

NLAE Minutes
February 18, 2023

- I. Call to Order - the meeting was called to order at 9:22 AM
- II. Roll Call - In person: Ms. Theresa Thomas, Mr. Willie Tolbert, Director Foward.
On conference call: Dr. Mary Parker and Dr. Matisa Wilbon
- III. Review minutes from the previous meeting on Saturday, December 10, 2022
Motion made - Ms. Thomas
Seconded - Mr. Tolbert
Minutes Approved
- IV. NLAE Mission read by Ms. Thomas
- V. NLAE Updates
 - MTSS Implementation
 - Tier 2 and Tier 3 Interventions and Support
 - Lunar New Year Week - January 17 - 20, 2023
 - "Year of the Rabbit"
 - "Lunar" ... no longer just Chinese New Year. Celebrated in more asian countries
 - Honor Roll Assembly - January 20, 2023
 - Digital Learning Day #3 - February 3, 2023
 - iReady mid-year training facilitator: Nia Buchanan. Teachers were given suggestions for how students can use iReady to better support students
 - Black History Month Program - February 23, 2023
 - "A Moment in Time" - the opportunity to highlight the contributions of African Americans in the U.S.
 - NLAE SY 22-23 Survey results (Parent/Student/Personnel) - these results were discussed with the Board. They will be used to further make sure students are well prepared academically.
- VI. Enrollment
 - In Person School Tours
 - Every Tuesday and Thursday in January 2023, 9:30am
 - March 17, 2023 (Digital Learning Day #4)
 - Current Enrollment 2022-23
 - Re-enrollment for SY 23-24 (515 Students)
 - Open Enrollment for SY 23-24 (279 Students)
 - Projected Enrollment for SY 23-24 (694 students)
 - Public School Lottery for SY 23-24 update, February 7, 2023 (Did not have it, accepted all students)
 - Ongoing waitlist (closed on 1/31)
- VII. PBIS Updates
 - Doughnut Day - Krispy Kreme
 - Waffle Bar - Waffle House - students earned tickets to attend
 - Discipline Report - August 15, 2022 - February 1, 2023 - behavior has improved overall
 - PBIS in the lunch room - this is an area of opportunity
 - Hired two paraprofessionals - having them in the lunch room has been helpful
 - Acoustic panels for lunch room - this will help with the sound in lunch room
- VIII. Testing/Assessment Updates
 - GCPS Common Formative Assessment (CFAs) - NLAE is participating because it mirrors state testing
 - GCPS Milestones
 - Mon, February 27, 2023: 3rd-8th ELA

- Tue, February 28, 2023: 3rd-8th MATH
- Mon, March 6, 2023: 5th & 8th Science
- Tue, March 7, 2023: 8th Social Studies
- Gifted Assessment - 5.2% of the population has been identified as gifted
- GA Milestones Window: April 24 - May 19, 2023

IX. Employee Services

- SY 23-24 Teacher Recruitment has begun in case they're needed. Director Foward will attend job fairs to have teachers applications on file.
 - KSU Job Fair - January 26, 2023
 - UNG Job Fair - February 13, 2023
 - UWG Job Fair - February 28, 2023
 - UGA Job Fair - March 15, 2023
- GTES
 - 2 Brief Observations
 - 1 Formative Evaluation
 - 1 Summative Assessment
 - Evaluation Conference
- Admin/Support Staff Letter of Intent given out on Feb 1, 2023 - Many teachers have already returned their intention to remain at the school
- Paraprofessional and teacher letters of Intent given out on Feb 15, 2023
- Offer letters to be given out on March 15, 2023
- Teacher contracts to be given out on March 29, 2023

X. School Nutrition Program Update

- 248 Free/Reduced Lunch applications
 - 230 Free Students (41.3%)
 - 57 Reduced (10.2%)
 - Free/Reduced Percentage of school: 51.5%
 - 270 Full Pay (48.5%)
- Average Daily Lunch Participation: 245 Students
- Addition of two cafeteria support employees
- Salary for School Nutrition Director:
 - Mr. Tolbert made a motion that the School Nutrition Director and the cafeteria workers salaries come from the school nutrition budget for SY 2023-2024. Dr. Wilbon seconded the motion. The motion carried.
- Mr. Tolbert made a motion to start the bid process for a new Food Service Management Company to prepare and serve food starting in SY 2023-24. Dr. Wilbon seconded the motion. The motion carried.
 - Request for Bid Process to start in Spring 2023

XI. Academic Updates

- Mid-year iReady results - we are beyond the 50% requirement of what the students need to be. The area of opportunity is in math. Students are right at the mark but we want the students to improve even more.
- Grade recovery - 18 students will participate. Grade recovery will begin 3/17
- Summer school - students who don't pass second semester, those in 3rd-8th grade can attend.
- Before and after-school tutoring - all teachers provide tutoring.

XII. Facilities update

- Future Site Update - Dr. Wilbon gives the school CEO authorization to apply for a special use permit for a new facility in the city of Duluth. Mr. Tolbert seconded. The motion carried.

- Mr. Tolbert made the motion to authorize the school CEO to apply to amend the special use permit for the four modulars that the school currently has.
- HVAC replacement - Approval needed
- Ms. Thomas made a motion to authorize the school CEO to use the GaDOE ESSER Facility Grant Awarded \$50,037 for the HVAC facility replacement project and the overage would come from the school budget. Dr. Wilbon seconded. Motion carried.
- GaDOE ESSER Facility Grant Awarded \$50,037
- Letter of Intent Accepted by owner to purchase a new facility for school expansion.

XIII. Adjournment