GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Sarah Smith Elementary
Date: August 15, 2024
Time: 3:00pm
Recording: [insert meeting recording link]

I. **Call to order:** 3:00
II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	**Dwight Hutson**	**Present**
Parent/Guardian	**Cimona Hinton Dirickson**	**Present**
Parent/Guardian	**Elizabeth Zielinski**	**Present**
Parent/Guardian	**Ann Mintman**	**Present**
Instructional Staff	**Karla Lamar**	**Present**
Instructional Staff	**Prissy Stewart**	**Present**
Instructional Staff	**Jennifer Moore**	**Present**
Community Member	**OPEN**	
Community Member	**Ben Miller**	**Present**
Swing Seat	**Andrea Almario**	**Present**

Quorum Established: [es

III. **Action Items**

A. **Approval of Agenda:** Motion made by Elizabeth Zielinski ; Seconded by: Karla Lamar
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes

B. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

Vacant Position:	***Community Member Seat***
Nominee's Name:	Laquisha Smith
GO Team Members **In favor**	All
GO Team Members **Opposed**	None

GO Team Members **Abstaining**	None

C. **Approval of Previous Minutes:**

Motion made by: Elizabeth Zielinski Seconded by: Ann Mintman
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes

D. **Election of Officers and Representatives**

i. **Chair: Result:** Elizabeth Zielinski

Officer Position:	**Chair**
Nominee Name	GO Team Members **In favor** of Nominee
	All

GO Team Members who **ABSTAINED** from voting: None

ii. **Vice Chair: Result:** Cimona Hinton Dirickson

Officer Position:	**Vice Chair**
Nominee Name	GO Team Members **In favor** of Nominee
	All

GO Team Members who **ABSTAINED** from voting: None

iii. **Secretary: Result:** Ann Mintman

Officer Position:	**Secretary**
Nominee Name	GO Team Members **In favor** of Nominee
	All

GO Team Members who **ABSTAINED** from voting: None

iv. **Cluster Representative: Result:** Jennifer Moore

Officer Position:	**Cluster-Representative**
Nominee Name	GO Team Members **In favor** of Nominee
	All

GO Team Members who **ABSTAINED** from voting: None

E. **Review and Approve Public Comment Protocol**

SRS GO TEAM Public Comment Format

If you would like to participate in a public comment session, please fill out this **google form.**

Up to 20 minutes will be set aside for public commentary at select meetings as noted on the published meeting schedule and agenda. In order to speak publicly at the Go Team Committee Meeting, you will need to complete the Google form, with notice to the Go Team 24 hours in advance of the meeting. Each speaker will have 2 minutes to share with the Go Team. Speakers will be timed by a member of the Go Team and notified when time has expired. The Public Comment period is designed to gain input from the public and not for immediate responses by the Go Team to the public comment presented.

If there are questions or information that you have for the Go Team, you may also contact one or more of the Go Team members.

F. Motion to adopt made by: Karla Lamar Seconded by: Ben Miller
Members Approving: All
Members Opposing:None
Members Abstaining None
Motion Passes

G. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)*

	Date	**Time**	**Virtual or Hybrid**	**Time for Public Comment? (Yes/No)**
1	**September 12**	**3:00pm**	**IC Media Center and Zoom**	**Yes**

2	October 10	3:00pm	IC Media Center and Zoom	No
3	November 14	3:00pm	IC Media Center and Zoom	Yes
4	January 23	3:00pm	IC Media Center and Zoom	No
5	February 13	3:00pm	IC Media Center and Zoom	Yes
6	March 13	3:00pm	IC Media Center and Zoom	Yes
7	April 17	3:00pm	IC Media Center and Zoom	No

H. **Review, Confirm/Update, and Adopt GO Team Meeting Norms:**

Go Team Norms:

- Only members of the team may participate in the discussion.
- Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome the contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.

Motion to adopt made by: Elizabeth Zielinski Seconded by: Ann Mintman
Members Approving: All
Members Opposing:None
Members Abstaining: None
Motion Passes

Information Items:

I. **Principal's Update**

School Updates:

- **Superintendent Visit**: The new superintendent visited both campuses, observing classrooms and building updates.

- **Building Improvements**:
  - New roof completed at Primary Campus (PC).
  - Ongoing work on vestibules at both Intermediate Campus (IC) and PC.
  - New bulletproof window treatments installed for enhanced safety at both campuses.
- **Playground Update**: New equipment at PC, including music and GaGa ball, funded by Smith After School Program.

Curriculum Updates:

- **Flyleaf Phonics Program**:
  - Implemented in grades K-3.
  - Small groups created based on skill level, focusing on blending and segmenting sounds.
  - Assessment and placement of students into small groups have been completed.
- **Heggerty Phonemic Awareness**:
  - Supporting early literacy development with hand gestures and sound exercises.
- **Morphology Magic**:
  - Vocabulary-building tool using Greek and Latin roots, starting in 3rd grade in January.

Assessments:

- **MAP Testing**: Starts next week. Children are encouraged to rest well and aim for growth.
- **Dyslexia Screener**: Integrated into the MAP testing to help identify students at risk for dyslexia early on, allowing for timely support.

Parent Engagement:

- **Orientation Nights**: Upcoming for all grade levels. Pre-K and Kindergarten on one night, 1st-2nd on another, and 3rd-5th together.
- **New Parent Event**: Hosted by a parent volunteer, fostering connections between new families at Sarah Smith.

Questions & Clarifications:

- Flyleaf, Heggerty, and Morphology Magic are all instructional programs led by teachers, not computer-based. Students are grouped by skill levels rather than traditional grade levels.

Future Plans:

- Additional assessments for comprehension will follow for students who master phonics early.

Additional Information:

- **Superintendent's 100-Day Plan**: Dr. Bryan Johnson's plan includes community engagement and a listening survey available at atlantapublicschools.us/100dayplan.

IV. Announcements

V. Adjournment

Motion made by: Ann Mintman; Seconded by: Karla Lamar
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes

ADJOURNED AT: 4:13pm

Minutes Taken By: Ann Mintman
Position: Secretary
Date Approved: