

New Life Academy of Excellence
June 20, 2015

Present: Carter Wilson, Stacey Adams, Dr. Parker Celeste Anderson,
Dr. Gloria Forward, Alphonsa Foward, Dr. Angela Lewis-Hawkins

Next meeting: Tentatively set for: TBD

- I. Meeting called to order at 12:40 pm by Dr. Angela Lewis-Hawkins
- II. Roll Call- all members present
- III. March minutes reviewed and approved with corrections-Motion by Carter Wilson
second by Celeste Anderson: Motion carried
- IV. Financial Reports- Reviewed financial reports and NLAE and year end budget.
Debt covenant was again moved from 1.15 to 1.10. There was discussion
around adding additional funding for security, repairs, maintenance and
overhauling the heating and cooling system. Mr. Foward will get estimates on
the projects and we will re-visit in the fall before approving the final budget
for the academic year.

Motion to approve budget as-is given by Celeste Anderson with a second by
Carter Wilson. Motion carried

****FOLLOW UP from school Treasurer Ericka McGinnis:**

In response to your question at the Board Meeting "Why are repairs and maintenance much greater than what was budgeted for"...I looked at the supporting detail of those accounts, and the only significant R&M expense is around \$15k which was paid to Cornatzer and Associates earlier in the year for routine building maintenance. I have come to the conclusion that the discrepancy is primarily due to the fact that we under budgeted for this line item. While we were \$16k over the budgeted amount, please note that our repairs and maintenance expenses were still \$25k less than last year. Please let me know if you have any further questions.

V. School Updates

- a. Director Foward presented the 2015-2015 academic calendar. Motion to accept by Dr. Foward second by Dr. Parker. Motion carried
- b. Director Forward presented the Employee Handbook for approval. The changes aligned with the Gwinnet County Employee Handbook. Dr. Lewis Hawkins made the motion to approve the Employee Handbook as read Ms. Celeste Anderson seconded. Motion carried.
- c. The following agenda items were tabled until the next meeting:

- Approval of Student Handbook
- Discussions and decisions about the After School Program
- Use of Kelley Services to secure substitute teachers

VI. Updates Continued:

- a. After a brief discussion it was determined that the following agenda items did not require board approval for action:
 - Purchase of IDville
 - Purchase of ASAP inventory system
 - Change in Physical Education program

VII. Future Business: Board training and final 2014-2015 tentatively set for June 19-20 and budget will be approved at this time

VIII. Meeting adjourned at 1:55 pm