

New Life Academy of Excellence

Board of Directors Meeting Minutes

November 18, 2023

I. Call to Order-The meeting was called to order at 9:17 AM

II. Roll Call-Ms. Theresa Thomas, Mr. Carter Wilson, Mr. Willie Tolbert, Director Alphonsa Forward (in-person); Dr. Matisa Wilbon (conference line)

III. Review minutes from the previous meeting on *Saturday, October 21, 2023*

Mr. Wilson moved that the minutes be approved. Mr. Tolbert seconded. Minutes were approved as written.

IV. NLAE Mission-the NLAE mission was read by Mr. Wilson

V. School Updates

- o Past Events
 - Red Ribbon Week: Oct. 23 - 27, 2023
 - Digital Learning Day #2: Nov. 3
 - Professional Development: Learning Ally Session
 - Staff Meeting and Celebration: Nov. 14, 2023
 - Professional Development: iReady-student data is positive and compares well to those in the larger Gwinnett County
- o Upcoming Events
 - United Way Fundraiser ends Nov. 17, 2023-will donate up to \$2000 raised by students + canned food drive
 - SWCC Holiday Shop: Nov. 27 - Dec. 1, 2023
 - Thanksgiving Break Nov. 20 - 24, 2023
 - Learning Ally Virtual Session: Dec. 5, 2023
 - Talent Show *Postponed until Spring*-to focus on preparation for the Georgia Milestones

VI. Enrollment

- o Current Enrollment 2023-2024-597 students
- o Re-enrollment period: *November 15, 2023 - December 15, 2023*
- o Open Enrollment period: *December 4, 2023 - January 31, 2024*

VII. PBIS Updates

- o Monthly Review-overall, students are doing well. The area of opportunity-helping kindergarten students obtain structure. Interventions are implemented, as needed.
- o PBIS Waffle Bar: Nov. 16, 2023-Waffle House served faculty and students as a reward for having a good semester.

VIII. School Nutrition Program

- o Free and Reduced Lunch Program
 - 66.8% Free/Reduced Lunch students
 - 51% of NLAE students are direct certified
- o Verification period has ended.
- o Equipment procurement in progress
- o Equipment Grant application in progress for Milk Cooler
- o Community Eligibility Provision (CEP) declaration in progress-this determines the a
- o GaDOE Site Check-in with Area Consultant Oreal Oladade, Oct. 30, 2023-the consultant was very impressed with the school
- o Approval for School Nutrition Funds to pay for School Nutrition Staff

Mr. Carter moved that any staff who supports the school nutrition program be paid from the school nutrition fund. Ms. Thomas seconded. The motion carried.

IX. Testing Updates

- o Summative District Assessments, December 2023
- o Access Training
- o iReady-results will be presented in February
- o Georgia Health Surveys for Student, Personnel, and Parents-these data will reflect school climate
 - Student: Administered Nov. 14, 2023
 - Personnel: in progress, goal of 75% of staff
 - Parents: in progress. Deadline in March 2024

X. Academic Updates

- o Content Mastery-ongoing
 - Re-teach
 - Re-assess
- o I-Ready Personalized Learning Implementation
- o Multi-Tier System of Support (MTSS) Implementation-this system deals with the social-emotional aspect of students in addition to academics

XI. Employee Services

- o Staffing
 - Open Positions
 - Library/Media Specialist
 - Filled Positions
 - SLP (Virtual)
- o Staff Spotlights of the Month
 - October: Ms. Wai Siak
 - November: Mrs. Danielle Rankin-testing coordinator who makes sure teachers have their appropriate training and testing security

XII. Financial Update

- o Financial Report
- o Employee Stipend

Ms. Thomas made a motion to be in line with Gwinnett County, all staff will receive an end-of-the year retention bonus in the amount of \$1000 to come from the general fund. Mr. Wilson seconded the motion. Motion carried.

XIII. Facilities Updates

- o Draw Request #3

Ms. Thomas made a motion that we approve the proposal from Donald Camp, Inc. for exterior lighting of the new school. Mr. Tolbert seconded. Motion carried.

- o Interactive Boards
- o Furniture

Dr. Wilbon made a motion that we approve up to \$100,000 to purchase furniture for the new school. Mr. Wilson seconded the motion. Motion carried.

XIV. Board Updates

- o Georgia School Board Association Pre-Conference: Nov. 29, 2023
- o Georgia School Board Association Conference
 - *November 30 - December 1, 2023*
- o Board Charter Renewal Virtual Interview conducted Nov. 9, 2023
- o Next Steps: Feedback from GaDOE
- o Recommendation
- o Submit to State Board of Education

XV. Adjournment-the meeting was adjourned at 10:22 AM