

NLAE Board of Directors Meeting Minutes  
June 15, 2024

I. Call to Order-the meeting was called to order at 9:17 AM

II. Roll Call-

III. Review minutes from the previous meeting on Saturday, May 18, 2024

Theresa Thomas made a motion that the minutes be approved as read. Dr. Wilbon seconded the motion.  
The motion passed.

IV. NLAE Mission and Vision-This mission and vision was read by Ms. Thomas

V. NLAE Updates

- Charter Renewal March 16, 2024
- Final Report Cards were mailed by GCPS: June 2024
- Virtual Summer School Enrichment: June 10 - 28, 2024
- Gwinnett Summer Leadership: June 5 - 7, 2024
- Open House: August 1, 2024
  - Elementary School: 10:00am - 12:00pm
  - Middle School: 1:30pm - 3:30pm
- First Day of School: August 5, 2024
- 6th Grade Blazer Ceremony: August 15, 2024, 8:30am
- Curriculum Night: August 19th and 20th, 2024
  - Elementary School: August 19, 2024
  - Middle School: August 20, 2024
  - Both Nights will follow the same schedule:
    - Session 1: 5:30 - 6:15pm
    - Session 2: 6:15 - 7:00pm
- The School Wide Community Council (SWCC) has scheduled the following activities for SY 2024-25
  - SWCC Parent Community Meeting: August 19 & 20, 2024
  - Will take place before Curriculum Night, 4:30-5:30pm
  - Used Uniform Sales
  - International Night: October 18, 2024

VI. School Nutrition Program

- Free/Reduced Lunch Application Submissions Start July 1, 2024
- Summer Application Packet will be mailed July 1, 2024
- Online Application opens July 1, 2024
- Request for Proposal
  - Proposal due date: 4:00 pm, June 14, 2024
  - Evaluation Panel will meet at 9:00am on June 17, 2024 to review and award the contract for school year 2024-25.
  - Contract and awardee will require approval from GaDOE and NLAE Board of Directors before contract start date of July 1, 2024
- Approval needed for GaDOE Equipment Grant for purchase of Milk Cooler at Elementary School  
Dr. Wilbon made a motion to approve the use of the federal school nutrition grant to purchase a milk cooler.

VII. Enrollment

- Ending Enrollment SY 2023-2024: 586
- Enrollment SY 2024-2025 as of May 31, 2024: 761

VIII. Academic Updates

- Accelerated Math (6th & 7th grade)
- 8th grade Algebra EOG

- Accelerated Algebra I EOC (8th grade) Gwinnett Online Campus (GOC)-Option
- Gizmos Science: Middle School
- Curriculum for SY 24-25
  - McGraw-Hill Reveal Math for Mathematics
  - EL Education for English Language Arts (ELA)
  - Inspire Science (K-8)
  - Gallopades for Social Studies

#### IX. Testing Updates

- Georgia Milestone Assessment System (GMAS): April-May 2024
  - Retests on June 28, 2024. (No ELA retest needed)
- iReady ELA Assessment-students are increasing, overall, in iReady reading.
- iReady Math Assessment-students are doing well, overall, in iReady math.

#### X. Staffing Update

- Projected staffing plan for SY 24-25-There are several positions to be filled, but Director Forward is actively working to fill those positions.
- New Teacher Onboarding: July 22-23, 2024
- Summer Instructional Institute: July 25 - 31, 2024
  - Focus
    - ELA/Writing
    - Classroom Management-focus is on teacher engagement
    - K-8 Mathematics, Science, Social Studies
    - Effective Instructional Strategies

#### XI. Technology Updates

- Grades K-8th will be 1:1
- Approval needed for purchase of 20 Promethean Boards

Ms. Thomas made a motion that we approve the quote from SureLock Technology for 20 Promethean Boards. Dr. Wilbon seconded. The motion passed.

- 15 for Elementary School
- 5 for Middle School

#### XII. Elementary Campus

- Painting
- Flooring
- Entry Ways
  - Front Door
  - Side Door

Ms. Thomas made a motion that we approve the installation of three sets of doors in both building, not to exceed \$27,000. Dr. Wilbon seconded. The motion passed.

- Playground Inspection
- Landscaping
  - Mulch
- Hecna approval needed

Ms. Thomas moved to approve the continuation of the Hecna cleaning service into the 2024-2025 academic year. Dr. Wilbon seconded. The motion was approved.

#### XIII. Middle School Campus

- Middle School opened January 2024
- Directional Signs
- Janitorial Services
- Flag Pole
- Doors separating common areas from classrooms/hallways
- Additional Furniture needed for increased enrollment
  - Desks

■ Chairs

Dr. Wilbon made a motion to approve the purchase desks, chairs and lunchroom tables not to exceed \$50,000 for the upcoming school year. Ms. Theresa Thomas seconded. The motion passed.

- Warmer possibly needed for School Nutrition

XIV. Safety Services

- Duluth PD approval needed

Dr. Wilbon made a motion to approve the continued use of Duluth PD for safety and security during the school day. Ms. Thomas seconded the motion.

XIV. Financial Updates

- Financial Report

Ms. Thomas made a motion to accept the minutes as read. Christine seconded. The motion passed.

- Annual Audit

XV. New Business

- Completed Board Training for SY 24-25: May 18, 2024

XVI. Adjournment-meeting adjourned at 10:25 AM