

Coulee Montessori SET Agenda

Date: Tuesday, August 12, 2025 Time: 5:30pm

Location: N'side/CMS School Library

Google Meets link: meet.google.com/wpr-kpwz-ueu

If joining online, please:

- Mute your microphone when you are not speaking
- Please, turn your video on if you are able.
- Type your questions into the chat so that the speaker can address all questions
- The second part of this meeting is the PTO portion of the SET monthly meeting

Board Roster

Kim Shively President	Alex Hiller Treasurer	Kathryn Wiegrefe Secretary	Amy Merkey Outreach Coordinator
Lisa Dillon	Sarah Horstman DWP	Ann Epstein At-large	Alexander Kent
Andy Thomes	Mariah Bigelow Teacher Rep	2nd Staff Member	Sarah Bradle Ex officio

Land Recognition Statement

We would like to recognize that Coulee Montessori occupies ancestral lands of the Ho-Chunk people, who have stewarded this land since time immemorial. Please take a moment to celebrate and honor this ancestral Ho-Chunk land, and the sacred lands of all indigenous peoples.

Call To Order/Expectations/Guests

Item	Presenter	Time	Notes
Introductions of Guests	Kim	5 min	Any guests attending: Welcome! Please introduce yourself
Public Comment			Opportunity for guests to make a statement

Governance Board Topics

Goals 2025-2026

Item	Presenter	Time	Notes
Secretary's Report		2 min	Approve minutes from May meeting

School Performance/ Sharing student work	Staff		Summer school report - Enrollment numbers - Academic focus or project - Discussion on road blocks from summer school office and solutions for next year One of the board's core jobs is to ensure student learning. Communicate at a macro level the learning happening in classrooms. Examples of student work are welcome. Where applicable, include both the systems that are working well for learning and the gaps/hurdles to delivering instruction and to student learning.
Principal Report	Sarah Bradle		- - All day 4K Info needed for Open House night - Staffing news - Enrollment - Parameters for new TA (per the district) - Evidence of student learning - News and discussion from district and state
Review and revise Mission & Vision statements	Kim	15	Mission & Vision Statements
Goals	Kim	15	Discuss and finalize goals including steps. Reference: Board Responsibilities Goals 2025-2026
Vice-President	Kim	5	Time to bring in new leadership! The VP will learn the President role this year and take over that role in the fall of 2026.
Promotional budget for CM	Amy, Alex H, Kim	10	
Fall fundraiser/School Community event	Amy, Kim	15	Current plans in place, direction for details on the current plan
Districtwide Parents	Sarah	5 min	DWP notes will be sent out before the

Update			meeting and reps can answer any questions.
Topics for next agenda	All	5	Next steps and areas of focus based on tonight's discussions.
Old Business - Greenhouse - Community Schools - Permission slips on ParentSquare (fall 2025)			This list is included in case we need to follow up on past discussions. Feel free to add anything I have missed.

PTO TOPICS

Treasurer's Report	Alex		Current balances:
			Funding requests:
Open House - Open house is a half hour longer this year: 5:00 - 6:30 so we will need more coverage from SET.	Kim, Amy	10	Open House jobs sign up - SET members are the workers for this event. - Sign up slots are in 30 minute increments so you have your family time in the classroom. - Should copies of this FAQ packet be provided at Open House?
Funding request form	Kim	5	Any edits to this doc. Who and how do we make it available to? Funding request form
Credit card use procedures	Alex	5	
Talent show follow-up Proposed: Up to 10 hours @ \$30/hour Actual: 24.5 hours	Kim	3	Total hours were more than predicted Good use of funds: directly supports students and reduces teacher workload.

Adjourn