



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, October 9, 2025  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Mike Fagnan, Board President  
Mark Cobb, Board Member  
Sean Hogan, Board Member  
Karen Johnson, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Kevin Murray, Elementary Principal  
Edward Dickie, Business Manager  
Sheree Goessman, Human Resources Director

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the October 9, 2025 LUSD9 Board Meeting agenda.

**ACTION ITEM**

5. Consideration of approval of a request by Kathleen Trenholm to waive the liquidated damages fee of \$2,500 per the Certified Teacher Contract.
  - The Employee may request this item be discussed in Executive Session pursuant to ARS §38-431.03(A)(1).

**EXECUTIVE SESSION ( For Item #5)**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

- a) Call to Order



- b) Confidentiality Statement: All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
- c) The Governing Board will discuss the request to waive the liquidated damages per the Certified Teacher Contract.
- d) Adjourn Executive Session and reconvene regular meeting. (This motion must be done in Open Meeting).

## **PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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- 6. Public Comment.

## **INFORMATION AND DISCUSSION:**

- 7. Edward Dickie, Business Manager
  - a. Student Activity Balance.
  - b. Food Service Financial.
  - c. Budget Update
  - d. Maintenance Quarterly Report
  - e. Other
- 8. Kevin Murray, Elementary Principal
  - a. School Update
    - i. October 8, 2025 – Fire Prevention Day
    - ii. October 9, 2025 – Report Cards mailed.
    - iii. October 16, 2025 – Parent Teacher Conferences – Students released at 12:20 p.m.
    - iv. October 24, 2025 – Pumpkin Run
    - v. October 31, 2025 @ 8:30 a.m. – Halloween Costume Parade.
    - vi. October 31, 2025 @ 4:30 pm – 8:00 pm – Trunk or Treat.
  - b. Other
- 9. Troy Heaton, Superintendent/Secondary Principal
  - a. School Update.
    - i. October 1, 2025 – World Billy Free Day – wear blue in support
    - ii. October 7, 2025 @ 10:00 a.m. – ASU Presentation for Seniors
    - iii. October 7, 2025 @ 1:35 p.m. Powder Puff Football
    - iv. October 8, 2025 @ 7:00 a.m. – Mohave County Bookmobile
    - v. October 9, 2025 – End of 1<sup>st</sup> Quarter – progress reports go home with students by October 15<sup>th</sup>.
    - vi. October 14, 2025 – Sub Zero Science Presentation for all student body.



- vii. October 16, 2025 – Great Arizona Shake-Out
  - viii. October 16, 2025 – Picture Retake Day
  - ix. October 16, 2025 – Mr. T. and broadcasting class fieldtrip to SUU
  - x. October 17, 2025 @ 9:00 a.m. – Utah Tech University Presentation for Seniors
  - xi. October 21, 2025 – Seniors fieldtrip to VVHS for Career Fair
  - xii. October 29, 2025 @ 9:00 a.m. – ASVAB 11<sup>th</sup> grade post test interpretation
  - xiii. October 29, 2025 @ 3:30 pm-6:00 pm: Halloween Carnival at Beaver Dam Elementary
- b. Other.
10. Board Reports.
- a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the September 11, 2025, Regular Governing Board Meeting Minutes.
12. Consideration of approval of Vouchers and Stipends:
- a. LUSD9 Payroll Vouchers: 06/2606 and 07/2607.
  - b. LUSD9 Vouchers: 2653.
  - c. Stipends - None
- (Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)
13. Consideration of approval of the following staff resignations, retirements, and terminations:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Trenholm, Kathleen	Elementary Teacher	09/23/2025

14. Consideration of approval of the FY 2025/2026 Certified Personnel, Classified Personnel, Substitutes, and Coaching Staff as outlined in the attached list:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Bacalis, David	Substitute Teacher	09/29/2025
Boutchyard, Deborah	School Aide	09/15/2025
Henry, Susan	School Aide	09/15/2025
Searles, Krista	School Aide	09/15/2025

15. Consideration of approval of the revised 2025/2026 Stipend List.
16. Consideration of approval of a revised District Organization Chart.
17. Consideration of approval of the EL/AZELLA Director Job Description.



18. Consideration of approval of donations received by the District per Policy KCD.
  - a. Crown Holdings - \$2,000 for Food Services
  - b. Kroger Inspiring Donations - \$153.73

## **ACTION ITEMS AND/OR DISCUSSION**

19. Consideration of approval of a Proclamation recognizing October 13-17, 2025, as National School Lunch Week.
20. Review and discussion regarding Regulation IJNDB-R: Use of Technology Resources in Instruction.
21. Consideration of approval of second reading and adoption of Policy Advisory #915-#916.
  - a. Policy GDFA – Support Staff Qualifications and Requirements.
  - b. Policy IKF – Graduation Requirements.
22. Consideration of approval of first reading of Policy Advisory #917-958.
  - a. Policy EA – Support Services Goals/Priority Objectives.
  - b. Deleted Policy EBAA – Reporting Hazards/Warning System.
  - c. New Policy EBAB – Hazardous Materials
  - d. Policy EBBB – Accident Reports.
  - e. Policy EBC – Emergencies.
  - f. Deleted Policy EBCD – Weather-Related and Emergency Closings.
  - g. Policy ECA – Security.
  - h. Policy ECAC – Vandalism
  - i. Policy ECB – Building and Grounds Maintenance.
  - j. Deleted Policy ED – Materials and Equipment Management.
  - k. Policy EDB – Maintenance and Control of Materials and Equipment.
  - l. Deleted Policy EDDB – Maintenance and Control of Instructional Materials.
  - m. Policy EDC – Authorized Use of School-Owned Materials and Equipment.
  - n. Policy EE – Transportation Services.
  - o. New Policy EEA – Student Transportation
  - p. Deleted Policy EEAA – Walkers and Riders
  - q. Policy EEAE – Bus Driver Requirements, Training and Responsibilities.
  - r. Deleted Policy EEAEAA – Drug and Alcohol Testing of Transportation Employees.
  - s. Policy EEAEB – Bus Purchasing and Maintenance
  - t. Deleted Policy EEAEAC – Student Conduct on School Buses.
  - u. Deleted Policy EEAEAF – Special Use of Buses.
  - v. Deleted EEAG – Student Transportation in Private Vehicles
  - w. Policy EEB – Business and Personnel Transportation Services.
  - x. Deleted Policy EEBD – Business Transportation Records and Reports.
  - y. Policy EF – Food Services
  - z. Deleted Policy EFC – Free and Reduced – Price Food Services.
  - aa. New Policy EFD – Pricing and Payment for Food Services.
  - bb. Deleted Policy EFDA – Collection of Money/Food Tickets
  - cc. Deleted Policy EFE – Competitive Food Sales / Vending Machines
  - dd. Deleted Policy EG – Office Services
  - ee. Policy EGAE – Mail and Delivery Services
  - ff. Policy EGAEA – Electronic Mail
  - gg. Policy EGD – Use of Technology in Office Services



- hh. Policy EHB – Data / Records Retention.
  - ii. Policy FA – Facilities Development Goals/Priority Objectives.
  - jj. Policy FCB – Retirement of Facilities
  - kk. Policy FEA – Educational Specifications for Construction
  - ll. Policy FF – Naming Facilities
  - mm. Policy GBEB – Staff Conduct
- 23. Consideration of approval of the Annual Financial Report for FY 2026.
  - 24. Consideration of approval of the Pay for Performance Plan (301 Classroom Site Funds) for FY 2025-2026.
  - 25. Consideration and Direction on the ASBA Bylaw Change Proposal.
  - 26. Discussion regarding the Governing Board Self Evaluation per Policy BAA.
  - 27. Discussion regarding the Superintendent Annual Evaluation per Policy CBI.
  - 28. Discussion regarding the Littlefield Unified School District Tutoring Program.
  - 29. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

- 30. News articles about the schools.
- 31. Upcoming Governing Board Conferences:
  - a. ASBA-ASA Annual Conference – December 17-19, 2025 – JW Marriott Phoenix Desert Ridge Resort & Spa.
- 32. Regulations & Exhibits – Policy Advisory #917-958
  - a. Regulation EB-R: Environmental and Safety Program
  - b. Deleted Regulation EBAA-R: Reporting Hazards/Warning Systems
  - c. New Regulation EBAB-R: Reporting Hazards / Warning Systems
  - d. Regulation EBBB-R: Accident Reports
  - e. New Regulation EBC-R: Emergencies: Response Plans and School Closings.
  - f. Deleted Regulation EBCD-R: Weather-Related and Emergency Closings.
  - g. Regulation ECA-R: Security
  - h. Regulation ECAC-R: Vandalism
  - i. Regulation EDB-R: Maintenance and Control of Materials and Equipment
  - j. New Regulation EEA-R: Student Transportation
  - k. Regulation EEAE-R: Bus Safety Program
  - l. Exhibit EEAE-EA: Bus Safety Program
  - m. Exhibit EEAE-EB: Bus Safety Program
  - n. New Regulation EEAEA-R: Bus Driver Requirements, Training and Responsibilities.
  - o. Deleted Regulation EEAEAA-R: Drug and Alcohol Testing of Transportation Employees.
  - p. Deleted Exhibit EEAEAA-E: Drug and Alcohol Testing of Transportation Employees.
  - q. Deleted Regulation EEAG-R: Student Transportation in Private Vehicles.
  - r. Regulation EF-RA: Food Services



- s. New Regulation EF-RB: Food Services
  - t. Deleted Regulation EFC-R: Free and Reduced – Price Food Services.
  - u. New Regulation EGAEA-R: Electronic Mail.
  - v. Regulation EHB-R: Data/Records Retention.
33. School Calendar 2025/2026
34. Next Meeting – November 13, 2025

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347- 5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)