

New Life Academy of Excellence  
Board Meeting Minutes  
March 16, 2024

I. Call to Order-Meeting was called to order at 9:27 AM

II. Roll Call-Present, Theresa Thomas, Willie Tolbert, Carter Wilson, Alphonsa Forward, Matisa Wilbon

III. Review minutes from the previous meeting on Saturday, February 17, 2024

Theresa Thomas motioned to approve the minutes. Dr. Wilbon seconded. The motion carried and the minutes were approved.

IV. NLAE Mission-read by Dr. Wilbon

V. NLAE Updates

- o GCPS Gallup Q12 Survey Results for NLAE
- o Teacher of the Year Nominations - Mar. 22, 2024 deadline
- o February Employee of the Month – Ms. Brianna Dugard
- o Past Events
  - Black History Month Program - February 22, 2024
  - Parent/Teacher Conferences March 6 & 7, 2024
  - Scholastic Book Fair: March 11-14, 2024
- o Upcoming Events
  - Digital Learning Day #4: Friday, March 15, 2024
  - New Student Orientation: Friday, March 15, 2024
  - Reading Race Challenge: March 15 - April 8, 2024
  - Culver's Share Night: Tuesday, March 26, 2024
  - Spring Break: April 1-5, 2024
  - GMAS Pep Rally
    - 3rd-5th: April 11, 2024
    - 6th-8th: April 12, 2024
  - Middle School Dance: April 12, 2024
  - Career Day: April 15 & 16, 2024
  - Kindergarten and Eighth Grade Graduation: May 21, 2024
  - GCPS Summer Leadership Conference: June 5-7, 2024
  - Summer School: June 10 - 28, 2024

VI. Enrollment

- o Current Enrollment-782 stuents
- o Forecast Enrollment for SY 24-25

VII. Testing/Assessment Updates

- o Educational Effectiveness Survey (EES) - closed
- o iReady EOY Window: April 15 - May 22, 2024
- o GA Milestones Window: April 22 - May 22, 2024
- o District Assessment Window: May 6 - May 22, 2024

#### VIII. PBIS Updates

- o Discipline Report
- o PBIS Lessons
  - March: Appropriate restroom etiquette

#### IX. Employee Services

- o SY 24-25 Teacher Recruitment
  - UGA Job Fair
- o SY 24-25 Staffing Plan
- o GTES
  - 2 Brief Observations
  - 1 Formative Evaluation
  - 1 Summative Assessment
  - Evaluation Conference
- o Letters of Intent/Contract Dates
  - Admin/Support Staff Letter of Intent given out on Feb 3, 2024
  - Paraprofessional & Teacher Letters of Intent given out on Feb 3, 2024
  - Teacher Contracts to be given out on March 18, 2024
  - Teacher Contracts must be returned by March 29, 2024
- o Post-Planning May 23, 2024

#### X. School Nutrition Program Update

- o 67% Free/Reduced Lunch Students
  - 320 Free Students (54.4%)
  - 74 Reduced (12.6%)
  - 194 Full Pay (33%)
- o Average Daily Lunch Participation: 269 Students
- o Intent to start Community Eligibility Provision sent to GaDOE on February 20, 2024
  - Verification meeting on April 22, 2024-verifying all nutrition program information

#### XI. Academic Updates

- o Grade Recovery-ongoing
- o Summer School
- o Before and After-school Tutoring

## XII. Facilities Update

- o Landscaping-ongoing projects are in progress
- o HVAC Repairs
- o Finish Middle School Gym Project
- o Directional Signs at Middle School Campus
- o Flag Poles at Middle School Campus

## XIII. Financial Update

- o Financial Report
- o Finance Committee Meeting: March 16, 2024
- o Development of Budget for Board Approval: April 13, 2024

A motion to approve the financial report was moved by Theresa Thomas and was seconded by Matisa Wilbon. The motion carried and was approved.

## XIV. Board Updates

- o Overview of Board Policy Manual
- o Board Training April 20, 2024: 9:00am

## XV. Approvals Needed

- o Line of Credit

Mr. Wilson made motion to approve a line of credit at Regent's Bank. The motion was seconded by Dr. Wilbon. The motion passed.

- o National Charter School Conference
- o Model Schools Conference
- o The HIVE Conference 2024

Theresa Thomas made a motion to approve Mr. Forward's attendance at the National Charter School, Model Schools and HIVE 2024 Conferences. Mr. Wilson approved the motion. The motion carried.

- o Teacher's Salary Increase

Mr. Wilson made a motion that full time salaried employees, salaried teachers and administrators receive \$2500 for SY24-25 which is proposed in the Governor's SY24-25 budget and that all staff receive a salary increase of 3%. The motion was seconded by Theresa Thomas. The motion carried.

## XVII. Adjournment