

**BOARD AGENDA**  
**SATURDAY, AUGUST 26, 2023, 9:00 AM**

I. Call to Order: Meeting called to order at 9:11 AM

II. Roll Call: Present-Chairlady Theresa Thomas, Mr. Wilson, Mr. Tolbert, Dr. Wilbon and Director Foward

III. Review minutes from the previous meeting on Saturday, June 17, 2023

Ms. Thomas moved that the minutes be approved as read. Mr. Carter seconded. The minutes were approved as read.

IV. NLAE Mission-read by Ms. Thomas

V. Introduction of Board Members-Theresa Thomas, Carter Wilson, Willie Tolbert, Dr. Matisa Wilbon

VI. School Updates

Theme: Growing in Excellence

- Open House: July 31, 2023
- First Day of School: August 2, 2023
- 6th Grade Blazer Ceremony: August 17, 2023
- Curriculum Night: August 21 & 22, 2023
- The School Wide Community Council (SWCC) has scheduled the following activities for SY 2023-24
  - SWCC Parent Community Meeting: August 21 & 22, 2023
  - Spirit Night: Zaxbys - Sept. 14, 2023, 3:30 - 7:30pm
  - International Night: October 20, 2023, 6:30 - 8:30pm
  - Holiday Shop: November 27, 2023 - December 1, 2023
  - Virtual Parent Community Meeting: December 7, 2023
  - Middle School Dance: April 26, 2024, 6:00-8:00pm
  - Teacher Appreciation: May 6-10, 2024
  - Parent Community Info Blast: May 16, 2024

VII. Enrollment-615 students

- Current Enrollment 2023-2024: (615 students)
- Waitlist 2023-2024 (112 students)

## VIII. School Nutrition Program

- FSMC Formal Termination of Contract - August 13, 2023
  - The contract was terminated due to their inability to serve adequately.
- Transfer to next highest scoring RFP: Simply Elegant and More
  - Contract start date: August 17, 2023
  - Start of service: Monday, August 21, 2023
- Ms. Thomas made a motion to change the food service management company to Simply Elegant and More effective August 17, 2023. Mr. Wilson seconded. Motion carried.
  - Emergency Purchases made to serve students during the week of August 14 - 18, 2023
    - Purchases made through School Nutrition Department
  - Free and Reduced Lunch (FRL) Eligibility Data
    - 72% Application rate
    - 47% Direct Certified Students (291 Students)
    - 66.9% Total Free/Reduced Lunch (52.1% SY 22-23)
  - GaDOE will pay all reduced-lunch fees (\$0.40) for SY 23-24
  - School Nutrition Program Funds allocation
    - School Nutrition Manager
      - Program & Communications Administrator allocates 60% of duties towards Nutrition Program
- Dr. Wilbon made a motion that 60% of the school nutrition manager's salary be taken from the school nutrition program as part of her job duties is in the nutrition program. Ms. Thomas seconded. The motion carried.

## IX. PBIS/Student Discipline

- Eagle Eye tickets for students-an incentive for positive behavior
- Golden Eagle Eye tickets for staff
- Focus on PBIS in classroom
- Event: Ice Cream Social

## X. Testing Update

- Testing Administration training during Summer Instructional Institute
- Georgia Milestone Assessment (GMAS)
  - Baseline data-NLAE is on par with or scored higher than Gwinnett Co overall
  - Science is an area of opportunity
- IOWA and CogAT testing for gifted only
- iReady data comparison, Pre/Post SY 22-23

- Assessment Windows/Dates
  - iReady
    - 8/14/23 - 9/1/23
    - 1/4/23 - 1/31/24
    - 4/15/24 - 5/22/24
  - District Assessments (Gr. 1 - 8):
    - 10/2/23 - 10/20/23
    - 12/4/23 - 12/15/23
    - 3/4/24 - 3/19/24
    - 5/6/24 - 5/22/24
  - EES Student Wellbeing Screener (gr. 6-8): 9/5/23 - 9/15/23
  - PSAT (8th only): 10/25/23

#### XI. Employee Services

- Teacher/Staff Retention-fully staffed except for the speech pathologist (provided through Gwinnett Co.)
- GTES planning phase
- Orientation and Self-Assessment
- Pre-Evaluation Conferences
- Summer Instructional Institute: July 24 - 28, 2023
  - Effective Communication and Time Management Sessions - Dr. Mattrell Eaddy-Sturkey, Senior Consultant, New Mind Solutions
  - McGraw Hill: Reveal Math Curriculum Training - Ms. Jennifer Cook
  - "Ignite your S.H.I.N.E." - Ms. Lavonna Roth
  - EL Education Curriculum Training - Ms. Amanda Smith and Ms. Anna Salone
  - Gallopades Curriculum Training - Ms. Nancy Hall
  - iReady: Next Level - Ms. Nia Buchanan
  - General Compliance Training

#### XII. Technology

- 200 Chromebooks *Purchased*

- 10 Interactive Whiteboards *Purchased*
- SWCC Donated \$15,000 towards purchase of Interactive Whiteboards and Playground Equipment

### XIII. Facilities, Safety, Security Updates

- General Maintenance
- GCPS approved new Middle School Facility, June 2023
- NLAE purchase of new facility on July 5, 2023
- New facility currently being renovated to open in January 2024
- Mandatory Drills
  - Fire Drills
    - August 8, 2023 (first 10 days of school)
    - August 23, 2023 (first 30 days of school)
  - Hard Lockdown
    - August 23, 2023
  - Severe Weather
    - August 8, 2023
- Implementation of Centegix Security Badge system
  - Administration Training - July 18, 2023
  - Staff Training - August 8, 2023
- NLAE Safety and Security
- GCPS Safety and Security-faculty and administrators have access to a device that will track their whereabouts and can be used to call for help if need be. This is simply an added level of safety

### XIV. Financial Update

- Financial Report
- Ms. Thomas made a motion that the financials will be accepted as read. Mr. Wilson seconded the motion. Motion was approved.
- Ms. Thomas made a motion to approve to open a new account at our current bank and take the money left upon closing the old account and use it for construction of the new building.
  - Annual Audit completed-the auditor will be in person meeting on Sept. 16<sup>th</sup>

### XV. Future Meeting Dates

- Next meeting: September 16, 2023, 9:00am

XVI. Adjournment-Meeting was adjourned at 10:24 AM

XVII. Tour of new facility