

NLAE Minutes

October 21, 2017

- I. Call to Order at 10:19AM by Carter Wilson
- II. Roll Call: In attendance:
Mr. Foward, Carter Wilson, Theresa Thomas, Dr. Yum, James Sledge, Celeste Hamilton
On the phone:
Dr. Angela Hawkins
Excused:
Dr. Mary Parker, Celena Cater
- III. Review of Minutes from previous board meeting. Reviewed and motion to approve by Dr. Hawkins, second by J. Sledge, all approved, motion carried.
- IV. Turned over to Mr. Foward – for School Wide Updates:
Reviewed CogAT and assessments.
- V. International Night - Friday October 20th, parents came with students, there was food, dancing, cultural highlights, and everyone in attendance applauded the success of the event.
Cape Day Friday October 20th - partnered with Children's Healthcare of Atlanta raised \$623.41.
United Way Fundraiser - We have a \$2,000 goal.
Career Day was successful – suggestion for next year board members to participate.
- VI. Enrollment: current 580 students, 253 on waiting list, 574 on count day, 1st Tuesday of October. We were budgeted for 599 students, since Jul 2017 and the total amount of overpayment will be deducted from our monthly allotment until the end of the school year.
- VII. Approvals Needed:
 - a. SchoolMint - SchoolMint - is a software program for Enrollment/Reenrollment \$9k for initial costs, then approximately \$5k annually. C. Wilson made a motion to approve Director Foward to purchase SchoolMint software, J. Sledge second, all approved, motion carried.
 - b. Revised Student Handbook – reviewed changes, C. Wilson motion to approve revised handbook, J. Sledge second, all approved, motion carried.

Adding to agenda -

 - *Building Expansion - need approval for a phase one environmental site assessment for a future site for classrooms. J. Sledge motion to approve, C. Wilson second, all approved, motion carried.
 - *Annual Report (reviewed report booklet)
 - *Emergency Safety plan was submitted to Gwinnett county schools, local police department, & Gwinnett county office of emergency services - submitted October 2017
 - Board agreed we need to start strategic planning and succession plan - second semester
- VIII. Upcoming training: Georgia School Board Association Charter School Conference -
Dr. Yum & J. Sledge discussed the state Finance Training.
- IX. Financial Update – turned over to C. Wilson to review budget:
Statement of financial position - The school is in good financial standing based on the 2017-2018 budget.
- X. Adjournment: Meeting adjourned at 11:25AM. Motion made by C. Wilson, J. Sledge second, all approved and motion carried.