



# Seaside School, Inc. Discipline Matrix

2025-2026  
School Year

## Levels of Offenses

Level I behaviors are acts that disrupt the orderly operation of the classroom, school function and extracurricular activities or approved transportation. Level I behaviors are the least serious incidents.

Addressing Level I behaviors may include several possible interventions and corrective actions as listed in the matrix. Parental contact will be attempted for all offenses.

Level II behaviors are serious behaviors and require more formal interventions and corrective actions.

Addressing Level II behaviors may include several possible interventions and corrective actions as listed in the matrix. Parental contact will be attempted for all offenses.

Level III infractions are more serious and require a thorough investigation into the infraction.

Timely disciplinary consequences and interventions must be implemented.

Level IV infractions are the most serious and, following a thorough investigation into the infraction, require timely disciplinary consequences. Interventions may or may not be appropriate, depending on the infraction and circumstances of the event. The options available for consequences may range from suspension to alternative reassignment to expulsion from The Seaside School, Inc. as recommended by the Head of School. Involvement of law enforcement may be required.

At the beginning of each school year Seaside families sign a Community Commitment Contract. Any infraction involving an out of school suspension from school will necessitate a parent conference and the placement of students on probation of the Contract for one semester or a school year. Subsequent violations of the Community Commitment Contract may result in revocation of school choice. Multiple infractions and/or state reported incidents may result in a hearing with school administration and may result in the revocation of school choice.

Throughout the matrix there are letter codes. There is a key at the end of this document to explain the codes. Also you will see the term SESIR. The School Environmental Safety Incident Reporting System collects data on incidents of crime, violence, and disruptive behaviors that occur on school grounds, on school transportation, and at off-campus, school-sponsored events, during any 24-hour period, 365 days per year. Incidents are reported by schools to the districts which, in turn, provide the data to the DOE. SESIR takes a comprehensive look at serious crime and violence on the school campus.

## Level 1 Offenses/Infractions

Code	Description	1st Consequence	2nd Consequence	3rd Consequence
UBL (SESIR)	Bullying Unsubstantiated	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC
UHR (SESIR)	Harassment Unsubstantiated	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC	CO, PC, RC, MP, PA, BC, MTS, SC
CV1	Computer Mischief Minor	PC, CO, DE	PC, DE	PC, SP, DE
DT1	Disruption - (Level 1)	PC, IS1	PC, IS2	PC, IS2
DC	Dress Code Violation	PC, WI	PC, DE	PC, DE, SP
ED	Electronic Device Violation	PC, WI (device taken)	PC, DE (device taken)	PC, DE (phone ban for 30 days)
HP	Horse Play	PC, DE	PC, DE	PC, IS
IL	Inappropriate Location	PC, DE	PC, DE	PC, IS
MC1	Misconduct - (Level 1)	PC, DE	PC, DE	PC, IS
TA	Tardy (Tardy Actions Reset Quarterly)	WI, PC at (3), DE	PC, DE until (10), PL	PM, ISS until (15), HS

## Level 2 Offenses/Infractions

Code	Description	1st Consequence DET 1-3 ISS 1-3	2nd Consequence DET 1-3 ISS 1-3 OSS 1-2	3rd Consequence ISS 4-5 OSS 3-5
CT	Cheating/Plagiarism	WI, PC, Q6 (0 on assignment)	PC, OS, Q6, PL (0 on assignment)	PC, OS, Q6, MED (0 on assignment)
CV2	Computer Mischief - (Level 2)	PC, CP	PC, OS, PL	PC, OS, MED
DR	Disrespect	PC, IS	PC, OS, PL	PC, OS, MED
DT2	Disruption - (Level 2)	PC, IS	PC, OS, PL	PC, OS, MED
FR	Failure to Report	PC, DE	PC, IS	PC, OS, PL
FS	Failure to Sign-In	PC, DE	PC, DE	PC, IS
RF	False Reporting	PC, IS	PC, OS, PL	OS, OS, MED
FD	Forgery/False Document	PC, DE	PC, IS	PC, OS, PL
IT	Inappropriate Touching/PDA	PC, DE	PC, IS	PC, OS, PL
LC	Left Class without Permission	PC, DE	PC, IS	PC, OS, PL
MCB	Misconduct Bus	PC, BS	PC, BS	PC, BS
ND	No Show to Detention	PC, DE x 2	PC, IS	PC, OS, PL
NLD	No Show to Lunch Detention	PC, DE (after school)	PC, DE (after school)	PC, IS
PM	Pornographic Materials	PC, IS	PC, OS	PC, OS, RC, PL
PL	Profane Language	PC, DE	PC, DE	PC, IS
SC	Skipping Class	PC, DE	PC, IS	PC, OS, PL
SD	Substitute Teacher Disruption	PC, DE	PC, DE	PC, IS
SM2	Social Media	PC, IS	PC, OS, PL	PC, OS, MED
V1	Vandalism - (under \$100)	PC, RT, DE	PC, RT, OS, PL	PC, RT, OS, MED
VO	Vehicle Violation	PC, WI	PC, DE	PC, DE, SP

## Level 3 Offenses/Infractions

Code	Description	1st Consequence OSS 1-3 unless noted	2nd Consequence OSS 4-5	3rd Consequence OSS 6-10
ALT	Altercation	PC, OS, LC, PL	PC, OS, LC, MED	PC, OS, LC, MED
AM	Ammunition Possession	PC, OS, LC, THA, PL	PC, OS, LC, THA, MED	PC, OS, LC, MED
CV3	Computer/Technology - (Major)	PC, CP, OS, RT, PL	PC, OS, MED	PC, OS, MED
DI	Defiance/Insubordination	PC, IS	PC, OS, PL	PC, OS, MED
DT3	Disruption - (Level 3)	PC, OS, PL	PC, OS, MED	PC, OS, MED
ER	Excessive Referrals	PC, MTS, OS, PL	PC, OS, MED	PC, OS, MED
FA	False Accusation Against Staff	PC, SC, OS, PL	PC, SC, OS, MED	PC, SC, OS, MED
FW	Fireworks	PC, OS, LC, PL	PC, OS, LC, MED	PC, OS, LC, MED
HZ	Hazing	PC, LC, OS, PL	PC, LC, OS, MED	PC, LC, OS, MED
HS	Hit/Striking	PC, LC, OS, PL	PC, LC, OS, MED	PC, LC, OS, MED
MCI	Misconduct in ISS	PC, OS, PL	PC, OS, MED	PC, OS, MED
NP	Non-Prescription Drug Possession	PC, WI, CO	PC, OS	PC, RC, OS, LC, MED
OCF	Off-Campus Felony	Q6, Felony Hearing, MED	Q6, Felony Hearing, MED	Q6, Felony Hearing, MED
PI	Possession of a Prohibited Item	PC, IS, LC, PL	PC, OS, LC	PC, OS, LC, MED
PS	Possession of a Stolen Item	PC, OS, LC, PL	PC, OS, LC, MED	PC, OS, LC, MED
PTS	Profanity to Staff	PC, OS, PL	PC, OS, MED	PC, OS, MED
SF	Slur (Federally Protected Group)	PC, DV, OS, PL	PC, DV, OS, MED	PC, DV, OS, MED
SM3	Social Media - (Major)	PC, OS, PL	PC, OS, MED	PC, OS, MED
TH	Theft (under \$750)	PC, RT, OS, LC, PL	PC, RT, OS, LC, MED	PC, RT, OS, LC, PL, MED

TR	Trespassing	PC, OS, LC, TP, PL	PC, OS, LC, TP, PL, MED	PC, OS, LC, TP, PL, MED
UV	Unauthorized Photograph/Recording	PC, IS or OS, PL	PC, OS, MED	PM, OS, MED
V2	Vandalism - (\$101 - \$999)	PC, RT, OS, LC, PL	PC, RT, OS, LC, MED	PM, RT, OS, LC, MED
VRN	Violation Restriction Notice	PC, OS, PL	PC, OS, MED	PC, OS, PL, MED
VU	Vulgarity	PC, OS, PL	PC, OS, MED	PC, OS, MED

## Level 4 Offenses/Infractions

Code	Description	1st Consequence OSS 3-5 days	2nd Consequence (Meeting with Executive Director if applicable)	3rd Consequence
BAT	SESIR AGGRAVATED Battery	CO, PC, OS, LC, PL	→	→
ALC	SESIR Alcohol	CO, PC, OS, LC, PL	→	→
ARS	SESIR Arson	CO, PC, OS, LC, PL	→	→
BUL	SESIR Bullying	CO, PC, OS, LC, PL	→	→
BRK	SESIR Burglary	CO, PC, OS, LC, PL	→	→
DOC	SESIR Disruption On Campus-Major	CO, PC, OS, LC, PL	→	→
DRD	SESIR Drugs SALE or DISTRIBUTION	CO, PC, OS, LC, PL	→	→
DRU	SESIR Drug USE or POSSESSION	CO, PC, OS, LC, PL	→	→
FIT	SESIR Fighting	CO, PC, OS, LC, PL	→	→
HAR	SESIR Harassment	CO, PC, OS, LC, PL	→	→
HAZ	SESIR Hazing	CO, PC, OS, LC, PL	→	→
HOM	SESIR Homicide	CO, PC, OS, LC, PL	→	→
KID	SESIR Kidnapping	CO, PC, OS, LC, PL	→	→
STL	SESIR Larceny/Theft (\$750 Threshold)	CO, PC, OS, LC, PL	→	→
OMC	SESIR Other Major Crime	CO, PC, OS, LC, PL	→	→
PHA	SESIR Physical Attack (Battery)	CO, PC, OS, LC, PL	→	→
ROB	SESIR Robbery	CO, PC, OS, LC, PL	→	→
SXA	SESIR Sexual Assault	CO, PC, OS, LC, PL	→	→
SXB	SESIR Sexual Battery (Rape)	CO, PC, OS, LC, PL	→	→
SXH	SESIR Sexual Harassment	CO, PC, OS, LC, PL	→	→
SXO	SESIR Sexual Offense (Other)	CO, PC, OS, LC, PL	→	→
TRE	SESIR Threat/Intimidation	CO, PC, OS, LC, THA, PL	→	→
TBC	SESIR Tobacco	CO, PC, RC, OS, LC, LO/OS PL	→	→
TRS	SESIR Trespassing	CO, PC, OS, LC, PL	→	→
VAN	SESIR VANDALISM (\$1000 Threshold)	PC, OS, LC, Q6, PL	→	→
WPO	SESIR Weapons	PC, OS, LC, THA, Q6, PL	→	→

When reporting a SESIR incident, districts are required to report all related elements that are present or contribute to a reported incident. A related element must be reported even where it duplicates the incident. For example, when reporting an Alcohol incident, the Alcohol-related element must also be reported. For each SESIR incident, applicable "Related Elements" must also be reported to SESIR:

- Alcohol-Related
- Bullying-Related
- Drug-Related
- Gang-Related
- Hate Crime-Related
- Hazing-Related
- Injury-Related
- Vaping-Related
- Weapon-Related

## Administrative Assigned Consequences/Interventions

Consequence		Intervention		Resources	
Code	Description	Code	Description	Code	Description
BSA	Activity Bus Suspension	AM	Adult Mediation	BA	Baker Act
BS	Bus Suspension	AP	Alternative Placement	CC	Civil Citation
CP	Computer Suspension	PL	Probation Letter	IH	Intent to Harm
DE	Detention	BC	Behavior Contract	LE	Law Action
EB	Expelled from Bus	CICO	Check-in/Checkout	LC	Law Consult
ES	Expelled w/ Services	CS	Community Service	Q6	Other
EX	Expelled w/o Services	DV	Diversity Assignment	PA	Paired to a Mentor
HD	Half Day ISS	OPM	OSS Pending Manifestation	RC	Referred for Counseling
MED	Meeting with Executive Director	PP	Parent Pick -Up Item	GU	Referred to Guidance
IS1	ISS 1 (1 class)	PM	Peer Mediation	SA	Safety Assessment
IS2	ISS 2 (2 classes)	PI	Physical Intervention	THA	Threat Assessment
IS3	ISS 3 (3 classes)	MTS	Referral to MTSS Team		
IS4	ISS 4 (4 classes)	TO	Time Out		
IS	ISS Full Day	WD	Work Detail		
LD	Lunch Detention	SC	Schedule Change		
OS	Out of School Suspension	T2I	Tier 2 Intervention		
PC	Parent Contact (Email, phone call or parent meeting)	T2P	Tier 2 Placement		
WI	Warning	T3I	Tier 3 Intervention		
RT	Restitution	T3P	Tier 3 Placement		
CO	Student Conference	TO	Tobacco In Lieu		
SD	Suspension of Driving Privilege	TP	Trespass Warning WCSO		
SP	Suspension of Privilege	WA	Written Apology		