

**New Life Academy of Excellence
Board Meeting Minutes - November 7, 2015**

Present: Stacey Adams, Dr. Mary Parker, Celeste Anderson, Dr. Gloria Foward, Alphonsa Foward, Dr. Angela Lewis-Hawkins, Carter Wilson
Next meeting: January 16, 2016

- I. Meeting called to order at 10:00 am by Dr. Angela Lewis-Hawkins
- II. Roll Call- all members present
- III. Minutes reviewed and motion to approve by Celeste Anderson, second by Stacey Adams-motion carried

IV. School Updates

1. United Way Fundraiser – Goal of \$2,000.00 we are almost there!
2. Testing Results from GMAS (Georgia Milestones Assessment System) –not every school did well-NLAE was an exception, but still needs higher scores according to Charter. NLAE is offering free Saturday school to prepare students and is conducting tutoring before and after school in Science and Math. Teachers are also receiving professional development
3. Charter Renewal letter is being prepared to submit in January
4. New Charter School discussion around proposal from Gwinnet County to open a new school.
5. Homebound Instruction instituted.
6. Re-Enrollment November 30- December 11, 2015 and Open Enrollment occurring January 11-15, 2016.
7. Current Enrollment 596.
8. Emergency Preparedness Plan submitted to Gwinnett Emergency Management Agency.
9. Push button monitoring system
 - School Messenger and Alert system to be put in place.
 - Proposal for alert system submitted 10/30.
10. Annual Report distributed.
11. School will be going to China May 5-14.

V. Board Updates:

1. Conflict of Interest- completed by all members.
2. Planning for Board Training through GSBA 12/3/15 (Hotel Travel 4 rooms).
3. Interim Evaluation/Self-Assessment for Mr. Foward to be completed as soon as possible.

VI. Financial Updates:

1. Financials-reviewed by Carter Wilson Motion to approve by Stacey Adams, second by Dr. Foward-motion carried
2. FASB to GASB Update- NLAE is working on making the switch and is looking at Fund E-Z software that will cost \$7000-\$10,000. The switch in financing must also account for retirement liability, which will skew the financials
3. New Financial Software motion by Stacey Adams, second by Carter Wilson-motion carried.
4. Open up 3 bank accounts (for the purpose of the \$250,000 FDIC Insurance)- these accounts will ensure the school funds are protected (2 accounts for GASB and 1 account for school funds. Motion by Carter Wilson and second by Stacey Adams. Motion carried.
5. Board approved payment of bonus to Director Forward of \$5000. Motion by Stacey Adams, second by Carter Wilson. Dr. Foward abstained. Motion carried.

VII. Meeting adjourned at 12:30 pm.