Approved by the Policy/Legislative Subcommittee on September 29, 2025

HAMILTON-WENHAM Regional School District

5 School Street, Wenham MA 01984

Policy/Legislative Subcommittee Minutes
Monday, February 5, 2024
Time: 1:00 p.m.
Location: Zoom link

Present: Eric Tracy, Jennifer Carr, David Frenkel, Julia Campbell

1. **Call to order with a quorum present**

Meeting was called to order by the Chair at 1:04 p.m.

Agenda was changed to remove "Annual Review of Student Restraint Policy JKAA".

2. **Approval of Minutes**

It was decided to hold the approval of voting on the August 22, 2023 minutes so that Julia could make an edit to them.

David moved to accept the minutes of Sept 11, 2023. The motion passed with 2 yes votes and 1 abstention.

3. **IAQ Policy Subcommittee Motion**

Chair submitted this motion: "I move that this policy subcommittee recommends to the SC that it authors and adopts an Indoor Air Quality policy to be authored in collaboration with this subcommittee and the Superintendent. A first draft example of what is intended is attached to this motion as an exhibit. " Julia seconded the motion.

After discussion, Jennifer moved that the Policy Subcommittee move the question of adopting an indoor air quality policy to the full committee to abide by their decision as to whether to pursue or not. Exact language: "I would say that we make the motion that we move the Question of adopting an indoor air quality policy to the full committee to abide by their decision as to whether to pursue or not." Julia seconded, carried unanimously.

4. **Discussion of Homework Policies and Related Policies**

The Chair introduced the idea of creating a homework policy for the district.
Jennifer made a motion: "I move that the homework policies and related policies be moved to the full school committee for a vote as to whether this full committee wants us to proceed or not and that we abide by their decision." Julia seconded.
The members voted to table the motion, carried unanimously.

5. **Other Items Not Anticipated by the Chair** - none presented

6. **Motion To Adjourn** - Julia moved a motion to adjourn seconded by David. Carried unanimously. Meeting was adjourned at 1:59 p.m.