

## Board Meeting Minutes

October 21, 2023

I. Call to Order-The meeting was called to order at 9:06 AM

Present: Ms. T. Thomas-phone; Director A. Foward, Dr. M. Wilbon, Mr. W. Tolbert

Absent: Mr. C. Wilson

II. Roll Call

III. Review minutes from the previous meeting on *Saturday, September 16, 2023*

Minutes were moved to be approved as read by Dr. Wilbon. Seconded by Mr. Tolbert. Minutes approved.

IV. NLAE Mission-Read by Ms. Thomas

V. School Updates

- o Review SY 22-23 Annual Report, Board Approval Needed
- Dr. Wilbon moved that the annual report be accepted as read. Mr. Tolbert seconded. Report. Approved.
  - o FTE Count Day: *October 3, 2023*
  - o Events
    - Fall Picture Day: *September 29, 2023*
    - Fall Fundraiser *upcoming: October 27, 2023 - November 17, 2023*
    - Parent/Teacher Conferences: *October 18 & 19, 2023*
    - World Unity Day: *October 18, 2023*
    - Spirit Wear Day: *October 19, 2023*
    - International Night: *October 20, 2023 [6:30 - 8:30pm]*
  - o NLAE Safety Committee
    - Meeting first Tuesday, monthly
    - Established committee on *September 5, 2023*
    - *October 3, 2023*
      - Updated *Emergency Preparedness Plan*
    - Drills
      - Hard Lockdown: *October 12, 2023*
      - Next Fire Drill: *October 26, 2023*
    - Review Climate and Culture Survey Results
      - Parent/Family
      - Student
      - Staff

## VI. Enrollment

- o Current Enrollment 2023-2024-601 students
- o Re-enrollment period: *November 1, 2023 - December 15, 2023*
- o Open Enrollment period: *December 4, 2023 - January 31, 2024*

## VII. PBIS Updates

- o Monthly Review-Waffle Bar will be used as incentive for positive behavior.

## VIII. School Nutrition Program

- o Free and Reduced Lunch Program
  - 66.2% Free/Reduced Lunch students
  - 47% of NLAE students are direct certified
- o Verification period has started, ends November 15th

## IX. Testing Updates

- o District Assessments
- o PSAT - 8th grade - *October 25, 2023*

## X. Academic Updates

- o Content Mastery-opportunities for students to improve
  - Re-teach
  - Re-assess
- o I-Ready Personalized Learning Implementation
- o Multi-Tier System of Support (MTSS) Implementation

## XI. Employee Services

- o Staffing
  - Open Positions
    - Library/Media Specialist
    - SLP-Speech Language Pathologist
- o Staff Spotlights of the Month
  - September: SpED Team
  - October: Ms. Wai Siak (classroom teacher who works with teachers who are ESOL certified)

## XII. Financial Update

- o Financial Report

Ms. Thomas moved that we accept the financial report as read. Move was seconded by Dr. Wilbon. Motion approved.

### XIII. Facilities Updates

- o Draw Request #2

Ms. Thomas made a motion to accept the request of three change orders, as noted. Mr. Tolbert seconded. Motion approved.

Dr. Wilbon made a motion to approve the draw #2 request. Ms. Thomas seconded. Motion carried.

Dr. Wilbon made a motion that we increase our SY2023-2024 school budget by \$400,000.00 by transferring the funds from the reserve account into the renovation account. Mr. Tolbert seconded the motion. Motion approved.

- o Informational LED Sign (Middle School Facility)

Mr. Tolbert made a motion to approve 7 new interactive boards (Promethian Panels) for the new middle school campus in the amount of \$21,419.00. Dr. Wilbon seconded the motion. Motion carried.

### XIV. Board Updates

- o Board Roles and Responsibilities
- o Annual Conflict of Interest Form
- o Review Board Policy: Charter School Governing Board Model Code of Ethics
- o Georgia School Board Association Conference
  - *November 30 - December 1, 2023*

### XV. Adjournment-Meeting was adjourned at 10:51 AM