ 134,510.28	OPEN	\$ -	\$ 134,510.28	CIP- ROLLED INTO FY26	
A	CNST	256578	5/6/2025	VEREGY	LNV	LNV FIELD LIGHTING -(BPO)	\$ 7,000.00	CLOSED	\$ 2,590.65	\$ 4,409.35	CIP- ROLLED INTO FY26	
A	CNST	256579	5/12/2025	NORCON INDUSTRIES INC	CL	Project details : Main gym single bank 5 tier 9-5/8" 24" row spacing 10" MVP blue #301 seats, pfe 1" tier power 2 motor/gearboxes, 2 aisle ways 54"wide with 2 ea fold up aisle rails.	\$ 7,076.64	CLOSED	\$ -	\$ 7,076.64	CIP- ROLLED INTO FY26	
A	CNST	256580	5/12/2025	PUEBLO MECHANICAL & CONTROLS	OMS	Central Plant Upgrades at Osborn Middle School.	\$ 384,915.96	CLOSED	\$ -	\$ 384,915.96	CIP- ROLLED INTO FY26	
A	CNST	256581	5/12/2025	CHASSE BUILDING TEAM	MCS	South/North Cooling Tower Repairs	\$ 860,555.00	CLOSED	\$ -	\$ 860,555.00	CIP- ROLLED INTO FY26	
A	CNST	256582	5/21/2025	SKYLINE BUILDERS & RESTORATION	ENC	Proposal No - 25-223 C 5-9 Project name - Encanto ES Classroom Remodel	\$ 110,003.59	CLOSED	\$ 55,001.80	\$ 55,001.79	CIP- ROLLED INTO FY26	
A	CNST	256583	6/9/2025	PRECISE SIGN CO LLC	DW	DISTRICT WIDE MARQUEE - ESTIMATE 2025-170	\$ 448,734.00	CLOSED	\$ -	\$ 448,734.00	CIP- ROLLED INTO FY26	

FY26 BOND Projects (\$100M) - Budget vs Expense

Category	PO No.	PO Date	Vendor Name	Site	Project Description	Project Amount (PO)	Status	Paid to Date	Project Balance	Action
CNST	265000	7/8/2025	THE H2 GROUP	500	FY26 PROJECT MANAGEMENT SERVICES	\$ 206,670.00	OPEN	\$	206,670.00	
CNST	265001	7/17/2025	PROGRESSIVE ROOFING	102	Clarendon Elementary -Furnish and Install Approx. 40 LF of 24 gauge pre-finished gutter and two (2) downspouts near outdoor area by kiln	\$ 4,940.00	OPEN	\$	4,940.00	
CNST	265002	7/25/2025	PUEBLO MECHANICAL & CONTROLS, INC	104	Central Plant Upgrades at Osborn Middle School. Scope of Work: Remove and replace existing Trane Chiller with new mag bearing Multi-Stack Chiller. Multistack MagLev Water-Cooled Flooded VSD Centrifugal Chiller as follows and including: 480 Volts	\$ 384,915.96	OPEN	\$	384,915.96	
CNST	265003	7/25/2025	SPS+ ARCHITECTS LLP	500	DESIGN SERVICES DISTRICTWIDE CHILD NUTRITION PROJECT Project details : Main gym single bank 5 tier 9-5/8" 24" row spacing 10" MVP blue #301 seats, pfe 1" tier power 2 motor/gearboxes, 2 aisle ways 54"wide with 2 ea fold up aisle rails	\$ 140,628.00	OPEN	\$	140,628.00	
FFE	265004	7/30/2025	NORCON INDUSTRIES INC	102	BASIC DESIGN SERVICES -Consultant Masterplanning (SP5+) to include -Districtwide Outdoor leaning areas - districtwide general classroom configurations	\$ 14,858.74	OPEN	\$	14,858.74	
CNST	265005	7/30/2025	SPS+ ARCHITECTS LLP	500	Pre-construction Services NTE \$111,000 / additional services \$5000	\$ 148,005.92	OPEN	\$	148,005.92	
CNST	265006	7/30/2025	CHASSE BUILDING TEAM	105	GMP 1 - LIFE CYCLE CENTRAL PLANT \$860,555 / GMP 2 - \$14,625,525	\$ 116,000.00	OPEN	\$	116,000.00	
CNST	265007	7/30/2025	CHASSE BUILDING TEAM	105	DW MARQUEE PER ESTIMATE 2025-170	\$ 15,486,080.00	OPEN	\$	15,486,080.00	
CNST	265008	7/30/2025	PRECISE SIGN CO LLC	DW	BASIC SERVICES - MONTECTO /ADDITIONAL DESIGN SERVICES	\$ 566,274.99	OPEN	\$	566,274.99	
CNST	265009	7/31/2025	SPS+ ARCHITECTS LLP	105	PROJECT : Montecito Iron Fencing. Remove and replace (18) iron fence panels due to rust (Fence panels are owner provided) Paint 200 LF of new fence panels and existing areas where iron fencing has rusted	\$ 417,946.83	OPEN	\$	417,946.83	
CNST	265010	8/5/2025	RYTAN LLC	105	PER QUOTE # 52925017-R1 PLEASE SEE ATTACHED Proposal No - 25-223 C 5-9 Project name - Encanto ES Classroom Remodel. Amazing Arts Classroom - Special Education Calsroom	\$ 12,379.00	OPEN	\$	12,379.00	
FFE	265011	8/12/2025	ARIZONA FURNISHING	501	Sani-Sewer Drain Lining and Repairs at Clarendon	\$ 27,796.24	OPEN	\$	27,796.24	
CNST	265012	8/19/2025	SKYLINE BUILDERS & RESTORATION , INC	103	Sani-Sewer Drain Lining and Repairs at Encanto	\$ 55,001.79	CLOSED	\$ 55,001.79	\$	-
CNST	265013	8/20/2025	CHASSE BUILDING TEAM	102	Quote Project : Osborn SD - Dutchess (2 unit & insall) DOUGH DIVERDER ROUNDNER -	\$ 22,250.00	OPEN	\$	22,250.00	
CNST	265014	8/20/2025	CHASSE BUILDING TEAM	103	ENC/MONTECTO	\$ 59,980.00	OPEN	\$	59,980.00	
FFE	265015	8/21/2025	ARIZONA RESTAURANT SUPPLY, INC	102/105	QUOTE # 47873 FREEZER DOOR	\$ 42,746.20	OPEN	\$	42,746.20	
CNST	265016	8/26/2025	ANDREWS REFRIGERATION , INC	106	BASIC DESIGN SERVICES -Consultant Design (not funded through sfd) sps+ --- new heat exchanger , replace one chiller system , heat strips (move away from boiler)	\$ 5,254.05	OPEN	\$	5,254.05	
CNST	265017	9/4/2025	SPS+ ARCHITECTS LLP	500	CREDIT RATING	\$ 4,712.29	CLOSED	\$ 4,712.29	\$	-
OTHER	265018	9/8/2025	STANDARD & POOR'S	500	CDW Quote# PPCP918 HP ULTRA G1IAI U5-226V 512 16 Mfg. Part#: C9YT7UP#ABA HP IDS UMA U5 236V + 16GB Ultra G1 512GB PCIe NVMe Value Solid State Drive 14.0 inch 2.8K (2880x1800) Touch, Brightview, OLED, 120Hz, 400nit LowBlueLight HP Wolf Pro Secur	\$ 38,050.00	OPEN	\$	38,050.00	
TECH	265019	9/25/2025	CDW GOVERNMENT INC	DW	Lenovo 500e Yoga Chromebook Gen 4 - 12.2" - Intel N-series - N100 - 8 GB RAM - 64 GB eMMC - English. Mfg. Part#: 82W4001SUS Contract: Mohave ESC 20F-CDWG-1003 (20F-CDWG-1003) Quote # PPKF255 + White Glove Serv.	\$ 685,535.60	OPEN	\$	685,535.60	
TECH	265020	9/25/2025	CDW GOVERNMENT INC	DW	1 Model-CORE DRW ELEV FLR 4SEC+16 WR CU/25/D139/6.6G/12300/1/ACTC CHEVY 14+0 Sped Non-CDL MFSAB	\$ 1,290,714.00	OPEN	\$	1,290,714.00	
TRANSP	265021	10/1/2025	RWC INTERNATIONAL , LTD	522	Cooling Tower VFD Replacement - Proposal ID: 52866	\$ 134,510.28	OPEN	\$	134,510.28	
CNST			TOLIN MECHANICAL SYSTEMS	MCS	Bulling Pump VFD#2 Replacement Quote # : Q-05-2024-349337	\$ 14,256.00	OPEN	\$	14,256.00	
CNST			TOLIN MECHANICAL SYSTEMS	MCS	LNW FIELD LIGHTING -(BPO)	\$ 5,995.00	OPEN	\$	5,995.00	
CNST			VEREGY	LNW	Solano Elementary Broken Cloudwalk ESTIMATE - AZ138247	\$ 4,409.35	OPEN	\$	4,409.35	
CNST			DAVE BANG ASSOC. INC	SOL		\$ 6,238.66	OPEN	\$	6,238.66	
						\$		\$		
						\$ 19,896,148.90		\$ 59,714.08	\$ 19,836,434.82	

VIP category	PO Number	Date	Line Memo	Vendor	Debit
admin F&E	256511 Total	10/16/2024	HR desks, files, tables & chairs	ARIZONA FURNISHINGS	\$9,421.42
admin tech	250220 Total	7/23/2024	Support Service Type - Basic IAM – Automation an	TOOLS4EVER	\$1,732.83
admin tech	250242 Total	7/25/2024	Core Communications Platform- Blackboard WCM Conve	ACTIVE INTERNET TECHNOLOGIES LLC	\$9,426.00
admin tech	256503 Total	8/7/2024	GoGuardian Teacher - subscription license (1 year)	CDW GOVERNMENT INC	\$29,420.50
admin tech	256506 Total	7/15/2024	8 tensor agents for 2500 managed devices. Contract	TEAMVIEWER GERMANY GMBH	\$9,708.84
admin tech	256524 Total	8/27/2024	Network Glue implementation one time fee	KASEYA US LLC	\$894.60
admin tech	256531 Total	10/1/2024	ManageEngine ADAudit Plus Professional Edition - S	ZOHO CORPORATION	\$4,724.10
admin tech	256556 Total	2/6/2025	MVBM ADV 5Y01: VIEWSONIC myViewBoard Manager Advan	CCS PRESENTATION SYSTEMS	\$1,345.83
curriculum	Adjusting Jes	10/1/2024	Eureka Math Squared Grade 6 Teacher Edition Set:		(\$1,581.10)
curriculum	250000 Total	7/18/2024	95 Phonics Core Program, Digital Presentation, Gra	95 PERCENT GROUP INC	\$19,237.44
curriculum	250001 Total	7/18/2024	95 Phonics Core Program, Digital Presentation, Gra	95 PERCENT GROUP INC	\$10,047.88
curriculum	250002 Total	7/18/2024	95 Phonics Core Program, Digital Presentation, Gra	95 PERCENT GROUP INC	\$13,504.65
curriculum	250003 Total	7/18/2024	95 Phonics Core Program, Digital Presentation, Gra	95 PERCENT GROUP INC	\$12,506.81
curriculum	250004 Total	7/18/2024	Morpheme Magic Classroom Set- Solano	95 PERCENT GROUP INC	\$620.36
curriculum	250193 Total	7/18/2024	903001 Second Step Elementary + Second Step Middl	COMMITTEE FOR CHILDREN	\$3,233.76
curriculum	250198 Total	7/25/2024	Lexia Core5 Reading/PowerUp Literacy Student Subsc	LEXIA LEARNING SYSTEMS LLC	\$84,277.19
curriculum	250199 Total	8/6/2024	Encanto ST Math Annual Service/Renewal Fee Include	MIND RESEARCH INSTITUTE	\$17,465.39
curriculum	250201 Total	7/25/2024	i-Ready Classroom	CURRICULUM ASSOCIATES LLC	\$18,378.76
curriculum	250221 Total	8/13/2024	Eureka Math Squared Digital Only License: Service	GREAT MINDS PBC	\$4,635.00
curriculum	250240 Total	7/25/2024	Renaissance Products & Services Total. This quote	RENAISSANCE LEARNING INC	\$66,100.73
curriculum	250243 Total	7/25/2024	IXL site license for 1,650 students, including: 1	IXL LEARNING	\$22,070.40
curriculum	250406 Total	10/1/2024	Bells Music Signs and Notes	NIENHUIS MONTESSORI USA	\$2,561.73
curriculum	250424 Total	9/19/2024	QUOTES : 69014 - Foundational Literacy add on - di	BENCHMARK EDUCATION COMPANY	\$190.00
curriculum	250429 Total	10/3/2024	Per quote 24-222 Mathfactlab School/District acco	MATHFACTLAB , LLC	\$1,425.00
curriculum	250473 Total	10/1/2024	Eureka Math Squared Grade 6 Teacher Edition Set:	GREAT MINDS PBC	\$1,960.10
curriculum	250512 Total	10/17/2024	PCP Kindergarten - Workbook Set of 5 07/01/2024 -	95 PERCENT GROUP INC	\$11,195.79
curriculum	250758 Total	2/11/2025	deanslist spring 2025	DEANSLIST INC	\$2,802.50
curriculum	250835 Total	5/21/2025	AAPPL 6th & 8th grade tests	LANGUAGE TESTING INTERNATIONAL	\$1,605.00
curriculum	250915 Total	5/8/2025	Y65821 Benchmark Adelante 2018 (National Edition)	BENCHMARK EDUCATION COMPANY	\$6,450.84
curriculum	250932 Total	5/28/2025	X79667R Ready to Advance 2 Gr. Pre-K Classroom Dig	BENCHMARK EDUCATION COMPANY	\$1,933.08
curriculum	256510 Total	8/15/2024	IAC MTS INSIDE FUNDAMENTALS V1 1YR Moore/Short/Ta	CENGAGE LEARNING INC	\$1,957.52
curriculum	256513 Total	8/13/2024	1866600 9780358937265 Read 180 on Ed Student Digit	HM RECEIVABLES CO. LLC	\$10,773.12
curriculum	256514 Total	9/9/2024	Printed Grammar Cards - JMR	NIENHUIS MONTESSORI USA	\$5,458.48
curriculum	256523 Total	8/27/2024	Imagine Español Site License Longview	IMAGINE LEARNING LLC	\$10,708.97
curriculum	256528 Total	9/5/2024	Grade 6 Eureka Math Squared, Spanish, Teacher Ed	GREAT MINDS PBC	\$784.04
curriculum	256535 Total	10/22/2024	MusicplayOnline.com Subscription \$200 Sku: 600 f	THEMES & VARIATIONS	\$150.00
curriculum	256536 Total	10/17/2024	OMS Deanslist License Fall 2024	DEANSLIST INC	\$4,252.50
curriculum	256553 Total	12/17/2024	Star Essential Pilot pes quote 3213479	RENAISSANCE LEARNING INC	\$3,500.01
curriculum	256585 Total	7/8/2025	TONE BARS SET W/ TWO MALLETS	NIENHUIS MONTESSORI USA	\$21,918.18
curriculum	256586 Total	7/8/2025	CUBING MATERIAL	NIENHUIS MONTESSORI USA	\$2,847.93
curriculum	256587 Total	7/8/2025	VERB CONJUGATION CHEST	NIENHUIS MONTESSORI USA	\$800.77
curriculum	256588 Total	7/8/2025	JONTI-CRAFT TUB - RED 5 PK	DISCOUNT SCHOOL SUPPLY	\$453.12
curriculum	256589 Total	8/7/2025	COLORATION WOODEN ORGANIZER FOR PAPER STORAGE	DISCOUNT SCHOOL SUPPLY	\$153.75
curriculum	256590 Total	7/8/2025	WORK RUG ASSORTMENT	MONTESSORI SERVICES	\$198.72
instruct facility	256533 Total	1/16/2025	PROPOSAL NO: 24-488 C 9-30 PROJECT NAME :	SKYLINE BUILDERS & RESTORATION, INC.	\$27,804.39
instruct tech	250507 Total	11/7/2024	Knowbe4 Security Awareness Training Platinum - subs	CDW GOVERNMENT INC	\$13,940.58
instruct tech	250589 Total	11/25/2024	Backup Google apps Educational Edition (Annual 2nd	BACKUPIFY, INC	\$5,439.00
instruct tech	250682 Total	1/28/2025	K12 Standard Configuration with Advanced Sponsorsh	IDENTITY AUTOMATIC LP	\$30,000.00
instruct tech	250719 Total	7/9/2025	Google Open PO Auto Renewal each year. Reference P	J.P. MORGAN	\$21.08
instruct tech	250722 Total	1/28/2025	Synergy Student Info Sys with State reporting Main	EDUPOINT EDUCATIONAL SYSTEMS	\$24,963.72
instruct tech	250732 Total	3/19/2025	Virtru Platform Subscription Standard. RENEWAL fro	VIRTRU CORPORATION	\$6,462.92
instruct tech	250820 Total	5/8/2025	Hardware Support & Maintenance	TIMECLOCK PLUS	\$4,976.31
instruct tech	250903 Total	6/18/2025	Quote # 2025-207134v1 Meraki MS225-48FP L2 Stk C	LOGICALIS INC.	\$66,734.81
instruct tech	250905 Total	5/7/2025	Auto renewal for a softwar. WSUS Automated Mainten	AMERICAN EXPRESS	\$90.00
instruct tech	250963 Total	6/3/2025	Forever cloud 500GB with DRaas 1 Year Retention An	KASEYA US LLC	\$22,455.73
instruct tech	256505 Total	7/18/2024	Manage Engine Patch Manager Plus Enterprise Editio	ZOHO CORPORATION	6061.97
instruct tech	256515 Total	8/15/2024	E-rate PO.12 Wyebot devices. Three years payment.	WYEBOT, INC	\$4,590.00
instruct tech	256519 Total	9/19/2024	Jamf loudc seat of Jamf Pro for iOS Valid from 10-	JAMF SOFTWARE LLC	\$1,466.10
instruct tech	256525 Total	8/27/2024	G-suite BackupIFY User Plan annual from 01-Nov, 20	KASEYA US LLC	\$139.82
instruct tech	256526 Total	12/12/2024	Backup Licenses for Google Workspace Staff; Inclu	SYSCLLOUD, INC	\$6,135.90
instruct tech	256532 Total	1/28/2025	quote #2024-184871v1 labor	LOGICALIS INC.	\$229,174.36
instruct tech	256538 Total	10/29/2024	Absolute Resilience - subscription license (21 mon	CDW GOVERNMENT INC	\$9,566.85
instruct tech	256539 Total	12/17/2024	GOO-EDP-0002 Google Workspace for Education Plus	CDW GOVERNMENT INC	\$12,588.91
instruct tech	256540 Total	10/22/2024	Synergy Online Registration Subscription - Yr 6	EDUPOINT EDUCATIONAL SYSTEMS	\$4,350.39
instruct tech	256541 Total	12/17/2024	Adding one IT Glue license to our existing three	KASEYA US LLC	\$431.24
instruct tech	256542 Total	11/7/2024	iiQ Launchpad On-boarding Services; Implementation	INCIDENT IQ	\$7,836.28
instruct tech	256543 Total	10/31/2024	LNV- LONGVIEW ELEM SCH - 0201323 DISTRICT MEMBER	FOLLET SOFTWARE LLC	\$10,102.62
	Grand Total				926585.52

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX-A

Agenda Item

Discussion/Approval to Move to Trust Policy Services

For Board: Action Discussion Information

Background –

After the thorough presentation from Jennifer MacLennan of the Arizona School Risk Retention Trust, the Governing Board will hold discussion and potentially move to adopt the Trust Model Policy Services effective July 1, 2026, for the 2026-2027 school year.

If such action occurs, Dr. Robert will notify The Trust of such intention with an affirmative vote of the Governing Board, notify ASBA of our intention to terminate Policy Services effective June 30, 2026, and have The Trust prepare documents initiating our partnership and setting in motion the work of transition of policies during the 25-26 school year.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve a move to The Trust Model Policy Services for the 2026-2027 school year.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX-B

Agenda Item

Approval of the 2025/26 Annual Financial Report

For Board: Action Discussion Information

Background –

Each year the district must prepare and present an annual financial report for Governing Board approval. In accordance with Arizona Revised Statutes §15-904, all districts must electronically submit the Annual Financial Report (AFR) to the Arizona Department of Education by October 15, 2025. The AFR will be published by November 15, 2025 by posting on the ADE website. This report summarizes revenues, expenditures, and fund balances, by fund, for the fiscal year 2024/25.

The AFR offers for public review not only the funding limitations that the district operates under but also the fiscally responsible manner in which the monies were allocated to various functions. Examples of the various functions are instruction, support services, maintenance and operations of plant services, and student transportation services.

Legal

A.R.S. §15-904

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the 2024/25 Annual Financial Report as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX-C

Agenda Item

Approval and second reading of ASBA Policy Revisions to the following policies:

For Board: Action Discussion Information

Background –

Approval of first reading of ASBA Policy Revisions to the following policies:

- EB-Environmental and Safety Program
- GCQF-Discipline, Suspension and Dismissal of Professional Staff Members
- GDFA- Support Staff Qualifications and Requirements
- IKF-Graduation Requirements
- JLC – Student Health Services and Requirements
- JLCD – Medicines/Administering Medicines to Students

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment*
- Maximize Student Learning & Achievement from PreK to High School*
- Stewardship and Boardmanship*
- Equity & Excellence for Opportunity and Outcomes*

Recommendation

It is recommended the Board approve ASBA policy revisions as discussed

Moved _____ Seconded _____ P/F

Alph Code	Policy Name	Superintendent Notes	
EB	Environmental and Safety Program	HB 2074 amended A.R.S. 15-154 regarding expansion of purchasing options for school safety programs; expansion of program proposals supporting school officers; expansion of definition for School Resource Officer; and inclusion of a new term, "School Safety Officer" as defined therein. HB 2074 also added A.R.S. 15-154.02 to include requirements for school districts to develop an Emergency Response Plan and conduct a safety assessment every five years	Approve
GCQF	Discipline, Suspension and Dismissal of Professional Staff Members	SB 1659 amended A.R.S. 15-350 to include new guidelines for a school or school district requesting information from the Department of Education about allegations of misconduct by an employee who resigned or otherwise separated from employment with the district.	Approve
GDFA	Support staff Qualifications and Requirements	Revisions to Policy GDFA incorporate clarifying language regarding individuals required to obtain an Identity Verified Prints (IVP) Fingerprint Clearance Card. Headings were added to improve clarity and organization, and provisions related to school bus drivers were removed, as such requirements are addressed in Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities	Approve
JLC	Student Health Services and Requirements	SB 1383 amended A.R.S. Title 15, Chapter 1, Article 5 by adding A.R.S. 15-160.03 which requires districts or charter schools that provide routine health care services to students to provide health care credentials, and districts or charter schools to provide emergency response training information upon request of a parent or guardian. A.R.S. 15-160.03 does not require the school or district to release personally identifiable information of school employees or health care providers.	Approve

JLCD	Medicines/Administering Medicines to Students	SB 1440 amended A.R.S. 15-157, 15-189.04, 15-203, 15-341, 32-1706, 32-1854, 32-1901.01, 36-2201, 36-2226.01 and 36-2226.02 to replace the term “epinephrine auto injectors” with “epinephrine delivery systems” and provides a definition for this new term.	Approve
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Compare Policy Advisory "EB © SAFETY PROGRAM" to Policy in Manual

[first](#)[last](#)

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

EB © ~~ENVIRONMENTAL AND~~ SAFETY PROGRAM

The Superintendent will establish procedures to protect the safety of all students, employees, visitors, and others present on District property or at school-sponsored events.

The practice of safety shall also be considered a facet of the instructional plan of the District ~~schools by virtue of schools'~~ educational programs ~~in~~, (including but not limited to: sex offender awareness, traffic and pedestrian safety, driver education, fire prevention, ~~indoor air quality (IAQ)~~, and emergency procedures), appropriate for students at different grade levels. General areas of emphasis shall include ~~,~~ but not be limited to: in-service training; accident record keeping; plant inspection; driver and vehicle safety programs; fire prevention; ~~indoor air quality (IAQ)~~; school site selection; and emergency procedures and traffic safety problems relevant to students, employees, and the community.

~~Adopted: date of Manual adoption~~

School Safety Programs

School safety programs may purchase safety technology, training and infrastructure improvements for school campuses and may submit program proposals to support the costs of placing school resource officers, juvenile probation officers or school safety officers, or any combination of these officers, as long as all requirements are met per A.R.S. [15-154](#).

School Safety Personnel

A school resource officer can be a peace officer, a full-authority reserve peace officer who is certified by the Arizona Peace Officer Standards and Training Board, or an individual who was previously employed as a peace officer in Arizona, who retired in good standing and who is assigned to participate in the school safety program by a law enforcement agency pursuant to A.R.S. [15-155](#).

A school safety officer is a school resource officer who is working in an off-duty capacity.

Emergency Response Plan and

Safety Assessment

Each school district and charter school that receives monies pursuant to A.R.S. [15-154](#) for an approved school safety program shall 1) develop an emergency response plan pursuant to A.R.S. [15-341](#) or A.R.S. [15-183](#), as applicable; and 2) every five (5) years, complete a school safety assessment using an approved school safety assessment provider from a list maintained by the Department of Education.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[13-2911](#)

[15-151](#)

[15-154](#)

[15-154.02](#)

[15-155](#)

[15-341](#)

[15-507](#)

[23-403](#)

[23-408](#)

CROSS REF.:

[EBAA](#) - Reporting of Hazards/Warning Systems

[ECB](#) - Building and Grounds Maintenance

[JLIF](#) - Sex Offender Notification

Compare Policy Advisory "GCQF © DISCIPLINE, SUSPENSION, AND DISMISSAL OF PROFESSIONAL STAFF MEMBERS" to Policy in Manual

 firstlast 

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

GCQF © DISCIPLINE, SUSPENSION, AND DISMISSAL OF PROFESSIONAL STAFF MEMBERS

Categories of Misconduct

Certificated staff members may be disciplined for infractions that include, but are not limited to, the following categories:

- A. Engaging in unprofessional conduct.
- B. Committing fraud in securing appointment.
- C. Exhibiting incompetency in their work.
- D. Exhibiting inefficiency in their work.
- E. Exhibiting improper attitudes.
- F. Neglecting their duties.
- G. Engaging in acts of insubordination.
- H. Engaging in acts of child abuse or child molestation.
- I. Engaging in acts of dishonesty.
- J. Being under the influence of alcohol while on duty.
- K. Engaging in the illicit use of narcotics or habit-forming drugs.
- L. Being absent without authorized leave.
- M. Engaging in discourteous treatment of the public.
- N. Engaging in improper political activity.
- O. Engaging in willful disobedience.
- P. Being involved in misuse or unauthorized use of school property.
- Q. Being involved in excessive absenteeism.
- R. Carrying or possessing a weapon on school grounds unless they are peace officers or have obtained specific authorization from the appropriate school administrator.

Statutory Requirements

Certificated staff members disciplined under A.R.S. [15-341](#), A.R.S. [15-539](#), or other applicable statutes:

- A. May not be suspended with or without pay for a period exceeding ten (10) school days under A.R.S. [15-341](#).
- B. May be suspended without pay for a period of time greater than ten (10) school days or dismissed under A.R.S. [15-539](#).
- C. Shall be disciplined under procedures that provide for notice, hearing, and appeal, subject to the requirements of A.R.S. [15-341](#) or A.R.S. [15-539](#), whichever is appropriate.
- D. Shall, if disciplined under A.R.S. [15-539](#) or other applicable statutes, excluding A.R.S. [15-341](#), receive notice in writing served upon the certificated staff member personally or by United States registered or certified mail addressed to the employee's last-known address. A copy of charges specifying instances of behavior and the acts of omissions constituting the charge(s), together with a copy of all applicable statutes, shall be attached to the notice.
- E. Shall have the right to a hearing in accordance with the following:
 - 1. *Suspension under A.R.S. [15-341](#)*. The supervising administrator will schedule a meeting not less than two (2) days nor more than ten (10) days after the date the certificated staff member receives the notice.
 - 2. *Dismissal or dismissal with suspension included under A.R.S. [15-539](#)*. A certificated staff member's written request for a hearing shall be filed with the Board within ten (10) days after service of notice. The filing of a timely request shall suspend the imposition of a suspension without pay or a dismissal pending completion of the hearing.

General Provisions for Discipline Under A.R.S. [15-341](#)

General provisions for discipline are as follows:

- A. *Informal consultation*. Nothing contained herein will limit a supervising administrator's prerogative to engage in informal consultation with a certificated employee to discuss matters of concern related to the employee's performance, conduct, et cetera; however, when it is apparent that disciplinary action toward a certificated employee is likely to become a part of the certificated staff member's personnel record as permitted by A.R.S. [15-341](#), the procedures outlined herein shall be followed.
- B. *Persons authorized to impose discipline*. Any supervising administrator who is the immediate or primary supervisor of a certificated staff member is authorized to impose a penalty or penalties, short of dismissal. Only the Board may dismiss a certificated staff member.
- C. *Notice*. Any person who is required by this policy to give written notice to any other person affected by this policy may do so by any means reasonably calculated to give the recipient actual knowledge of the notice within a reasonable amount of time. When time is calculated from the date a notice is received, the notice is deemed to be received on the date it is hand delivered or three (3) calendar days after it is placed in the mail.

D. *Administrative discretion.* In adopting these policies and procedures, it is the intention of the District that they be interpreted and applied in a reasonable fashion. The policies and regulations are not intended to restrict or eliminate the discretion traditionally afforded to supervising administrators to determine whether discipline is appropriate. Supervising administrators are therefore directed to continue to use reasonable discretion in determining whether a particular alleged violation merits discipline.

E. *Right not to impose discipline.* The District reserves the right not to discipline a certificated staff member for conduct that violates this policy.

F. *Definition of work days.* For the purposes of this policy, a *work day* is any day that the District's central administrative office is open for business.

G. *Additional reasons for discipline.* A certificated staff member may be disciplined for conduct that has occurred but that, at or near the time of misconduct, was not the subject of or identified as a reason for a specific proceeding under this policy.

Procedure for Discipline Under A.R.S. [15-341](#)

The following procedures will be used to impose any discipline that 1) shall become a part of the certificated staff member's personnel record and 2) is permitted under A.R.S. [15-341](#):

Step 1 - Notice:

A. Upon the supervising administrator's determination of the existence of cause to impose discipline, the supervising administrator shall notify the certificated staff member of intent to impose discipline. The notice shall be in writing and shall be delivered in person or by first-class mail. The notice shall include the following:

1. The conduct or omission on the part of the certificated staff member that constitutes the reason for discipline.
2. A scheduled meeting time between the supervising administrator and the certificated staff member. Such meeting shall be scheduled not more than ten (10) working days after the date the certificated staff member receives the notice.
3. A statement of the disciplinary action the supervising administrator intends to impose, including, if applicable, the number of days of suspension with or without pay.
4. Copies of any available relevant documentation, at the discretion of the supervising administrator.

Step 2 - Discipline Hearing:

A. At the hearing, the supervising administrator shall discuss with the certificated staff member the conduct that warrants disciplinary action and shall provide the certificated staff member with any appropriate evidence and a copy of relevant documentation if not previously provided.

B. The supervising administrator shall conduct the hearing in an informal manner, without adherence to the rules of evidence and procedure required in judicial proceedings.

Step 3 - Decision (in writing):

At the hearing, or within ten (10) working days following the hearing, the supervising administrator shall, in writing, inform the certificated staff member of the decision. If the decision is to impose discipline, written notice of the discipline shall be enclosed. The written notice of the decision shall state that a copy of the notice, decision, and a record of the disciplinary action shall be placed in the certificated staff member's personnel file and shall specify the date the discipline shall be imposed unless the certificated staff member files a written request for appeal within five (5) working days after the decision is delivered to the certificated staff member. If the certificated staff member requests an appeal of the decision, the imposition of any discipline shall be suspended pending the outcome of the appeal.

Step 4 - Appeal:

Discipline imposed may be appealed at the next organizational level, in writing, to the appropriate assistant superintendent or the Superintendent. Only when the discipline is determined by the Superintendent shall the appeal be to the Board, which, at its discretion, may appoint a hearing officer. The appeal shall contain a brief statement of the reasons why the certificated staff member believes the administrator's decision is incorrect. Appeal is limited to one (1) organizational level above the level of the supervising administrator who imposed the discipline.

The appeal shall specifically describe the part of the determination with which the certificated staff member disagrees:

- A. Determination was founded upon error of construction or application of any pertinent regulations or policies.
- B. Determination was unsupported by any evidence as disclosed by the entire record.
- C. Determination was materially affected by unlawful procedure.
- D. Determination was based on violation of any statutory or constitutional right.
- E. Determination was arbitrary and capricious.
- F. The penalty was excessive.

The supervising administrator, the Superintendent, or, when appropriate, the Board or the Board-appointed hearing officer may, at the conclusion of the appeal, uphold the discipline, modify the decision, or refer the matter back to the level from which it was appealed for rehearing and additional information. Such decision, along with specific direction as to the effective date of any discipline, shall be communicated to the certificated staff member within a reasonable amount of time following the appeal, not to exceed seven (7) working days.

The assigned hearing officer shall, by use of a mechanical device, make a record of the appeal hearing.

This policy, under A.R.S. [15-341](#), does not apply to dismissal of a certificated staff member except to the extent that the Board may find, subsequent to dismissal proceedings, that a lesser form of discipline as set forth in this policy should be imposed.

Not all administrative actions regarding a certificated staff member are considered "discipline," even though they may involve alleged or possible violations by the certificated staff member. This policy addresses only discipline and has no application to any of the following:

- A. The certificated staff member evaluation procedure or the resulting evaluations as they pertain to the adequacy of the certificated staff member's classroom performance.
- B. Letters or memorandums directed to a certificated staff member containing directives or instructions for future conduct.
- C. Counseling of a certificated staff member concerning expectations of future conduct.
- D. Nonrenewal of a contract of a certificated staff member employed by the District for less than the major portion of three (3) consecutive school years (noncontinuing certificated staff member).

**General Provisions for Suspension
Without Pay or Dismissal Under
A.R.S. [15-539](#)**

Step 1 - Notice:

A. The Governing Board, except as otherwise provided by A.R.S. [15-539](#), shall upon receipt of a written statement of charges from the Superintendent that cause exists for the suspension of a certificated teacher without pay for a period longer than ten (10) school days or dismissal, shall give notice to the teacher of the Board's intention to suspend without pay or dismiss the teacher at the expiration of ten (10) days from the date of service of the notice.

1. If charges presented to the Board for dismissal of a certificated person allege immoral conduct, the charge or a resignation involving such charges shall be reported to the Department of Education.

2. Whenever the statement of charges by the Superintendent allege immoral or unprofessional conduct as the cause for dismissal, the Board may adopt a resolution to file a complaint with the State Department of Education. Pending disciplinary action by the State Board, the certificated teacher may be reassigned by the Superintendent or the Governing Board may place the teacher on administrative leave and give notice to the teacher of the administrative leave of absence pursuant to A.R.S. [15-540](#).

3. As used in this policy, immoral conduct means any conduct that is contrary to the moral standards of the community and that reflects an unfitness to perform the duties assigned to the certificated staff member.

B. The Governing Board, upon adoption of a written statement charging a certificated teacher with cause for suspension without pay or dismissal, may immediately place the teacher on administrative leave of absence and give the teacher notice of the administrative leave of absence.

C. Written notice of the administrative leave of absence shall be served on the teacher personally or by United States registered mail addressed to the teacher at the teacher's last known address.

***Step 2 – Hearing for Suspension Without
Pay or Dismissal:***

A. The Governing Board shall decide whether to hold a hearing on the dismissal or suspension of a certificated teacher without pay for a period of time longer than ten (10)

days as provided in A.R.S. [15-541](#).

PLEASE CHOOSE OPTION - The Governing Board ~~provides~~ may provide, **(A)** by policy or **(B)** vote at its annual organizational meeting, that all hearings conducted pursuant to ~~this section~~ A.R.S. [15-541](#) shall be conducted before a hearing officer.

B. ~~The Board~~ If the Governing Board decides not to hold a hearing, the Board shall designate a hearing officer to:

1. hold the hearing,
2. hear the evidence,
3. prepare a record of the hearing, and
4. issue a recommendation to the Board for action.

C. If the parties cannot mutually agree on a hearing officer, a hearing officer shall be selected by the Governing Board from a list provided by the State Department of Education or the American Arbitration Association.

D. A hearing held pursuant to A.R.S. [15-541](#) may not be conducted by any hearing officer having a personal interest which would conflict with the hearing officer's objectivity in the hearing.

E. The hearing shall be held:

1. not less than fifteen (15) days, nor
2. not more than thirty (30) days.
3. after the request is filed, unless all parties to the hearing mutually agree to a different hearing date.

F. Notice of the time and place of the hearing shall be given to the teacher not less than three (3) days before the date of the hearing.

G. The teacher may request that the hearing be conducted in public or private.

H. The Governing Board shall provide any officer, appointee, or employee to be considered or discussed at a meeting with written notice of the executive session as is appropriate but not less than twenty-four (24) hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

I. At the hearing the teacher may appear in person and by counsel, if desired, and may present any testimony, evidence or statements, either oral or in writing, in the teacher's behalf.

J. An official record of the hearing, including all testimony recorded manually or by mechanical device, and exhibits shall be prepared by the Governing Board or the hearing officer.

K. The teacher who is the subject of the hearing may not request that the testimony be transcribed unless the teacher agrees in writing to pay the actual cost of the transcription.

L. Within ten (10) days after a hearing conducted by the Governing Board the Board shall:

1. determine whether there existed good and just cause for the notice of dismissal or suspension, and
2. affirm or withdraw the notice of dismissal or suspension.

M. Within ten (10) days after a hearing conducted by a hearing officer, the hearing officer ~~shall deliver~~ shall:

deliver a written recommendation to the Governing Board that includes findings of fact and conclusions.

~~M~~N. Parties to the hearing have the right to object to the findings of the hearing officer and present oral and written arguments to the Governing Board.

~~N~~O. The Governing Board has an additional ten (10) days to determine whether good and just cause existed for the notice of dismissal or suspension and shall render its decision accordingly, either affirming or withdrawing the notice of suspension or dismissal.

Good and just cause does not include religious or political beliefs or affiliations unless they are in violation of the oath of the teacher.

Additional Provisions and Conditions

During the pendency of a hearing, neither the certificated staff member nor the supervising administrator shall contact the Superintendent or a Board member to discuss the merits of the supervising administrator's recommendation or charges and proposed discipline except as provided by this policy. No attempt shall be made during such period to discuss the merits of the charges with the person designated to act as hearing officer.

The Governing Board shall keep confidential the name of a student involved in a hearing for dismissal, discipline, or action on a teacher's certificate, with exceptions as noted in A.R.S. [15-551](#).

State Board of Education

The highest ranking official of a school or school district (that employs the person or to whom the person has applied for employment) may request from the State Board of Education information relating to allegations that a certificated or noncertificated person engaged in conduct that, if true, constitutes grounds for disciplinary action if the certificated or noncertificated person resigned or otherwise separated from employment with a school before the State Board of Education either investigates the allegations or determines whether to take disciplinary action against the person.

The State Board of Education, after verifying the official's identity, shall provide the requested information, if available, to the official or designee. If providing the requested information might impede the State Board of Education's investigation of the allegations, the State Board of Education may deny the official's request or provide the information to the official or administrator after the State Board of Education completes the investigation.

Amendments. The District reserves the right to amend this policy in any way at any time. Any amendment shall have prospective application only.

Severability. If any provision of this policy is held to be invalid for any reason, such action shall not invalidate the remainder of this policy. If any provision of this policy conflicts with any provisions in any other policies adopted by the District, the provisions of this policy shall prevail.

Teachers Working Under a Short-Term Certification

A teacher who holds a teaching intern certificate, an emergency teaching certificate or another type of nonstandard certificate, that is valid for one (1) year or less, may be dismissed by the Board effective ten (10) days after delivery of the notice of dismissal to the teacher without complying with the requirements of A.R.S. conditions found in [15-537](#), [15-538](#), or [15-541](#). Notice of the Board's authority to dismiss pursuant to this shall be included in each teacher's contract.

Adopted: ~~October 17, 2017~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[13-2911](#)

[15-153](#)

[15-203](#)

[15-341](#)

[15-342](#)

[15-350](#)

[15-503](#)

[15-507](#)

[15-508](#)

[15-514](#)

[15-536](#)

[15-538](#)

[15-538.01](#)

[15-538.02](#)

[15-539](#)

[15-540](#)

[15-541](#)

[15-542](#)

[15-543](#)

[15-549](#)

[15-551](#)

[41-770](#)

CROSS REF.:

[DKA](#) - Payroll Procedures/Schedules

[GCJ](#) - Professional Staff Noncontinuing and Continuing Status

[GCO](#) - Evaluation of Professional Staff Members

**G DFA ©
SUPPORT STAFF QUALIFICATIONS
AND REQUIREMENTS**

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- A. Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- B. Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, *supervision* means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with information received from the fingerprint check or the information received in connection with a fingerprint clearance card application.

~~School Bus Drivers—An applicant shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.~~

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction, including a charge or conviction that has been vacated, set aside or expunged:

- A. Sexual abuse of a minor.
- B. Incest.
- C. First- or second-degree murder.
- D. Kidnapping.
- E. Arson.
- F. Sexual assault.
- G. Sexual exploitation of a minor.
- H. Felony offenses involving contributing to the delinquency of a minor.
- I. Commercial sexual exploitation of a minor.
- J. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.

- K. Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- M. Burglary in the first degree.
- N. Burglary in the second or third degree.
- O. Aggravated or armed robbery.
- P. Robbery.
- Q. A dangerous crime against children as defined in A.R.S. 13-705.
- R. Child abuse.
- S. Sexual conduct with a minor.
- T. Molestation of a child.
- U. Manslaughter.
- V. Aggravated assault.
- W. Assault.
- X. Exploitation of minors involving drug offenses.
- Y. Sexual abuse under A.R.S. 13-1404 or sexual assault under 13-1406 in which the victim was a minor.
- Z. An act committed in another state or territory that if committed in this state would have been subject to disclosure under Q and Y above.
- AA. Any crime that requires the person to register as a sex offender pursuant to A.R.S. 13-3821.
- AB. A preparatory offense as prescribed in A.R.S. 13-1001 of any offense that is subject to disclosure under Q, S, Y, Z, or AA above.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a Class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

Identity Verified Prints (IVP) Fingerprint Clearance Card Requirements

Persons who are required to have an IVP Fingerprint Clearance Card include:

- A. An applicant who applies for a new teaching certificate in order to teach in a school district.
- B. A participant in field experience or student teaching in this state.
- C. An applicant who applies for a renewal of an existing teaching certificate in order to continue teaching in a school district.
- D. An applicant who is required for the first time to be fingerprinted in order to teach in a charter school and an applicant who is required to renew fingerprints in order to continue teaching in a charter school pursuant to A.R.S. 15-183.
- E. An applicant who is required to be fingerprinted pursuant to A.R.S. 15-512 and
- F. Any person who is contracted by this state, by a school district or by a charter school to provide tutoring services.

Exceptions:

- A. A person who participates in a teacher preparation program that is approved by the state board of education and who does not participate in field experience or student teaching in this state shall not be required to obtain a fingerprint clearance card pursuant to A.R.S. 15-106.
- B. A person who has a set of identity verified fingerprints on file with the department of public safety pursuant to A.R.S. 15-106 shall not be required to submit a new set of fingerprints to the department of public safety to renew the person's fingerprint clearance card.

Required Employment Process

The Superintendent shall develop and implement procedures that include the following in the employment process:

- A. Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- B. Provide for fingerprint checks pursuant to A.R.S. 41-1750.
- C. Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: _____

LEGAL REF.:

- A.R.S.
- 13-705
- 15-106
- 15-509
- 15-512
- 15-534
- 23-1361
- 41-1750

CROSS REF.:

- EEAEA - Bus Driver Requirements, Training, and Responsibilities
- GDF - Support Staff Hiring
- GDG - Part-Time and Substitute Support Staff Employment
- JLIA - Supervision of Students

Compare current to previous Policy Advisories for "IKF © GRADUATION REQUIREMENTS"




Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

IKF © GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. [R7-2-302.02](#) and ~~and~~ rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. [15-701.01](#).
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education ([A.A.C. R7-2-302.02](#)) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography – including instruction on the Holocaust and other genocides for at least three (3) class periods, or the equivalent, on at least two (2) separate occasions during any of grades seven through twelve (7-12).—	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and	

Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following [A.A.C. R7-2-302.03](#).

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to A.R.S. [§ 15-710](#), a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a ~~pupil~~-student must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a ~~pupil~~-student must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the ~~pupil~~student's transcript only a pass or fail designation that the ~~pupil~~-student has passed or failed the test.

A ~~pupil~~-student in grade seven (7) or eight (8) may take the test described in this paragraph, and if the ~~pupil~~-student correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the ~~pupil~~student's transcript only a pass or fail designation that the ~~pupil~~-student has passed or failed the test required by this paragraph.
- b) The ~~pupil~~-student is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A ~~pupil~~-student who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the ~~pupil~~ student obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of [§A.R.S. 15-701.01](#):

1. The median score.
2. The percentage of ~~pupils~~-students who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of [§A.R.S. 15-701.01](#).
3. The percentage of ~~pupils~~-students who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of [§A.R.S. 15-701.01](#).
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any ~~pupil~~-student in the data reported to the department of education under subsection L of [§A.R.S. 15-701.01](#).

Assessments

If a high school student who is enrolled in a school district or charter school participates in a nationally recognized assessment that is both adopted by the State Board of Education and administered by a person other than the school district or charter school, the student or student's parent or guardian may submit the student's official score report for the assessment to the school district or charter school. On receiving an official score report, the school district or charter school shall do all of the following:

1. record the score in the student's file.
2. report the score to the State Board of Education and the Department of Education.
3. If the student or student's parent or guardian submits an official score report to the school district or charter school before the date on which the school administers the tests, allow the student to opt out of participation in the assessment that is administered by the school district or charter school. If a student opts out of an assessment, the school district or charter school shall use the data from the student's official score report for the student's achievement test data. "Nationally recognized" has the same meaning as provided in [A.R.S. 15-741.02](#).

A school district or charter school is not required to allow a student to opt out of the collection of non-test indicator data or other information that is collected about students who participate in the assessment that is administered by the school district or charter school.

Written Assessment

A school district or charter school may administer the statewide assessment in the form of a written test if any of the following applies:

1. a written test is required pursuant to an individualized education program or a section 504 plan.
2. to accommodate special circumstances.
3. for religious purposes.
4. on request by a student's parent or guardian.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. [15-701.01](#) and A.A.C. [R7-2-302](#).

~~Pupils-Students~~ who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under ~~section~~-A.R.S. [15-701.01](#) in order to graduate from high school unless the ~~pupil-student~~ is learning at a level appropriate for the ~~pupilstudent~~'s grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under section [15-701.01](#) is specifically required in a specific academic area by the ~~pupilstudent~~'s individualized education program as mutually agreed on by the ~~pupilstudent~~'s parents and the ~~pupilstudent~~'s individualized education program team or the ~~pupilstudent~~, if the ~~pupil-student~~ is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school ~~pupils-students~~ with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-203](#)

[15-341](#)

[15-701.01](#)

[15-710](#)

[15-741](#)

[15-763](#)

A.A.C.

~~[R7-2-302.02](#)~~

[R7-2-302.03](#)

CROSS REF.:

[IGD](#) - Curriculum Adoption

[IGE](#) - Curriculum Guides and Course Outlines

[IHAMC](#) - Instruction and Training in Cardiopulmonary Resuscitation

[IHAMD](#) - Instruction and Training in Suicide Prevention

[IIE](#) - Student Schedules and Course Loads

[IKA](#) - Grading/Assessment Systems

[JFABC](#) - Admission of Transfer Students

Compare Policy Advisory "JLC © STUDENT HEALTH SERVICES AND REQUIREMENTS" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JLC © STUDENT HEALTH ~~SERVICES~~ SERVICES AND REQUIREMENTS

The Superintendent shall establish procedures for the student health services program in the District. Such procedures will provide for:

- ~~Administration~~ A. Administration of patent or proprietary medications (over-the-counter [OTC] medications) in compliance with ~~Arizona~~ with Arizona Revised Statutes and District policies.
- ~~Administration~~ B. Administration of prescription medications in compliance with Arizona Revised Statutes and District policies.
- ~~Administration~~ C. Administration of immunizations in conjunction with the County Health Department and in compliance with ~~Arizona~~ with Arizona Revised Statutes.
- ~~Providing~~ D. Providing preventive health information.
- ~~The~~ E. The treatment of school-related injuries/illnesses, and recommendation for follow-up care.
- ~~Screening~~ F. Screening clinics for selected physical impairments.

~~Adopted: date of Manual adoption~~

G. On request by a student's parent or guardian, each school district or charter school shall provide health care credentials of each individual who provides routine health care to students in the school's health office.

H. On request by a student's parent or guardian, each school district or charter school shall provide information describing the types of emergency response training, including cardiopulmonary resuscitation training, that the school district or charter school requires school employees to complete.

I. A school district or charter school is not required to release the personally identifiable information of a school employee or an individual who provides routine health care services to students, including the employee's or individual's address, salary, social security number or telephone number.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:
A.R.S.
[15-160.03](#)

[15-344](#)

Compare Policy Advisory "JLCD © MEDICINES / ADMINISTERING MEDICINES TO STUDENTS" to Policy in Manual




Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JLCD © MEDICINES / ADMINISTERING MEDICINES TO STUDENTS

Staff Administration of Medication to Students – In General

When it is necessary for a student to take medicine during school hours, the District will cooperate with the health care practitioner and the parents if the following requirements are met:

- A. There must be a written order from the prescribing health care practitioner stating the name of the medicine, the dosage, and the time it is to be given.
- B. There must be written permission from the parent, or written authorization from the student if eighteen (18) years old, to allow the school or the student to administer the medicine. See JLCD-EA.
- C. The medicine must come to the school office in the prescription container or, if it is over-the-counter medication, in the original container with all warnings and directions intact.

~~Staff~~ **Self** – Administration of Medication by Students – Limited Circumstances

Students are entitled to possess and self-administer medications under the following limited circumstances:

- A. **Emergency Epinephrine** – Students who have been diagnosed with anaphylaxis may carry and self-administer emergency medications including ~~auto-injectable~~ epinephrine ~~delivery systems~~ provided the ~~pupil~~student's name is on the prescription label, on the medication container or device and annual written documentation from the ~~pupil~~student's parent or guardian is provided that authorizes possession and self-administration. The student shall notify the school office secretary as soon as practicable following the use of the medication;
- B. **Handheld Inhalers** – Students may possess and self-administer prescription medication for breathing disorders ~~in~~ handheld inhaler devices ~~may be carried for self-administration provided the~~ if prescribed by a health care professional. The student's name must be on the prescription label, on the medication container, or on the handheld inhaler device and annual written documentation from the student's parent must be ~~provided to~~ ~~provided to~~ the school health office that authorizes possession and self-administration.

C. **Diabetes Management** – Students with diabetes who have a diabetes medical management plan provided by the student's parent, signed by a licensed health professional or nurse practitioner as specified by A.R.S. [15-344.01](#), may carry appropriate medications and monitoring equipment and self-administer the medication. Specific requirements of this policy are listed in Regulation JLCD-R.

Emergency Administration of Medicines by Trained Employees

~~Auto-Injectable~~ Epinephrine Delivery Systems

If the Governing Board elects to stock ~~auto-injectable~~ epinephrine delivery systems, the Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of ~~auto-injectable~~ epinephrine delivery systems by a trained employee of the School District pursuant to ~~section~~ A.R.S. [15-157](#) and A.A.C. [R7-2-809](#).

If ~~auto-injectable~~ epinephrine delivery systems is in stock, the Superintendent shall designate at least two (2) school personnel for each school site who shall be required to receive annual training in the proper administration of ~~auto-injectable~~ epinephrine delivery systems pursuant to A.A.C. [R7-2-809](#). The Superintendent shall maintain and make available upon request a list of those school personnel authorized and trained to administer ~~auto-injectable~~ epinephrine delivery systems.

Inhalers

A trained school employee, or trained nurse under contract, may administer, or assist in the administration of, an inhaler to a ~~pupil~~ student or an adult whom the individual believes in good faith to be exhibiting symptoms of respiratory distress while at school or a school-sponsored activity.

Naloxone Hydrochloride (NARCAN)

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to ~~Section~~ A.R.S. [36-2267](#).

Seizure Management Plans

The Superintendent shall create procedures to administer seizure management plans for students diagnosed with a seizure disorder. The procedures shall comply with A.R.S. [15-160.02](#). The District shall:

- A. Verify and accept student seizure management plans developed by student's parents and physicians or nurse practitioners.
- B. Assign a nurse, employed or under contract, to review the plan. If no nurse is available, the Superintendent shall designate an employee to be responsible for reviewing seizure management and treatment plans.
- C. Confirm that ~~nurses, and~~ nurses and non-nurse staff required by statute, are trained as according to law.
- D. Require at least one (1) school official, in addition to the nurse, to meet the training requirements listed in A.R.S. [15-160.02](#)(H).

E. Seizure management plans shall be submitted to the school health office or District office for review; a template for health plans can be found in Exhibit JLCD-EB.

Required Trainings

Training on Anaphylactic Shock

If the Governing Board elects to stock ~~auto-injectable~~ epinephrine [delivery systems](#), the Superintendent shall require all school site personnel to receive an annual training on the recognition of anaphylactic shock symptoms and procedures to follow when anaphylactic shock occurs.

Training on Recognition of Symptoms of Respiratory Distress and Administration of Inhalers

If the Governing Board elects to administer inhalers, the Superintendent must designate at least two (2) personnel at each school site who shall be trained in the recognition of respiratory distress symptoms, the procedures to follow when respiratory distress occurs, and the administration of inhalers, as directed on the prescription protocol, [A.A.C. R7-2-810](#). The Superintendent must maintain and make available upon request a list of school personnel authorized to administer inhalers. The Superintendent will review and implement all the regulatory items listed in [A.A.C. R7-2-810](#), if applicable, as set forth in Regulation JLCD-R.

Training on Seizure Management Plans

The Superintendent will require that nurses, non-nurse staff listed in A.R.S. [15-160.02](#), and at least one (1) additional employee, be trained in the awareness of seizure disorders and/or the ability to administer or assist with the self-administration, where applicable, as implemented by the State Board of Education. Specific training requirements listed in JLCD-R.

Termination of Medication Administration Policy

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-157](#)

[15-158](#)

[15-160.02](#)

[15-203](#)

[15-341](#)

[15-344](#)

[15-344.01](#)

[32-1601](#)

[32-1901](#)

[A.A.C.](#)

[R7-2-809](#)

[R7-2-810](#)

[R7-2-811](#)

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX-D

Agenda Item

Under the authority of Governing Board Policy BGF, the Board may consider suspending Governing Board Policy BGB, as it pertains to a first and second reading of adjustments to policy, for the purpose of addressing IX-E on this agenda.

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment*
- Maximize Student Learning & Achievement from PreK to High School*
- Stewardship and Boardmanship*
- Equity & Excellence for Opportunity and Outcomes*

Recommendation

It is recommended the Board approve suspending Board Policy BGB for the purpose of addressing item IX-E.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX-E

Agenda Item

Approval of revisions to ASBA Governing Board Policies:

For Board: Action Discussion Information

Background

Approval of revisions to ASBA Governing Board Policies:

BEDB- Agenda

BEDH- Public Participation

The approval of BEDB-Agenda adds one section to the Governing Board agenda and removes one. Added to the agenda is Board Member Reports. In this time, members may choose to discuss activities outside of the meeting where they have interacted with the public in their capacity as board members. This may involve conversations with constituents, visits to schools, advocacy opportunities, or reporting back on professional learning and conferences attended. What is removed is the section entitled Board Reflections, where in prior meetings board members reflected on the meeting that had just taken place.

The approval of BEDH-Public Participation alters the public participation in Call to the Public. Currently, other than the current opportunity to speak in person at a meeting, members of the community could write to the Executive Administrative Assistant to the Superintendent and Governing Board by 12:00 noon on the day of the meeting with a written statement, which was then read aloud at the meeting. Instead of reading any statements sent in, members unable to physically attend can follow the same procedures and timelines listed above, and instead will have a link to speak virtually sent to them.

Legal

Financial

Governing Board Goals

Community Connectedness and Increased Enrollment

Maximize Student Learning & Achievement from PreK to High School

Stewardship and Boardmanship

Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve Policies BEDB and BEDH as presented.

Moved _____ Seconded _____ P/F

BEDB AGENDA

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. Except for a meeting through technological devices, the agenda shall also include the time that the public will have physical access to the meeting place. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. [38-431.02](#)*)

Preparation and Dissemination

Regular Meetings

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent may place items on the agenda. Any Board member may propose an item for consideration of placement on the agenda and will notify the Superintendent of the particular item of business at least five (5) working days before the meeting.

The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting.

Copies of the agenda shall be available to the public and the press.

Special Meetings

Whenever possible, the procedures for agenda preparation and dissemination used for regular meetings will be used for special meetings.

These procedures may be altered by the Superintendent during an emergency or when compliance would be impractical. However, the Superintendent shall comply with all legal requirements in scheduling special meetings.

Order of Business

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

Regular meetings:

- I. Call to order
- II. Pledge of Allegiance and Land Acknowledgement

III. **Governing Board Reports**

IV. District Celebrations and Announcements

V. Call to the Public (*Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*)

V. Consent Agenda

VI. Board Presentation

VII. Administrative Reports

VIII. Information/Discussion (*Matters about which the Board may engage in discussion but will take no action during the meeting.*)

IX. Action items (*Matters on which the Governing Board may take legal action during the meeting.*)

1. Consent agenda items (*When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained.*)

2. Specific items of District business (*As listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action.*)

X. Board Development

~~XI.~~ **Reflections/Feedback on Meeting**

~~XII~~ **XI.** Requests for future agenda items

~~XIII~~ **XII.** Adjournment

Special meetings:

I. Call to order

II. Items for which the special meeting was called (*May include timely action, discussion, and information items as conditioned for regular meetings.*)

III. Announcements

IV. Adjournment

Executive sessions:

An executive session may be scheduled, as necessary, during either a regular or special meeting. (See *Arizona Attorney General Agency Handbook Section 7.6.7.*)

1. When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session. An agenda is also required and must contain a general description of the matters to be considered.
2. The following statement may be included on every agenda:

"The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03\(A\)](#)."

Emergency meetings

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by A.R.S. [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

Accommodations for Individual with Disabilities

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Lisa Nye at (602) 707-2002 or lnye@osbornsd.org. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted: May 13, 2024

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

28 CFR § 35.163

7.6.7 AZ Agency Handbook

CROSS REF.:

[BDA](#) - Board Organizational Meeting and Board President Duties

[BE](#) - School Board Meetings

BEDH ©
PUBLIC PARTICIPATION AND NEWS
MEDIA SERVICES AT BOARD MEETINGS

General Public

All regular and special meetings of the Board shall be open to the public.

The Board invites the viewpoints of citizens throughout the District, and considers the responsible presentation of these viewpoints vital to the efficient operation of the District. The Board also recognizes its responsibility for the proper governance of the schools and therefore the need to conduct its business in an orderly and efficient manner. The Board therefore establishes the following procedures to receive input from citizens of the District:

A. Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Superintendent prior to the start of the Board meeting.

B. Any individual not present at the Board Meeting desiring to address the Board shall notify the Executive Administrative Assistant to the Governing Board and Superintendent by noon on the day of the Board Meeting. A secure link to allow for virtual presentation to the Board will be arranged. No written call to the public will be read without the physical or virtual presence of a member of the community.

~~The Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to any time limit set. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.~~

C. If considered necessary, the President shall set a time limit on the length of the comment period. In order to ensure that each individual has an opportunity to address the Board, the President may also set a time limit for individual speakers.

D. Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Board may respond to any criticism made by an individual who has addressed the Board.

E. Presentations for unsolicited services will not be permitted. Companies or businesses offering services of possible interest to the

District should send information to the District Office for distribution to appropriate School District officials.

The Superintendent shall ensure that a copy of this policy is posted at the entrance to the Board meeting room, and that an adequate supply of forms is available.

News Media Services

Local news media representatives shall be welcome to attend all regular or special meetings of the Board except for executive sessions. If representatives of the news media are unable to attend a regular or special meeting, the Superintendent may provide a periodic summary of Board actions.

Adopted: May 13, 2025

LEGAL REF.:

A.R.S.

[38-431.01](#)

CROSS REF.:

[BHC](#) - Board Communications

[KEB](#) - Public Concerns/Complaints about Personnel

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IX-F

Agenda Item

The Board will review and discuss a proposed bylaw amendment submitted by the Arizona School Boards Association (ASBA). This is a SINGLE VOTE encompassing multiple updates. All changes are shown in red for deletions and blue for new wording. The proposal requires approval by two-thirds of ASBA member boards in order to take effect. Following discussion, the Board will vote to give direction to its designated voting representative, Lisa Nye to vote in the manner the board has approved 2025

For Board: Action Discussion Information

Background

The proposed bylaw changes are designed to ensure that all member voices are heard and represented, guiding ASBA toward greater effectiveness and inclusivity.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment*
- Maximize Student Learning & Achievement from PreK to High School*
- Stewardship and Boardmanship*
- Equity & Excellence for Opportunity and Outcomes*

Recommendation

It is recommended the Board approve renaming Montecito Community School to Montecito Montessori School.

Moved _____ Seconded _____ P/F



MEMORANDUM

To: ASBA District Member Governing Board Members, Superintendents and Superintendent/Governing Board Secretaries

From: Ellen White, Executive Director

Date: September 16, 2025

Re: Proposed Changes to ASBA Bylaw and Voting Instructions

With the unanimous endorsement of the ASBA Board of Directors, the following recommended amendment to the ASBA Bylaws is being put forth to the membership for a vote.

Article VIII Section 1(b) of the ASBA Bylaws states:

Amendments may be submitted by action of a member board, the Board of Directors of this Association, or any committee appointed by it, and shall be transmitted to the executive director not later than September 15. Such amendments shall be forwarded to the membership at least thirty (30) days prior to the opening of electronic voting as approved by the ASBA Board of Directors.

As Executive Director, I hereby certify that I have received the following proposed changes to the ASBA Bylaws. In accordance with ASBA Bylaws, official notice is given of these proposed amendments.

Last year, many of you and your boards expressed that the volume of bylaw changes presented at once felt overwhelming. We heard your concerns. In response, the Governance Committee, chaired by Chris King of the Vail Unified School District and Pima County Director, revisited the proposals, refined them, and is now presenting updated recommendations for member consideration and approval. To ensure broader representation, the ASBA Board of Directors also expanded the Governance Committee to include members from every county.

While many of the proposed amendments are intended to improve clarity and consistency, several include substantive revisions. Highlights of the changes include:

- **Eligibility for Office** – Clarifies who is eligible to hold elected office within ASBA.
- **Meeting Protocols** – Defines who may address the assembly with the permission of the chair.
- **Representation** – Updates rules for county co-directors based on census data and clarifies the process for national appointments.
- **Executive Oversight** – Requires full board ratification of the Executive Director's contract within a designated timeframe.
- **Committees & Leadership** – Establishes standing committees, defines their duties and leadership, and outlines appointment authority.

Executive Director Ellen White

President Tadeo De La Hoya, Gadsden ESD

President Elect Mitra Khazai, Madison ESD

Treasurer Wendy Effing, Flowing Wells USD

Secretary Armando Montero, Tempe UHSD

Immediate Past President Desiree Fowler, Page USD



- **Emergency & Vacancy Procedures** – Details procedures for responding to emergencies, as well as filling vacancies and removals.
- **Voting & Quorum** – Authorizes electronic voting, increases quorum requirements, and sets timeframes for board action.
- **Caucus Alignment** – Requires caucus bylaws to align with those of the ASBA.

We appreciate your thoughtful review of these proposals and your continued commitment to strengthening ASBA governance.

The proposed change will be voted on by the membership as dictated in the ASBA Bylaws via the electronic voting process:

Section 1. *These Bylaws may be amended or repealed, or new ones adopted as follows:*

- a. *By a vote of two-thirds of the member boards using an electronic vote of the membership using a procedure adopted by the Board of Directors.*

The voting link is being sent to each member district board. **Electronic voting opens September 18, 2025, and will close at 5 p.m. on December 16, 2025.** Please review the enclosure detailing the procedure and timeline for electronic voting and put consideration of this change on your board’s agenda at your regularly scheduled board meeting during this timeframe (now through Dec. 16, 2025). A model agenda item for this action is enclosed. This information, additional resources and the link for voting can be found on our website at: [2025 ASBA Bylaw Changes - Arizona School Boards Association](https://www.azsba.org/2025-ASBA-Bylaw-Changes-Arizona-School-Boards-Association)

All ASBA district member boards are strongly encouraged to exercise their ASBA membership rights and participate in voting. Your ASBA Board of Directors recommends a YES vote. A change to the bylaws requires an affirmative (YES) vote of two-thirds of all ASBA member district boards, making your board’s participation incredibly important.

If you have any questions regarding the proposed changes or the electronic voting process, please contact me either by email (ewhite@azsba.org) or by phone at 602 254-1100 or 800 238-4701 (toll free).

Encls.

ELW/kks

☎ 602.254.1100 | 📠 602.254.1177

2100 NORTH CENTRAL AVENUE, SUITE 200 | PHOENIX, ARIZONA 85004 | [azsba.org](https://www.azsba.org)

Executive Director Ellen White

President Tadeo De La Hoya, Gadsden ESD

President Elect Mitra Khazai, Madison ESD

Treasurer Wendy Effing, Flowing Wells USD

Secretary Armando Montero, Tempe UHSD

Immediate Past President Desiree Fowler, Page USD



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Model Agenda Item: Consideration of ASBA Bylaw Change Proposal

To support school boards in placing the Arizona School Boards Association (ASBA) bylaw change proposal on an upcoming board meeting agenda, the following sample language is provided:

Discussion/Action Item

Subject: Consideration and Direction on ASBA Bylaw Change Proposal

Description:

The Governing Board will review and discuss a proposed bylaw amendment submitted by the Arizona School Boards Association (ASBA) Governance Committee. **This is a SINGLE VOTE encompassing multiple updates. All changes are shown in red for deletions and blue for new wording.** The proposal requires approval by two-thirds of ASBA member boards in order to take effect.

Following discussion, the Board will vote to give direction to its designated voting representative, XXXXXX, to vote in the manner the board has approved.

Proposal Summary:

The ASBA Governance Committee, with unanimous support from the ASBA Board of Directors, has put forward a series of bylaw amendments aimed at enhancing clarity, ensuring consistency, and incorporating some substantive changes.

Background:

Last year, feedback from member boards indicated that the volume and complexity of proposed bylaw changes presented simultaneously was difficult to process effectively. In response, the Governance Committee, chaired by Chris King of the Vail Unified School District and Pima County Director, undertook a thorough review and refinement of the proposals. The revised bylaw amendments are now being presented for member board consideration.

Supporting Materials:

- Proposed ASBA Bylaw Changes (Attached)



Rules and Procedures for Voting on the Bylaw Amendment Proposal

The following rules are set forth in the ASBA bylaws:

- Each ASBA member district board is entitled to one vote on the proposed amendment.
- The vote must be submitted using the official online form.
- The decision/vote must be an official governing board action.
- An affirmative (YES) vote of two-thirds of ASBA member district boards is necessary for a bylaw amendment to pass.

The board's electronic vote must be received no later than 5 p.m., Tuesday, Dec. 16, 2025.

Results will be announced on Thursday, Dec. 18, 2025, at the ASBA Annual Membership Meeting.



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September 8, 2025

Dear ASBA Members,

Over the past year, ASBA's Governance Committee made up of governing board members from across Arizona has taken a comprehensive look at our association's bylaws. Their work has been guided by one goal: *to ensure ASBA's governance remains strong, transparent, and aligned with the needs of our member districts.*

Last year, many of you and your boards shared feedback that the volume of proposed changes presented at once was overwhelming. We heard you. In response, the Governance Committee, chaired by Chris King of Vail Unified School District and Pima Co-County Director, returned to the work, refined the proposals, and is now bringing forward updated recommendations for member approval.

While many of the proposed changes improve clarity and consistency, several substantive revisions are on the ballot, including:

- **Eligibility for Office** – Clarifying who may hold elected office within ASBA.
- **Meeting Protocols** – Defining who may address the body with permission of the chair.
- **Representation** – Updating rules for county co-directors based on census data and clarifying national appointments.
- **Executive Oversight** – Requiring full board ratification of the Executive Director's contract within a set timeframe.
- **Committees & Leadership** – Defining standing committees, chairs, duties and appointment authority.
- **Emergency & Vacancy Procedures** – Outlining actions during emergencies and procedures for vacancies and removals.
- **Voting & Quorum** – Authorizing electronic voting, increasing quorum requirements, and establishing timeframes for board actions.
- **Caucus Alignment** – Requiring caucus bylaws to align with ASBA bylaws.

📞 602.254.1100 | 📠 602.254.1177

2100 NORTH CENTRAL AVENUE, SUITE 200 | PHOENIX, ARIZONA 85004 | [azsba.org](https://www.azsba.org)

Executive Director Ellen White

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Secretary Armando Montero, Tempe UHSD

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Immediate Past President Desiree Fowler, Page USD



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Katy Taylor, Gila County Director (Payson USD)

Mike DeLaO, Graham County Director (Safford USD)

Kelly Baker, Greenlee County Director (Morenci USD)

Carolyn Freeman, La Paz County Director (Bicentennial UHSD)

Donna Lewis, Maricopa County Co-Director (Scottsdale USD)

Sarah Hall, Mohave County Director (WAVE JTED)

Jeremy Curtis, Navajo County Director, (N.A.T.I.V.E)

Chris King, Pima County Co-Director (Vail USD)

John Sparks, Pima County Co-Director (Sahuarita USD)

Roger Biede, Pinal County Director (Florence USD)

Robert Rojas, Santa Cruz County Director (Nogales USD)

Andy Fraher, Yavapai County (Prescott USD)

Juan Castillo, Yuma County Director (Somerton ESD)

Cesar Lopez, President, Hispanic-Native American Indian Caucus (Nogales USD)

Marcarlo Roanhorse, Vice-President, Hispanic-Native American Indian Caucus (Ganado USD)

Rachel Barnett, President, Black Alliance (Littleton ESD)

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Executive Director Ellen White

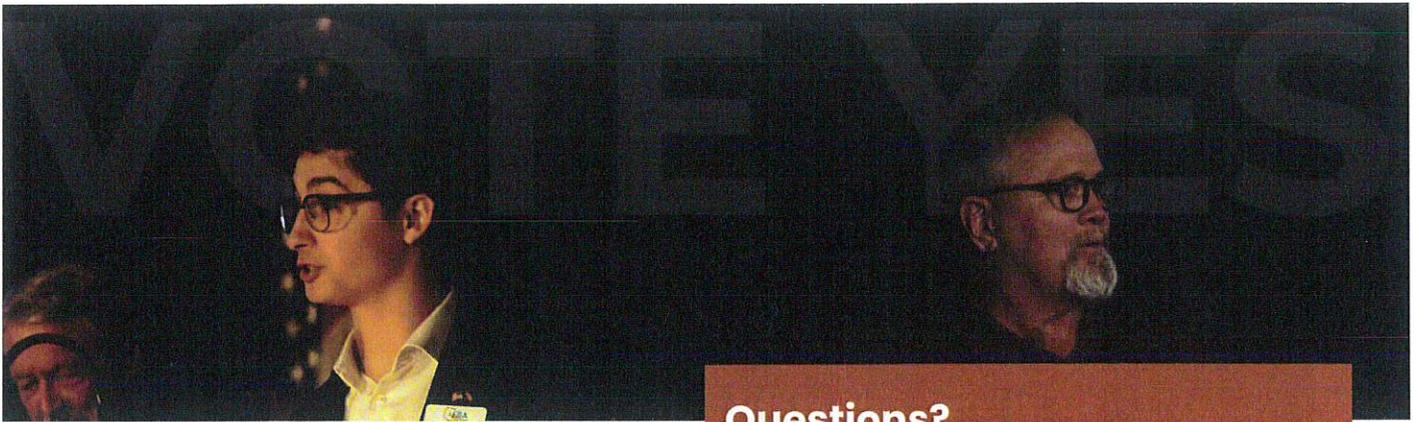
President Tadeo De La Hoya, Gadsden ESD

President Elect Mitra Khazai, Madison ESD

Treasurer Wendy Effing, Flowing Wells USD

Secretary Armando Montero, Tempe UHSD

Immediate Past President Desiree Fowler, Page USD



Most Important Questions

Why are the bylaw changes being proposed now?

The bylaws are our governing laws. Over time, practices evolve, and our processes need to stay aligned with best practices. A regular review ensures they remain clear, accessible and representative of our members' needs.

Why clarify eligibility for office?

To ensure fairness and avoid conflicts. The bylaws now clearly define who may and may not serve in elected office within ASBA. This helps prevent confusion and ensures consistent qualifications across candidates.

What's changing in meeting protocols?

The revisions specify who may address the body with permission of the chair. This protects orderly discussion and ensures that everyone understands the rules of participation during official business.

How does representation change with census data?

Representation matters. The changes clarify when counties may receive an additional co-director based on updated census data. This ensures equitable representation that reflects population changes across Arizona.

Why is ratification of the Executive Director's contract included?

It ensures full board oversight. The proposed change requires that the entire board ratify the Executive Director's contract within a set timeframe, adding a layer of accountability and transparency.

Questions?

Contact Ellen White, Executive Director, at ewhite@azsba.org or call (602)254-1100

What about vacancies and emergencies – why address those now?

Unexpected situations happen. The updates clarify how the board should act during emergencies, how vacancies are handled, and the process for removal from office. This provides stability and guidance so decisions aren't made in the moment without direction.

What's changing in voting and quorum rules?

Three important things:

- Electronic voting is authorized.
- The number of districts required for quorum is increased, ensuring decisions reflect more member participation.
- Clear timeframes are established for board ratifications.

Why require caucus bylaws to align with ASBA bylaws?

Caucuses are vital voices within ASBA. Aligning caucus bylaws with ASBA's ensures consistency and cohesion across the organization, reducing conflicts and reinforcing shared governance.

How will these changes impact member districts?

They strengthen governance, create consistency, and protect member interests. Most importantly, they ensure transparency in executive oversight, fairness in representation, and clarity in how ASBA conducts its business. Ultimately, these changes help ASBA operate effectively for all districts.



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ASBA Bylaw Proposal submitted by the ASBA Governance Committee

ONE VOTE, multiple updates to strengthen governance.

**This is a single vote encompassing multiple updates.
All changes are shown in red for deletions and blue for new wording.**

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Introduction

ASBA is a membership driven organization as described in these Bylaws. As a Private Nonprofit, ASBA is committed to compliance with the Articles of Incorporation, these Bylaws, and the Internal Policy Manual, in all aspects of our work. A review and understanding of these Bylaws facilitate smooth interaction between and among members. Your membership and participation are appreciated.

BYLAWS ARIZONA SCHOOL BOARDS ASSOCIATION, INC.

Article I - Name of the Association

The Association shall be called the ARIZONA SCHOOL BOARDS ASSOCIATION, INC.

Article II - Purpose of the Association

The Purpose of the Association shall be:

Section 1. To promote the general advancement of public education in the State of Arizona and the United States of America and its Territories.

Section 2. To promote lay control of public education.

Section 3. To coordinate educational policies and procedures and promote uniform application of school laws of the state.

Section 4. To coordinate the activities and interest of school boards and accommodation schools within the State of Arizona.

Section 5. To present reports, recommendations and information concerning education to the Legislature, State Board of Education, and other governmental officials and agencies.

Section 6. To provide leadership to the local school boards.

- (a) By exchanging information and ideas pertaining to all aspects of education.
- (b) By encouraging effective communication with students, parents, community, school personnel, legislators and appropriate agencies.
- (c) By encouraging the most desirable and effective communication between school boards and school personnel, the legislature, and the general public.

Section 7. To cooperate with other organizations for the benefit of the children in the public schools of the state and nation.

Article III - Policies of the Association

The adoption of the beliefs of the Arizona School Boards Association, changes thereto, or additions thereto, shall require a majority vote in favor of such adoption by the delegates of member boards. Changes to bylaws and core beliefs may occur by an electronic vote of the membership using a procedure adopted by the Board of Directors.

Article IV - Membership

Section 1. Classes of Membership

(a) **Active Member -**

Any governing board of a school district of the State of Arizona is eligible to be an active member of the Association, and membership shall be classified under the name of the district thus represented **may hold elected offices within the organization.**

(b) **Honorary Member-**

Each past president of the Association, **subject to remaining in good standing,** shall automatically become ~~and remain~~ an honorary life member. The Board of Directors of the Association may elect **or remove** ~~additional~~ honorary life members.

(c) **Associate Member-**

Accommodation schools within the state of Arizona; the Arizona State School for the Deaf and the Blind; the State Juvenile Education System Board; agency school boards, or local school boards, as established by the Bureau of Indian Affairs of the United States Department of the Interior; tribal school boards, charter school governing bodies; and accredited community colleges shall be eligible for Associate Membership. Any former member of a public school governing board shall be eligible for Associate Membership upon written application to the executive director and upon the payment of dues as established by the Association. Membership privileges of the Associate Members shall be determined by the Board of Directors. **May not hold elected offices within the organization.**

(d) **Organization Affiliate -**

Any commercial or professional service firm that wishes to participate in the programs and activities of the Association shall be eligible for Organization Affiliate Membership upon written application to the executive director and approval by the Board of Directors. **May not hold elected offices within the organization.**

Section 2. Voting Powers of the Membership

(a) **Active Members -**

A governing board that is an active member of the Association shall be deemed present at a membership meeting if one or more members of such governing boards are in attendance. On each matter presented to the membership for vote, each governing board that is an active member shall be entitled to one vote, provided such governing board has paid dues as established and assessed in section 3(a) hereafter. The right to the floor for the purpose of discussion shall,

however, be open to any and all members of a governing board who is an active member.

- (b) **Honorary Members** -
Honorary members shall also have the right to the floor for **discussion purposes if permitted by the chair** ~~the purpose of discussion~~ but shall not be entitled to vote.
- (c) **Associate Members** -
Associate members shall have the right to the floor for discussion purposes **if permitted by the chair** but shall not be entitled to vote.
- (d) **Organization Affiliate** -
Organization affiliate members **shall not have the right to the floor for discussion purposes and** shall not be entitled to vote.

Section 3. Dues of the Membership

- (a) **Active Members** -
The dues of each active member shall be established by the Association at an annual membership meeting or as established by law.
- (b) **Honorary Members** -
Honorary members shall not pay any dues.
- (c) **Associate Members** -
The dues of associate members shall be as established by the ~~Association by an electronic vote of the membership using a procedure adopted by the~~ Board of Directors.
- (d) **Organization Affiliates Members** -
The dues of organization affiliate members shall be as established ~~by the Association by an electronic vote of the membership using a procedure adopted~~ by the Board of Directors.

Section 4. Resignation

Any member of any classification may submit a resignation in writing to the executive director and such resignation shall be effective ten (10) days after receipt.

Section 5. Suspension and Expulsion

Failure to pay dues shall be grounds for suspension or expulsion from the Association. The Board of Directors may also terminate the membership of a member for actions of the member contrary to ASBA's bylaws, under procedures adopted by the Board of Directors. Suspension or expulsion shall automatically constitute a termination (in case of suspension, however, only for the period of suspension) of all member's rights and privileges in the Association.

Article V - Officers and Board of Directors and Executive Committee

Section 1. Officers and Terms of Office

- 1.1** The officers of the Association shall be president, president-elect, treasurer, secretary, and immediate past president, each of whom shall serve a term of one (1) year or until the selection and/or qualification of his/her successor.
- 1.2** Upon election as the *president-elect*, he/she shall accede automatically to the presidency at such time as he/she is duly qualified. No two offices may be held by the same person.

Section 2. Board of Directors

2.1 The governing body of the Association shall be a Board of Directors consisting of the officers, one representative from each of the counties of the state, except ~~Maricopa and Pima counties which are allotted two (2) representatives.~~ **counties with populations over 500 thousand shall be entitled to one (1) additional representative on the Board of Directors.**

2.2 When a county crosses the population threshold granting an additional director position, at the county meeting, districts will select co-directors who will alternate terms of office to offset the current representation for the county.

2.3 County representatives shall serve for a period of two (2) years with no member serving more than three (3) consecutive two (2) year terms. ~~However, at the first meeting of the Board of Directors after the adoption of the bylaws, county representatives shall determine by lot the one half of their number who will serve for one (1) year and the one half who will serve for two (2) years.—~~

2.4 Thereafter, members of the Board of Directors shall be elected by member boards of their counties at their annual County Workshop meetings.

2.5 Ex-officio members of the Arizona School Boards Association Board of Directors shall be:

- (a) Any ~~person~~ **active school board member** residing in Arizona who is either an officer or director of ~~the any~~ **national association** during his/her term of office in the national body, and
- (b) Any member of an ASBA active member Governing Board serving as President of the Hispanic ~~Caucus~~ Native American **Indian** Caucus and Black Caucus during his/her term of office in such caucus or any successor caucus by another name.

Section 3. Qualifications

Each officer and director, with the exception of the immediate past president, shall be a member of a governing board which is a member of the Association. No more than one (1) elected officer shall be elected from any ~~one~~ member board and no two (2) board of directors' positions may be held by the same person.

Section 4. Authority

The Board of Directors shall manage the affairs of the Association and shall have the power to adopt such rules as are consistent with the bylaws.

Section 5. Nominations and Elections

5.1 A nominating committee shall be constituted and selected as follows: the immediate past president of the Association shall serve as chairman of the committee and the remaining members shall be appointed by the president in consultation with the directors from those counties in which a county representative to the Board of Directors is elected for a two-year term.

5.2 No two (2) members of the nominating committee shall be from the same county, and no more than three (3) members, in addition to the past president, shall be members of the Board of Directors.

5.3 The committee shall submit a slate of ~~candidates officers~~ consisting of one or more nominees for each office to the general membership at an annual membership meeting. Additional nominations may be made from the floor provided the consent of the nominee has been obtained.

5.4 The election of officers of the Association shall take place at the annual membership meeting. ~~The election shall be by written ballot~~ When there is more than one nominee for any office, **an election will be held**, and only designated delegates shall be allowed to vote.

5.5 The officers, county representatives, and ex-officio members of the Board of Directors shall take office at the close of the annual membership meeting.

5.6 County representatives to the Board of Directors shall be nominated and elected by the official delegates of the governing boards of school districts at the county workshop of each county.

Section 6. Selection of Executive Director

6.1 The Executive Director (**ED**) shall be appointed by the Board of Directors, with a contract not to exceed four (4) years.

6.2 He/she shall receive such salary and expenses as the Board of Directors shall determine or as may be consistent with the laws of the State of Arizona providing, therefore.

6.3 **The contract for the Executive Director shall be reviewed and ratified by the entire Board of Directors only after a thorough vetting process determined by the ASBA Board of Directors has been completed.**

Section 7. Duties of Officers, Board of Directors and Executive Committee

7.1 The president shall:

(a) Have such power and duties as are usually exercised by such an officer.

(b) ~~He/she~~ Preside over meetings of the Association, the Board of Directors and of the Executive Committee.

(c) Unless otherwise provided for herein, he/she shall appoint all standing and special committees.

(d) ~~The president shall~~ Be an ex-officio member of all committees, except the nominating committee, with voting power.

7.2 The president-elect shall:

(a) In the absence or disability of the president, shall have the authority and perform the duties of the president.

(b) **Serve as the Chair of the Legislative Committee.**

7.3 The treasurer ~~and secretary~~ shall:

(a) ~~Have~~ Have such powers and duties as are usually exercised by such officers.

~~The treasurer shall collect dues and receipt therefor; shall receive and cause to be deposited all monies belonging to the Association, shall disburse the funds of the Association in accordance with the dictates of the Board.~~

(b) **Serve as the Chair of the Budget and Financial Oversight Committee.**

(c) ~~He/she shall~~ Report regularly to the board, **delegates, and membership** ~~prepare a budget report to be presented to delegates and membership and shall~~ perform such other duties as are delegated to him/her by the president or by the Board of Directors.

7.4 The secretary shall:

(a) **Record and submit** ~~keep~~ the minutes of all ~~meetings of the Association, the Board, and the Executive Committee; shall~~ **Executive Session meetings of the Board of Directors.**

(b) ~~keep a membership roster up to date at all times; shall preserve the records and the files of the Association; shall give all notices required.~~ **Ensure minutes from all other Board of Director meetings are properly recorded and filed.**

7.5. The immediate past-president shall:

(a) **Serve as the chair of the Nominating Committee.**

(b) **Serve in other capacities as determined by the Board of Directors.**

Section 8. Executive Committee

The Executive Committee shall be composed of the officers of the Association.

Duties:

(a) The Executive Committee shall have the authority of the Board of Directors to act on

- any emergency when the president deems it impracticable to call a meeting of the entire board.
- (b) It may review plans and programs to be presented to the Board of Directors at their regular meetings.
 - (c) It shall have authority to give direction or delegate that such direction be given on legislative action to come before the State Legislature on which there is no formal Association position.
 - (d) All actions of the Executive Committee shall be subject to ratification by the Board of Directors.
 - (e) **Any action taken upon declaration of emergency shall be ratified by the Board of Directors within ten (10) business days.**

Section 9. Vacancies and removal from office.

9.1. A vacancy in any **Executive Committee** office or on the Board of Directors occurring between annual membership meetings shall be filled by a vote of the Board of Directors **upon submission of a recommendation by the Executive Committee.** Such a person shall hold office until the next annual membership meeting of the Association.

9.2. Any officer or director who *misses more than one meeting out of any four (4) consecutive meetings, unless he/she is excused* by the Board of Directors for a valid reason, may have his/her office vacated by action of the board.

9.3. Any officer or director may be removed by a two-thirds vote of the Board of Directors in consultation with the county's school board members for actions deemed contrary to the code of conduct in the ASBA's bylaws or conduct deemed detrimental to the Association, after a hearing and due process.

Article VI - Meetings and Voting

Section 1. Membership Meetings

- 1.1** The Association shall hold an annual membership meeting and ~~in addition~~ an annual Delegate Assembly. ~~at a time and place designated by the preceding annual membership meeting, by a vote of the membership, or by subsequent determination by the Board of Directors.~~ Notice of the time and place shall be given by written notice to all members at least sixty (60) days but not more than ninety (90) days prior to the meeting.
- 1.2** Special meetings of the membership may be called at any time by the Board of Directors or by the president; ~~and-~~
- (a) the president shall call a special meeting **of the membership promptly within ten (10) business days** upon receipt by him/her of a petition ~~stating the purpose of the meeting~~ signed by no less than ~~ten (10)~~ **twenty (20)** active members **and stating the purpose of the meeting.**
 - (b) Notice of the time and place of a special meeting shall be given to members at least ~~fifteen (15)~~ **ten (10) business** days prior to the meeting date, and such notice shall specify the business to be transacted.
 - (c) The presence of representatives of no less than ~~twenty five (25)~~ **fifty (50)** active members **in person or electronically** shall be necessary to constitute a quorum at any meeting of the membership.

Section 2. Meetings of the Board of Directors and Executive Committee

2.1 The Board of Directors shall meet at least once each quarter of each calendar year.

2.2 **The president shall call a special meeting of the Board of Directors or Executive Committee upon receipt of a petition presented to ASBA staff stating the purpose of the meeting signed by no less than twenty (20) active member districts.**

- 2.3 Special meetings shall be ~~upon the call of the president, be and such meetings shall~~ called upon written request of five (5) members of the Board of Directors.
- 2.4. **Special meetings may be called by the president of the Association provided a ten (10) business day notice is given.**
- 2.5 All members should be given notice of time and place of special meetings at least ~~five (5)~~ **ten (10)** days prior to the meeting date.
- 2.6 The Executive Committee shall meet from time to time as it deems necessary or upon call of the president.
- 2.7 **Emergency meetings may be called to handle issues with no less than 48 hours notice.**
- (a) **All actions approved in an emergency meeting must be ratified by the entire Board of Directors within ten (10) business days.**
 - (b) **Emergency meetings may be called by the president or no less than five (5) members of the Board of Directors.**

Section 3. Annual Delegate Assembly

- 3.1 The annual Delegate Assembly shall be held to establish the political agenda items which support the beliefs of the association in the legislative process and in the priorities of the Association. Action agenda items may be submitted to the annual Delegate Assembly of the Association by the action of member boards, the Board of Directors of this Association, or any committee appointed by it, and shall be transmitted to the executive director not later than sixty (60) days before the opening date of the annual Delegate Assembly. All action items so submitted shall be forwarded immediately to the legislative committee for consideration.
- 3.2 The legislative committee is charged with creating a draft political agenda and shall consider the district action agenda items submitted. The draft legislative agenda shall be sent to members at least twenty (20) days prior to the annual Delegate Assembly by the legislative committee.
- 3.3 Other action agenda items submitted to the chairman of the legislative committee during the annual Delegate Assembly and prior to the last business session shall be considered by the membership at said meeting, provided that such action agenda items are in proper written form and signed by registered delegates from at least ten (10) active members.
- 3.4 The ~~reporting member~~ **Chair or designee** of the legislative committee shall be authorized, on behalf of the committee, to move for floor action on action agenda items and beliefs.
- 3.5 All action agenda items reported out of the legislative committee shall be ~~distributed~~ **distributed** as soon as possible and made available to the delegates.
- 3.6 Action agenda items passed at the annual Delegate Assembly will constitute the Political Agenda and shall be considered the position of the Association until the next Delegate Assembly. The presence of representatives of no less than **20% of member districts or ~~twenty five (25) fifty (50)~~** active members shall be necessary to constitute a quorum at the Delegate Assembly, **whichever is fewer.**

Article VII - Committees & Caucuses

Section 1. Standing Committees

Standing Committees of the Association shall be ~~a~~-Nominating Committee and a Legislative Committee.

1.1. Nominating Committee

(a) The nominating committee shall be so constituted and have such powers as previously provided herein.

(b) **The immediate past-president or designee shall serve as the chair of the committee.**

1.2. Legislative Committee

(a) The legislative committee, consisting of as many members as deemed advisable by the president and the Board of Directors, shall meet upon the call of the president to consider legislative matters, and the effect thereof on governing boards.

(b) **The president-elect or designee shall serve as the chair of the committee.**

1.3. Budget and Financial Oversight Committee

(a) **The Budget and Financial Oversight Committee shall be established as a standing committee and shall have such powers as deemed necessary to ensure the financial health of the Association.**

(b) **The treasurer or designee shall serve as the Chair of the committee.**

1.4. Governance Committee

(a) **The Governance Committee shall be established as a standing committee and have responsibilities commensurate with the purpose of the committee.**

(b) **The Chair of the Governance Committee shall be appointed by the president.**

Section 2. Caucuses

Caucuses shall exist to enhance the work of the association by addressing the unique needs of member districts. Caucuses of ASBA are considered to be affiliated with ASBA as a program provider with responsibility for the caucuses. Each caucus ~~shall be expected to~~ adopt its own bylaws for operating, programming, and governing within the context of the relationship with ASBA described herein. **All caucus bylaws shall conform to applicable statutes, ASBA Bylaws, and ASBA Internal Policies.**

With the adoption of this section, the Black Caucus of ASBA and the Hispanic/Native American Indian Caucus of ASBA are hereby established.

Caucuses shall be added or eliminated to this provision through the amendment process described in article VIII of this document.

Article VIII - Amendment of Bylaws ~~and Core Beliefs~~

Section 1. These Bylaws ~~or the Core Beliefs~~ may be amended or repealed, or new ones adopted as follows:

- (a) By a vote of two-thirds of the member boards using an electronic vote of the membership using a procedure adopted by the Board of Directors.
- (b) Amendments may be submitted by action of a member board, the Board of Directors of this Association, or any committee appointed by it, and shall be transmitted to the executive director not later than September 15. Such amendments shall be forwarded to the membership at least thirty (30) days prior to the opening of electronic voting as approved by the ASBA Board of Directors.

Article IX - Parliamentary Authority

Section 1. The rules contained in the current edition of Robert's Rules of Order newly revised shall govern the proceedings of the ASBA in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order that ASBA may adopt.

Adopted by the ASBA Delegate Assembly, April 6, 1974.

Amended:

September 12, 1975
June 12, 1976
December 8, 1976
November 30, 1977
November 29, 1978
December 12, 1979
December 2, 1981
June 25, 1983
December 5, 1985
December 12, 1986
December 13, 1990
December 12, 1991
December 15, 1994
December 14, 1995
December 12, 1996
December 11, 1997
December 10, 1998
December 13, 2001
December 16, 2004
December 14, 2006
December 11, 2008
December 16, 2010
December 15, 2011
December 13, 2012
December 11, 2014
December 16, 2021

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – X

Agenda Item

Board Development

For Board: Action Discussion Information

Background

Book study-

Great on Their Behalf—Part II: How Your School Board Can Become Effective

Step Two: Clarify Priorities

7. The Community’s Vision and Goals (pg. 109-124)

8. The Community’s Values and Guardrails (pg. 125-134)

9. Board Work Versus Superintendent Work (pg. 135-148)

10. Understanding Assessments (pg. 149-162)

Legal

Financial

Governing Board Goals

Community Connectedness and Increased Enrollment

Maximize Student Learning & Achievement from PreK to High School

Stewardship and Boardmanship

Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

October 16, 2025

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –XI

Agenda Item

Reflections/Feedback on Meeting

For Board: Action Discussion Information

Background –

Reflect on the business of tonight’s meeting. You may comment on how it aligns to our goals.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
October 16, 2025
Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – XII

Agenda Item

Future Agenda Items

For Board: Action Discussion Information

Future

Mr. Thompson

- Discuss moving policy services to the Trust **(At tonight’s board meeting)**

Mr. Hermes

- Discuss moving policy services to the Trust **(At tonight’s board meeting)**
- Mid-year check on sub costs **(In a future written update to the board, I will provide an overview of how the sub allotments have been going with schools. We will prepare a more formal cost-related assessment at the mid-year point.)**

Mrs. Ford

- Mr. Hermes requested info feedback from parents and staff on calendar **(Staff and parent input will be surveyed in October, with potential revised calendar brought to the board by December)**
- Attendance first 2 days **(First 2 day attendance impact will be part of the future calendar discussion and decisions)**

Agenda Item Number – XIII

Adjournment

Moved _____ Seconded _____ P/F