

Parley's Park Elementary School  
General Meeting Minutes  
9/29/25, 8:30am

**Welcome - Mira**

- We will review the budget in this meeting
- Please join the PTA and pay associated fee (scan QR code flyer)
  - The PTA can cover member cost if needed, contact the board if interested
- District calendar survey
  - Lindsay is a representative on the calendar committee
  - See QR code on agenda for calendar survey

**Principal Update - Kim**

- Thank you everyone! (BBQ, coffee cart, Fun Run, PCEF)
- Very excited to be turned into an ice cream sundae by students
- A new ELA program has been implemented in grades 4 & 5: Arts and Letters program
- Second year of implementation for two new ELA programs in K-3: 95% program
- Student's academic scores continue to be celebrated - 24/25 RISE End of Year (EOY) - Science scores improved 20% (51% proficiency in 23/24 - 71% proficiency 24/25). Math scores stayed the same from the previous year (65% proficiency) We are still waiting on our ELA RISA scores to be posted from the state, but remain hopeful that our students did very well.
- Standards based report cards are now in all grade levels. All report cards will be accessed electronically through PowerSchool. More information coming to families during parent conferences.
- Reading, math, and language interventions are under way for students in need.
- Please continue to read PPES weekly newsletters. The newsletters are texted and emailed to all families and include important dates, reminders, celebrations, and information.

**Teacher Update - Amanda**

- Fun Run feedback - amazing, kids had a blast, tremendous parent turnout
- Received positive feedback for the auction
- Continue to look into soccer goal for recess

**Fun Run - Karen, Julia, Mira**

- Huge thank you to Karen, Julia, Mira, and Stacey
- 21 sponsors this year for the Fun Run, the most we've ever had
- Thank you everyone for supporting the fundraiser and auction

**Budget (SEE ATTACHED SLIDES AT THE END OF THE MINUTES) - Lindsay**

- Last year's goal - "spend down"
- Statement of Officer Authority

- We acknowledge that Karen Brown is no longer serving as Vice President of the PTA and therefore does not hold financial authority or signing rights on behalf of the organization. Effective July 1, 2025, Iris Bartlett is recognized as the duly elected Vice President of the PTA and retains the authority to sign financial documents and exercise related responsibilities on behalf of the organization.
- Founding of Utah PTA and Parley's Park PTA
  - Parley's Park Elementary PTA is a local unit organized under the Utah Congress of Parents and Teachers (Utah PTA), which affiliated with National PTA in 1925, was incorporated in Utah in 1940, and received its IRS 501(c)(3) determination in December 1957.
- Goal for membership ('25-'26 school year): 45 members (\$35 membership fee)
- Request from Kim: Change everything to staff appreciation instead of teacher appreciation
- Green team is requesting around \$699 for compostable utensils

#### **PCEF - Luke**

- Big thank you to Luke from everyone at the meeting
- This year Parley's had the highest participation and also raised the most money our school has ever raised
- Thank you teachers/staff and Principal Howe, your support made a huge difference
- PCEF was very grateful for our participation and contribution
- The Red Apple Gala will be on October 11, tickets still available
- Pizza party details for classrooms will be sent out, waiting for the Fun Run to be officially over
- Teachers will get pizza vouchers and can plan their own pizza parties

#### **Social - Amy**

- MD Skin event was a success
- Fall Festival is underway (banner, posters, flyers distributed)
  - QR code on back of agenda to sign up to volunteer
  - Student council will help with some events
  - No more bounce houses due to new district policy
  - Chili (1st, 2nd, and 3rd place prizes)
- 10/30 Trunk-or Treat with St. Luke's
- Free Yoga class for Dates (Date TBD)
- Donuts with Grownups (Date TBD)
- 12/12 Gingerbread Houses
- 12/16-12/18 Holiday Shop
- Please sign up to volunteer anytime

#### **Missoula Theater - Lindsay**


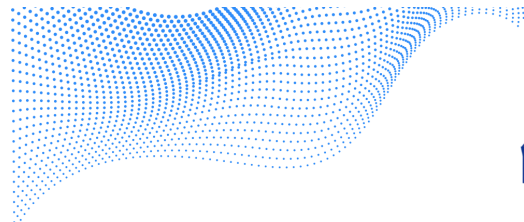
- Many parents requested a Fall theater program instead of in the spring
- First week of November (11/3-11/8)
- No school on Friday, allows more time for rehearsing

- Performances Saturday, Nov. 8th at 3pm & 5pm
- Need housing for directors, each needs their own room
- \$5,000 for the program itself

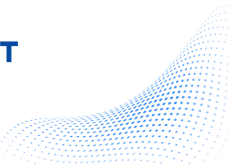
### **Staff Appreciation - Emily**

- P/T Conferences
  - Look for Sign Up Genius
  - Dry goods and drinks this year for the lounge
  - Thursday: Dinner will be brought in for late conference night

### **Closing**



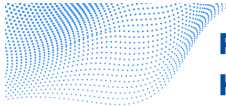
**PTA**  
**TREASURER REPORT AND**  
**PROPOSED ANNUAL BUDGET**  
SEPTEMBER 29, 2025



**AGENDA**

-  FINANCIAL ACKNOWLEDGEMENTS
-  2024-2025 FINANCIAL REVIEW
-  2025-2026 PROPOSED ANNUAL BUDGET
-  QUESTIONS / CONCERNS
-  BUDGET VOTE - ALL MEMBERS





## FINANCIAL HOUSEKEEPING

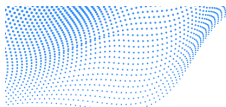
WE ACKNOWLEDGE THE FOLLOWING:

**Statement of Officer Authority**

We acknowledge that Karen Brown is no longer serving as Vice President of the PTA and therefore does not hold financial authority or signing rights on behalf of the organization. Effective July 1, 2025, Iris Bartlett is recognized as the duly elected Vice President of the PTA and retains the authority to sign financial documents and exercise related responsibilities on behalf of the organization.

**Founding of Utah PTA and Parley's Park PTA**

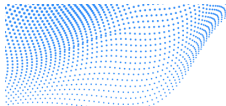
Parley's Park Elementary PTA is a local unit organized under the Utah Congress of Parents and Teachers (Utah PTA), which affiliated with National PTA in 1925, was incorporated in Utah in 1940, and received its IRS 501(c)(3) determination in December 1957.



## 2024-2025 RECAP

Balance on hand as of July 1, 2024	\$ 51,416.37
Total deposits from July 1 to June 30	\$ 78,219.98
<b>Total</b>	<b>\$ 129,636.35</b>

Disbursements	\$ 120,472.76
Balance on hand as of July 30	\$ 9,163.59



## 2024-2025 RECAP

**Highlights:**

- Raised funds to purchase Pocket Trumpets for 4<sup>th</sup> grade and cleaning machine for Ms. Marchetti
- \$13K in teacher mini-grants
- \$11K in technology programs
- Established the Social Committee and held 2 new school-wide events - Fall Fest and Spring Dance - along with parent meet-ups
- Ran 2 new programs: Theater (March) and Talent Show (June)





## 2025-2026 PROPOSED BUDGET

**Keep in mind...**

- 24-25 Goal was to **spend down** our outstanding funds
- We added programs and extra funds to do so, and ended the year with the recommended \$10K reserve
- 25-26 - A fantastic & successful Fun Run does not mean MORE programs, it means we get to keep doing the amazing programs we did last year!
  - Our original August budget had programs at significantly smaller budgets
- Our goal is still to spend down to a \$8-10K reserve

## HUGE THANK YOU!

Luke Woodbury - our PCEF Ambassador

- Our PTA receives grants from PCEF due to Luke's hard work!

Karen Brown, Julia Garland, Mira Choe, and Stacey Sutherland

- Incredible dedication to the Fun Run, new sponsors, and great silent auction!

## 2025-2026 PROPOSED BUDGET

### REVENUE

Fun Run	\$78,000
Live PC Give PC	\$1,800
PCEF	\$8,000
PTA Memberships	\$1,575

**TOTAL:** \$89,375



## 2025-2026 PROPOSED BUDGET

### EXPENDITURES

PTA Dues Utah PTA	\$270
PTA General Fund	\$2,000
PTA Insurance	\$230
5th Grade Graduation	\$1,500
Back to School	\$2,500
Chess Club	\$150
Community Outreach	\$1,000
Educator Series	\$1,500
Field Day	\$3,000
Field Trips	\$5,000

## 2025-2026 PROPOSED BUDGET

### EXPENDITURES

Fun Run Expenses Total	\$10,000
Green Team	\$1,800
Hospitality	\$500
Custodial/Kitchen Staff Appr.	\$1,500
Kindergarten New Parents	\$200
PCHS Scholarships	\$3,000
Physical Education	\$500
Music - Pocket Trumpeteers	\$2,000
Running with ED	\$350
Social Chair	\$6,000

## 2025-2026 PROPOSED BUDGET

### EXPENDITURES

Spelling Bee	\$500
Staff Celebrations / Coffee	\$2,000
STEAM Festival	\$7,000
Student Birthdays	\$250
Student Council	\$1,000
Talent Show	\$500
Teacher Appreciation	\$7,800
Teacher Mini Grants	\$10,000
Technology	\$6,000
Theater Program	\$6,500

## 2025-2026 PROPOSED BUDGET

### EXPENDITURES

Veteran's Day	\$200
Volunteer Committee Chair	\$400
PTA School Gifting	\$6,000

Total Expenses: \$91,150  
Previous Year Ending Balance: \$9,163  
YoY Balance Remaining: \$7,388

## QUESTIONS / CONCERNS

FEEL FREE TO ASK -  
OUR PTA \$\$ BELONGS TO US ALL!

DON'T WANT TO TALK IN PUBLIC?? PLEASE EMAIL  
[treasurer.ppespta@gmail.com](mailto:treasurer.ppespta@gmail.com)

## BUDGET VOTE

- All current 2025-26 PTA Members may vote
- Need a quorum of at least 10 members
- Majority voting



# THANK YOU

Lindsay Capoccia  
[treasurer.ppespta@gmail.com](mailto:treasurer.ppespta@gmail.com)