

NLAE Board Meeting

December 7, 2013

Minutes

- I. Meeting called to order at 10:20 am by Angela Lewis
- II. Roll Call: Present: Angela Lewis, Carter Wilson, Stacey Adams, Alphonsa Foward, Dr Parker Excused: Celeste Richardson
- III. October minutes reviewed and approved with corrections-Motion by Dr Foward, second by Dr Parker: Motion carried
- IV. Financial report presented by Ericka McGinnis-Motion to approve by Angela Lewis second by Stacey Adams; Motion carried
- V. OLD BUSINESS
 - a. GLES approved by board (Motion by Stacey Adams, second by Angela Lewis)
 - b. GTES approved by board (Motion by Dr Foward, second by Stacey Adams)
 - c. Conditional Use Permit information shared and dumpster screening/fencing approved by board (Motion by Dr Foward, second by Stacey Adams)
 - d. School appraisal update: original appraisal @ 2.7 million; updated appraisal at 3.3 million- school has \$500,000 in equity
 - e. Renovation discussion: 4725 River Green Parkway will accommodate transfer of Norcross students to Duluth Campus for the 2014-2015 academic year
 - f. Renovation was approved up to \$500,000. Motion by Carter Wilson, second by Stacey Adams (contract forthcoming)
 - g. Construction contract overview (reviewed)
 - h. Walkie Talkies purchased and training to occur in Jan
 - i. Fundraiser raised \$22, 318.24. NLAE keeps \$8927.30 (40%)
- VI. New Business:
 - a. Site visit on December 5, 2013 from GCPA Foreign Language Director, Jon Valentine
 - b. APR submission (Advanced Ed) required actions completed
 - c. Playground scheduled to be moved due to neighbor complaints
 - d. WE must now report enrollment to the city/year
 - e. Construction Management approved-Cornatzer & Associates
 - f. Moving accompany approved-Graebel-Motion by Dr Forward, second by Dr Parker
 - g. Regions bank needs following items to begin renovation:
 - i. Bank approved construction contract
 - ii. Bank assigned construction manager
 - iii. Submit detailed contract with a complete breakdown of material cost, labor, and management fees

- iv. Construction manager checks quality of materials
- v. Fixed price contract
- vi. No variable price contract/ 10% variance +/-
- vii. No change orders
- h. Modular classrooms by Atlantic Leasing approved by board-Motion by Stacey Adams, second by Angela Lewis

VII. Meeting adjourned at 12:55 pm