October 2, 2025

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financials for 10/2/25 School Committee Meeting

This financial memo summarizes a request for approval at the School Committee Meeting of October 7, 2025. We are requesting your approval for payment of the following:

- Accounts Payable Vouchers 1015 – 1017
- Payroll of 9/25/25

AP Vouchers

- v1015 $20.11 – Meals tax for the month of September 2025, paid by wire transfer
- v1016 $21,180.00 – Invoice for the Essex Elementary School Building Feasibility Study
- v1017 $404,464.49 – Primary accounts payable voucher consisting mostly of routine purchases, contract payments, and tuitions.
    - Payments to note:
        - Project Z Inc. $11,970.00 – wood refinishing at Memorial Elementary exterior wood on sign and columns

Payroll Vouchers

- Summary of September 25, 2025 payroll in the amount of $795,856.76. This payroll represents a full regular payroll for the school year.